

CLEANER, GREENER, SAFER

A record of decisions made by the Executive Member with responsibility for Cleaner, Greener, Safer on:-

MONDAY, 14TH DECEMBER, 2009

following consideration of the matters detailed below in the presence of:-

Councillor Bashir-Ismail	Executive Member for Cleaner, Greener, Safer
Councillor J. Walsh (as deputy for Councillor Morgan)	Major Opposition Spokesperson
Mr. M. Russell	Head of Greenspace
Mrs. S. Bailey	Principal Democratic Services Officer

52. HORTICULTURAL MACHINERY TENDER EVALUATION

A report of the Director of Environmental Services was submitted which:-

- a) outlined the procurement exercise undertaken for the hire of horticultural equipment; and
- b) sought approval for the award of a one year contract for the hire of used equipment to the successful tenderer on the basis of the options appraisal and tender evaluation process.

By way of background information, the report advised that the Council's existing contract for the supply, by hire, of horticultural equipment ended in March, 2010. The estimated annual value for a new contract was calculated at £244,000. The previous contract had run for three years with a one year extension and the preference would have been to award a similar contract, however, this had not been possible for a

number of reasons, as follows:-

- the ride-on grass cutting machine used by the Council had gone out of production and, at the time of seeking tenders, a suitable replacement machine was unlikely to be available for the commencement of the 2010 grass cutting season in March but could be available later in the season; and
- a review of grass cutting requirements across the Council was ongoing and may, from 2011 onwards, change the Council's requirements for grass cutting equipment.

As a result of the uncertainty, tenders for a framework contract were invited with options for a 1 year, 2 year or 3 year contract. There were further options for new equipment to be provided, or used equipment in the first year, to overcome the potential problem with the ride-on machines. This would allow the Council to evaluate a number of options in determining the best way forward.

On receipt of the tenders, an options appraisal was carried out which identified that the best option for the Council would be a one year contract utilising used equipment. Full details of the evaluation process were appended to the report. Although there would be a higher risk of breakdown, this option was the only one for which the cost would be within the identified budget estimate. A one year contract also gave the greatest option for future changes to the Council's requirements without potential financial penalty.

Having evaluated both the financial and technical submissions from the tenders, the report recommended the award of a one year contract to Supplier No. 1 for the supply, by hire, of used equipment for the period from April, 2010 to March, 2011.

The Executive Member NOTED –

(i)

The outcome of the procurement exercise for the hire of horticultural equipment, including the options appraisal of the most appropriate contract length and type; and APPROVED –

- (ii) The award of a one year contract, for the hire of used equipment, to Supplier No. 1 (Balmer's Garden Machinery) on the basis of the options appraisal and tender evaluation, as detailed in the report now submitted.**