

Bolton Council

Report to: Executive Cabinet Member for
Environmental Services

Date: 12th December 2016

Report of: Director of Chief Executive's
Department

Report No:

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Report Title: **Monitoring of Executive Member Decisions**

**Confidential /
Non Confidential:**

(**Non-Confidential**) This report does **not** contain information which warrants its consideration in the absence of the press or members of the public.

Purpose:

The report details the progress of recently taken Executive Member decisions.

The monitoring report will be a regular report to the Executive Member's meeting.

Recommendations:

The Executive Member is requested to note the report.

Decision:

For noting.

Background Doc(s):

Signed:

Leader / Executive Member

Monitoring Officer

Date:

Date of Meeting	Item and Decision	Action and Progress
23/03/2015	<p><u>Petition requesting additional signage and waiting restrictions around Moss Bank Park, Smithills (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The introduction of waiting restrictions in the area is supported in principle subject to funding being made available; (ii) The installation of improved signage to the overflow car park is supported in principle subject to funding being made available; (iii) The introduction of a, Residents only Parking, on an informal basis is not supported and; (iv) That the Director of Environmental Services be asked to look into the general parking arrangements at Moss Bank Park. 	<p>Parking arrangements in Moss Bank Park to be investigated by Head of Neighbourhood Services.</p>
15/06/2015	<p><u>Washington Street/Hove Street North/Fern Street – Proposed Waiting Restrictions/Loading Bay Order – Objection (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways, Transport and Community Services the Executive Cabinet Member APPROVED –</p> <p>Having considered the objections received and the views of ward members the introduction of the proposed no waiting at any time restriction/loading bay order with the amendments indicated in the report to the ones advertised in March/April 2015.</p>	<p>The highway works to be completed prior to the TRO being made.</p> <p>Order Made 11th May 2016</p> <p>Highway works ongoing.</p>

Date of Meeting	Item and Decision	Action and Progress
16/11/2015	<p><u>Framework of approved Contractors for Social Needs Transport (Kevan Roberts)</u></p> <p>Following a recommendation from the Cabinet Member for Highways, Transport and Community Services the Executive Cabinet Member APPROVED:-</p> <ul style="list-style-type: none"> (i) for the Assistant Director of Waste, Fleet & Community Services to procure taxi, minibus and coach operators using a framework contract agreement to commence on 1st September 2016; (ii) in a framework contract for Home to School Transport for an initial period of 2 years from 1st September 2016 to 31st August 2018 with an option at the end of the period to either re-tender or extend the terms of the framework agreement for a further 2 twelve month periods; (iii) a framework contract for School's Swimming Transport for an initial period of 2 years from 1st September 2016 to 31st August 2018 with an option at the end of the period to either re-tender or extend the terms of the framework agreement for a further 2 year period; and (iv) delegate authority to the Director of Environmental Services to appoint contractors to the framework. 	<p>Following a tender process, Framework Agreements for Home to School/College Transport and Schools Swimming Transport have been established from 1st September 2016.</p> <p>Contractors have been allocated to contracted routes for the start of the 16/17 school year.</p>
14/12/2015	<p><u>Procurement of Cleaning and Janitorial Products (Elaine Long))</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member AGREED to authorise the Corporate Procurement Team to –</p> <ul style="list-style-type: none"> (i) invite tenders for a service for the supply of cleaning and janitorial products in accordance with the Council's Standing Orders relating to Contracts; (ii) act as lead authority on behalf of the contracting authorities for the Association of Greater Manchester Authorities; 	<p>Due to be awarded shortly following extensive delays</p> <p>Expected new contract start date: 1st May 2016 but delays on new supplier integration.</p> <p>Unclear of final outcome of winning bid as not yet informed of supplier and start date of contract from procurement</p>

Date of Meeting	Item and Decision	Action and Progress
	<p>(iii) appoint the most economically advantageous tenderers to deliver a service for the supply of cleaning and janitorial products in accordance with the tender documents; and</p> <p>(iv) carry out necessary legal formalities.</p>	
25/01/2016	<p><u>New Contract for Civil Parking Enforcement Services and Car Park Management (Sheila Jackson)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member –</p> <p>(i) authorised the procurement of a new Civil Parking Enforcement Contract and Car Park Management for Bolton Council, in accordance with the Council's Standing Orders relating to contracts for a term of 1st October 2016 to 30th September 2021, with an option to extend for a further period of up to 2 years; and</p> <p>(ii) authorised the Borough Solicitor to carry out all necessary legal formalities.</p>	<p>A new contract has been awarded to NSL Ltd (current supplier). The new contract will commence 2nd January 2017.</p> <p>Procurement and Legal Services will now complete legal formalities.</p>
13/06/2016	<p><u>Framework Contract for Taxi Testing Retender, 2017/18 and 2019/2020 (Elizabeth Pritchard)</u></p> <p>The Executive Cabinet Member APPROVED the procurement of a Framework Contract for Taxi Testing 2017/18, with an option to extend for a further two years in 2019/20, as set out in the report.</p>	<p>Advertisement due via the CHEST November 2016</p>
11/07/2016	<p><u>Union Road – Proposed Waiting Restrictions, Objections (Sean Bamber)</u></p> <p>Following a recommendation from the Cabinet Member for Housing, Procurement and Highways, the Executive Cabinet Member, having considered the objections and the views of Ward Members, APPROVED the introduction of the proposed restrictions with the amendments indicated in the report to the ones advertised in November/December, 2015.</p>	<p>Order to be Made and restrictions to be implemented.</p> <p>Awaiting highways works associated with the development.</p>

Date of Meeting	Item and Decision	Action and Progress
15/08/2016	<p><u>Rumworth Area – proposed waiting restrictions, objections report (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Housing, Procurement and Highways the Executive Cabinet Member APPROVED introduction of the traffic regulation order as amended and set out in appendix one to the report.</p>	<p>Order Made 1 November 2016.</p> <p>Works imminent and to be implemented soon.</p>
15/08/2016	<p><u>Food Service Plan, 2016/17 (Julia Hall)</u></p> <p>The Executive Member ENDORSED the services food safety delivery programme and RECOMMENDED that the Council approves the Food Safety Plan as part of the policy framework.</p>	<p>Implementation of Food Service Plan ongoing.</p>
19/09/2016	<p><u>Procurement of Bread and Morning Goods as required for the School Meals and Other Services (Elaine Long)</u></p> <p>Following a recommendation from the Cabinet Member for Social Inclusion, Voluntary Sector and Community Services, the Executive Cabinet Member APPROVED that the YPO UK Food deal framework be called off and NOTED the evidence provided to achieve best value purchasing.</p>	<p>Intention to call off best value bid with a mini competition within the framework.</p> <p>Mini competition will be through YPO e procurement portal Due North contract start date 01.12.16.</p>
17/10/2016	<p><u>Approval for Procurement of the Weed Spraying Services (John Sharrock)</u></p> <p>Following a recommendation from the Cabinet Member for Housing, Procurement and Highways, the Executive Cabinet Member AGREED to:-</p> <p>(a) Authorise the Director of Place to:</p> <p>(i) Procure a weed spraying service (via the Corporate Procurement Team) in accordance with the Council's Standing Orders relating to Contracts;</p> <p>(ii) Appoint the successful tenderer to deliver a weed spraying service in accordance with the tender documents.</p> <p>(b) Authorise the Borough Solicitor to carry out all necessary legal formalities.</p>	<p>Tender documents now available to contractors for return on 13th Jan</p>

17/10/2016	<p><u>Bereavement Services – Installation of Webcast and Photo Tribute (Kevan Roberts)</u></p> <p>Following a recommendation from the Cabinet Member for Social Inclusion, Voluntary Sector and Community Services the Executive Cabinet Member APPROVED the report to install webcast and photo tribute display facilities in the chapels at Overdale Crematorium.</p>	ICT Officer currently liaising with company to check the existing broadband connections are fit for purpose for both music and webcast/tributes before work is formally commissioned
17/10/2016	<p><u>Bereavement Services – Disuses Chapel in Heaton Cemetery (Kevan Roberts)</u></p> <p>Following a recommendation from the Cabinet Member for Social Inclusion, Voluntary Sector and Community Services the Executive Cabinet Member APPROVED the demolition of the chapel at Heaton Cemetery as detailed in the report.</p>	CPS are managing the project. Timescale for demolition is 6 months subject to legislation approvals and survey findings. Expected completion is March 2017.
14/11/2016	<p><u>Great Lever Area – Traffic Regulation Order, Objections (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Housing, Procurement and Highways the Executive Cabinet Member APPROVED -</p> <p>Having considered the objections and the views of Ward Members, the introduction of the traffic regulation order, as amended, as detailed in Appendix one to the report.</p>	Order to be Made and operative date to be agreed.
14/11/2016	<p><u>Morley Street and Salisbury Street, Bolton – Petition Requesting the Council to Gate the Back Street (Joe Fox)</u></p> <p>The Executive Cabinet deferred a decision on this matter pending a further look at the details of Gating Orders.</p>	Report to Informal Executive Cabinet Member to be arranged
14/11/2016	<p><u>Petition requesting the Council to implement a Permit Parking Scheme in the Ellesmere Street area of Bolton (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Housing, Procurement and Highways the Executive Cabinet Member APPROVED –</p> <p>That given the recent consultation which took place in January 2015, which suggested that local residents/businesses were not in favour of a residents permit scheme, that no further action is taken.</p>	Information to be circulated to Ward Councillors

14/11/2016	<p><u>Procurement of Miscellaneous Highway Maintenance Supply Contracts (John Kelly)</u></p> <p>Following a recommendation from the Cabinet Member for Housing, Procurement and Highways the Executive Cabinet Member APPROVED –</p> <p>(a) Authorise the Director of Place to:</p> <p>(i) procure miscellaneous highway maintenance supply contracts (via the Corporate Procurement Team) in accordance with the Council's Standing Orders relating to Contracts;</p> <p>(ii) appoint the successful tenderers or frameworks to deliver miscellaneous highway maintenance supply contracts in accordance with the tender documents; and</p> <p>(b) Authorise the Borough Solicitor to carry out all necessary legal formalities.</p> <p>(c) Authorise the waiving of Standing Orders under Part H Cl.5 relating to contracts to allow the continued procurement of supplies through existing or suitable alternative means in the interim.</p>	<p>Corporate Procurement Team instructed to investigate available options for supply contracts.</p> <p>Complete</p>
	<p>CONFIDENTIAL ITEMS</p> <p>The background papers and reports in relation to the following item were considered confidential as defined in paragraph 1 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.</p>	
14/11/2016	<p><u>Heaton Fold Service Improvement Report (Kevan Roberts)</u></p> <p>Following a recommendation by the Cabinet Member for Social Inclusion, Voluntary Sector and Community Services the Executive Cabinet Member APPROVED the proposals set out in the report for consultation with staff, trade unions and stakeholders and the VER of one post holder and where there is an opportunity for staff promotion the deletion of corresponding post.</p>	<p>Staff Briefing on 15 November opened a 30 day consultation period with staff and unions which closes on 15th December 2016.</p>