

**BOLTON CARE AND SUPPORT STEERING
COMMITTEE**

MEETING, 20th JULY, 2016

Representing Bolton Council

Councillor Linda Thomas (Chair)

Councillor Ann Cunliffe

Councillor Asif Ibrahim

Councillor Hilary Fairclough

Councillor Mrs Radcliffe

Advisors

Adrian Crook, Assistant Director

Dr John Livesey, CEO Company

John Daly, Acting Director of People

Rachel Tanner, Assistant Director

Helen Gorman, Borough Solicitor (Company Secretary)

Sue Johnson, Borough Treasurer

Claire Binks, Senior Group Accountant

Victoria Crossley, Transformation Programme Lead

Nikki Larkins, Principal Marketing Officer

Ian. D. Mulholland, Principal Democratic Services Officer

Councillor Mrs Thomas in the Chair

13. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 15th June, 2016 were submitted and signed as a correct record.

14. EXCLUSION OF PRESS AND PUBLIC

Resolved – That, under Section 100(A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraph 1 of Part 1 of Schedule 12A to the Act; and that it be deemed that, in all the circumstances of the case, the public interest in its exemption outweighs the public interest in its disclosure.

15. MONTHLY DIRECTOR'S REPORT FOR BOLTON CARE AND SUPPORT LIMITED

The Chief Executive Officer submitted a report which updated members on the establishment, development and performance of the Bolton Care and Support Limited Company.

The report explained that on 1st July, 2016, services and staff were successfully transferred from Bolton Council to Bolton care and Support.

The report also set out details of the options taken by staff and an updated five year financial plan along with the company's revised opening budget.

Members were also informed that the CQC registration process was complete.

In terms of engagement with the trade unions, the report provided an update.

The report also indicated the steps being taken to recruit new staff and to release those staff taking VS and VER together with an update on the recruitment of the Company's Operations Director.

JL also indicated that work to develop the Company's Corporate Risk Register was complete and details were set out in the report.

Members in their deliberations referred to –

- The quality of the referral information;
- Areas for improvement – evidence gathering;
- The importance of the evidence base;

- The submission of the final update figures (complete data set) to the next steering committee; and
- Matters around proposals to meet staff and service users.

Resolved – (i) That the report be noted.

(ii) That approval be given to the Corporate Risk Register as set out in the report.

16. VISION, VALUES AND IDENTITY DEVELOPMENT SESSION

The Chief Executive Officer outlined in a presentation matters around a consultation that had been undertaken involving the following areas-

- mission;
- vision;
- values; and
- identity.

Resolved – (i) That the mission statement, as now amended, be approved.

(ii) That the vision text be agreed.

(iii) That subject to the further testing of elements of the values statement, as indicated and the amendments indicated, the final statement be agreed in consultation with members of this steering committee.

(iv) That approval be given to the name of the organisation being called, Bolton Cares Ltd.

(v) That the butterfly logo with the red top be chosen but further work be done in relation to the strap lines.

(The meeting started at 3.30 p.m. and finished at 5.16 p.m.)