

Bolton Teenage Pregnancy Partnership

ACTION PLAN 2007/08

Incorporating the National Support Team recommendations

Version 1: March 2008

For more information, please contact:

Jayne Littler

Tel: 01204 337303 Email: jayne.littler@bolton.gov.uk

1a) Coordination

Objective		Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
1)	Clearer strategic vision for Teenage Pregnancy	TP Exec	a)	Negotiate with NST support for visioning event (? Jan Norton)	T. Evans/J Hutchinson	March 08	Medium	Green	Meeting arranged 10 th March
			b)	Arrange visioning event	J Littler	May 08	Medium		
			c)	Feedback form visioning event informs action plans	J Littler	May 08 onwards	Medium		
2)	Ensure effective governance of strategy	Children's Trust	a)	Produce clear map of the new structure for Children's Services setting out roles and responsibilities relating to teenage pregnancy to establish clear lines of line management and accountability	? M Asquith	April 08	Low		
			b)	Produce a clear map of the wider teenage pregnancy team, setting out all those involved in delivering core prevention or support work, and share with partners.	J Littler	April 08	Low	Green	
			a)	Promote TP as an indicator for LAA at meetings		February 08	High	Green	Achieved.
			a)	Exec to agree the proposal to hold stakeholder events in May (externally facilitated) Stakeholder events organised and delivered	Exec	April 08 May08	Low	Green	
			b)	Exec and sub-groups receive feedback from stakeholder events and lead the process of developing the forward action plan	Exec	May onwards	Low	Green	
			c)	Action plan produced, consulted upon, agreed and issued Agreed process implemented for performance managing the plan and monitoring outcomes	Steering group	June 08	Low	Green	

3)	Ensure TP included in LAA process	J Hutchinson							
4)	TP Exec to set out the process for developing and performance managing the forward action plans		a)	Exec to support development of commissioning through LAA processes		April 08			
				Exec to set out commissioning intentions for next 3 years	Exec	May/June 08	Low	Green	
		Exec and Sub-Group Chairs J Littler	b) & c)	Investment decisions to be agreed by end June 08		June 08			
	TP Exec to make investment decisions based on the long-term vision leading into commissioning and governance.								

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
4)	Exec to work within an overall accountability framework consistent with the North West approach	J Littler	a)	TP & SH lead to attend appropriate OBA based Action learning sets facilitated by region	J Littler	June 08 onwards	low	Green	Place booked June 08
			b)	Board to be presented with accountability model for consideration	J Littler	April 08	Low		
			c)	Agreed model to be implemented for 2008/09	Exec	June onwards	Low	Green	
5)	Exec to review function and membership of board and sub-groups	J Hutchinson	a)	Exec membership to be reviewed in May 08	J Hutchinson	May 08	Low	Green	
			b)	Sub-group chairs to review membership and function during sub-group meetings in May/ June 08	J Littler M Bisset A Holden	May /June08	Low	Green	
6)	Produce strategic overview to support the ongoing engagement with partners	Exec J Littler	a)	Exec to set out the strategic vision for teenage pregnancy in Bolton	exec	June 08	Low	Green	Following visioning event
			b)	Exec to communicate the strategic vision, and the interconnectedness between teenage pregnancy, the agenda to improve aspirations and economic regeneration, to relevant partnerships	Exec, steering group and TP Team	June 08 onwards	Low		
			c)	Strategic overview produced and agreed by Teenage Pregnancy Executive	J Littler	June 08	Low		
			d)	Strategic overview communicated to Partners and used to inform planning for 2008/09.	J Littler	June/ July 08	Low		
7)	Maintain the inclusion of teenage pregnancy in the Children and Young People's Plan	Tony Sinkinson	a)	Teenage pregnancy to be maintained in the refreshed plan to be produced for 2008/09	Tony Sinkinson	July 08	Low	Green	
			b)	Teenage pregnancy to be included in any neighbourhood Children and Young People's Plans	Neighbourhood panels	July 08	Low	Green	
8)	Review and integrate teenage pregnancy into the sexual health strategy	A Hardman J Littler	a)	Sexual Health Network to be tasked to review and update the sexual health strategy	J Littler	July 08	High		
			b)	Sexual Health Network to agree the process for reviewing and integrating teenage pregnancy prevention and support into the sexual health strategy.	J Littler	July 08	High		
			c)	Network leads the review and updating of strategy	Network	July to Oct 08	High		
			d)	Sexual Health Forum approves the updated strategy.	Network	Oct 08	High		
			e)	Sexual Health Network signs off the strategy	SH Network	Oct-08	High		

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
	Continued...		f)	Updated strategy to inform commissioning	SH Network board	OCT 08 onwards	High		
			g)	Teenage Pregnancy Exec receives a paper detailing the updated strategy.	SH Network	Oct 08	High		
9)	Ensure that the commissioning and delivery of multi-agency services addresses teenage pregnancy and risk-taking behaviour	Children's services	a)	Commissioners to include teenage pregnancy in any needs assessments and neighbourhood profiles	Commissioners for children's services	Oct 08	Low		
			b)	Neighbourhood Children and Young People's plans will address teenage pregnancy prevention and support.	Neighbourhood panels	Oct 08	Low		
			c)	Develop a joint commissioning framework for PCT and LA	Children's Services		Low		
			d)	Establish multi-agency services in line with the agreed process and timescale		To be agreed	Low		

1b) Data

Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
1) Ensure that there is a mechanism for developing and performance managing the forward action plan.	? Dawn Moody / ? Tony Sinkinson ? Julie Kennedy	a)	TP steering group to produce plan detailing required actions for all sections of strategy to implement NST recommendations	?	May 08	Low		
		b)	Children's Trust Board to sign off NST Action Plan	Board	May/June 08	Low		
		c)	Data sub-group to produce forward action plan for 2008-09	Data sub-group	May 08	Low	Green	2 preliminary meetings already held.
		d)	TP Exec to sign off Forward Action Plan	Exec	May /June08	Low		
		e)	TP Exec to monitor Data Action Plan as part of overall performance management and monitoring of programme.	Exec	Ongoing	Low		
2) Ensure the consistent collection and assessment of data in line with the GONW minimum dataset	As above	a)	Data sub group to prioritise collection of local data (Section 5 of GONW dataset)	Data sub group	Ongoing	Low		
		b)	Baseline information on contraceptive and sexual health services to be collated (Section 6 of GONW dataset)	Data sub-group	June 08	Low		Leads to be identified
		c)	Baseline information on SRE and school based services to be collated (Section 7 of GONW Dataset)	Healthy Schools Team	June 08	Low		Leads to be identified
		d)	Baseline information on Sections 8 (EET) and 10 (Housing) of GONW dataset to be collated	Connexions Housing	June 08	Low		Leads to be identified
		e)	Baseline information on LAC to be collated	Children's Services (social care)	June 08	Medium		
3) Use data to identify indicators for performance monitoring and to inform targeted interventions	? Tony Sinkinson	a)	Agree how local contraception data is to be used as an early warning system and reporting schedules	Exec	July 08	Medium		Problems re validation of local data and time lag
		b)	Agree which sections of the GONW dataset are to be prioritised and timetable for reporting	Exec(J Littler to discuss)	June 08	Low	Amber	
4) Ensure the development of locality teenage pregnancy data to support the commissioning and provision of neighbourhood services	? J Littler	a)	Local quarterly data reports to be based on new ward boundaries	Child Health/Lorenzo info?	July 08	Low		
		b)	Undertake further work with abortion providers to allow the collection of ward level data	TOP Steering Group ? Commissioners		High	Amber	
		b)	Agree mechanism for collecting and reporting school based data	Exec (T Birch)	July 08	Medium	Amber	Depends on compliance of schools
		d)	Improve monitoring by ethnicity by maternity and abortion providers	PCT/RBH	July 08	Low midwifery High abortion providers	Red	

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
5)	Provide appropriate data to commissioners and providers to support the further development of teenage pregnancy prevention and support services.	? Who Lead for data group	a)	Data sub-group to produce standard quarterly reports for Exec to support the performance management of the programme	Data sub-group	Ongoing	Low		Standard format based on GONW Dataset
			b)	Data report to be shared with commissioners and service providers to further support the targeting of young people most at-risk	Data sub-group	As required	Medium		
			c)	Recommendations for commissioners on priority districts for service development to be produced for LDP and other planning processes	Data sub-group	To fit with planning processes ? month	Medium		
6)	Provide appropriate data to SIPs and SEOs to assist them in their challenge and support of schools	? as above	a)	Agree mechanism for reporting school based data (see 4b)	Exec	July 08	Medium		
			b)	Frequency of reporting to be agreed with Children's Services	Data sub-group	July 08	Low		
			c)	Training on appropriate use of datasets to be delivered	Data sub-group	To start Sept 08	Medium		

1c) Communications

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
1)	Develop a comprehensive Media and Communications Plan	J Littler	a)	Produce Media and Communications Plan,	J Littler	August 08	Low		
			b)	Include media handling strategy in Plan.	J Littler	August 08	Low		
			c)	Exec to approve Media and Communications Plan	Exec	August 08	Low		
2)	Agree and communicate clear and consistent prevention messages to targeted groups	J Littler	a)	Media and Communications Plan to set out headline messages and specific messages for each of the targeted groups - young people, parents, and professionals	J Littler	August 08	Low		
			b)	Ensure that prevention messages are shared with partner organisations	Exec members J Littler	August/ September 08	Low		
			c)	Ensure that teenage pregnancy resources and campaigns communicate the agreed prevention messages.	J Littler	August/ Sept 08 onwards	Low		
3)	Develop and execute local teenage pregnancy prevention campaigns	J Littler	a)	Develop a teenage pregnancy prevention campaign to run over Christmas and New Year.	J Littler	Dec-08	Low		
			b)	Develop a campaign to promote the existing and additional sexual health & contraceptive services	J Littler Communications Sub-Group	Once services developed	Medium		
			c)	Repeat the teenage pregnancy prevention campaign bi annually	J Littler	March/ Sept	Medium		
	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information

4)	Develop and produce local teenage pregnancy resources to support professionals with their engagement with young people	J Littler	a)	Discuss branding issues and young people for materials	J Littler Comm sub group	Dec-08	Low		
			b)	Contribute to The Parallel and Sexual Health websites	TP team	By Dec 08	Low	Green	In production.
			c)	Produce a range of teenage pregnancy prevention / support materials for distribution to young people (credit cards etc)	J Littler	By Oct 08	Low		Linked to local campaigns, see above
			d)	Produce a range of teenage pregnancy prevention / support materials for distribution to professionals (referral pathways etc)	J Littler & TP Team	By Oct 08	Medium		
			e)	Review and update the teenage pregnancy section within the PCT and Council websites	Veronica Swinburne and Ann Woolley	Annually	Low	Green	
			f)	Schedule and fund further local campaigns for 2008/09.	J Littler & sub group	April 08 onwards	Low		
5)	Distribute national campaign resources within Bolton	J Littler	a)	Attend Media Roadshow to better understand the national teenage pregnancy / sexual health campaigns.	J Littler	When arranged by region	Low	Green	Attended at GONW already
			b)	Obtain and distribute additional copies of the TPU Communications CDROM to service providers to order national campaign materials.	J Littler	March 08	Low	Green	Started
			c)	Require service providers to send duplicate order forms to TP admin to enable the dissemination of national materials to be monitored	J Littler	Ongoing	Low		

2a) Sex and Relationships Education

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
1)	LA to provide strong leadership to support the further development of SRE and school-based services	T Birch	a)						
			b)	Maintain SHARP4Youth, SRE working group	New HP specialist & A Holden	From March 08	Low	Achieved	Group already exists
			c)	Group to produce plan detailing required actions to implement NST recommendations	As above	June 08	Low		
			d)	Exec to sign off NST SRE Action Plan	Exec	July 08	Low	Green	Work already commenced
2)	Process is in place for developing and monitoring action plan and outcomes.	TP Exec	a)	Organise an externally facilitated event to support the development of the SRE Forward Action Plan	J Littler ,A Holden	May/ June 08	Low	Green	
			b)	Produce Forward Action Plan	SHARP4YOUTH	July 08	Low	Green	
			c)	Exec to sign off Forward Action Plan	Exec	August 08	Low	Green	
			d)	Exec to monitor SRE Action Plan as part of overall performance management and monitoring of programme.	Exec	Ongoing	Low	Green	
3)	.Ensure SRE programmes developed consider faith and culture issues	A Holden	a)	Hold fact-finding meetings with Headteachers and curriculum leads from four schools -	A Holden	May 08 onwards	Low	Green	In progress
			b)	Assess information gained from the fact-finding meeting and feedback to sub-group.	A Holden	May 08 onwards	Low	Green	
			c)	Showcase good practice from St Joseph's school and evaluate	A Holden, M Bisset	May 08 onwards	Low	Green	
			d)	Develop values frame work with diverse stakeholders	J Littler, M Bisset	Sept 08	Medium	Amber	Dependant on relationships developing with faith leaders
			e)	Meet with faith leaders	As above	August 08	Low	Green	
			f)	Produce guidance for faith schools or those with large numbers of certain faiths in consultation with the original group of Headteachers.	M Bisset, J Littler, A Holden	Sept 08	Medium		

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
4)	School Improvement Partners (SIPs) and School Effectiveness Officers (SEOs) will support schools to address teenage pregnancy, particularly in schools where data suggests that this is a priority.	T Birch	a)	Produce a common set of school level data that can be shared with schools and other partners.	T Birch	Sept 08	Low		
			b)	Brief SIPs and SEOs on the school-level data and the wider context and issues.	T Birch	Sept 08	Medium		
			c)	Local partners to agree the offer for Bolton schools, document the range of available support, and communicate to SIPs / SEOs and schools	T Birch/ A Holden/ S Cunliffe	Sept 08	Medium		
			d)	SIPs to be provided with information about the impact the SEAL could have on reducing teenage conceptions	A Holden/ S Cunliffe	Sept 08	Medium		
			e)	Provide further training for SIPs to support them to ask the right questions as part of their challenge of schools.	As above	Sept to Dec 08	Low		
			f)	Ensure that SIP documentation highlights teenage pregnancy prevention issues.	S Cunliffe?	Apr - May 08	Amber		
5)	Standard SRE programme incorporating policy and curriculum development, training and support for staff, further developed and offered to all high schools on completion	TP Exec and A Holden	a)	Children's Services to consider options for increasing capacity to provide additional support for high schools to develop SRE. Agreed action to be incorporated into Forward Action Plan	T Birch & Exec	Dec / Jan 08	Medium	Amber	Current capacity might not be sufficient to deliver all actions. Build on existing partnership with Youth Service to develop capacity
			b)	Exec to receive a report detailing the current SRE provision in high schools and will consider and action recommendations for further improvement	A Holden/ S Cunliffe	August 08	Low	Green	Data exists but needs reviewing and updating
			c)	Exec to set targets to increase the number of high schools delivering SRE in line with regional expectations	Exec	August 08	Low	Green	
			d)	Continue to participate in the development of the North West SRE curriculum (GONW progressing)	A Holden	Until March 08	Low	Green	Schools agreed
			e)	North West SRE curriculum to be adopted for use in Bolton high schools (due to be completed for April 08)	A Holden	Apr-08	Medium	Green	Timescale could need to be adjusted.
			f)	Local curriculum and resources to be reviewed and revised to ensure that materials compliment the regional resource (above)	SRE sub group	April 08 onwards	Low	Green	
			g)	Training and support offered to all schools with an out of date SRE policy to enable them to meet this statutory requirement	A Holden	Jan 08 onwards	Low	Green	
			h)	Local partners to agree the offer for Bolton schools and produce clear document outlining available support	A Holden/ S Cunliffe	Dec-08	Medium	Amber	Requires all partners to sign up to agreed vision
			i)	SIPs and SEOs to be presented with a clear document outlining the local offer to support their engagement with schools	As above	Before Sept 08	Low	Green	

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
	Continued		j)	SIPs to address SRE and teenage pregnancy prevention as part of the SEF process	T Birch	Summer term	medium		
			k)	SEAL to be referenced in the offer for high schools, making clear the link between improving social / emotional skills and reducing teenage conceptions	A Holden	April 08	Low		
			l)	Ongoing support offered to high schools to support them to further develop their SRE provision (in line with NW SRE curriculum)	A Holden	Ongoing	Medium	Amber	Minimum SRE curriculum in production at present. Will need time to review and implement
6)	Involve young people in the review and development of SRE provision.	Suzanne Hindle and or voluntary sector provider	a)	Develop a Young People's Reference Group for Sex and Relationships Education	S Hindle youth MPs	July 08	Low	Green	
			b)	Report produced detailing the findings from the SRE questionnaire and recommendations for further action	As above	August 08	Low	Green	
			c)	Report shared with SIPs and SEOs to support their engagement with schools.	Young people's group	Sept 08	Low	Green	
			d)	Recommendations actioned through ongoing support work with schools.	A Holden	Feb 2008 onwards	Medium	Amber	Schools will need to be encouraged to respond to recommendations
			e)	SHARP4YOUTH will host a stakeholder event, involving some of the young people involved in the group, to share their experience of SRE with a wider audience and to communicate recommendations.	SHARP4YOUTH	Sept 08	Low		
7)	Improve the provision of sexual health services from secondary school sites	Nora holliday/J Littler	a)	Explore opportunities for the further development of school-based sexual health services at the stakeholder event to be held in Autumn term 08	N Holliday/J Littler	Summer and autumn terms	Low		
			b)	Implement agreed short-term actions agreed at the stakeholder event	As above	Autumn onwards	Low		
			c)	Develop a robust mechanism for the monitoring and reporting of the uptake of sexual health services within schools.	N Holliday	Sept 08	Low		
			d)	Undertake a snapshot exercise to monitor uptake of sexual health services for the first four weeks of the term after services commence.	School nurses	No later than Jan 2009	High		Unsure if staff can be recruited
			e)	Produce a report detailing the opportunities for increasing the number of schools providing sexual health services and to improve uptake.	N Holliday	Sept 08	medium		
			F)	Exec and sub-group to receive report and agree process for implementing recommended actions.	Exec	Sept 08	medium		

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
8)	Increase the number of secondary school teachers enrolled on the PSHE CPD programme	M Bisset/ S Cunliffe	a)	Provide ongoing support to teachers enrolled on the programme at present	M Bisset/ S Cunliffe	Ongoing	Low	Green	
			b)	Provide SIPs / SEOs with information about the PSHE CPD programme to enable them to communicate the value of the programme during their engagement with schools.	As above	Summer term	Low	Green	
			c)	Commence the recruitment process for the September 2008 intake, writing to all Headteachers and PSHE Coordinators	M Bisset/ S Cunliffe	Apr-08	medium		
			d)	Promote the CPD programme at the PSHE Network meeting.	S Cunliffe	Apr-08	Low	Green	
			e)	Inform sub-group of take up rate at end of May 2008 to enable further action to be taken if required.	S Cunliffe/ M Bisset	May-08	medium		
			f)	Report take-up rate to sub-group in July 2008.	As above	Jul-08	High		
9)	Communicate to Governors their role in the development and implementation of SRE policies and curriculum	T Birch M Bisset, S Cunliffe, A Holden	a)	Discuss possibility of health governors	T Birch	Spring Term 2008	Low		
			b)	Host a seminar for Governors to reinforce the importance of SRE and to detail the support available to support schools to address teenage pregnancy.	M Bisset, S Cunliffe, A Holden	Spring Term or summer term 2008	medium		
			c)	Maintain contact with Governors and monitor outcomes from the seminar.	M Bisset, S Cunliffe, A Holden	Sep-08	Low		
			d)	Develop an annual Healthy Schools event for Governors - event will address national and local priorities, including teenage pregnancy.	M bisset	2008	Low		

2b) Contraceptive and Sexual Health Services

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
1)	PCT to provide strong leadership to further support the development of dedicated sexual health services for young people	J Hutchinson/ A Basford/ C Palmer	a)	Develop business plan to assist with commissioning process. Work with consultant to develop service plans and specifications.	J Hutchinson/J Littler	Ongoing	medium		
			b)	Sexual health sub-group to recommence meeting meet on a regular basis and to lead development in this area.	Sub-Group	Nov-07	Low		
			d)	Exec to sign off NST Action Plan for SH/ contraception	Exec	Nov-07	Low		
2)	Process is in place for developing and monitoring action plan and outcomes.	Exec	a)	Organise a stakeholder event to support the development of the Sexual Health Forward Action Plan	J littler	May 08	Low		
			b)	Produce Forward Action Plan	Sub-Group J Littler	June 08	Low		
			c)	Exec to sign off Forward Action Plan	Exec		Low		
			d)	SH network and TP exec to monitor SH Action Plan as part of overall performance management and monitoring of programme.	Exec	Ongoing	amber		
3)	Ensure the commissioning of dedicated contraceptive and sexual health services for young people.	Bolton PCT	a)	PCT to provide clarification about roles and responsibilities re commissioning of sexual health services.	Commissioning Public Health	Dec-07	Low		
			b)	PCT to review current commissions, service provision, and commissioning intentions with reference to the priorities identified by the Board.	Commissioning	Dec 07 - Mar 08	Medium		
			c)	Relevant commissioners and providers to be engaged in forward planning event, proposed for May 08	J Littler Commissioners Service Providers	May 08	Medium		
			d)	Further commissioning to be undertaken, if required, to further develop dedicated contraceptive provision for young people.	Commissioning	As part of agreed processes	Medium		
			e)	Agreed lead(s) to attend the contraceptive and sexual health services sub-group	Commissioning	May 08 onwards	Medium		
			f)						

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
4)	Review and refresh C-Card scheme	J littler	a)	Review *specification/ protocols for C-Card scheme	J Littler	July 08	Low		Consult with Connexions, Youth Service, Youth Offending Team, 360 and other partners
			b)	Business case for professional lead for scheme	J Littler	July 08	Low		.
			c)	Recruit professional lead	J Littler	Sept 08	Medium		
			d)	Develop data base of agencies signed up to scheme	As above	Sept 08	medium		
			e)	Develop systems for administering scheme.	As above	Sept 08	medium		
			f)	Evaluate next twelve months of the scheme and report to sub-group	As above	Sept 09	Medium		
5)	Further develop the provision of contraception and sexual health services delivered through primary care	SH network board ?Primary Care development and J littler	a)	Sexual health strategy includes development of 3 tier model of services	SH network Board	Autumn 08	Medium		
			b)	Commission (if necessary) practices to provide enhanced contraceptive and sexual health services.	Sub-Group Primary Care	Autumn 08 onwards	Medium		
			c)	Encourage practices providing enhanced services to work towards achieving You're Welcome accreditation	Sub-Group Primary Care	June 08 onwards	Medium		Following national rollout of assessment tool, due mid 2008.
6)	Ensure that the commissioning of maternity and abortion services includes the provision of contraceptive advice and supplies, including LARC.	Commissioning PBC Hubs	a)	Review current contracts with maternity and abortion providers to ensure that provision of LARC is specified	Commissioning PBC Leads	Oct 08	Medium		
			b)	Re-negotiate contracts, if necessary, to ensure that providers are contracted to provide LARC	Commissioning PBC Leads	Oct 08	Medium		
			c)	Providers to be asked to monitor the number of young women under 18 accepting contraceptive advice or treatment	Commissioning PBC Leads	Oct 08 onwards	Medium		
7)	Ensure that all teenage mothers, pre and postnatal, should be automatically referred to, and followed up by, contraceptive services.	J Littler J Dorsman	a)	Facilitated event to consider support pathways with young parents support group (YPSG) and maternity providers to be held to review current procedures and consider options for further developments.	J Littler	April 08	Medium	Green	Arranged half day event.
			b)	Referral mechanism to be produced and agreed and care pathways completed	J littler YPSG Providers	June 08	Medium		
			c)	Monitoring and reporting arrangements to be agreed	YPSG Providers	June08	Medium		
			d)	Agreed referral mechanism to be adopted and actioned	YPSG	June 08 onwards	Medium		
			e)	Agreed arrangement to be incorporated into SLAs at the next review point	Providers	After June 08	Medium		

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
8)	Undertake a review of contraceptive and sexual health provision for vulnerable groups, to include black and minority ethnic young people, children in care, care leavers, and young offenders.	SH sub group	a)	Sexual Health Network sub group to undertake a review of current sexual health provision for vulnerable young people.	SH network	Oct 08	Medium		
			b)	Sub group to propose recommendations for service redesign	As above	Oct 08	Medium		
			c)	Link to be made with commissioning and service providers to allow the implementation of agreed recommendations.	J littler	Nov 08 onwards	Medium		
9)	Ensure the EHC (Emergency Hormonal Contraception) pharmacy scheme commences	Kate Kinsey Becky Horrocks J Littler	a)	PCT to share results from mapping of pharmacies providing EHC	B Horrocks	May 08	Low	Green	To support the work of the data sub-group
			b)	PCT to continue to support pharmacists working towards accreditation	Kate Kinsey Pharmacy Team	Ongoing	Low	Green	
			c)	PCT to continue to work with the Harmonisation of Accreditation (HAG) to ensure that accredited pharmacists can prescribe EHC in each of the GM PCT areas.	Kate Kinsey	Ongoing	Low	Green	This approach addresses the problem of movement of pharmacists between PCTs
			d)	Review scheme after 12 months	J littler	May 09	Low		
10)	Review and integrate teenage pregnancy into the sexual health strategy	A hardman/J Littler	a)	Sexual Health Network to be tasked to review and update Bolton Sexual Health Strategy	A hardman/ J littler	March 08	Medium		
			b)	SH network agrees the process for reviewing and integrating teenage pregnancy prevention and support into the sexual health strategy.	As above	April 08	medium		
			c)	SH network leads the review and updating of strategy	Members of SH network	March/April 08	Medium		
			d)	Sexual Health Network approves the updated strategy.	Network	April 08	Medium		
			e)	Sexual Health Network Board approves the updated strategy.	SHNB	Apr-08	Medium		
			f)	Teenage Pregnancy Exec receives a paper detailing the updated strategy.	SH network	Apr-08	Medium		

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
11)	Improve the provision of sexual health services from secondary school sites	N Holliday/ J littler	a)	Explore opportunities for the development of school-based sexual health services. Set up task & finish group	N Holliday, J littler	June 08	medium		Invite other agencies supporting Extended Services with schools in Connexions and Youth Service.
			b)	Implement agreed short-term actions agreed following sub group meeting	As above	June 08 onwards	medium		
			c)	Develop a robust mechanism for the monitoring and reporting of the uptake of sexual health services within schools.	As above	June 08	Low		
			d)	Undertake a snapshot exercise to monitor uptake of sexual health services for the first four weeks of service starting	School nurses	Following start date	medium		
			e)	Consider outcomes from work with faith schools.	J littler N holliday	June 08	Low		
			f)						
			g)						
12)	Link to The Parallel young people steering group to enable them to contribute to service development and review	J Littler	a)	Parallel to maintain and operate a young person's group	N Holliday	June 08	Medium		
			b)	SH network and TP team to produce papers to inform group in YP friendly format to enable YP to be fully involved.	J Littler	Jun-08	Medium		
			c)	YP views fed back by them to TP exec and SH network		Jun 08 onwards	Medium		
			d)						

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
13)	Establish a mystery shopping pilot scheme	S Hindle/ N Holliday	a)	Provider commissioned to develop and operate a mystery shopping scheme	S Hindle/ N holliday	July 08	Medium		
			b)	Young people to mystery shop a range of sexual health services (to focus on services working towards YW / IAG accreditation)	Provider to be identified poss voluntary sector	Sep-08	Medium		
			c)	Service providers to receive written feedback detailing issues and recommendations	As above	Sept 08 - Dec 08	Medium		
			d)	Provider produces an evaluation report and submits to sub-group for consideration	As above	Jan-09			
14)	Map the common ground between IAG and 'You're Welcome' standards and encourage providers to work towards accreditation	New TP manager	a)	Continue to support providers involved in the 'You're Welcome' pilot project	New TP manager	Ongoing	Low		
			b)	Map the common ground between the IAG and 'You're Welcome' standards	Connexions/ TP manager	August 08	Low		
			c)	Consult with young people on both sets of standards	Connexions/ TP manager	August -08	Low		
			d)	Design a model of verification for both sets of standards	Connexions/ TP manager	August -08	Low		
			e)	Design a model of accreditation for both sets of standards	Connexions/ TP manager	August -08	Low		
			f)	Share completed work with regional and national colleagues	Connexions/ TP manager	August -08	Low		
			g)	Exec to receive report and set target for the number of sexual health service providers to work towards accreditation	Connexions TP Exec	May-08	Low		

2c) Youth Services and Targeted Work

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
1)	Link risk assessment tools to the Common Assessment Framework to support practitioners to identify and assess young people at-risk of early parenthood	CAF Lead	a)	Produce risk assessment tools to support the identification of young people at-risk of early parenthood	Government Office	March 08	Low	Green	Tools developed by GONW to be used
			b)						
			c)	Process for linking risk assessment tools to CAF to be considered and agreed.	CAF Manager J Littler	March / April 08	Low		
			d)	Staff involved in the identification and assessment of young people to be trained to use risk assessment tool (CAF Team	CAF schedule	Medium		
			e)	Implemented as per CAF rollout schedule	CAF Team		Medium		
2)	Ensure that teenage pregnancy is addressed through joint commissioning and delivered through multi-agency services	Children's services /PCT	a)	? Commissioning to be informed by neighbourhood profiles..	J littler	Mar-08	Low		
			b)	. Plans will reference teenage pregnancy prevention and support.	Neighbourhood panels	Mar-08	Low		
			c)	Panels to be supported to commission teenage pregnancy prevention / support work in line with agreed processes and timescales	J littler and ?	Apr-08 onwards	Low	Green	
3)	Ensure that teenage pregnancy prevention and support is delivered through Integrated Youth Support Service (IYSS) and Targeted Youth Support (TYS)	J Thompson	a)	Teenage pregnancy programme team to be involved in the development process for Integrated Youth Support	J littler	March 08 onwards	Low	Green	Informed by 5-19 youth review
			b)	Ensure that teenage pregnancy is recognised as a priority area	IYSS Lead J littler	March 08 onwards	medium		
			c)	Ensure that the emerging IYSS framework, action and implementation plans, address teenage pregnancy.	IYSS Lead J littler	March 08 onwards	medium		
			d)	Further actions to be developed once outcome of review known.					
			e)						
			f)						

	Objective	Lead	No	Action	Who	Timescale	Risk	Progress	Supporting Information
4)	Ensure that Youth Service continues to develop teenage pregnancy prevention and support work All this is uncertain as awaiting outcome of 5-19 youth review, do not know how services will be configured. Hope to know in next few weeks.	Youth Services Lead	a)	Establish 'Your Welcome' standards across Youth Service provision					The Youth Service runs to support to a range of activities in evaluation for its team. It also undertakes curriculum based as work across its provision. Consult on how best to monitor and evaluate the workstream.
			b)	Health workstream to continue to address teenage pregnancy prevention and support	Youth Service Lead		Low	Green	
			c)	Baseline current work and identify gaps in the workstation					
			d)	Establish links to sharp 4 Youth Service training and support with partners					
			e)	Establish detailed action plan to cover gaps in previous services (connexions, Youth Service, YOT, 360 etc)					
5)	Ensure that service providers working with young people deliver targeted support for children, young people and families at risk of early parenthood	GONW J littler	a)	Facilitated event to be held with Children Centres and Extended Schools leads to consider the further development of targeted preventative work	Jan Norton J littler	To be agreed	Medium		Tight timescale. Dependant upon the active engagement of all agencies
			b)	Feedback from event to be presented to Exec for consideration	J littler	As above	Low		
			c)	Agreed actions to be incorporated into Forward Action Plans	J Littler	As above	Low		
6)	Ensure data sub group informs commissioning of services.	J Littler	a)	Data sub group to report to exec, then feed into development groups set up to look at service development.	J Littler	Ongoing	Low		
			b)			Ongoing	Low		
			c)			Quarterly	Low		
			d)			Ongoing	Low		
7)	Develop clear, simple, referral mechanisms for the most vulnerable young people to access supportive services Monitor and evaluate	J littler	a)	Review, update and re-issue prevention / support pathways	Positive contributions	June 08	Low		CAF should provide information on targeted group
			b)	Review, update and re-publish existing directory of services delivering teenage pregnancy prevention / support	TP team	June 08	Low		Develop on Connexions monitoring systems
			c)	Link to other agendas, e.g. IYSS and TYS to ensure consistent approach to referral of young people across the city.	TYS Leads J littler	Ongoing	Low		