

Bolton Council

MEETING OF THE COUNCIL

16th March 2022

THE CABINET AND EXECUTIVE CABINET MEMBER MEETINGS



BOLTON METROPOLITAN BOROUGH

Cabinet – 7 th February 2022	AA
Executive Cabinet Member – Leader – 8 th February 2022	BB
Executive Cabinet Member – Deputy Leader – 14 th February 2022	CC
Executive Cabinet Member for Children's Services – 7 th February 2022	DD
Executive Cabinet Member for Regeneration – 14 th and 25 th February 2022	EE
Executive Cabinet Member for Highways and Transport – 14 th February 2022	FF
Executive Cabinet Member for Adult Social Care – 7 th February 2022	GG
Executive Cabinet Member for Wellbeing – 7 th February 2022	HH
Executive Cabinet Member for Stronger Communities – 8 th February 2022	JJ
Constitutional Panel – 22 nd February 2022	KK



TONY OAKMAN
Chief Executive
Town Hall, Bolton

9th March 2022

AA1

THE CABINET

MEETING, 7TH FEBRUARY, 2022

Councillor Cox	Leader's Portfolio
Councillor Mrs. Fairclough	Deputy Leader's Portfolio
Councillor Haslam	Highways and Transport
Councillor Dean	Stronger Communities
Councillor Muslim	Environmental Service Delivery
Councillor Morgan	Adult Social Care
Councillor Baines	Wellbeing
Councillor Galloway	Children's Services
Councillor Hewitt	Strategic Housing and Planning

Other Members in Attendance

Councillor Radcliffe
Councillor Walsh
Councillor Peel
Councillor Jiva (as deputy for Councillor Zaman)
Councillor Donaghy
Councillor Haworth
Councillor Hayes
Councillor Sanders
Councillor Brady

Officers

Mr. T. Oakman	Chief Executive
Ms. S. Johnson	Deputy Chief Executive
Dr. H. Lowey	Director of Public Health
Ms. H. Gorman	Borough Solicitor
Mr. T. Powell	Head of Audit and Risk Management

Mr. T. Glennon

Head of Finance - Corporate

Mrs. V. Ridge

Democratic Services Manager

Apologies for absence were submitted on behalf of Councillors Allen, Connor, Eckersley-Fallon, Warren and Zaman.

Councillor Cox in the Chair.

26. MINUTES

The minutes of the proceedings of the meeting of the Cabinet held on 10th January, 2022 were circulated and signed as a correct record.

30. CORPORATE RISK REGISTER

The Deputy Chief Executive submitted a report which contained the latest update of the Council's Corporate Risk Register.

Members were advised that over recent months the Council's risk management framework had been refreshed. This refresh had included strengthening of arrangements for risk recording and reporting risks to deliver the following outcomes, viz:-

- Assure the consistency and completeness of risk recording and reporting;
- Support consistency of approach and risk literacy across all Directorate Leadership Teams (DLTs);
- To support DLTs in their assessment and response to key risks;
- To assure Corporate Leadership Team (CLT) on actions being taken in response to high level DLT risks;
- To support CLT in review and response to cross cutting strategic risks (corporate risks); and
- Support regular assurance reporting to Cabinet and Audit Committee on key risks.

The report stated that CLT had agreed that the current highest risks to the achievement of corporate priorities for the Council related to:-

- Future finance and resources;
- Health inequalities;
- The scale and pace of competing and urgent priorities;
- Impacts on the workforce including fatigue and morale; and
- Recruitment, retention and development of the workforce.

It was also stated that a further 12 medium and low risks had been agreed which would be overseen at a corporate level. Details of all the risks which had been identified were summarised in the report, together with, the key changes to the Corporate Risk Register from October, 2021 to January, 2022.

Resolved – That the report be noted.

31. PUBLIC HEALTH ANNUAL REPORT 2020/2021: THE IMPACT OF COVID-19 ON THE HEALTH AND WELLBEING OF BOLTON RESIDENTS

The Director of Public Health submitted a report which informed members of the content of The Director of Public Health's Annual Report 2020/2021: The impact of COVID-19 on the health and wellbeing of Bolton residents.

Members were reminded that The Health and Social Care Act (2012) set out the requirements for Directors of Public Health in England to produce an annual report on the health and wellbeing of their population and for the local authority to publish this. Consequently, this year's report had specifically looked at the impact of Covid-19 for the health and wellbeing of Bolton's residents; from the virus itself as well as the impact of measures necessary to contain the spread of the virus.

It was stated that using knowledge built from a range of sources, the Director of Public Health's Annual Report (PHAR) for 2020/2021 considered infections, hospitalisations and deaths from Covid-19 along with the vaccine uptake and the

underlying inequalities and wider determinants that had influenced the extent and variation in the impact of the pandemic for Bolton's residents and communities.

Members were advised that recommendations were included in the PHAR to address the longer term impacts of the pandemic and included ongoing monitoring of the report to use the data to inform future preventative work and strategy development. In addition, learning would also be taken from effective preventative work that had been carried out to mitigate the impact of Covid-19 which would not only inform the activities of the public health team in Bolton but would also be adaptable on a broader scale across the council and partners.

A copy of the Director of Public Health's Annual Report 2020/2021: The impact of COVID-19 on the health and wellbeing of Bolton residents was appended to the report.

Resolved – That the content and recommendations of the Director of Public Health's Annual Report 2020/2021: The impact of COVID-19 on the health and wellbeing of Bolton residents be noted.

LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for Strategy, Town Centre Regeneration, External Relations, Strategic Budget, Public Service Reform, Partnerships with Public, Private and Voluntary Sectors at a Strategic Level, Corporate Support Services, Financial Services and Budget Development, Registration Services and the Coroner's Service:-

TUESDAY 8TH FEBRUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Cox	- Executive Cabinet Member – Leader
Councillor Peel	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Ms. S. Johnson	- Deputy Chief Executive
Ms. H. Gorman	- Borough Solicitor
Mr. P. Rimmer	- Assistant Director Revenues, Benefits and Customer Services
Mr. R. Gibbons	- Revenue Manager – Business Rates, Valuation and Support
Ms. J. Pollard	- Head of Strategic Finance
Mr. T. Glennon	- Head of Finance - Corporate
Mr. G. Broome	- First Officer – Coroners Office
Mrs. V. Ridge	- Democratic Services Manager

39. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

40. DIRECTORATE OF CORPORATE RESOURCES – FINANCE REPORT 2021/2022 – QUARTER THREE

The Deputy Chief Executive submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter three projected outturn position for the Directorate of Corporate Resources for the 2021/2022 financial year.

With regard to Revenue Expenditure, the report advised that there was a projected overspend of £687,000 after planned reserve movements.

In terms of capital expenditure the Directorate of Corporate Resources had no current capital programme.

In relation to reserves, the Directorate had a projected balance of £6,413,356 earmarked reserves for the end of the year.

Budgeted efficiency savings for 2021/2023 for the Directorate of Corporate Resources were £7.431m.

The Executive Cabinet Member NOTED the report.

41. AGGREGATE FINANCIAL MONITOR – QUARTER 3 2021/2022

The Deputy Chief Executive submitted a report which provided information relating to the Quarter Three Financial Outturn in aggregate for the 2021/2022 Financial Year.

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This report summarised the results for the Quarter Three Financial Monitoring exercise for the Council for the 2021/2022 Financial Year, as follows:

- Revenue Expenditure - the Council's revenue outturn position was in line with the budget set in February 2021.
- Capital Expenditure for the 2021/2022 financial year was estimated at £86.625m;
- Capital Prudential Indicators - all Prudential Indicators were within the range approved by Council on 17th February, 2021;
- Reserves - the General Fund Balances remained at £10.7m which was in line with the Deputy Chief Executive's Guidance; and
- Savings Targets - there was a £37.2m savings target built into the two-year budget 2021-23 and £26.264m had been delivered as at Quarter Three 2021/2022.

The Executive Cabinet Member NOTED the Quarter Three financial position and the key findings in the report now submitted.

42. TREASURY MANAGEMENT OUT-TURN REPORT FOR QUARTER 3 2021/2022

The Deputy Chief Executive submitted a report which put forward the Treasury Management Outturn report for Quarter Three of 2021/2022.

The Executive Cabinet Member was reminded that the report was a requirement of the Council's reporting procedures and covered the Treasury Management activity during the second quarter of 2021/2022 and the associated Prudential Indicators for 2021/2022.

In this regard, the report provided an update on the Treasury Management indicators approved at the meeting of the Budget Council in February, 2021. As at the end of Quarter Three 2021/2022, most indicators were within the limits approved at Budget Council, however there had been temporary breaches of Money Market Fund counterparty limits as a result of the exceptional circumstances caused by the Coronavirus pandemic.

The Executive Cabinet Member NOTED the report.

43. BUSINESS GRANTS AND RELIEF SCHEMES 2022

The Deputy Chief Executive submitted a report which provided a summary of the various grants and relief schemes for 2022.

The Executive Cabinet Member was advised that in recent months the Government had announced several new business support measures that would require Local Authority administration and were as follows:-

- Omicron Hospitality and Leisure Grant (OHLG);
- Additional Restrictions Grant (ARG);
- Covid-19 Additional Relief Fund (CARF); and
- An extension of Transitional Relief, Supporting Small Business Relief and 2022/2023 Retail, Hospitality and Leisure Relief Schemes.

The report provided details in relation to each of the above grants/schemes and it was stated that the grant schemes had been agreed under existing delegated powers whilst the relief schemes would be submitted to a future meeting of the Cabinet for approval.

The Executive Cabinet Member NOTED the report.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item are considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act

1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

44. PURCHASE OF CASE MANAGEMENT SYSTEM FOR THE MANCHESTER WEST CORONERS' OFFICE

The Deputy Chief Executive submitted a report which sought the Executive Cabinet Member's approval to the purchase of a replacement case management system for the Coroners' Office.

The report outlined the reasons for the need to replace the current case management system and also the benefits of implementing an electronic system.

It was stated that the contract agreement would be for 2 years with the option to extend for up to an additional 2x12 month periods.

In terms of the financial implications, the Executive Cabinet Member was advised that the estimated contract value was £32,010 in year 1 (including implementation costs) and £20,160 in year 2 which would be paid for by Bolton, Salford and Wigan Councils in accordance with the population counts for each council which was approximately in thirds.

The Executive Cabinet Member APPROVED –

(i) The procurement of the WPC electronic case management system for the Manchester West Coroners' Service, as detailed in the report, now submitted; and AGREED –

(ii) To delegate authority to the Borough Solicitor to carry out all necessary legal formalities as detailed in the report.

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NOTES

DEPUTY LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for the Deputy Leader's Portfolio:-

MONDAY 14TH FEBRUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Mrs Fairclough	- Executive Cabinet Member – Deputy Leader's Portfolio
Councillor Zaman	- Major Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Mr J. Dyson	- Director of Place (Services)
Mr. A. Bolan	- Head of Service, Regulatory Services
Ms. E. Brook	- Assistant Director Strategy and Partnerships
Mr. R. Martinez	- Head of Community Safety and Neighbourhoods
Mr. D. Shepherd	- Principal Group Accountant
Ms. L. McGuinness	- Senior Lawyer
Mr. I. D. Mulholland	- Deputy Democratic Services Manager

12. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

13. TOWN CENTRE PUBLIC SPACES PROTECTION ORDER EXTENSION

The Deputy Chief Executive and the Director of Place Services submitted a joint report which sought Executive Cabinet Member approval to extend the Town Centre Public Spaces Protection Order.

By way of background information, a Public Spaces Protection Order (PSPO) was introduced in Bolton Town centre on 19th February 2019 under Section 59 of the Antisocial Behaviour Crime and Policing Act 2014, in response to a growing trend of antisocial behaviour. Under the Act there was a requirement to undertake a review of the order before an extension could be made. The report sought approval to extend the current order, based on the review, with alterations to (or omission of) certain prohibitions.

The report also highlighted that a Public Spaces Protection Order could last for up to three years, after which point it had to be reviewed. If the review supported an extension and other requirements under section 60 of the act were satisfied, it may be extended for a further three years. There was no limit on the number of times an order may be reviewed and renewed. Furthermore, before the time when a Public Spaces Protection Order was due to expire, the local authority that made the order may extend the period for which it had effect if satisfied on reasonable grounds that doing so was necessary to prevent –

- a) occurrence or recurrence after that time of the activities identified in the order, or
- b) an increase in the frequency or seriousness of those activities after that time.

The report went on to set out specific details of the review undertaken.

The Executive Cabinet Member AGREED to-

- (i) Approve, in conjunction with the Assistant Director Strategy & Partnerships and the Borough Solicitor, the proposed extension of the Town Centre Public Spaces Protection Order (PSPO) under Section 60 of the Anti-Social Behaviour, Crime and Policing Act 2014 as detailed in Appendix 9.**
- (ii) Authorise the Borough Solicitor to carry out all necessary legal formalities.**

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CHILDREN'S SERVICES

A record of decisions made by the Executive Cabinet Member with responsibility for Children's Services, Looked after Children, Safeguarding for Children and Young People, Schools and Early Years:-

MONDAY, 7th FEBRUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Galloway	- Executive Cabinet Member – Children's Services
Councillor Donaghy	- Major Opposition Spokesperson
Councillor McGeown	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson

Officers

Ms B. Brown	- Director of Children's Services
Mr P. Rankin	- Deputy Director of Children's Services
Ms G. Whitehead	- Assistant Director of Children's Services – Inclusive Education and Learning
Mr I. Walker	- Assistant Director – Social Care and Early Help
Ms T. Minshull	- Assistant Director – Commissioning and Integration
Ms L. Butcher	- Head of Finance - People
Ms A. Kelly	- Senior Lawyer

Mrs S. Bailey

- Principal Democratic Services
Officer

30. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

31. DEPARTMENT OF CHILDREN'S FINANCIAL MONITORING 2021/2022 QUARTER THREE

The Deputy Chief Executive and the Director of Children's Services submitted a report which provided information relating to the expected financial position for the Children's Department for the 2021/22 Financial Year as at Quarter Three.

With regard to Revenue Expenditure, the revenue outturn position for the Local Authority block was expected to be in line with budget following a contribution from reserves of £461k.

Revenue expenditure for the Dedicated Schools Grant (DSG) was to be £2.292m greater than the grant available.

In relation to Capital Expenditure, the original Capital Programme approved at Council in February, 2021 totalled £17.573m. Expenditure as at 31st December, 2021 was £4.788m against a revised Programme of £11.471m.

Reserves were expected to be £21.168m as at 31st March, 2022.

Of the £21.168m Reserves, £20.617m related to capital monies held for future work on schools and -£5.723m related to schools balances and other DSG reserves. The remaining £6.274m was Children' Services Revenue Reserves.

The Executive Cabinet Member NOTED -

(i) The expected financial position of the portfolio as at 31st March, 2022, the changes within the Capital Programme as now detailed and the Revenue Budget changes in year; and APPROVED –

(ii) The delegation of authority to the Director of Children's Services to call off on the framework(s) for the Capital Programme, as detailed in section 3 of the report now submitted.

32. DEDICATED SCHOOLS GRANT BUDGET REPORT 2022/23

The Deputy Chief Executive and the Director of Children's Services submitted a report which summarise the position of the Dedicated Schools Grant 2022/23 and sought agreement for its allocation.

The report advised that extensive consultation had been undertaken with the Schools Forum and the report reflects the recommendations of the consultation and the Forum.

The report recommended the allocation of Dedicated Schools Grant via a local formula and incorporated changes resulting from the October 2021 census.

It included the transfer to the high needs block, de-delegation, growth fund criteria and central schools budget approvals as agreed by the Schools Forum.

The Executive Cabinet Member AGREED –

The allocation of the Dedicated Schools Grant, on the basis set out in the report now submitted.

33. TRAVEL ASSISTANCE POLICY FOR CHILDREN AND YOUNG PEOPLE WITH SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND)

The Director of Children's Services submitted a report which sought approval for a proposal to amend the Travel Assistance Policy in relation to Children and Young People with Special Educational Needs and Disabilities by aligning the current mileage allowance rate to the HMRC guidance mileage rate.

The report provided details in relation to the travel mileage allowance by the Council at a rate of 28 pence per mile based on two return journeys a day and how it was calculated. In exceptional circumstances, a flat rate could be offered where the cost to the Council of providing vehicular transport would be excessive and the parent was willing to take the eligible child but required a payment greater than 28 pence per mile to meet the true running costs of their vehicle. There were currently 17 individual pence per mile arrangements in place.

It was now proposed to amend the arrangements to reflect the HMRC guidance rate of 45 pence per mile based on 2 return journeys per day and which would also be in line with the allowances adopted by the majority of other Greater Manchester authorities.

The alignment would ensure that parents/carers were fully reimbursed for travel costs and may increase the uptake in parents/carers choosing this travel support option which may offer a more cost-effective solution for both parents/carers and the Council.

The Executive Cabinet Member APPROVED -

The proposal to amend the Travel Assistance Policy as it relates to Children and Young People with Special Educational Needs and Disabilities by aligning the current mileage allowance rate to the HMRC guidance mileage rate, on the basis detailed in the report now submitted.

34. DETERMINATION OF ADMISSION ARRANGEMENTS TO COMMUNITY AND VOLUNTARY-CONTROLLED SCHOOLS IN SEPTEMBER, 2023 AND REDUCTION OF PLANNED ADMISSION NUMBER AT THE GATES CP SCHOOL FROM 1ST SEPTEMBER, 2023

The Director of Children's Services submitted a report which put forward the proposed admission arrangements for primary and secondary schools for September, 2023 and sought approval to the proposed reduction in the Planned Admission Number at The Gates CP School from 45 to 30 intake places with effect from 1st September, 2023.

The report advised that that current schemes in respect of admission into the normal years of entry into community and voluntary-controlled primary and secondary schools had been amended only to reflect the dates prescribed in the current Regulations.

The proposed updated arrangements for September 2023/24 academic year would be circulated to all schools, academies and neighbouring local authorities.

A copy of each proposed scheme was set out in the appendices attached to the report.

In relation to the Gates CP School, the report advised that pupil projections over the past few years for the Westhoughton primary area had shown a likelihood of reduced demand and falling rolls both in terms of reception and numbers on roll. These earlier projections were detailed at Appendix A to the report and had proven to be accurate as fewer pupils had been recorded on roll following subsequent pupil census returns.

In this regard, the report deemed it appropriate to look at reducing the Planned Admission Number at the School from 45 to 30 Intake places. It would be prudent to keep the situation under regular review as pupil patterns as the demand for places could change quite rapidly and because a high demand for reception intakes was presently identified for September 2025.

The Executive Cabinet Member APPROVED -

- (i) The proposed admission criteria for Community and Voluntary Controlled primary and secondary school admissions for the 2023/24 school year, including the proposed reduction in the Planned Admission Number at The Gates CP School from 45 to 30 intake places from September, 2023; and**
- (ii) The co-ordinated admissions scheme for school admission, including in-year admissions, for 2023/24, on the basis detailed in the report now submitted.**

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

MONDAY, 14TH FEBRUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Warren	- Executive Cabinet Member – Regeneration Portfolio
Councillor McKeon	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson

Officers

Mr. P. Whittingham	- Assistant Director Economic Development and Regeneration
Mr. D. Shepherd	- Principal Group Accountant
Ms. J. Tramontana	- Adult Education Manager
Mr. I. D. Mulholland	- Deputy Democratic Services Manager

24. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

25. AWARDING AND DELIVERY OF THE ADULT EDUCATION BUDGET

The Director of Place Development submitted a report which set out details of the final year status of the 20-year legal concession agreement of the sub-contracted Adult Education Budget (AEB), and sought approval for the future awarding of the funding and contracting of the community learning service delivery.

By way of background information on the 27th of April 2002 Bolton Council, under a concession agreement, transferred provision of its Community Education Service (CES) to Bolton College (then known as Bolton Community College). Staff were protected in their employment with a transfer of undertakings (TUPE) and the Council Community Learning Centres were leased out to Bolton College. The concession agreement was put in place for a term of 20-years and ended in July 2022.

Bolton Council as the direct contracted AEB local authority 'training provider' continued to be responsible and accountable for the provision as the 'registered training provider'. This included Ofsted, GMCA and ESFA performance, quality assurance, governance, compliance and audit. The Council CL provision was last inspected in November, 2018 and was graded as 'Good'.

In August, 2019 the Adult Education Budget (AEB) was devolved to GMCA. A 3-year contracting transitional period was put in place to embed devolved funding and to ensure a period of stability for the sector. This 3-year cycle finished in July 2022.

The Executive Cabinet Member was also advised that it was agreed by the GMCA Programme Board that in the event of a transfer the AEB grant agreement awarded to Bolton College, GMCA would include a separate funding allocation line identifying 'community learning' as a new grant, which protected the amount of funding and nature of the provision. The GMCA Senior Principal Skills Manager (Adult Education),

concurred that a 'separate Community Learning schedule' should be included within the Bolton College AEB 22/23 grant agreement to ensure that Bolton Council retained strategic oversight of the provision.

The Executive Cabinet Member AGREED to-

- (i) Authorise the Director of Place Development to give immediate notice to the Greater Manchester Combined Authority (GMCA) to award the current Bolton Council Adult Education Budget (AEB) grant allocation directly to Bolton College with aiming for a transfer period by April, at the latest July 2022 on the proviso that GMCA ensure the Bolton Council AEB allocation 2022-2023 is protected separately from the College's AEB funding.**
- (ii) Authorise the Director of Place Development to negotiate and finalise, with GMCA, a 'Community Learning Schedule' within the 2022-2023 AEB grant agreement, which specifies how Bolton Council will retain strategic oversight and priority direction of the provision.**
- (iii) Authorise the Director of Place Development to undertake the necessary formalities for continued use by Bolton College of the Council assets New Bury, Brownlow Fold and Deane and Derby Community Learning Centres for the purpose of Community and Adult Learning from August 2022.**

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

FRIDAY, 25TH FEBRUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Warren

- Executive Cabinet Member –
Regeneration Portfolio

EE4

Councillor McKeon	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson

Officers

Mr. G. Brough	- Director of Place Development
Mr. P. Whittingham	- Assistant Director Economic Development and Regeneration
Mrs. J. Pollard	- Head of Finance
Ms. L. McGuinness	- Lawyer
Mr. I. D. Mulholland	- Deputy Democratic Services Manager

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

26. LOCK OUT AGREEMENT, RIVINGTON CHASE, HORWICH

The Director of Place Development submitted a report which sought approval to enter into a Lock Out Agreement with Alpha Investments (North West) and regarding the completion of agreements relating to ownership and access arrangements in respect of the land at Rivington Chase, Horwich, Bolton.

The Executive Cabinet Member AGREED to –

- (i) Authorise the Director of Place in consultation with the Executive Member to negotiate, finalise and enter into the Lock Out Agreement and ancillary suitable agreements relating to ownership and access arrangements as outlined in this report.**
- (ii) Authorise the Borough Solicitor to complete the necessary legal formalities.**

EE6

NOTES

EXECUTIVE CABINET MEMBER FOR HIGHWAYS AND TRANSPORT

A record of decisions made by the Executive Cabinet Member with responsibility for Highways and Transport:-

MONDAY, 14TH FEBRUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Haslam	Executive Cabinet Member for Highways and Transport
Councillor Ayub	Major Opposition Spokesperson
Councillor Hayes	Minor Opposition Spokesperson
Councillor Grant	Minor Opposition Spokesperson
Councillor McMulkin	Minor Opposition Spokesperson

Officers

Mr. J. Dyson	Director of Place (Services)
Mr. J. Kelly	Assistant Director Highways and Engineering
Ms. L. McGuinness	Senior Lawyer
Mr. I. D. Mulholland	Deputy Democratic Services Manager

22. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

23. PROPOSED INTRODUCTION OF WAITING RESTRICTIONS FOR THE STAGS HEAD DEVELOPMENT AT HORSFIELD STREET AND JUNCTION ROAD, BOLTON

The Director of Place Services submitted a report which informed the Executive Cabinet Member of representations received in response to the promotion of the Waiting Restrictions for Stags Head Development at Horsfield Street and Junction Road, Heaton and Lostock Ward, Traffic Regulation Order.

The proposal was formally advertised by Public Notice on 8th October 2021. A public postal consultation was also undertaken to all the properties identified as potentially being affected by this proposal.

Of the 11 consultations that were sent out, 1 (9%) representation was received.

The report also indicated that the views of ward members had been sought and were included in the report.

The Executive Cabinet Member AGREED -

The introduction of waiting restrictions, including the amendments, set out in Appendix A to the report.

ADULT SOCIAL CARE

A record of decisions made by the Executive Cabinet Member with responsibility for Adult Social Care, Safeguarding for Adults and Bolton Cares.

MONDAY, 7TH FEBRUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Morgan	- Executive Cabinet Member for Adult Social Care
Councillor Haworth	- Major Opposition Spokesperson
Councillor McGeown	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson

Officers

Ms R. Tanner	- Managing Director – Bolton Integrated Care Partnership
Ms T. Minshull	- Assistant Director Commissioning and Integration
Ms L. Butcher	- Head of Finance
Ms A. Kelly	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

14. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

**15. DEPARTMENT OF ADULTS FINANCIAL MONITORING
2021/2022 QUARTER THREE**

The Deputy Chief Executive and the Managing Director of Bolton Integrated Care Partnership submitted a report which provided information relating to the expected financial position for the Adults Department for the 2021/22 Financial Year as at Quarter Three.

This report presents the expected financial position in respect of the Department of Adult Services for the 2021/22 Quarter Three.

With regard to revenue expenditure, the revenue outturn position for the Local Authority block was expected to be in line with budget following use of reserves of £28k.

In relation to Capital Expenditure, the original Capital Programme approved at Council in February 2021 totalled £5.41m. Expenditure at 31st December, 2021 was £160k against a revised Programme of £1.049m.

Reserves were expected to be £10.283m at the 31st March, 2022.

The Executive Cabinet Member NOTED –

(i) The expected financial position as at 31st March 2022 and the changes within the Capital Programme and Revenue Budget changes in year, as detailed in the report now submitted; and APPROVED -

(ii) The Managing Director of Bolton Integrated Partnership being given delegated authority to call off on the framework(s) for the Capital Programme, as detailed in Section 3 of the report now submitted.

**16. HOUSING FINANCIAL MONITORING 2021/2022
QUARTER THREE**

The Deputy Chief Executive and the Managing Director of Bolton Integrated Care Partnership submitted a report which provided information relating to the financial position as at Quarter Three for Housing for the 2021/22 Financial Year.

With regard to Revenue Expenditure, the report advised that the revenue outturn position was expected to be in line with Budget after a movement from reserves of £33k.

In relation to Capital Expenditure, the money available for capital within Housing was £50k.

Reserves were expected to be £3.072m at the end of 31st March, 2022 which was an increase in year of £535k.

The Executive Cabinet Member NOTED –

The financial position for Housing and the Revenue Budget changes in year.

GG4

NOTES

WELLBEING

A record of decisions made by the Executive Cabinet Member with responsibility for Health and Wellbeing, Anti-Poverty and Deprivation, Public Health, Mental Health and Social Care Integration

MONDAY, 7TH FEBRUARY, 2022

Following consideration of the matters detailed below in the presence of:-

- | | |
|---|--|
| Councillor Baines | - Executive Cabinet Member – Wellbeing |
| Councillor Ayub (as deputy for Councillor Challenger) | - Major Opposition Spokesperson |
| Councillor McGeown | - Minor Opposition Spokesperson |
| Councillor Sanders | - Minor Opposition Spokesperson |
| Councillor Wright | - Minor Opposition Spokesperson |
| Councillor Fletcher | - Minor Opposition Spokesperson |

Officers

- | | |
|----------------|--|
| Ms H. Lowey | - Director of Public Health |
| Ms T. Minshull | - Assistant Director Commissioning and Integration |
| Ms K. Cassidy | - Assistant Director – Public Health |
| Ms L. Butcher | - Head of Finance |
| Ms M. Savania | - Public Health Practitioner |
| Ms L. Lindsay | - Health Protection and Health Care Public Health Strategic Lead |
| Ms A. Kelly | - Senior Lawyer |
| Mrs S. Bailey | - Principal Democratic Services Officer |

20. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

21. PUBLIC HEALTH FINANCIAL MONITORING 2021/22 QUARTER THREE

The Deputy Chief Executive and the Director of Public Health submitted a report which provided information relating to the financial position as at Quarter Three for Public Health for the 2021/22 Financial Year.

The revenue outturn position was expected to be in line with budget after a movement to reserves of £146k.

Reserves were expected to be £7.385m at 31st March, 2022. This was a decrease in year of £2.71m mainly due to the use of Contain Outbreak Management Funds.

The Executive Cabinet Member NOTED -

The financial position for Public Health and the Revenue budget changes in year, as detailed in the report now submitted.

22. BOLTON OUTBREAK CONTROL PLAN 2021/22

The Director of Public Health submitted a report which sought approval for the Bolton COVID-19 Outbreak Control Plan which was attached to the report at Appendix 1.

The report reminded the Executive Cabinet Member that the Bolton Local Outbreak Control Plan outlined the principles of Covid-19 local outbreak management including the key roles and responsibilities across the system, the mechanisms and infrastructure in place to support delivery, and appropriate

routes of accountability. The plan outlined how Bolton's system would work together to prevent, contain and manage outbreaks in response to national or regional policy.

The Plan was a high-level summary of the approach to managing and preventing the spread of Covid-19 which would allow residents and communities to safely live with Covid-19 during the current and future phases of the pandemic. It included sections on how our approach aligned to national and regional systems and current guidance; detail of the approaches being taken to prevent outbreaks, how we continue as a locality to 'live with Covid together with a description of the systems and steps in place to effectively manage outbreaks that may occur across our population.

The Plan was dynamic and would continue to be informed by local circumstances, intelligence, evidence and ongoing engagement with our communities and updated accordingly.

The Executive Cabinet Member NOTED –

- (i) The update on the implementation of the Bolton Covid-19 Outbreak Control Plan; and APPROVED –**
- (ii) The Bolton Covid-19 Outbreak Control Plan of 12 January, 2022, as now submitted.**

23. SUICIDE PREVENTION ANNUAL SUICIDE AUDIT REPORT

The Director of Public Health submitted a report which provided a summary update of the annual Suicide Audit and strategy development.

The report advised that the Audit gave an understanding of Bolton's current position regarding suicides and comparing rates to other places and local trends.

The Audit findings also helped to coordinated multi-agency action on suicide prevention.

HH4

The Executive Cabinet Member NOTED –

The findings of the annual Suicide Audit 2021/21 and that this work will inform the refresh and further development of the Bolton Suicide Prevention Strategy/action plan.

STRONGER COMMUNITIES

A record of decisions made by the Executive Cabinet Member with responsibility for Stronger Communities:-

TUESDAY 8th FEBRUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Dean	- Executive Cabinet Member – Stronger Communities
Councillor Jiva	- Major Opposition Spokesperson
Councillor Veevers	- Minor Opposition Spokesperson
Councillor Weatherby	Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Ms. J. Pollard	- Head of Strategic Finance
Mrs. V. Ridge	- Democratic Services Manager

11. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

12. DIRECTORATE OF CORPORATE RESOURCES – FINANCE REPORT 2021/2022 – QUARTER THREE

The Deputy Chief Executive submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter three projected outturn position for the Directorate of Corporate Resources for the 2021/2022 financial year.

JJ2

With regard to Revenue Expenditure, the report advised that there was a projected overspend of £687,000 after planned reserve movements.

In terms of capital expenditure the Directorate of Corporate Resources had no current capital programme.

In relation to reserves, the Directorate had a projected balance of £6,413,356 earmarked reserves for the end of the year.

Budgeted efficiency savings for 2021/2023 for the Directorate of Corporate Resources were £7.431m.

The Executive Cabinet Member NOTED the report.

CONSTITUTIONAL PANEL

MEETING, 22ND FEBRUARY, 2022

Present – Councillors Cox (Chairman), Mrs. Fairclough, Galloway, Hayes, Peel and Sherrington.

Also in Attendance

Mr. T. Oakman - Chief Executive
Ms. H. Gorman - Borough Solicitor
Mrs. V. Ridge - Democratic Services Manager

An apology for absence was submitted on behalf of Councillor Pattison.

Councillor Cox in the Chair

3. MINUTES

The minutes of the proceedings of the meeting of the Panel held on 1st February, 2022 were submitted and signed as a correct record.

4. APPOINTMENT OF COMMITTEES AND PANELS

The Borough Solicitor submitted a report which sought members approval to a number of changes to memberships of the Committees/ Panels.

Resolved – (i) That the changes to the Appointment of Committees and Panels, as now detailed, be approved.

(ii) That officers be requested to consider the composition of the membership of the Chief Officers Appointments Panel when undertaking formal interviews for Chief Officer posts.

(The meeting started at 3.30 p.m. and finished at 3.40 p.m.)

KK2

NOTES