

Environmental Services, Regeneration, Housing and Skills Scrutiny Committee

- (1) To monitor and review and make recommendations to the Council and/or to the Executive or an Executive Member with regard to all policy and operational matters falling within the purview of the Executive Members with responsibility for Environmental Services ,Cleaner, Greener, Safer and Regeneration, Housing and Skills.
- (2) To consider matters referred to the Committee by members of the Committee in accordance with Standing Order 35.
- (3) To recommend to the Council a programme of reviews to be undertaken by the Committee with regard to matters falling within the purview of the Executive Members with responsibility for Environmental Services ,Cleaner, Greener, Safer and Regeneration, Housing and Skills to recommend the Council accordingly on the outcome of such reviews.
- (4) To make recommendations to the Council as to such additional/occasional reviews which the Committee wishes to consider outside the annual programme.
- (5) To receive performance reports and Inspectors reports thereon, relating to the functions of the Environmental Services, Development and Regeneration and Chief Executive's Department.
- (6) The Committee shall have the power to summon the Executive Members with responsibility for Environmental Services, Cleaner, Greener, Safer and Regeneration, Housing and Skills and the relevant Chief Officer(s) to attend its meetings to consider and give evidence on matters before the Committee.
- (8) To set up Scrutiny Panels to undertake in-depth reviews of current policies and practices with a view to identifying areas for future policy development.
- (9) To act as the Council's Crime and Disorder Scrutiny Committee in accordance with section 4 of the Crime and Disorder (Overview and Scrutiny) Regulations 2009.
- (10) To receive six monthly reports on the delivery of the transfer agreement between Bolton at Home and the Council.
- (11) The Quorum for a meeting of the Committee shall be five.

Subject to the acts and proceedings of the Committee being approved by the Council.

Service Area: Regeneration Housing and Skills

Regeneration, Housing and Skills

The designated Executive Member is responsible for all matters relating to Housing, and Renewal, Regulatory Services, Regeneration and Skills (except any matters specifically reserved to the Council or delegated to any committee or body) in accordance with the Council's Scheme of Delegation. As such, the designated Executive Member is responsible for liaising and, where appropriate, working in consultation with other members of the Executive, particularly where matters within the portfolio affect other aspects of Council business or affect the Borough generally.

The designated Executive Member is responsible for ensuring appropriate consultation with partners and the community on matters relating to Housing, Neighbourhood Renewal and Management, Voluntary Sector, Regulatory Services and development, regeneration and skills.

The actions and decisions of the designated Executive Member will, at all times, remain within the context of the policy framework established or any variation thereto approved by the Council.

To have overall responsibility for:-

- (1) Recommendations with respect to Licensing Strategy and Policy except where they fall within the remit of the Licensing and Environmental Regulation Committee.
- (2) The promotion, lead and support for the development of appropriate strategies in relation to public and private sector housing.
- (3) To facilitate arrangements with Bolton at Home Ltd and Bolton Community Homes Ltd for the management and development of the Borough's housing provision.
- (4) To monitor the management transfer agreement with Bolton at Home Limited.
- (5) The comprehensive assessment of the housing needs of the entire community and the implementation of policies to meet those needs.
- (6) Matters relating to Community Housing Services, viz
 - Homelessness
 - Asylum Seekers and Refugees
 - Housing Advice
 - Lease Management
 - Furnished Tenancies
 - Choice Based Letting Services
 - Private Rented Sector Housing Services
 - Gypsy and Travellers Service
 - Mediation Services

- (7) The environmental health and trading standards functions of the Council, except insofar as these fall within the remit of the Licensing and Environmental Regulation Committee or any other Executive Member responsibilities.
- (8) The functions of the Council as regulator for public safety at sports grounds.
- (9) To promote, develop and monitor environmental, education and enforcement strategies across the Borough.
- (10) The strategic functions of the Council as local planning authority, except insofar as these fall within the remit of the Planning Committee or other Executive Member portfolio.
- (11) The initiation, development and monitoring of industrial and commercial development projects and the encouragement of development of land in furtherance of the Council's policies and objectives.
- (12) Co-ordinating transport planning with land-use planning to achieve the aims of the Authority.
- (13) Matters relating to the support for public transport facilities and operations within the Borough
- (14) To promote the Borough as an inward investment and visitor destination sub-regionally, regionally, nationally and internationally.
- (15) Recommendations with regard to the Town Centre Action Framework
- (16) The preparation, promotion, co-ordination and implementation of the Council's sustainability strategy and support for sustainability including liaison with the private sector, voluntary bodies, interest groups and the community generally.
- (17) Matters concerning the provision, development, monitoring and promotion of all forms of leisure, recreation, tourism, events and entertainment in the Borough.
- (18) The promotion, encouragement and development of tourism activities on behalf of the Borough.
- (19) The furtherance of trade, commerce and general industrial and physical development within the Borough, including assisting with the relocation and development of industry and commerce, the declaration of areas for improvement, the making of grants and loans in respect of business security, environmental improvement, commercial improvement and related matters.
- (20) The encouragement and support of community economic development initiatives.
- (21) The initiation, encouragement and support of measures to support the development of new businesses and micro-businesses.
- (22) The encouragement and support of measures to reduce unemployment, increase employment and improve skills into workplaces..
- (23) The development and management of the various council-owned industrial units.
- (24) Co-ordination of functions concerning environmental amenity and countryside planning, including conservation and the Council's land reclamation

programmes.

- (25) The management and monitoring of the Council's Carbon Management Programme.
- (26) The responsibility for the strategic management of the relationship with Bolton Community Leisure Trust and the commissioning of sport and leisure.
- (27) Fees and charges in relation to activities falling within the remit of the portfolio.
- (28) Risk management in relation to activities falling within the remit of the portfolio
- (29) Considering any recommendations made by the relevant Scrutiny Committee with regard to any portfolio
- (30) Responsibility for strategy relating to leisure provision and relationships with Bolton Community Leisure Trust.
- (31) Development, operation and management of Bolton Arena, so far as these are within the remit of the Council.
- (32) The management of all sports and leisure facilities, so far as these are within the remit of the Council.

To submit to the Executive (for approval where appropriate by the Council)

- (1) Recommendations with respect to the Council's Licensing Act and Gambling Act Policies.
- (2) Recommendations with regards to the Council's Food Service Plan.
- (3) Recommendations with regard to compulsory purchase matters and blight notices as these are within the remit of this portfolio.
- (4) Recommendations as to the setting of rents and the Borough's strategic policy on tenancies.
- (5) Recommendations with regard to housing strategic plan resources/bid allocation and their coherence with corporate strategies
- (6) Recommendations with regard to development strategies and external funding bids relating to housing regeneration initiatives
- (7) Recommendations with regard to the corporate use of housing capital receipts.
- (8) Recommendations with regard to the Council's Local Transport Plan
- (9) Recommendations with regard to Sustainable Development.
- (11) Recommendations with regard to the Council's Contaminated Land Strategy.
- (12) Recommendations with regard to the Council's economic strategy.
- (13) Recommendations with regard to the preparation of the Council's Local Development Framework.
- (14) Recommendations with regard to the review and co-ordination of the policies, strategies and activities of the Council and its partners that relate to creative arts and industries within the Borough.

- (15) Recommendations with regard to the development of crossservice bids for external funding for creative arts and industries initiatives.
- (16) Recommendations with regard to the Corporate Business Planning Process in respect of the functions and the services provided.

Service Area: Environmental

Environmental Services Portfolio

The designated Executive Member is responsible for all matters relating to the Council's affairs in respect of Environmental Services and Highways (except any matters specifically reserved to the Council or delegated to any committee or body) in accordance with the Council's Scheme of Delegation. As such, the designated Executive Member is responsible for liaising and, where appropriate, working in consultation with other members of the Executive, particularly where matters within the portfolio affect other aspects of Council business or affect the Borough generally.

The designated Executive Member is responsible for ensuring appropriate consultation with partners and the community on matters relating to Environmental Services and Highways

The actions and decisions of the designated Executive Member will, at all times, remain within the context of the policy framework established or any variation thereto approved by the Council.

To have responsibility for:

- (1) The overall performance and activities of the services falling with the remit of the Environmental Services Portfolio.
- (2) The management of the Council's Building Cleaning functions, except insofar as these fall within the remit of any other Executive Member portfolio.
- (3) The Management of the Council's School Meals Catering functions.
- (4) The management of Supported Employment facilities, practices and arrangements at Bolmoor Industries and Heaton Fold Horticultural Centre, subject to consultation (as appropriate) with the Executive Member for Adult Services.
- (5) The functions of the Council as highway authority, except insofar as these fall within the remit of the Planning Committee or other Executive Member portfolio
- (6) The management of the Council's Fleet Management Functions, except insofar as these fall within the remit of the Executive Member for Adult Services.
- (7) The management of the Council's Security and Response functions, including the closed-circuit television (CCTV) surveillance function.
- (8) In accordance with the powers delegated to the Directors of Environmental Services and Corporate Resources operation and management of the Council's retail markets functions.
- (9) Operation and management of Farmers' Markets within the Borough.
- (10) The management of decriminalised parking enforcement and car parking facilities.

- (11) To make grants and loans in respect of matters within the Environmental Services Portfolio
- (12) Fees and charges relating to car parking.
- (13) Matters relating to the agreement of a policy, programme and implementation of highway maintenance and improvement works funded from revenue budgets.
- (14) The design and implementation of engineering projects, including highways, bridges, pedestrian areas and car parks.
- (15) Matters relating to the Closure of Streets.
- (16) Matters relating to the agreement of a programme of capital works and maintenance for the classified roads in the Borough.
- (17) The Civil Contingencies functions of the Council.
- (18) The promotion and regulation of parks and the approval of details of arrangements in respect of fairs and shows within the Borough.
- (19) Management of reservoirs in the ownership of the Council
- (20) Drainage and sewerage matters which are the responsibility of the Council
- (21) Responsibility for school crossing patrols and road safety matters
- (22) Responsibility for ensuring the Council discharges its various duties under the Land Drainage Acts
- (23) Ensuring that the Council complies with its duties under the Traffic Management Act 2004
- (24) Responsibility for the provision of funeral facilities through the Cemeteries and Crematorium services and the provision and management of cemeteries, crematoria and disused church and chapel yards.
- (25) To review monitor and develop transport for vulnerable people in consultation with the appropriate Executive Member where necessary.
- (26) Risk management in relation to the services falling within the remit of the Environmental Services portfolio
- (27) Fees and charges for services and activities falling within the remit of the Environmental Services Portfolio.
- (28) Considering any recommendations made by the relevant Scrutiny Committee with regard to any matter within the portfolio.

To submit to the Executive (for approval, where appropriate, by the Council):

- (1) Recommendations with regard to Corporate Business Planning Process in respect of the functions performed and the services provided.
- (2) Recommendations with regard to the preparation and submission of bids for grants/loans under Department of the Environment, Food and Rural Affairs (DEFRA).
- (3) Other Government department/agencies and European Union initiatives relating to services provided.

- (4) Recommendations with regard to compulsory purchase matters and blight notices as these are within the remit of the portfolio.