Bol	ton
Cou	ncil

Report to:	Executive Cabinet Member - Deputy Leader	
Date:	17 th November 2014	
Report of:	Director of Children, Adults and Public Health Services Borough Treasurer	Report No:
Contact Officer:	David Smith T Head of Finance - Children's, Adult's & Public Health Services	ele No: 01204 332032
Report Title:	Children's, Adult's and Public Health Serv Report Quarter Two - 2014/15	vices– Financial Monitoring
Confidential / Non Confidential: (delete as approp)	(<i>Non-Confidential</i>) This report does no warrants its consideration in the absence of public	
Purpose:	This report provides the Deputy Leader with financial position for the Children's, Adult's a portfolio for the 2014/15 financial year, as at	nd Public Health Services
Recommendations:	It is recommended that the Deputy Leader:Notes the financial position of the service	es as at 30 th September 2014.
Decision:		
Background Doc(s):		
(for use on Exec Rep) Signed:		
Date:	Leader / Executive Cabinet Member	Monitoring Officer

This report presents the financial position in respect of Children's, Adult's and Public Health Services portfolio for the 2014/15 financial year, as at Quarter Two.

Key Issues:

Revenue Expenditure:

The revenue outturn position for the Local Authority block is expected to be greater than the available budget by £401,000.

Revenue expenditure for the Dedicated Schools Grant (DSG) is projected to be £244,000 greater than the grant available.

Public Health expenditure is expected to be £18.6 million at the 31 March 2015. This is less than the grant expected to be received by \pounds 148,000.

Capital Expenditure:

Expenditure at the end of March 2015 is estimated to be £16.4 million against a programme of £16.9 million. The change is due to the introduction of new schemes, slippage and scheme reprogramming. Expenditure at Quarter Two was £3.8 million.

<u>Balances</u>

Balances are expected to be £35.7 million at 31 March 2015. This is a reduction of £13.6 million due to use of schools balances, funding of the current years capital programme, a transfer of £4.3m to corporate reserves and the estimated revenue outturn position.

1 INTRODUCTION

This report provides the Deputy Leader with information relating to the financial position for the 2014/15 financial year.

The information included within the report is divided into three elements:

- Revenue expenditure
- Capital expenditure
- Reserve movements

2 **REVENUE EXPENDITURE**

2.1 REVENUE BUDGET

The approved revenue budget for the department totals:

Table One: Children, Adult and Public Health Services Department – Approved Revenue Budget 2014/15 – As At Quarter Two

	<u>LA</u> <u>Block</u>	<u>Schools</u> <u>and</u> <u>Post 16</u> Budgets	<u>Public</u> <u>Health</u> <u>Grant</u>	<u>Dept</u> <u>Total</u>
Departmental budget per Strategic Budget	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>
Report Adult's Services Children's Services Total	70,000 52,367 122,367	226,294 226,294	18,906 18,906	88,906 278,661 367,567
Less Recharges	-8,453			-8,453
Budget adjustments				
Low Pay	4			4
Pupil Premium changes – Academy, school meals and looked after children numbers		-39		-39
Early years adjustment		-11		-11
Base line adjustment with Bolton Clinical Commissioning Group (CCG) in relation to changes in service responsibility due to NHS reorganisation.			-116	-116
Department's controllable budget	113,918	226,244	18,790	358,952
Add recharges	8,453			8,453
Adjusted departmental budget at Quarter Two	122,371	226,244	18,790	367,405

Table One above outlines the budget for Children, Adult and Public Health Services, including an analysis of amendments to the budget since that reported within the Financial Monitoring Report at Quarter One on the 18th August 2014.

2.2 FINANCIAL POSITION – REVENUE EXPENDITURE – POSITION AS AT QUARTER TWO

Table Two below outlines the Children, Adult and Public Health Services Department's revenue position as at quarter two.

TABLE TWO -CHILDREN, ADULT'S AND PUBLIC HEALTH SERVICES
FINANCIAL POSITION 2014/15 - QUARTER TWO

Service	Net Budget	Projected Outturn	Year End Variance
	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>
Local Authority Budget Block			
Adult's Services			
Older Adults	16,884	17,284	400
Integrated Front Line Services	4,270	4,085	-185
Adults Under 65 - LD/MH/PD	28,094	28,560	466
Care Management	8,955	8,733	-222
Supporting People	3,537	3,451	-86
Across Client Groups	647	609	-38
Subtotal	62,387	62,722	335
Children's Services			
Education & Learning Division	3,021	2,763	-258
Positive Contributions Division	2,504	2,501	-3
Staying Safe Division	33,555	34,942	1,387
Children's Transport	3,437	3,296	-141
Subtotal	42,517	43,502	985
Integrated Departmental Services			
Departmental Financial Arrangements	9,172	9,188	16
Policy, Performance & Resources	8,295	7,360	-935
Subtotal	17,467	16,548	-919
Total Local Authority Budgets	122,371	122,772	401

Dedicated Schools Grant Budgets			
Local Authority Retained Budgets			
Early Years Block	18,702	19,009	307
High Needs Block	26,478	26,421	-57
Combined Services	3,704	3,830	126
Dedelegated	0	-132	-132
Subtotal	48,884	49,128	244
Delegated Budgets			
Nursery Schools (funded from Early Years)	1,063	1,187	124
Primary Schools	103,261	102,300	-961
Secondary Schools	81,635	82,843	1,208
Special Schools (funded from High Needs)	10,058	9,910	-148
Pupil Referral Units (funded from High Needs)	2,966	2,966	0
Funding for schools from High Needs Block	-15,641	-15,641	0
Funding for schools from Early Years Block	-5,982	-5,982	0
Use of schools balances	0	-223	-223
Subtotal	177,360	177,360	0
Total Dedicated Schools Grant Budgets	226,244	226,488	244
Public Health Grant Budgets			
Public Health Core	2,121	2,121	0
Health Improvement	1,254	1,201	-53
Social Inclusion	15,415	15,320	-95
Subtotal	18,790	18,642	-148
Total Budgets	367,405	367,902	497

VARIANCE ANALYSIS

Outlined overleaf are details of significant variances between the projection at quarter two and the budget, analysed between the Local Authority Block, Centrally Held Dedicated Schools Grant and Public Health Grant funded services.

2.2.1 LOCAL AUTHORITY BLOCK

The projected out-turn position at quarter two for the Local Authority Block amounts to £401,000 greater than the revenue budget.

The most significant reasons for variances were as follows:

Adult's Services

Direct Payments £310,000

Additional expenditure of £603,000 reflects an increase in the number of clients that have elected to have their social care needs met through the receipt of a direct payment. This has been offset by direct payment recoveries of £293,000.

Home Support £561,000

This variance has risen from the variance of £357,000 that was reported at Quarter One, as a result of increases in demand for the service.

Adults Residential and Nursing placement £235,000

There has been a net increase in placements at this point in the year.

Supported Living and Supported People £472,000

Demand Pressures on contracted services

Vacancies (£1,230,000)

This projected underspend reflects vacancies in services across adult services including those in the Intermediate Tier Review.

Children's Services

Education and Learning (£161,000)

This underspend is due to staff vacancies within the School Improvement Team

Looked After Children £740,000

The cost of care and staffing of the service in relation to looked after children continues to be a financial pressure.

Legal Costs £397,000

The overspend arises from the high legal costs associated with care proceedings.

Integrated Services (£919,000)

The projected saving is primarily the result of vacancy savings in the services that have been subject to a review either in late 2013 or early 2014 where the revised structures are in the process of recruiting to vacancies.

2.2.2 DEDICATED SCHOOLS GRANT

Local Authority Retained Budgets

At the 30th September 2014 the Dedicated Schools Grant is expected to exceed the grant available by £244,000.

Significant variances in relation to the retained DSG budgets are:

- The number of 3 and 4 year olds receiving the 15 hours per week of free entitlement to early education, in settings with a professional teacher, is continuing to increase.
- The High Needs block is now projected to overspend as the projections now reflect the changes arising from the September intake. There has been an increase in numbers in the resource units and LA special schools.

Delegated Schools Budgets

Schools expenditure is projected to exceed the grant available by £223,000 in 2014/15.

This is a fall in the overspend position since quarter one and still remains largely due to secondary schools resulting from falling numbers leading to a reduction in resources available.

However, schools remaining balances are projected to total £6.5m at the end of the financial year, which is felt to be prudent; with no secondary schools projecting to have a deficit balance at the year end.

2.2.3 PUBLIC HEALTH GRANT

The grant expected to be received for Public Health is \pounds 18,790,000. At this point of the year expenditure is projected to be \pounds 148,000 less than this due to vacancies in the service.

2.3 STRATEGIC REDIRECTIONS

In setting the Strategic Budget for the period 2013/15, the Department was required to implement \pounds 9.4 million of redirections for the 2013/15 financial year; shown at Appendices Ai and Aii. The budget has been reduced in the current financial year by £5.3 million to reflect the final implementation of the budget reductions to be achieved. The projections outlined at Table Two of the report have been calculated against a budget which reflects the 2014/15 reduction target.

3 CAPITAL PROGRAMME MONITORING

	Revised Programme Quarter One £000's	Change £000's	Revised Programme Quarter Two £000's	Expenditure at Quarter Two £000's
Adult Services	972	-36	936	121
Children Services	15,943	-440	15,503	3,679
Total Programme	16,915	-476	16,439	3,800

The programme at Quarter Two is \pounds 16,439,000 this is a reduction of \pounds 476,000 since the Quarter One. The full details of the changes can be seen in Appendix B and C. The significant reasons are:

- £1 million slippage of the Ferns Primary Expansion.
- New schemes approved for Youth and Play
- New schemes being funded directly by schools totaling £284,000.

At the end of Quarter Two expenditure was £3.8 million.

TABLE THREE – SUMMARY OF RESERVES POSITION

	Balance 1 st April 2014	Projected Outturn Movements	Transfer to Corporate Reserves	Other Movements	Balance 31 st March 2015
	£'000	£'000	£'000	£'000	£'000
Adults Services Reserves					
To cover known areas of key future spend	4,653		-1,540	-795	2,318
To cover key areas of risk	1,700		-1,700	0	0
Legal requirements	1,958	148		1,114	3,220
Existing commitments	4,647			-180	4,467
Service general contingencies	959	-109	-571	-32	247
Total Adult Services Reserves	13,917	39	-3,811	107	10,252
Children Services Reserves					
To cover known areas of key future spend	2,864			-355	2,509
To cover key areas of risk	1,947			-439	1,508
Legal requirements	9,929	-244		-1,586	8,099
Existing commitments	19,796		-500	-6,445	12,851
Service general contingencies	921	-292		-98	531
Total Children Services Reserves	35,457	-536	-500	-8,923	25,498
Total Reserves	49,374	-497	-4,311	-8,816	35,750

Outlined in the table above are the projected movements on the Department's reserves in the current year. The outturn movements column represents the impact upon reserves of the projected outturn position shown at Tables Two and Three of the report and a transfer of £4.3m to corporate reserves.

5 EQUALITY IMPACT ASSESSMENT

This report is for information purposes only and therefore does not require an Equality Impact Assessment.

6 CONCLUSIONS AND RECOMMENDATIONS

This report has provided information relating to the Quarter Two position of the Children's, Adult's and Public Health Services portfolio for the 2014/15 financial year. It is recommended that the Deputy Leader notes the projected financial position of the Department as at end of the 2014-2015 financial year.

APPENDIX Ai

ADULT SERVICES 2013-15 SAVINGS OPTIONS

Service/Option	Savings 2013/15
	£000
Council run Care services– the aim is to reduce costs in order to maximise the opportunities to retain Council run services wherever possible. This will be achieved through service review and redesign and other costs reductions and will cover the Networks, Outreach, Day Care Extra Care and Respite.	1,150
Supported Housing Networks – potential transfer of 10 houses to the current contracted provider over the next 2 years, dependent on the level of vacant posts within the networks. Commencement will depend on the levels of vacancies	650
Procurement Plan- re-tender a range of services provided by the private and voluntary sectors with a view to securing better prices & service redesign. This will include floating support, offender services, young people's accommodation, voluntary sector grants etc. This will commence from September 2012 and run through until 2013	970
Day Services Relocation – exit 3 centres as leases expire. To relocate staff and users, and maximise remaining provision for current users following individual reviews. This will commence from October 2012	100
Strategy & Commissioning – review of staffing structure in the service & consider a charge for training to the independent sector. This will commence from October 2012	310
To continue to reduce Council subsidy on care services by increasing charges in Meals (by 50p per year to £4), Transport (by 50p per year to £4) and Day Care (by £5 per year to £20 per day). Consultation started in September 2012 with implementation planned for April 2013 & April 2014.	100
Transport Savings – review of routes to day care (see proposal above) + rescheduling in order to achieve efficiencies in the transport service (130k secured in 12/13) This will be delivered after completion of the day services proposal.	230
Supplies and Services – savings across the department in these budget headings. This will occur April 2013 & April 2014	200
Integration of support services following departmental merger Total Adult Options	50 3,760

APPENDIX Aii

2013/15 Budget Options - Children's Services

Service/Option	Savings 2013/15
	£000
Play & Youth – rationalisation of building stock with movement of some service delivery into alternative venues and closure of some buildings. Reduction in levels of service and targeting remaining services to areas of greatest need. Proposals to come forward in Autumn 2012	600
Children's Centres – reduction in universal activity in all centres and potentially reduction in family support by raising thresholds. Possible transfer of some centres to alternative management arrangements. Reduction in supplies and services. Proposals to come forward in Autumn/Winter 2012/13	1,500
Key Workers in Schools – mainly based in schools, but some central provision. Focus on attendance, behaviour, early disengagements from school. Reduction in staff numbers and targeting of resource to schools with highest levels of need. Retain some central function for statutory provision to vulnerable NEETS. Proposals to come forward in Autumn 2012	530
Staying Safe – removal of spend in previously ring fenced grant area (care matters). Pick up via pupil premium and contingency.	400
Personal Advisors – PA's located in all secondary schools and a small central provision. Education Act 2012 transferred responsibility for careers advice to schools from September 2012. Removal of all school based PA's, retain small central service for remaining statutory responsibility. Proposals to come forward in Autumn 2012	870
Reduced Services Commissioned from the Voluntary Sector. The saving will be made out of the current budget which totals £1.5m. Proposals to come forward during 2013	225
Support Service Savings/Full Year Effect of 2012/13 – ICT systems, schools ICT, faith based travel and admin support	460
SEN Transport – Consideration of payments/incentives to parents/carers to transport children to school, to reduce dependency on Council transport. Proposals to come forward during 2013.	100
Children with Disabilities – re-configurations and efficiencies within the service	300
Music Service – increase income	100
SRE and Young Mums – proposal to delete the 2 posts, as LA no longer has the responsibility to do curriculum support for SRE, and the functions of the post in the Young Mums Unit is duplicated with other staff of the Council	80
Looked after Children and Staying Safe – to maximise use of Bolton carers, adoption and reducing use of external placements, with other savings from the overall staying safe budget	300
Review of Play & Youth Service	150
Integration of support services following departmental merger	50
Total Children's Options	5,665

Scheme	Programme as at Quarter 1 £000's 2014-2015	New Schemes £000's 2014-2015	Slippage £000's 2013-2014	Scheme Reprogramming £000's 2014-2015	Revised Programme Quarter 2 £000's 2014-2015	Expenditure Quarter 2 £000's 2014-2015
BMBC Property Related						
Wilfred Geere Refurbishment	130				130	45
Supported Housing Developments	300				300	1
Day Service Buildings	0				0	
Dementia Pilot - Laburnam Lodge	256				256	73
Maintenance Contingency	100				100	
Non BMBC Property						
Disabled Facilities Top Up Grants	50				50	
IT						
IT Contingency	100				100	2
Equipment and Other						
Electronic Home Care Monitoring	36			-36	0	
To be allocated (Ringfenced Community Capacity Grant)	0				0	
Total Expenditure 2014-2015	972	0	0	-36	936	121

Adult's Services – Detailed Capital Programme – Quarter Two 2014/15 Expenditure

Adult's Services – Detailed	Capital Programme – Quarter	⁻ Two 2014/15 – Financing

	Programme as at Quarter 1 £000's 2014-2015	New Schemes £000's 2014-2015	Slippage £000's 2013-2014	Scheme Reprogramming £000's 2014-2015	Revised Programme Quarter 2 £000's 2014-2015	
FINANCED BY						
Departmental Borrowing Approval - Unsupported					0	
Corporate Capital Receipts					0	
Government Grants	972			-36	936	
Revenue Contributions to Capital					0	
Total Funding 2014-2015	972	0	0	-36	936	
	0	0	0	0	0	

Children's Services – Detailed Capital Programme – Quarter Two 2014/15 Expenditure

Scheme	Q1	New	Slippage	Scheme	Revised	Expenditure
	Programme	Schemes		Reprogramming	Programme	Quarter 2
	Ū				Quarter 2	
	£000's	£000's	£000's	£000's	£000's	£000's
	2014-2015	2014-2015	2013-2014	2014-2015	2014-2015	2014-2015
Building Maintenance	2,577	0	0	0	2,577	390
Capital Support Fund	837	0	0	0	837	198
Kitchens	600	0	0	0	600	507
Access	200	0	0	0	200	80
		0				
Devolved		0				
All maintained schools	1,198	0	0	0	1,198	162
		0				
Academies:		0				
ESSA Academy	0	0	0	0	0	0
St Catherines Academy	0	0	0	0	0	0
Kearsley Academy	166	0	0	-161	5	-5
		0				
Primary Capital Programme		0				
Primary Capital Programme 2009-2011	1,289	0	0	1	1,290	206
Primary School Expansion	5,515	0	-1,000	-140	4,375	1,108
		0				
Targeted Capital Funding		0				
14-19 Diploma's, SEN and disabilities	0	0	0	0	0	0
		0				
Other:		0				
Youth & Play Centres	1,144	555	0	0	1,699	65
Primary Places	132	0	0	4	136	18
School Scheme Contributions	149	284	0	0	433	524
Smithills Occupation Project	1,621	0	0	0	1,621	218
Improvement to Leisure Provision	30	0	0	0	30	1
		0				
Early Years		0				
Early Years - Quality and access	0	0	0	0	0	0
Two Year Old Funding	301	0	0	0	301	172
		0				
Children Social Care		0				
Children Social Care - DFG	30	0	0		30	4
Funding Short breaks	83	0	0	17	100	31
Children Social Care Software	71	0	0	0	71	0
Total Expenditure 2014-2015	15,943	839	-1,000	-279	15,503	3,679

Children's Services – Detailed Capital Programme – Quarter Two 2014/15 – Financing

	Q1 Programme 0 £000's 2014-2015	New Schemes £000's 2014-2015	Slippage £000's 2013-2014	Scheme Reprogramming £000's 2014-2015	Revised Programme Quarter 2 £000's 2014-2015	
FINANCED BY						
Departmental Borrowing Approval - Unsupported	0	0	0	0	0	
Corporate Capital Receipts	0	0	0	0	0	
Section 106	0	0	0	0	0	
Basic Need Safety Valve (Primary Places)	5,659	0	-1,000	-116	4,543	
Devolved Formula Capital	1,198	0	0	0	1,198	
Maintenance	5,920	0	0	-1,044	4,876	
Two Year Old Funding	301	0	0	0	301	
Academies - Framework	0	0	0	0	0	
Free School Meals	490	0	0	0	490	
Funding Short Breaks	113	0	0	0	113	
Leisure Trust	0	0	0	0	0	
Environmental Services	0	355	0	0	355	
Revenue Contributions to Capital - Schools	149		0	•	433	
Revenue Contributions to Capital - LA	1,313	0	0	881	2,194	
Revenue Contributions to Capital - Corporate	800	200	0	0	1,000	
Total Funding 2014-2015	15,943	839	-1,000	-279	15,503	
	0	0	0	0	0	

ADULT SERVICES PROJECTED RESERVES POSITION - 2014/15 FINANCIAL YEAR

<u>Service</u>	Balance 1 st April 2014	Projected Outturn Movements	Transfer to Corporate Reserves	Other Movements	Balance 31 st March 2015
	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>
Healthwatch / Links carry forward	50		-40	-10	0
Capital Replacement – IT Infrastructure	500				500
Carefirst Improvements	75			-75	0
Dementia Training	20			-20	0
Health & Safety and Safeguarding	20			-20	0
Training					
Information Security	20			-20	0
Demographic Demand Pressures	1,007				1,007
Social Needs Transport Replacement Fleet	2,198		-1,500		698
Carers' Funding	650			-650	0
Zero Based Review	59				59
Think Positive Funding	54				54
Important to cover known areas of	4,653	0	-1,540	-795	2,318
key future spend					
Savings Pressures 2013/15	1,700		-1,700		0
Important to cover key areas of risk	1,700	0	-1,700	0	0
Supported Housing - Networks	731			-1	730
Amenity Funds	56				56
S.106 Funding	70				70
LD Joint Team	251				251
Public Health	850	148		1,115	2,113
Legal requirements	1,958	148		1,114	3,220
Drug Related Pressures	726				726
Social Care (Capital)	354			-354	0
Intermediate Care – Capital Improvement	489			-489	0
Transforming Social Care (Capital)	3,078			663	3,741
Reserve with existing commitment	4,647	0		-180	4,467
Former Area Based Grants	68		-68		0
Communities for Health	20			-20	0
General Reserves	483	-109	-483		-109
Shared Care contract	49				49
Transforming Social Care (Quality Assurance & Reviews)	339		-20	-12	307
Service General Contingencies	959	-109	-571	-32	247
Total Reserves	13,917	39	-3,811	107	10,252

TABLE FIVE -CHILDREN'S SERVICES DEPARTMENT'S RESERVES POSITION -
2014/15 FINANCIAL YEAR

<u>Service</u>	Balance 1 st April 2014	Projectd Outturn Movements	Transfer to Corporate Reserves	Other Movements	Balance 31 st March 2015
	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>
IT Systems and Networks	428			-112	316
Pension Reserve	843			-47	796
Schools ICT Reserve	1,541			-341	1,200
Training Reserve	0			145	145
Youth Offending Team Important to cover known areas of	52 2,864	0	0	-355	52 2,509
key future spend	2,004	U	0	-355	2,509
Children Casiel Care	744				055
Children Social Care	711			-56	655
High Cost Staying Safe Placements Safeguarding Board	1,000 236			-333 -50	<u> </u>
Important to cover key areas of risk	1,947	0		-50 - 439	1,508
important to cover key areas of fisk	1,347	0		-435	1,500
Schools Balances	6,697			-223	6,474
Centrally Retained DSG	-117	-244			-361
Other Schools Balances	807			-138	669
School Improvement	715			-381	334
Public Sector Reform & Troubled Families	1,827			-844	983
Legal requirements	9,929	-244	0	-1,586	8,099
Achievement, Cohesion and Integration Service	84			-43	41
Artists in Schools	2				2
BSF and Academies	1,030		-500		530
Capital Reserve from DRF	16,557			-7,126	9,431
Education Psychology Service	33				33
Harvey Early Years Centre	112			-66	46
Managed Funds	26			-2	24
Music Service	252			-100	152
Two Year Old Funding	1,700	•	500	892	2,592
Reserve with existing commitment	19,796	0	-500	-6,445	12,851
General Reserves	721	-292			429
Positive Activities	136			-98	38
Training Reserves	64				64
Service General Contingencies	921	-292	0	-98	531
Total Reserves	35,457	-536	-500	-8,923	25,498