

## **Environmental Services Scrutiny Committee**

- (1) To monitor and review and make recommendations to the Council and/or to the Cabinet or the Executive Cabinet Member with regard to all relevant policy and operational matters falling within the purview of his/her portfolio relating to Environmental Services, Waste and Recycling, Highways and Transport, Area Working /Neighbourhood Management and Neighbourhood and Community Services and Community Safety.
- (2) To consider matters referred to the Committee by members of the Committee in accordance with Standing Order 36.
- (3) To recommend to the Council a programme of reviews to be undertaken by the Committee with regard to matters falling within the purview of the portfolio relating to Environmental Services, Waste and Recycling, Highways and Transport and Area Working/Neighbourhood Management and Neighbourhood and Community Services and Community Safety and to recommend the Council accordingly on the outcome of such reviews.
- (4) To make recommendations to the Council as to such additional/occasional reviews which the Committee wishes to consider outside the annual programme.
- (5) To receive performance reports and Inspectors reports thereon, relating to the functions of the Departments relating to any part of the portfolio.
- (6) The Committee shall have the power to summon the Executive Cabinet Member Environment Services (and relevant support members) and the relevant Chief Officer(s) to attend its meetings to consider, provide information and give evidence on matters before the Committee.
- (7) To act as the Council's Crime and Disorder Scrutiny Committee in accordance with section 4 of the Crime and Disorder (Overview and Scrutiny) Regulations 2009.
- (8) To set up Scrutiny Panels to undertake in-depth reviews of current policies and practices with a view to identifying areas for future policy development.
- (9) The Quorum for a meeting of the Committee shall be five.

Subject to the acts and proceedings of the Committee being approved by the Council.

## **Executive Cabinet Member Environmental Services**

The designated Executive Cabinet Member is responsible for all matters relating to the Authority's duties with regard to Environmental Services, Regulatory, and Neighbourhood and Community Services, Community Safety, Highways and Transport (except any matters specifically reserved to the Council or delegated to any committee or body) in accordance with the Council's Scheme of Delegation. As such, the designated Executive Cabinet Member is responsible for liaising and, where appropriate, working in consultation with other members of the Cabinet, particularly where matters within the portfolio affect other aspects of Council business or affect

the Borough generally.

The designated Executive Cabinet Member is responsible for ensuring appropriate consultation with partners and the community on matters relating to this Portfolio.

The actions and decisions of the designated Executive Cabinet Member will, at all times, remain within the context of the policy framework established or any variation thereto approved by the Council.

**To have overall responsibility for :**

- (1) Recommendations with respect to Licensing Strategy and Policy except where they fall within the remit of the Licensing and Environmental Regulation Committee.
- (2) The environmental health and trading standards functions of the Council, except insofar as these fall within the remit of the Licensing and Environmental Regulation Committee.
- (3) The functions of the Council as regulator for public safety at sports grounds.
- (4) The Civil Contingencies functions of the Council.
- (5) Co-ordination of the Council's response to Neighbourhood Renewal Strategies and the delivery of Neighbourhood Management.
- (6) The development and implementation of the Council's policies in respect of Area Working.
- (7) Drainage and sewerage matters which are the responsibility of the Council.
- (8) Responsibility for ensuring the Council discharges its various duties under the Land Drainage Acts.
- (9) Co-ordination of functions concerning environmental amenity and countryside planning, including conservation and the Council's land reclamation programmes.
- (10) The management and monitoring of the Council's Carbon Management Programme
- (11) Responsibility for the Environmental Services Department.
- (12) The designation of certain land and features as being necessary to prevent flooding under the Flood and Water Management Act 2010 and to exercise relevant powers under the Flood Risk Regulations 2009.

**To submit to the Cabinet (for approval, where appropriate, by the Council):**

- (1) Recommendations with respect to the Council's Licensing Act and Gambling

Act Policies.

- (2) Recommendations with regards to the Council's Food Service Plan.
- (3) Recommendations with regard to the preparation and submission of bids for grants/loans under Department of the Environment, Food and Rural Affairs (DEFRA).
- (4) Recommendations with regard to the Council's Contaminated Land Strategy.

THE EXECUTIVE MEMBER WILL MAKE DECISIONS, IN CONSULTATION WITH THE DESIGNATED CABINET MEMBER WITH RESPECT TO THE FOLLOWING AREAS OF RESPONSIBILITY

### **Community Services**

**To have overall responsibility for:**

- (1) All matters relating to waste collection.
- (2) The functions of the Council as waste collection authority and all matters in respect of the collection of refuse.
- (3) All matters relating to recycling
- (4) The interface of waste collection and disposal arrangements.
- (5) The management of the Council's Fleet Management Functions, except insofar as these fall within the remit of the Deputy Leader's portfolio.
- (6) The operation, design and development of all public parks, including countryside parks and river valleys (including works carried out in association with other authorities) and the design and management of open spaces and other landscaped areas under the control of the Council.
- (7) The functions of the Council and all matters in respect of the collection of litter, the cleaning of streets and the management of public conveniences.
- (8) The delivery of the Cleaner Bolton strategy.
- (9) In accordance with the powers delegated to the Director of Environmental Services and Chief Property Officer operation and management of the Council's retail markets functions.
- (10) Operation and management of Farmers' Markets within the Borough.
- (11) The management of the Council's Building Cleaning functions.
- (12) The management of the Council's Security and Response functions, including the closed-circuit television (CCTV) surveillance function.
- (13) To promote, develop and monitor environmental, education and enforcement strategies across the Borough.

- (14) The Management of the Council's School Meals Catering functions.
- (15) The development of Community Centres.
- (16) The promotion and regulation of parks and the approval of details of arrangements in respect of fairs and shows within the Borough (excluding the Town Centre).
- (17) Management of reservoirs in the ownership of the Council.
- (18) Responsibility for the provision of funeral facilities through the Cemeteries and Crematorium services and the provision and management of cemeteries, crematoria and disused church and chapel yards.
- (19) The management and provision of pest control service needs.
- (20) The Management of the Albert Halls complex including the Council's catering functions.
- (21) Matters relating to allotments in the ownership of the Council, or administered by the Council under agency arrangements, including the undertaking of consultation with allotments holders in respect of such matters.

## **Highways and Transport**

### **To have overall responsibility for:**

- (1) The functions of the Council as highway authority, except insofar as these fall within the remit of the Planning Committee.
  - (2) Matters relating to the agreement of a policy, programme and implementation of highway maintenance and improvement works funded from revenue budgets.
  - (3) The design and implementation of engineering projects, including highways, bridges, pedestrian areas and car parks.
  - (4) Matters relating to the Closure of Streets.
  - (5) Matters relating to the agreement of a programme of capital works and maintenance for the classified roads in the Borough.
  - (6) Ensuring that the Council complies with its duties under the Traffic Management Act 2004.
  - (7) Co-ordinating transport planning with land-use planning to achieve the aims of the Authority.
  - (8) Matters relating to the support for public transport facilities and operations within the Borough.
- .

**To submit to the Cabinet (for approval, where appropriate, by the Council):**

- (1) Recommendations with regard to the Council's Local Transport Plan.

**Police and Community Safety**

**To have overall responsibility for:**

- (1) Liaison with the BSAFE Partnership Group on the way in which the duty to produce an annual strategic assessment might be best met.
- (2) The promotion of community safety within the Council, both in terms of prevention and in the reduction in the fear of crime
- (3) The initiation of community safety projects and initiatives led by the Council.
- (4) The development and co-ordination of Section 17 of the Crime and Disorder Act.
- (5) The Council's representative on bodies associated with the Greater Manchester Police and Crime Panel.
- (6) The management of decriminalised parking enforcement and car parking facilities.
- (7) Fees and charges relating to car parking.
- (8) Responsibility for school crossing patrols and road safety matters.

**To submit to the Cabinet (for approval, where appropriate, by the Council):**

- (1) Recommendations with regard to matters relating to alcohol and drug abuse in the context of Community Safety and Police.
- (2) Recommendations with regard to the formulation and review of the Council's policy in relation to Community Safety.