

**Report to:** EXECUTIVE MEMBER FOR ADULT  
AND COMMUNITY SERVICES

**Date:** 27<sup>th</sup> October, 2010

**Report of:** Director of Chief Executive's  
Department

**Report  
No:**

**Contact Officer:** Susan Bailey

**Tele No:** 331036

**Report Title:** Monitoring of Executive Member Decisions

**Non Confidential:** This report does **not** contain information which warrants its consideration  
in the absence of the press or members of the public

**Purpose:** To report the details on the progress made regarding recent decisions  
taken by the Executive Member

**Recommendations:** To note the report

**Decision:**

**Background Doc(s):**

*(for use on Exec Rep)*

**Signed:**

\_\_\_\_\_  
Leader / Executive Member

\_\_\_\_\_  
Monitoring Officer

**Date:**

\_\_\_\_\_

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## DECISION MONITORING

### EXECUTIVE MEMBER FOR ADULT SERVICES

Date of Meeting	Item and Decision	Action and Progress
5 <sup>th</sup> May, 2009	<p><u>POLICY AND PROCEDURES IN RELATION TO THE ARRANGEMENT OF CONTRACT FUNERALS</u></p> <p>The Executive Member APPROVED –</p> <ul style="list-style-type: none"> <li>(i) The Council's Policy and Procedures in relation to the arrangement of Contract Funerals;</li> <li>(ii) An increase in the cost of the funeral from £900 to £1,100; and</li> <li>(iii) That the option of seeking expressions of interest or tendering for funerals, either separately or jointly with the Hospital Trust, be explored.</li> </ul>	<p>The Council's Corporate Procurement Team has investigated the option of a joint tendering exercise with the Council's municipal funeral service and the Hospital Trust.</p> <p>The Hospital Trust is satisfied with its own contract arrangements and is not looking to enter into a joint procurement arrangement.</p> <p>The tender for the funerals service has been advertised with a closing date of 30<sup>th</sup> September, with the new contract planned to start on 1<sup>st</sup> January 2011. Tenders have been received by the 30<sup>th</sup> September and are currently being evaluated.</p>
24 <sup>th</sup> February, 2010	<p><u>COMMUNITY MEALS PROVISION</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity, the following changes:-</p> <ul style="list-style-type: none"> <li>(i) That the Albert Halls kitchen assumes responsibility for the production and supply of the</li> </ul>	<p>A report will be going to Exec Member in November with the proposed staff</p>

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	<p>Community Meals hot supply;</p> <p>(ii) The recruitment of the additional staff identified above that are required at the Albert Halls Kitchen;</p> <p>(iii) The extension of the frozen meals contract currently supplied through Berkley Care Management to December 2010;</p> <p>(iv) The extension of the current hot meals contract until August 2010, if necessary, currently supplied through Apetito; and</p> <p>(v) The recruitment of additional staff required at the Albert Halls kitchen, as detailed in the report now submitted</p>	<p>changes to meet the requirements of the service</p>
21 <sup>st</sup> July 2010	<p><u>ADULT AND COMMUNITY SERVICES GENERAL SAVINGS, EFFICIENCIES AND CHARGING PROPOSALS</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity</p> <p>Further investigation and consultation with staff and trades unions on the options set out in the report.</p>	<p>Investigation and consultation underway. Further report planned for the Executive Member in November.</p>
21 <sup>st</sup> July 2010	<p><u>PROPOSED NEW STRUCTURE FOR LIBRARY AND MUSEUM SERVICES</u></p> <p>The Executive Member AGREED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity</p> <p>That further consultation be undertaken on the report and that further work be undertaken on the network and its sustainability, in conjunction with other</p>	<p>Consultation underway on agreed structures. Further reporting planned for the Executive Member in November. Work with key partners e.g. area offices, Access Bolton commenced.</p>

<b>Date of Meeting</b>	<b>Item and Decision</b>	<b>Action and Progress</b>
	customer facing services, such as Access Bolton.	
21 <sup>st</sup> July 2010	<p><u>REVIEW OF FAIR ACCESS TO CARE ELIGIBILITY CRITERIA AND FAIRER CHARGING POLICY</u></p> <p>The Executive Member AGREED –</p> <p>To commence public consultation, with all existing service users, their families and carers, partners and other interested parties, on changing the eligibility criteria to Critical and Substantial with the public consultation also covering proposed changes to the social care charging policy as the Council was required to change its existing Fairer Charging Policy to a Fairer Contributions Policy in line with the implementation of Personal Budgets.</p>	Extensive consultation underway. Further reporting planned for the Executive Member in November
21 <sup>st</sup> July 2010	<p><u>IMPLEMENTING SELF DIRECTED SUPPORT</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity</p> <p>The content of the report for consultation purposes with staff and trades unions.</p>	Consultation underway. Further reporting planned for the Executive Member in November
21 <sup>st</sup> July 2010	<p><u>THE FUTURE OF ADULT CARE PROVISION</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity</p> <p>The report for further consultation on the proposals contained therein.</p>	Consultation underway. Further reporting planned for the Executive Member in November

<b>Date of Meeting</b>	<b>Item and Decision</b>	<b>Action and Progress</b>
1 <sup>st</sup> September 2010	<p><u>2010/2011 QUARTER 1 PERFORMANCE AND BUDGET REPORT – ADULT AND COMMUNITY SERVICES</u></p> <p>The Executive Member NOTED the service and financial performance of Adult and Community Services during the first quarter of 2010/2011; ENDORSED –</p> <p>(i) The action plans to improve performance for those indicators which are currently off track, as detailed in the report now submitted; and APPROVED –</p> <p>(ii) The £1.7m spend within the original Capital Programme being put on hold for 2010/2011, as detailed in Appendix C to the report now submitted.</p>	
1 <sup>st</sup> September 2010	<p><u>RESTRUCTURE OF BUSINESS DEVELOPMENT</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity–</p> <p>The proposed restructuring of the Business Development Team within Adult and Community Services, as detailed in the report now submitted.</p>	<p>Consultation underway. Further reporting planned for the Executive Member in November.</p>
1 <sup>st</sup> September 2010	<p><u>REVIEW OF THE ROLE AND FUNCTION OF THE WELFARE RIGHTS SERVICE</u></p> <p>The Executive Member APPROVED –</p> <p>(i) A fundamental review of the function of the Welfare Rights Service in the context of welfare benefits changes nationally, the impact of “Putting People First” and the need for savings and efficiencies resulting in the</p>	<p>Consultation underway. Further reporting planned for the Executive Member in November.</p>

<b>Date of Meeting</b>	<b>Item and Decision</b>	<b>Action and Progress</b>
	<p>development of a sustainable model of service for the future;</p> <p>(ii) The freezing of the two vacant posts referred to in the report whilst the review takes place; and</p> <p>(iii) The shortfall in savings from the original Budget report to be met from elsewhere within the Culture and Community Services Budget.</p>	
29 <sup>th</sup> September 2010	<p><u>Adult Learning Strategy 2010-2013 and Final Inspection Report – Adult Education May 2010</u></p> <p>The Executive Member APPROVED –</p> <p>The Adult Learning Strategy and implementation of the Ofsted Inspection recommendations.</p>	