

DECISION MONITORING
EXECUTIVE MEMBER FOR HUMAN RESOURCES
AND DIVERSITY

DATE OF MEETING	ITEM AND DECISION	ACTION/ PROGRESS
9th April, 2008	<p><u>Establishment of a Principal Officer Post in Housing and Public Health Unit, Community Housing Services (Development and Regeneration)</u></p> <p>APPROVED – The establishment of a post of Principal Officer within the Housing and Public Health Unit, Community Housing Services.</p>	Interviews held 30 th June, 2008
9th April, 2008	<p><u>Restructure of Community Safety Partnership Support Team</u></p> <p>APPROVED – (i) The Propsed Restructure of the Partnership Support Team, as detailed in Appendix A to the report, with effect from 1st April, 2008;</p> <p>(ii) The establishment of the proposed new post of Policy Support Officer (Scale 5) and recruitment to the post as soon as possible;</p> <p>(iii) The posts funded through grants that had a three year funding term be given permanent contracts with the Council; and</p> <p>(iv) That the revised grades to posts be implemented in line with the evaluation of the Corporate Human Resources Team and be</p>	Posts regraded. Policy Support Officer appointed start date subject to satisfactory references and medical.

	implemented from 1st April, 2008.	
9th April, 2008	<p><u>Increase to Establishment to Business Support Service (Children's Services)</u></p> <p>APPROVED – The establishment of one full-time Senior Administrator post, as detailed in the report.</p>	Posts put on hold due to Youth Review and possible redeployment.
9th April, 2008	<p><u>Joint Commissioning Support Officer (Children's Services)</u></p> <p>APPROVED – The establishment of a 3 year fixed term post of Joint Commissioning Support Officer and to the disestablishment of the post of Young People's substance Misuse Coordinator, as detailed in the report.</p>	To be advertised shortly.

9th April, 2008	<p><u>The 5 Hour Sports Offer (Children's Services)</u></p> <p>APPROVED – (i) The implementation of the 5 Hour Sports Offer Programme in Bolton; and</p> <p>(ii) The recruitment and selection of one Competition Manager, and up to two Further Education Sports Coordinators, subject to external funding.</p>	<p>Competition Manager appointed. Due to start in June subject to clearances. No further action required.</p> <p>Negotiations still on-going with local/further education establishments with regard to funding for the Sports Co-ordinators.</p>
9th April, 2008	<p><u>Development of a Dementia Centre (Adult and Community Services)</u></p> <p>APPROVED – (i) The development of Firwood Phase 2, as detailed in the report now submitted; and</p> <p>(ii) The appointment of additional staff, as detailed in the report now submitted.</p>	<p>Recruitment yet to commence. Expected to begin late June/early July, 2008.</p> <p>Adverts have now gone into the press.</p>
9th April, 2008	<p><u>Joint Housing Plan for Older People 2008/2011 (Development and Regeneration)</u></p> <p>APPROVED – (i) The priorities and actions of the Joint Housing Plan in Bolton 2008-2011 as detailed in the report; and</p> <p>(ii) The establishment of a post of Older Peoples Housing Strategy Co-ordinator on a two year fixed term contract.</p>	<p>Update to be provided at the meeting.</p>

11th June, 2008	<p><u>Services for Children and their Families</u> (Children's Services)</p> <p>APPROVED – The establishment of a Commissioning Manager post and 1.5 FTE Social Work posts within the Children's Department, as detailed in the report.</p>	<p>Job Description for the Commissioning Manager needs to be evaluated. Once evaluated post can be advertised.</p> <p>Social Work posts have been appointed within the team.</p>
11th June, 2008	<p><u>Communication, Language and Literacy Development Pilot</u> (Children's Services)</p> <p>APPROVED – The appointment of a CLLD consultant, as detailed in the report.</p>	<p>To be advertised shortly.</p>

11th June, 2008	<u>Administrative Support at 2 Short Stay Pupil Referral Units (Children's Services)</u> APPROVED – The increase of administrative support at Compass Centres South and North by the appointment of an additional administrative post at 25 hours per week.	Post put on hold due to Youth Review and possible redeployment.
11th June, 2008	<u>Review of Payroll Section (Corporate Resources)</u> APPROVED – (i) The deletion of two Team Leader posts graded Scale 6; the transfer of one Supervisor from the Input to the Output Sections with immediate effect; the re-grading of one Scale 4 post to Scale 5 and the deletion of seven posts originally graded Scale 3 and below ; and NOTED (ii) That all payroll posts had been reviewed to include generic job descriptions, with advancement linked to a new competency framework and that processes would continue to be improved to derive further efficiencies in line with the Council's continuous improvement and value for money programme.	Proposals implemented.

11th June, 2008	<u>Partnership/Corporate Initiatives and Staffing Implications in the Chief Executive's Department (Chief Executive's)</u> APPROVED – The organisational and staffing proposals, as now detailed in the report.	Regradings implemented, posts advertised internally initially.
15th July, 2008	<u>Review of Staffing Structure – Planning Research and Spatial Planning (Development and Regeneration)</u> APPROVED – The proposed restructuring of the Planning Research and Spatial Planning Teams, as detailed in the report.	
15th July, 2008	<u>Neighbourhood Renewal Delivery (Development and Regeneration)</u> APPROVED – The organisational and staffing proposals contained within the report.	
15th July, 2008	<u>EMS/ONE – Support officer (Children's Services)</u> APPROVED – The creation of the post of Information Systems Analyst, as detailed in the report.	

15th July, 2008	<u>Services for Children and their Families</u> <u>(Children's Services)</u> APPROVED – The establishment of a Team Manager post as detailed in the report.	No update to report.
15th July, 2008	<u>Restructuring the Agency Media Team</u> <u>(Legal and Democratic Services)</u> APPROVED – The changes to the structure of the existing Agency media team, as detailed in the report.	
15th July, 2008	<u>Establishment of a New Social Worker in the Fostering Team</u> <u>(Children's Services)</u> APPROVED – The establishment of a new post of Social Worker, Kinship Care Assessments, as detailed in the report.	Interviews took place on 25 th July. No appointment made. Due to be re-advertised shortly.

15th July, 2008	<u>Proposed Structure for Community Housing Services and Bolton Community Homes Partnership Team (Development and Regeneration)</u> APPROVED – The proposed changes to the Community Housing Services and Bolton Community Homes Partnership Team, as detailed in the report.	
15th July, 2008	<u>Future Staffing Support for Residents of Hyde Lea (Adult and Community Services)</u> APPROVED – The redirection of funding from surrounding residents in Hyde Lea to establishing 8 full time Community Support Worker posts within Adult and Community Services, as detailed in the report.	Posts have now been offered to existing staff at Hyde Lea. Start dates are now subject to the satisfactory pre-employment checks.
15th July, 2008	<u>Re-alignment of Performance Team (Adult and Community Services)</u> APPROVED – The re-alignment of the structure and functions of the Performance Team in the Adult and Community Services, as detailed in the report.	Awaiting the outcome of the job evaluation process.

15th July, 2008	<u>Transforming Social Care (Adult and Community Services)</u> APPROVED – The posts as detailed in the report.	
15th July, 2008	<u>Disability Adaptations Officer (Adult and Community Services)</u> APPROVED – The establishment of an additional Disability Adaptations Officer, as detailed in the report.	
15th July, 2008	<u>Restructure of Drug and Alcohol Strategy and Commissioning Team (Adult and Community Services)</u> APPROVED – The revised structure of the Drug and Alcohol Strategy and Commissioning Team, as detailed in the report.	
15th July, 2008	<u>Recruitment of an Apprentice to the Albert Halls (Adult and Community Services)</u> APPROVED – The appointment of a Catering Apprentice within the Albert Halls, as detailed in the report.	

15th July, 2008	<p><u>Proposed Market Pay Supplements for Two Senior Posts in the Corporate Property Services Division of the Corporate Resources Department (Corporate Resources)</u></p> <p>APPROVED – The introduction of market supplements for the post of Head of Operational Asset Management and Head of Estates and Asset Management, as detailed in the report, subject to the approval of the Executive Member for Corporate Resources.</p>	
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