

Report to: EXECUTIVE MEMBER FOR ADULT
AND COMMUNITY SERVICES

Date: 29th September 2010

Report of: Director of Chief Executive's
Department

**Report
No:**

Contact Officer: Susan Bailey

Tele No: 331036

Report Title: Monitoring of Executive Member Decisions

Non Confidential: This report does **not** contain information which warrants its consideration
in the absence of the press or members of the public

Purpose: To report the details on the progress made regarding recent decisions
taken by the Executive Member

Recommendations: To note the report

Decision:

Background Doc(s):

(for use on Exec Rep)

Signed:

Leader / Executive Member

Monitoring Officer

Date:

DECISION MONITORING

EXECUTIVE MEMBER FOR ADULT SERVICES

Date of Meeting	Item and Decision	Action and Progress
5 th May, 2009	<p><u>POLICY AND PROCEDURES IN RELATION TO THE ARRANGEMENT OF CONTRACT FUNERALS</u></p> <p>The Executive Member APPROVED –</p> <ul style="list-style-type: none"> (i) The Council's Policy and Procedures in relation to the arrangement of Contract Funerals; (ii) An increase in the cost of the funeral from £900 to £1,100; and (iii) That the option of seeking expressions of interest or tendering for funerals, either separately or jointly with the Hospital Trust, be explored. 	<p>The Council's Corporate Procurement Team has investigated the option of a joint tendering exercise with the Council's municipal funeral service and the Hospital Trust.</p> <p>The Hospital Trust is satisfied with its own contract arrangements and is not looking to enter into a joint procurement arrangement.</p> <p>The tender for the funerals service has been advertised, with tenders due back by 30th September and the new contract planned to start on 1st January 2011.</p> <p>.</p>
24 th February, 2010	<p><u>COMMUNITY MEALS PROVISION</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity, the following changes:-</p> <ul style="list-style-type: none"> (i) That the Albert Halls kitchen assumes responsibility for the production and supply of the Community Meals hot supply; (ii) The recruitment of the additional staff identified above that are required at the Albert Halls 	<p>Unable to recruit staff; redirecting staff to new duties.</p> <p>The frozen meals contract through Berkeley Care Management is still operating but with adjustments so there is no minimum order of the number of meals, therefore a huge reduction in costs to the department.</p>

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	<p>Kitchen;</p> <p>(iii) The extension of the frozen meals contract currently supplied through Berkley Care Management to December 2010;</p> <p>(iv) The extension of the current hot meals contract until August 2010, if necessary, currently supplied through Apetito; and</p> <p>(v) The recruitment of additional staff required at the Albert Halls kitchen, as detailed in the report now submitted</p>	<p>The contracts for the hot meals Apetito contract is tendered through GMPC as a joint frozen contract with South and west Manchester (Trafford, Salford, Warrington, GM Fire Service and GM Police Service) North Manchester (Bury, Bolton) East Manchester (Oldham, Stockport, Tameside). This operates as a framework so as soon as you stop ordering you finish the contract although it is usual to give a short period of notice.</p> <p>See above.</p>
21 st July 2010	<p><u>ADULT AND COMMUNITY SERVICES GENERAL SAVINGS, EFFICIENCES AND CHARGING PROPOSALS</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity</p> <p>Further investigation and consultation with staff and trades unions on the options set out in the report.</p>	<p>Investigation and consultation underway. Further report planned for the Executive Member in November.</p>
21 st July 2010	<p><u>PROPOSED NEW STRUCTURE FOR LIBRARY AND MUSEUM SERVICES</u></p> <p>The Executive Member AGREED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity</p> <p>That further consultation be undertaken on the report and that further work be undertaken on the network and its sustainability, in conjunction with other customer facing services, such as Access Bolton.</p>	<p>Consultation underway on agreed structures. Further reporting planned for the Executive Member in November. Work with key partners e.g. area offices, Access Bolton commenced.</p> <p>This is still ongoing.</p>

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21 st July 2010	<p><u>REVIEW OF FAIR ACCESS TO CARE ELIGIBILITY CRITERIA AND FAIRER CHARGING POLICY</u></p> <p>The Executive Member AGREED –</p> <p>To commence public consultation, with all existing service users, their families and carers, partners and other interested parties, on changing the eligibility criteria to Critical and Substantial with the public consultation also covering proposed changes to the social care charging policy as the Council was required to change its existing Fairer Charging Policy to a Fairer Contributions Policy in line with the implementation of Personal Budgets.</p>	<p>Extensive consultation underway. Further reporting planned for the Executive Member in November</p> <p>The consultation continues as agreed and the findings will be used to assist.</p>
21 st July 2010	<p><u>IMPLEMENTING SELF DIRECTED SUPPORT</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity</p> <p>The content of the report for consultation purposes with staff and trades unions.</p>	<p>Consultation underway. Further reporting planned for the Executive Member in November</p> <p>A range of consultation opportunities are in place for staff and the unions to have debate and discussions with senior managers on a regular basis.</p>
21 st July 2010	<p><u>THE FUTURE OF ADULT CARE PROVISION</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity</p> <p>The report for further consultation on the proposals contained therein.</p>	<p>Consultation underway. Further reporting planned for the Executive Member in November</p> <p>Update report at this meeting</p>

Date of Meeting	Item and Decision	Action and Progress
1 st September 2010	<p><u>2010/2011 QUARTER 1 PERFORMANCE AND BUDGET REPORT – ADULT AND COMMUNITY SERVICES</u></p> <p>The Executive Member NOTED the service and financial performance of Adult and Community Services during the first quarter of 2010/2011; ENDORSED –</p> <p>(i) The action plans to improve performance for those indicators which are currently off track, as detailed in the report now submitted; and APPROVED –</p> <p>(ii) The £1.7m spend within the original Capital Programme being put on hold for 2010/2011, as detailed in Appendix C to the report now submitted.</p>	<p>The 2010/11 Capital Programme has been revised for the schemes approved to be put on hold.</p>
1 st September 2010	<p><u>RESTRUCTURE OF BUSINESS DEVELOPMENT</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity–</p> <p>The proposed restructuring of the Business Development Team within Adult and Community Services, as detailed in the report now submitted.</p>	<p>Formal Consultation commenced until 20th October 2010</p>
1 st September 2010	<p><u>REVIEW OF THE ROLE AND FUNCTION OF THE WELFARE RIGHTS SERVICE</u></p> <p>The Executive Member APPROVED –</p> <p>(i) A fundamental review of the function of the Welfare Rights Service in the context of welfare benefits changes nationally, the impact of “Putting People First” and the need for savings and efficiencies resulting in the</p>	<p>Project review group meeting held 9/10/10. Further meetings scheduled to undertake mapping and data collection.</p>

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	<p>development of a sustainable model of service for the future;</p> <p>(ii) The freezing of the two vacant posts referred to in the report whilst the review takes place; and</p> <p>(iii) The shortfall in savings from the original Budget report to be met from elsewhere within the Culture and Community Services Budget.</p>	