

BOLTON CARES STEERING COMMITTEE

MEETING, 28TH FEBRUARY, 2018

Representing Bolton Council

Councillor Morris (Chairman)
Councillor Murray (Vice-Chairman)
Councillor Chadwick
Councillor Mrs Fairclough
Councillor Newall
Councillor Radcliffe

Advisors

Dr John Livesey, CEO Company
Jackie Tait, Operations Director
Lisa Antoni, Finance, Audit and Resources Manager
Helen Gorman, Borough Solicitor
Susan Johnson, Borough Treasurer
Adrian Crook, Assistant Director Commissioning and
Integration
Ian D Mulholland, Principal Democratic Services Officer

Councillor Morris in the Chair

24. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 31st January, 2018 were submitted and signed as a correct record.

25. EXCLUSION OF PRESS AND PUBLIC

Resolved – That, under Section 100(A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraph 1 and 3 of Part 1 of Schedule 12A to the Act; and that it be deemed that, in all the circumstances of the case, the public interest in its exemption outweighs the public interest in its disclosure.

26. BOLTON CARES PAY OFFER, 2018/19

(Messrs John Livesey, Jackie Tait and Lisa Antoni declared an interest in the following item insofar as they would be the beneficiaries of any pay increases)

The Chief Executive Officer submitted a report which sought approval for the proposed pay offer for 2018/19 for the purposes with consultation with the trade unions.

By way of background information the report reminded members that Bolton Cares was owned by Bolton Council but was a separate limited company and was not part of the national negotiating arrangements for Local Government pay and other nationally agreed terms and conditions.

Bolton Cares was responsible for setting the terms and conditions and the rates of pay for its own employees and in doing so, had to inform and consult with recognised trade unions.

Members in their discussions referred to –

- Pay scales;
- The effects of various options;
- Sleep-in payments;
- Efficiency options;
- Income generation; and
- Those on Bolton Council terms and conditions and those who had transferred over.

Resolved – (i) That approval be given to the following pay offer for consultation with staff and trade unions –

- A 3.55% increase in the hourly rate of the lowest paid staff within the company from £8.45 per hour to £8.75 per hour, in line with the National Living Wage Foundation's recommended hourly rate;
- The transfer of staff on Creative Support terms and conditions onto Bolton Cares terms and conditions.

- An increase in the sleep-in rate from £28.75 to £36.90 from 1st April, 2018 to ensure that the Company can comply with national minimum wage legislation;
- An increase in basic pay for staff on Bolton Cares terms and conditions of 1%;
- That rates of pay and allowances for staff on Bolton Council terms and conditions remain unchanged in 2018/19;
- That the hourly rate for apprentices remains at £5.00 per hour for 2018/19.

(ii) That approval be given to the Company generating up to £13,281 of additional financial income and efficiencies in order to ensure that the proposed 2018/19 pay award is affordable.

27. BOLTON CARES ICT SYSTEM PROCUREMENT: CONTRACT AWARD

The Chief Executive Officer submitted a report which sought approval to award the contract for a new ICT system to modernise and improve business processes within the community.

The report explained that currently, Bolton Cares was operating without an ICT system to support its business.

A new system was required to ensure that Bolton Cares could comply with legislative requirements, operate efficiently and effectively and ensure that safe and high quality care services were delivered at all times.

The report detailed an evaluation of systems and matters concerning the financial implications.

Members in their deliberations referred to –

- The demonstration that took place; and
- The maintenance contract.

Resolved – That approval be given to the award of the contract for the provision of the new ICT system for Bolton Cares to UDMS LTD, using the ESPO procurement framework.

(The meeting started at 12.30 p.m. and finished at 1.19 p.m.)