

## **CULTURE, YOUNG PEOPLE AND SPORT**

A record of decisions made by the Executive Member with responsibility for Culture, Young People and Sport on:-

**MONDAY, 19TH JANUARY, 2009**

following consideration of the matters detailed below in the presence of:-

Councillor Ibrahim	Executive Member for Culture, Young People and Sport
Councillor Fairclough	Major Opposition Spokesperson
Councillor Mrs. Rothwell	Minor Opposition Spokesperson
Mr. J. Rutherford	Director of Adult and Community Services
Ms. M. Asquith	Director of Children's Services
Ms. S. Crossley	Assistant Director, Adult and Community Services
Ms. J. Thompson	Assistant Director, Positive Contributions
Ms. J. Spencer	Head of Libraries
Mr. M. Constantine	Senior Manager, Museum and Archive Collections
Mr. A. Scott	Policy Accountant
Ms. C. Street	Business Support Manager
Mr. J. Kerambrum	Democratic Services Officer

### **30. MONITORING OF EXECUTIVE MEMBER DECISIONS**

The Director of Legal and Democratic Services submitted a report which provided an update on decisions taken at previous meetings of the Executive Member.

**The Executive Member NOTED the progress on the decisions previously taken.**

### 31. CULTURE AND COMMUNITY SERVICES RESOURCE ALLOCATION AND BUDGET 2009/2010

The Director of Adult and Community Services submitted a report which requested the Executive Member's approval for the Culture and Community Services 2009/2010 Revenue Budget and Capital Programme for recommendation to the Executive.

The report stated that for the 2009/2010 Corporate Business Planning Process, the Executive at its meeting on 27th October, 2008 resolved that Council Services be asked to prepare budget savings options of 5% for 2009/2010 to contribute to the corporate savings target/ value-for-money efficiency savings, and also to prepare options to contain any demand led growth. The Executive also agreed that savings of at least 3% per annum were likely to be required for the following 2 years.

Members were informed that the 5% savings target to meet the corporate requirement equates to £348,000 in Culture and Community Services, based on a budget of £6.95 million. The £348,000 includes £62,000 savings relating to the Welfare Rights and Food Safety and Health and Safety services, which were managed by Culture and Community Services, but were within the portfolio of the Executive Member for Health and Adult Social Care.

The report provided details of the changes from the Culture and Community Services 2008/2009 Strategic Budget to the 2009/2010 Strategic Budget.

The options to meet the 5% requirement were detailed in Appendix 1 to the report as follows:-

<b>Efficiency Measures / Value for Money Reviews</b>	<b>Narrative</b>	<b>Savings Target £k</b>	<b>Service impact / Staffing Implications</b>
Arts Team Leader post	Disestablish the post, with the remaining team (2 part-time staff) managed by the Community Services	39	Bringing the arts function under the management of the libraries service will further integrate arts development into Adults and Community Services and help to

	Learning Libraries Team Leader		contribute to the wider outcomes of the Department. 1 FTE post.
Team Librarian post	Disestablish the post on retirement of the current post holder	29	Service priorities will be reviewed to minimise the impact on service delivery. 1 FTE post
School Library Service and the Stock Support Unit	Relocation from Castle Hill to Pike Nook	50	There will be no impact on the operation of these "back office" functions. Savings will accrue from the move to less expensive accommodation.
Mobile Library service	Change from a vehicle based service to one which delivers a home delivery to vulnerable customers	95	The service will become more targeted by delivering a home service to vulnerable customers. 2.8 FTE (Library manager and 2 library assistants). These staff would move across to vacancies in the public library service
Museum Service	Reconfigure the patterns of opening at Hall I'th Wood, and arrange visits via a programme of specialist visits; deliver new visitor and learning offers at Smithills Hall and the Central Museum	45	The impact will be to develop Hall I'th Wood into a more specialist facility, whilst expanding the more universal visitor and learning offers at Smithills Hall and the Central Museum. The staffing impact would be on seasonal staff and redirection of team leader work
Schools Museum Loans service	Deliver the service from Smithills Hall instead of Castle Hill	14	Relocating the service to Smithills Hall from Castle Hill will complement the development of new visitor and learning offers at the Hall. 0.5 FTE (currently vacant)
Albert Halls admin post	The merger with the Civic Catering service allows this post to be disestablished on retirement of the current post holder.	20	There will be no impact on the service. The merger offers the opportunity to take an efficiency saving. 1 FTE post
Home visiting grant payment	Review the level of grant for the home visiting service.	28	Impact will be minimised by the delivery of a home visiting service by other agencies, e.g. the Pensions Service. Taking half of the grant in 09/10 and half in 10/11 allows the provider to reconfigure their service and spend.
Food Control	Disestablish a vacant Food Safety officer post	34	Impact will be minimised through investment in mobile technology, together with the business process changes from the GM

<b>Efficiency Measures / Value for Money Reviews</b>	<b>Narrative</b>	<b>Savings Target £k</b>	<b>Service impact / Staffing Implications</b>
			Better Regulation Public Protection pilot using generic inspections. 1 FTE post (currently vacant)
Community Facilities Development Manager post	Disestablish the post as responsibility for the Centres transfer to Corporate Property in 09 and the operation of the Centres is already managed by the Albert Halls Team	42	There should be minimal impact on the service as the building management work will be absorbed within the Corporate Property function. 1 FTE post
Efficiencies in funding and unclaimed grants within the Community Centres budgets	The grant has been unclaimed for several years	3	None
<b>TOTAL</b>		<b>399</b>	<b>8.3 FTE (1.5 vacant posts)</b>

In addition, the report stated that the 3% per annum savings requirement for the following 2 years was, at this stage, planned to be identified through a programme of Value for Money and Efficiency Reviews of individual services.

The proposed Capital Programme was set out at Appendix 4 to the report.

### **The Executive Member for Culture, Young People and Sport AGREED –**

**The Culture and Community Services 2009/2010 Revenue Budget and Capital Programme for recommendation to the Executive.**

## **32 FEES AND CHARGES FOR CULTURE AND COMMUNITY SERVICES 2009/2010**

The Director of Adult and Community Services submitted a report which requested the Executive Member's approval for the proposed fees and charges for Culture and Community Services for 2009/2010.

Members were informed of the annual review of fees and charges covering the services for Culture and Community Services within the Adult and Community Services portfolio. The increases for the financial year 2009/2010 should cover a minimum inflationary increase of 4%. The proposals for 2009/2010 had been developed in accordance with the Audit Commission guidance the “Price is Right”.

The report proposed changes to charges for services delivered by the Albert Halls, Food Safety and Health and Safety, Trading Standards, Bolton Libraries and Bolton Museum and Archives Service.

A full list of the proposed changes was appended at appendices A – G of the report.

**The Executive Member for Culture, Young People and Sport APPROVED –**

**The fees and charges for Culture and Community Services for 2009/2010, as detailed in the report.**

### **33. FINAL REPORT AND ACTION PLAN FROM THE LIBRARY POLICY DEVELOPMENT GROUP**

The Director of Adult and Community Services submitted a report which requested the Executive Member’s endorsement of the final report and action plan of the Library Policy Development Group.

By way of background information, the report brought to a conclusion the work of the Library Policy Development Group, which commenced work in April, 2007.

The report presented a model based on Value for Money and sustainability to ensure the future of an excellent service for the public.

A detailed action plan which contained the process of implementation was attached to the report.

**The Executive Member for Culture, Young People and Sport ENDORSED –**

**The final report of the Library Policy Development Group and the action plan, as detailed in the report.**

**34. YOUTH CAPITAL PLUS 2008**

The Director of Children's Services submitted a report which requested the Executive Member's approval for the Youth Capital Plus funding.

By way of background information, the report stated that in March, 2008 the Department for Children, Schools and Families (DCSF) Youth Taskforce introduced a new funding opportunity – 'Youth Capital Fund Plus'. The aim of the funding was to provide additional resources of £452,000 per local authority to improve a youth facility in the most deprived area and where there was clear evidence of anti-social behaviour. Not all Local Authorities have had this funding allocation and Bolton was one of approximately 50 local authorities which would benefit from Youth Capital Plus.

The Youth Task Force would prefer one main capital development scheme per local authority. However, they agreed that Bolton could develop proposals that split the funds between mobile units and more than one fixed facility as long as this fed into a clear strategy for doing so.

Through the Young People and Sport Policy Development Group it was agreed by elected members that provision be developed in the two areas of highest anti-social behaviour in the Borough, Rumworth and Great Lever. Antisocial behaviour was regularly analysed in partnership with Community Safety on a neighbourhood basis, hence the proposals to create some mobile facilities to provide flexibility and swift response to emerging areas of high anti-social behaviour.

The report explained that expenditure was subject to the approval of a detailed development plan including spending profile and the production of a Youth Capital Strategy by the

DCSF. Bolton submitted its plans by the deadline of 31<sup>st</sup> October, 2008. Approval to go ahead with the plans was received on 7<sup>th</sup> November, 2008.

The Executive Member was informed that Bolton had completed a comprehensive review of Youth Capital resources and developed a Youth Capital Investment Strategy. Bolton had also carried out a full review and assessment of all the local authority owned youth facilities.

The findings showed that some centres had been highlighted as providing poor value for money or were not fit for purpose. It was proposed to close these centres, deploy the staff to other projects and increase the delivery of mobile facilities to fill the gaps in service while plans were put in place.

These proposals had been shared with young people to ascertain their views and had their full support.

Using the latest Community Safety data, the views of young people and elected members the proposals had been linked to the two areas of highest anti-social behaviour.

The report provided details of proposed plans in the following areas that would offer the most effective and sustainable delivery models within the budget available:-

- Rumworth – Willows Community Centre;
- Great Lever – Heywood Adventure Play World; and
- Mobile Supervision/Support.

Members were informed of the spending proposals and the timescales and milestones involved. Appendix 1 to the report provided an example of a mobile facilities specification.

**The Executive Member for Culture, Young People and Sport APPROVED –**

**The proposals for Youth Capital Plus funding, as detailed in the report.**

### **35. BOLTON MUSEUM AND ARCHIVE – COLLECTIONS FOR THE FUTURE - DISPOSALS**

In accordance with the Local Authority's Executive Arrangements and Access to Information Regulations 2000, the Chairman of the Children's Services, Culture, Young People and Sport Scrutiny Committee had agreed that the following item was urgent and could not reasonably await consideration until the next meeting of the Executive Member.

The Director of Adult and Community Services submitted a report which requested the Executive Member's approval for the disposal of items listed from the collections of Bolton Museum as part of the Bolton Collections for the future project.

As a result of the recommendations emerging from the Museum & Archive Collections Scrutiny Panel in 2004/2005 an ongoing review of Bolton Museums & Archives collections was considering which items were most important for the Service to continue to support and develop its services. The report presented the second group of objects to be identified through this process as suitable for disposal.

The items had all been identified by the Museum & Archive Service Collections Management Team as suitable for removal from the museum collections using the criteria laid out in the Service Deaccession and Disposal Policy.

This report listed the proposed plan for each object. In accordance with Accreditation guidelines, these options would be pursued in the hierarchical order indicated.

To comply with the Bolton Museums Acquisition and Disposals Policy and the requirements of the Museums, Libraries & Archives Council's Accreditation Standards, proposals to formally deaccession objects must ultimately be approved by the Council's Executive. Unaccessioned objects do not need the same level of formal ratification prior to disposal, but have



been included for information.

In both cases, this is to ensure that the process is open and subject to proper scrutiny by the Museum & Archive Service's governing body.

**The Executive Member for Culture, Young People and Sport APPROVED -**

**The disposal of items listed in the report from the collections of Bolton Museum as part of the Bolton Collections for the Future project.**