

Bolton Council

Report to:	Executive Cabinet Member-Wellbeing		
Date of meeting:	2 nd November 2020		
Report of:	Director of Public Health Director of Corporate Resources	Report Number:	5.389
Reporting Officer:	Dr Helen Lowey-Director of Public Health	Telephone Number:	01204 337859
Contact Officer:	Suzanne Gilman-Consultant in Public Health	Telephone Number:	01204 337328
Report title:	Local Authority Covid-19 Test and Trace Support Grant		
Not confidential			
This report does not contain information which warrants its consideration in the absence of the press or members of the public.			
Purpose:	This report provides the Executive Member with a progress update on the Local Authority Covid-19 Test and Trace Support Grant		
Recommendations:	It is recommended that the Executive Member •Note and approve the progress for the use of the LA Covid-19 Test and Trace Support Grant		
Decision:	.		
Background documents:	Local Authority Covid-19 Test and Trace Support Grant-Report to Executive Cabinet Member 11 th August 2020		
Signed:	Leader/Executive Cabinet Member	Monitoring Officer	
Date:			

Consultation with other officers			
Finance	Yes	22.10.2020	Sohail Musa
Legal	No		
HR	No		
Climate Change	No		

Equality Impact Assessment	No			
(a) Pre-consultation reports Is there a need to consult on the proposals?			No	
(b) Post consultation reports Please confirm that the consultation response has been taken into consideration in making the recommendations.			Yes/No	
Vision outcomes Please identify the appropriate Vision outcome(s) that this report relates or contributes to by putting a cross in the relevant box.			1. Start Well	x
			2. Live Well	x
			3. Age Well	x
			4. Prosperous	x
			5. Clean and Green	x
			6. Strong and Distinctive	x
1. Start Well	Our children get the best possible start in life, so that they have every chance to succeed and be happy.			
2. Live Well	The health and wellbeing of our residents is improved, so that they can live healthy, fulfilling lives for longer.			
3. Age Well	Older people in Bolton stay healthier for longer and feel more connected with their communities.			
4. Prosperous	Businesses and investment are attracted to the borough, matching our workforce's skills with modern opportunities and employment.			
5. Clean and Green	Our environment is protected and improved so that more people enjoy it, care for it and are active in it.			
6. Strong and Distinctive	Stronger, cohesive, more confident communities in which people feel safe, welcome and connected.			

1. **INTRODUCTION & BACKGROUND**

- 1.1. In June 2020 Bolton Council was allocated £1,997,675 as part of the Local Authority Test and Trace Service Support Grant. The purpose of the grant is to provide support to local authorities in England towards expenditure incurred in relation to the mitigation against and management of local outbreaks of COVID-19.
- 1.2. On 11th August 2020 the Executive Cabinet Member approved plans for use of the Local Authority Test and Trace Support Grant to support local Covid-19 pandemic management and implement the Local Outbreak Control Plan, with oversight from the Bolton Health Protection Board.
- 1.3. The purpose of this paper is to update the Executive Cabinet Member on the progress and utilisation of the Local Authority Covid-19 Test and Trace Support Grant.

2. **TEST AND TRACE SUPPORT GRANT-PROGRESS UPDATE**

- 2.1. Bolton Health Protection Board and its membership are responsible for the planning and oversight of the Covid-19 Outbreak Control Plan. The Plan sets out the locality arrangements to control the transmission of COVID-19 and reduce its impact on communities through:
 - Proactive infection prevention and control measures
 - Operation of the Test Trace Contain and Enable (TTCE) system
 - Outbreak management
 - Community engagement
 - Data analysis and intelligence
- 2.2. In June 2020 Bolton Council was allocated £1,997,675 as part of the Local Authority Test and Trace Service Support Grant. On 11th August 2020 gave approval to an expenditure plan that set out proposals to increase the capacity and capability of the local system response to COVID-19. There has been significant progress against plans to increase the capacity and resilience for the local authority COVID-19 response, and implementation of the Local Outbreak Control Plan. This includes recruitment of personnel to strengthen the local authority COVID-19 Response Hub, and building system-wide capacity to implement the Local Outbreak Control Plan.
- 2.3. Table 1 sets out the expenditure profile with a summary of the progress and resource allocation to date.

Table 1 COVID-19 Test and Test Support Grant-progress update

Activity/Area of Spend	Y1	Y2	Total 2 years	Progress Update
Contribution to support GM test, trace, contain and enable hub	£153,000	£153,000	£306,000	In place
Additional staff (12/18month contracts including 31% on costs)			£432,534	
Data, intelligence, and surveillance analyst (Grade L- £50,881)	£33,327	£68,654		In progress
Programme manager Covid-19 implementation plan (Grade J- £42,821)	£28,048	£57,778		Appointed
Engagement and relationship manager (£40,000)	£20,000	£40,000		Appointed
TTCE case manager 1 (Grade G - £31,345)	£20,688	£41,375		Appointed
TTCE case manager 2 (Grade G - £31,345)	£20,688	£41,375		Appointed
· Project support officer (Grade F -£27,741)	£18,170	£37,431		In progress
Clinical Lead - Level 2 TT (Emergency measure for 3 months, £5,000)	£5,000			Appointed
Environmental Health officer - additional capacity for Enforcement (approx £50k) - Overtime and Agency Staff recharges to be expected	£51,942		£51,942	In progress
Infection prevention and control CIPCT to recruit 2x NHS Band 6 (£31,365-£37,890) posts for 12 - month fixed term.	£50,015	£100,050	£150,065	In progress
Test and Trace	£220,000	£94,000	£314,000	
Public Health backfill	£75,000	£25,000	£100,000	
Engagement programme (aligned to Bolton Fund)	£180,000	£60,000	£240,000	In place
Contingency	£263,750	£139,384	£403,134	
Total	£1,139,628	£858,048	£1,997,675	

- 2.4. The profile includes the recruitment of additional personnel to strengthen the Local Authority COVID-19 Response Hub functions including: data and intelligence, programme management and support, case management and clinical expertise. All of the posts are recruited to or recruitment is in progress.
- 2.5. Additional resources have been agreed with Regulatory Services to provide additional capacity for Environmental Health Services to support settings, contact tracing functions and consequence management.
- 2.6. Additional capacity for Infection Prevention and Control has been agreed with Bolton NHS Foundation Trust to provide support for complex settings (schools, care homes, businesses) around prevention, outbreak and consequence management.
- 2.7. The profile includes an allocation for Test and Trace, to provide additional capacity and resourcing as we move through the pandemic.
- 2.8. The allocation for community engagement work has been aligned to Bolton's Fund and is known as the COVID-19 Engagement Fund. From September 2020 Funding is available for VCSE (voluntary,

community and social enterprise) groups to engage with communities to increase their understanding around collective prevention efforts, and to communicate localised public health messages relevant to the boroughs diverse audiences. An Engagement Response Co-ordinator (detailed in Table 1) hosted by CVS has been appointed to provide strategic direction for the community engagement programme and fund investment.

3. **IMPACTS AND IMPLICATIONS:**

3.1 **Financial**

The financial profile is presented in section 2

3.2 **Legal**

NONE

3.3 **HR**

On 11th August 2020 the Executive Cabinet Member approved the proposals for the Test and Trace Support Grant that included details of personnel required to build capacity for the local COVID-19 response. The details of the posts and progress is outlined in Table 1.

3.4 **Climate Change**

NONE

4 **CONSULTATION**

No proposed consultation or need for consultation

5 **VISION 2030**

The proposal impacts upon all outcomes of Bolton's Vision 2030. Managing the Covid-19 pandemic effectively within the locality will ensure a speedier recovery and a timelier return to business as usual for the whole population.

6 **RECOMMENDATIONS**

It is recommended that the Executive Member

- Note and approve the progress for the use of the LA Covid-19 Test and Trace Support Grant

4. **EQUALITY IMPACT ASSESSMENT (EIA)**

- 4.1. Under the Equality Act 2010, the council has a general duty to have due regard to the need to:
1. **eliminate unlawful discrimination**, harassment, victimisation and any other conduct prohibited by the Act;
 2. **advance equality of opportunity** between people who share a protected characteristic and people who do not share it; and
 3. **foster good relations** between people who share a protected characteristic and people who do not share it.

INCLUDE EITHER

- 4.2. At this stage it is not anticipated that the proposals will have a disproportionate impact on any of Bolton's diversity groups.

OR

- 4.3. Due to the nature of the proposals, it is possible that there could be some adverse impact for the following groups (insert groups). This analysis is set out in more detail in the EIA.

5. **CONSULTATION** (Do you need to consult Members, Customers / Service Users, other Council Departments, Unions, will other consultation take place (eg. Planning etc)?)

- 5.1. Insert text

6. **VISION 2030** (Please state how your proposals help achieve the 2030 Vision.)

- 6.1. Insert text

7. **RECOMMENDATIONS** (This text should be exactly the same as on the front cover)

- 7.1. The Executive Cabinet Member/Cabinet is recommended to:

-

Equality Impact Assessment

Title of report or proposal:

Directorate:	
Section:	
Date:	

Public sector bodies need to be able to evidence that they have given due regard to the impact and potential impact on all people with 'protected characteristics' in shaping policy, in delivering services, and in relation to their own employees.

Under the Equality Act 2010, the council has a general duty to have due regard to the need to:

1. **eliminate unlawful discrimination**, harassment, victimisation and any other conduct prohibited by the Act;
2. **advance equality of opportunity** between people who share a protected characteristic and people who do not share it; and
3. **foster good relations** between people who share a protected characteristic and people who do not share it.

By completing the following questions the three parts of the equality duty will be consciously considered as part of the decision-making process.

Details of the outcome of the Equality Impact Assessment must also be included in the main body of the report.

1. **Describe in summary the aims, objectives and purpose of the proposal, including desired outcomes.**
2. **Is this a new policy / function / service or review of existing one?**
3. **Who are the main stakeholders in relation to the proposal?**
4. **In summary, what are the anticipated (positive or negative) impacts of the proposal?**
5. **What, if any, cumulative impact could the proposal have?**
This is an impact that appears when you consider services or activities together. A change or activity in one area may create an impact somewhere else.

6. With regard to the stakeholders identified above and the diversity groups set out below:

Consider:

- How to avoid, reduce or minimise negative impact (if you identify unlawful discrimination, including victimisation and harassment, you must stop the action and take advice immediately).
- How to **advance equality of opportunity**. This means considering the need to:
 - Remove or minimise disadvantages suffered by people with protected characteristics due to having that characteristic.
 - Take steps to meet the needs of people with protected characteristics that are different from people who do not have that characteristic
 - Encourage protected groups to participate in public life and in any other activity where participation is disproportionately low
- How to **foster good relations**. This means considering the need to:
 - Tackle prejudice; and
 - promote understanding between people who share a protected characteristic and others.

	<p>If you are completing this form prior to consultation: Is there any potential for (positive or negative) differential impact? Could this lead to adverse impact and if so what?</p> <p>If you are completing this form following consultation: List any adverse impacts identified from data or engagement (Delete as appropriate)</p>	<p>Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group, or for any other reason? Please state why</p>	<p>Please detail what actions you will take to remedy any identified adverse impact i.e. actions to eliminate discrimination, advance equality of opportunity and foster good relations</p>
<p>Race (this includes ethnic or national origins, colour or nationality, and caste, and includes refugees and migrants; and gypsies and travellers)</p>			

Religion or belief (this includes any religion with a clear structure and belief system. Belief means any religious or philosophical belief. The Act also covers lack of religion or belief)			
Disability (a person is disabled if they have a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities)			
Sex / Gender			
Gender reassignment / Gender identity (a person who's deeply felt and individual experience of gender may not correspond to the sex assigned to them at birth, they may or may not propose to, start or complete a process to change their gender. A person does not need to be under medical supervision to be protected)			
Age (people of all ages)			

Sexual orientation - people who are lesbian, gay and bisexual.			
Marriage and civil partnership (Only in relation to due regard to the need to eliminate discrimination)			
Caring status (including pregnancy & maternity)			
Socio-economic			
Other comments or issues.			
Please provide a list of the evidence used to inform this EIA, such as the results of consultation or other engagement, service take-up, service monitoring, surveys, stakeholder comments and complaints where appropriate.			

This EIA form and report has been checked and countersigned by the Directorate Equalities Officer before proceeding to Executive Cabinet Member(s)

Please confirm the outcome of this EIA:

No major impact identified, therefore no major changes required – proceed	<input type="checkbox"/>
Adjustments to remove barriers / promote equality (mitigate impact) have been identified – proceed	<input type="checkbox"/>
Positive impact for one or more groups justified on the grounds of promoting equality - proceed	<input type="checkbox"/>
Continue despite having identified potential for adverse impact/missed opportunities for promoting equality – this requires a strong justification	<input type="checkbox"/>
The EIA identifies actual or potential unlawful discrimination - stop and rethink	<input type="checkbox"/>

Contact Officer

Name: _____

Date: _____

Directorate Equalities Lead Officer

Name: _____

Date: _____