

Draft Winter Gritting Scrutiny Panel Scoping Document

Topic of Scrutiny
The future of winter gritting in the Borough of Bolton and how this can be improved by looking at the previous policies and recommendations that were implemented following the Scrutiny Panel in 2002
Reasons
Why would this issue benefit from Scrutiny Panel examination? This scrutiny will benefit from a re-examination of the recommendations previously made to the Executive Member and Members would like a reinvestigation of the service area to ensure it was performing to the public's needs.
Overarching Aim
What end result is the Panel seeking to achieve? To have recommendations to the Executive Member regarding the future of winter gritting provisions in Bolton and how they should be implemented and the effect these will have on members of the public.
Special Considerations
Are there any particularly contentious/complicated issues that need to be borne in mind throughout the course of the investigations?
Background Information
What background information will the Panel require in order to understand the issues? Reports from officers and if possible, outside organisations who will provide further evidence to support the Scrutiny Panel.
Panel Membership
Councillor Mohammed Ayub Councillor David Chadwick Councillor Norman Critchley Councillor Sean Hornby Councillor John Walsh Councillor David Wilkinson
How the Review will be Carried Out
Departmental Lead Officer: Peter Molyneux and David Houghton Democratic Services Lead Officer: Sabeena Wootton, Senior Scrutiny Officer
Is it necessary to designate any other officers to support the Panel? Other officers from the Service area will provide necessary assistance, as and when required.
Gathering Information and Data

From where will reports and information be requested?

Information about best practice in this area will be gathered from reports, policy documents and consultation.

Gathering Information from Participants

Who will be the main participants that will be invited to provide evidence? How will information be gathered from participants (e.g., attending Panel meetings to give evidence, questionnaires, written evidence or site visits)?

- An initial introduction to the Scrutiny Panel will be given by Peter Molyneux and David Houghton, together with other officers from appropriate services will provide written and oral evidence as required.
- Site visits would also be organized for Members of the Panel as well as inviting representatives from outside organisations to provide examples of best practice as well as further information, such as statistics.
- A joint meeting involving operational staff will be organised to obtain a shop floor perspective

Timetable

To progress the review it is suggested that a draft timetable be drawn up. Prior to this an agreed number of meetings and their frequency need to be decided. There is an aim to finish the review within 6 months.

Number of meetings: Approximately six.

Draft Timetable

Timetable (month)	Actions	Purpose (Which objectives will the action meet?)
February 2009	Setting the Scene	To provide an introduction of the topic to the Scrutiny Panel
March 2009		
April 2009		
May 2009		
June 2009		
July 2009	Presentation of the final report to the Panel.	For submission to the Environmental Services Scrutiny Committee on 19 August 2009