

## **BOLTON CARES STEERING COMMITTEE**

MEETING, 8<sup>TH</sup> SEPTEMBER, 2021

### REPRESENTING BOLTON COUNCIL

Councillors Sanders (Chairman), Morgan and Taylor-Burke

### ADVISORS

Mr. S. Bains	-	Managing Director
Ms. J. Tait	-	Manager
Ms. S. Johnson	-	Deputy Chief Executive, Bolton Council
Mr. I. D. Mulholland	-	Deputy Democratic Services Manager

(Apologies for absence were submitted by Councillors Murray, Sherrington and McGeown and Helen Gorman, Borough Solicitor)

### **1. MINUTES OF THE LAST MEETING**

The minutes of the proceedings of the meeting held on 30<sup>th</sup> January, 2020 were submitted.

Resolved – That the minutes be signed as a correct record.

### **2. EXCLUSION OF PRESS AND PUBLIC**

Resolved - That, under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraphs 3 and 4 of Part 1 of Schedule 12A to the Act; and that it be deemed that, in all the circumstances of the case, the public interest in its exemption outweighs the public interest in its disclosure.

### **3. DIRECTORS REPORT**

Mr. S. Bains, Managing Director submitted a report which updated members on the development and performance of Bolton Cares Ltd.

Information was provided in relation to the delivery of the Bolton Cares Business Plan including –

- thriving people and transforming services, a new operating model, improving the quality of care and the covid 19 response;
- thriving workforce and investing in the workforce, recruitment and retention and learning and development; and

- thriving business and good governance and effective leadership, brand reputation and marketing and financial stability and marketing.

Members in their discussions referred to matters around the Westhoughton site and contract matters.

Resolved – That the report and discussions thereon be noted.

#### **4. THE BUSINESS PLAN**

Mr. S. Bains, The Managing Director submitted a report which set out details of the proposed Bolton cares Business Plan for 2020 to 2024.

The document set out the vision, objectives and delivery plan for Bolton Cares.

Members discussed matters around the positive theme.

Resolved – That the business plan be endorsed.

#### **5. GOVERNANCE PROPOSAL**

Mr. S. Bains, Managing Director submitted a report which sought approval to implement the recommendations of the Bolton Cares Governance review.

Resolved – That approval be given to –

- (i) the proposed governance structure, roles and responsibilities;
- (ii) The forward plan and reporting requirements; and
- (iii) Authorise officers to establish a Company Board.

#### **6. PAY AWARD PROPOSAL**

Mr. S. Bains, Managing Director submitted a report which sought approval for the pay offer for 2021/22 for consultation with staff and trade unions.

Members in their discussions referred to the number of ex bolton Council staff.

Resolved – (i) That an increase in the hourly rate of the lowest paid employees within the Company to £9.50 per hour, in line with the National Living Wage Foundation's recommended hourly rate be noted.

(ii) That approval be given to consult with staff and trade unions in respect of –

- An increase in basic pay for all employees on Grade 11 and below on Bolton Cares terms and conditions of 1%;
- An increase in basic pay for employees on Bolton Council terms and conditions of 0%;

- Maintaining sleep rates at the current level of £37.17 for 2021/22; and
- Maintaining the hourly rate for apprentices of £5.00 per hour.