

BOLTON CARES STEERING COMMITTEE

MEETING, 30TH JANUARY, 2020

REPRESENTING BOLTON COUNCIL

Councillor Morgan
Councillor Murray
Councillor Radcliffe
Councillor Sherrington

ADVISORS

Mr. J. Livesey, Chief Executive Officer
Ms. J. Tait, Manager
Ms. L. Antoni, Finance Manager
Mr. N. Halton, Principal Group Accountant

(Apologies for absence were submitted by Councillor Pattison, Sue Johnson, Helen Gorman and Lisa Butcher)

8. APPOINTMENT OF CHAIRMAN

Resolved – That Councillor Sherrington be appointed Chairman for this meeting.

9. MINUTES OF THE LAST MEETING

The minutes of the proceedings of the meeting held on 25th October, 2019 were submitted.

Resolved – That the minutes be signed as a correct record.

10. EXCLUSION OF PRESS AND PUBLIC

Resolved - That, under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act; and that it be deemed that, in all the circumstances of the case, the

public interest in its exemption outweighs the public interest in its disclosure.

11. DIRECTORS REPORT

Mr. J. Livesey, Chief Executive Officer submitted a report which updated members on the development and performance of the Bolton Care and Support Limited Company.

Information was provided in relation to the following areas, viz-

- The Strategic Performance Scorecard which also provided a commentary about each of the four performance perspectives;
- The profit and loss account as at the end of November, 2019;
- Respite care review;
- New business development;
- Changes to Registered Managers;
- Assistant Practitioners;
- Outreach;
- ICT developments;
- Death in service benefit; and
- Staff survey outcomes.

Members in their deliberations referred to –

- Changes in staff and overlap regarding supporting people with Autism;
- Training and development matters including in groups;
- The workforce perspective in terms of sickness and support for staff with mental health matters;
- Safeguarding and the detail of this for Board Members;
- Matters around underspends and overspends and reserves;
- How the variance expenditure was shown;
- The care recording system; and
- The staff survey.

Resolved – That the report and discussions thereon be noted.

12. AUDITED ANNUAL REPORTS AND FINANCIAL STATEMENTS – 1ST APRIL, 2018 TO 31ST MARCH, 2019 BOLTON CARES LTD, BOLTON CARES (A) LTD AND BOLTON CARES (B) LTD

Mr. J. Livesey, Chief Executive Officer, submitted a report which set out details of the audited annual reports and financial statements for 2018-2019 for Bolton Cares Ltd and Bolton Cares (A) Ltd and the dormant accounts for 2018-2019 for Bolton Cares (B) Ltd.

Members discussed-

- Pension funding into the future;
- Bonus issues; and
- The practicalities of reserves and surplus funds.

Resolved – That the following be noted –

- (i) The annual report and financial statements for the year ended 31st March, 2019 for Bolton Cares Ltd.
- (ii) The annual report and financial statements for the year ended 31st March, 2019 for Bolton Cares (A) Ltd.
- (iii) The annual report and financial statements for the year ended 31st March, 2019 for Bolton Care (B).
- (iv) The audit findings presented in the external auditors ISA260 report.
- (v) The decision of the Board of Directors to appoint Grant-Thornton UK LLP as auditors for the 2019/20 financial year.

13. 2020/21 PAYAWARD: BOLTON CARES LTD AND BOLTON CARES (A) LTD

(Mr. J. Livesey, Ms. J. Tait and Ms. L. Antoni declared an interest in the following two pay award reports, as Board Members)

Mr. J. Livesey, chief Executive Officer, submitted a report which sought approval for the proposed pay offer for 2020/21 for consultation with trade unions.

Members discussed –

- The use of overtime pay;
- Sleep in payments; and
- The effect of the proposed pay increases.

Resolved – That the report be approved for consultation with staff and trade unions.

14. 2020/21 PAY AWARD – BOLTON CARES (B) LTD

Mr. J. Livesey, Chief Executive Officer, submitted a report which set out details of the proposed pay offer approved by the Board of Directors of Bolton Cares (B) Ltd for 2020/21 for consultation with staff and trade unions.

Members discussed matters around the contract arrangements with Salford.

Resolved – That the report be approved for consultation with staff and trade unions.

(The meeting started at 2.00pm and finished at 3.16pm)