

Powers and Duties of Committees and Panels 2013-2014



Powers and Duties Of Committees And Panels

Corporate and External Issues Scrutiny Committee

- (1) To monitor and review and make recommendations to the Council and/or to the Cabinet or Leader with regard to all relevant policy and operational matters falling within the purview of his portfolios relating to Strategy, External Relations, Voluntary Sector, Corporate Resources, Human Resources, Cohesion ,Community Safety , Development and Regeneration and Economy .
- (2) To monitor and review and where appropriate make recommendations to the Council and/or the Cabinet with regard to the work of Bolton's Local Strategic Partnership – “the Bolton Vision partnership”, its associated support and thematic partnership arrangements, the work of outside organisations which affect the Borough and any other Partnership matters.
- (3) To ensure that the Council is well positioned to meet its responsibilities in relation to external scrutiny as laid down in the Local Government and Public Involvement in Health Act 2007.
- (4) To consider matters referred to the Committee by members of the Committee in accordance with Standing Order 36.
- (5) To recommend to the Council a programme of reviews to be undertaken by the Committee with regard to matters falling within the purview of the Leader's portfolio (namely Strategy, External Relations, Voluntary Sector, Corporate Resources, Human Resources, Cohesion , Community Safety, Development and Regeneration and Economy) and those outside organisations which affect the Borough and to recommend the Council accordingly on the outcome of such reviews.
- (6) To make recommendations to the Council as to such additional/occasional reviews which the Committee wishes to consider outside the annual programme.
- (7) To receive reports on the Council's performance and specifically performance reports relating to the functions of the Departments relating to any part of the portfolio.
- (8) The Committee shall have the power to summon the Leader of the Council (and relevant support members) and the relevant Chief Officer(s) to attend its meetings to consider, provide information and give evidence on matters before the Committee.
- (9) To act as the Council's Crime and Disorder Scrutiny Committee in accordance with section 4 of the Crime and Disorder (Overview and Scrutiny) Regulations 2009.
- (10) To set up Scrutiny Panels to undertake in-depth reviews of current policies and practices with a view to identifying areas for future policy development.
- (11) The quorum for a meeting shall be five.

Subject to the acts and proceedings of the Committee being approved by the Council.

Children's Services and Culture Scrutiny Committee

- (1) To monitor and review and make recommendations to the Council and/or to the Cabinet , Deputy Leader or Leader with regard to all policy and operational matters falling within the purview of the portfolios relating to Children's Services including Looked After Children, Schools and Skills, Early Years and Sports, Youth, Libraries and Culture.
- (2) To consider matters referred to the Committee by members of the Committee in accordance with Standing Order 36.
- (3) To recommend to the Council a programme of reviews to be undertaken by the Committee with regard to matters falling within the purview of the portfolios (namely Children's Services including Looked After Children, Schools and Skills, Early Years and Sports, Youth, Libraries and Culture) and to recommend the Council accordingly on the outcome of such reviews.
- (4) To make recommendations to the Council as to such additional/occasional reviews which the Committee wishes to consider outside the annual programme.
- (5) To receive performance reports and Inspectors reports thereon, relating to the functions of the Children's Services and Chief Executive's Department.
- (6) The Committee shall have the power to summon the the Deputy Leader of the Council or the Leader of the Council (and relevant support members) and the relevant Chief Officer(s) to attend its meetings to consider, provide information and give evidence on matters before the Committee.
- (7) To set up Scrutiny Panels to undertake in-depth reviews of current policies and practices with a view to identifying areas for future policy development.
- (8) The Quorum for a meeting of the Committee shall be five.

Subject to the acts and proceedings of the Committee being approved by the Council.

Environmental Services Scrutiny Committee

- (1) To monitor and review and make recommendations to the Council and/or to the Cabinet or the Executive Cabinet Member with regard to all relevant policy and operational matters falling within the purview of his/her portfolio relating to Environmental Services, Waste and Recycling, Highways and Transport , Housing , Area Working /Neighbourhood Management and Neighbourhood and Community Services.
- (2) To consider matters referred to the Committee by members of the Committee in accordance with Standing Order 36.
- (3) To recommend to the Council a programme of reviews to be undertaken by the Committee with regard to matters falling within the purview of the portfolios relating to Environmental Services, Waste and Recycling, Highways and Transport, Housing and Area Working/Neighbourhood Management and Neighbourhood and Community Services and to recommend the Council accordingly on the outcome of

Health Overview and Adult Social Care Scrutiny Committee

- (1) To monitor and review and make recommendations to the Council and/or to the Cabinet or Deputy Leader with regard to all policy and operational matters falling within the purview of the portfolios relating to Health and Wellbeing, Adults Social Care and Public Health.
- (2) To recommend to the Council a programme of reviews to be undertaken by the Committee with regard to matters falling within the purview of the Deputy Leader's portfolio namely Health and Wellbeing, Adults Social Care and Public Health and to recommend the Council accordingly on the outcome of such reviews.
- (3) To receive performance reports and Inspector reports thereon, relating to the functions of the Children's and Adult Services Department in so far as it relates to Adult Services.
- (4) To scrutinise matters relating to the health services operating in Bolton for, and health of, the Borough's population and contribute to the development of policy to improve health and reduce health inequalities.
- (5) To undertake all the statutory functions of the scrutiny committee in accordance with the relevant legislation and associated regulations and guidance.
- (6) To act as the statutory consultee for local NHS bodies on any proposals they may have under consideration for any substantial development of the health service in or impacting on the Borough area, or on any proposals to make any substantial variation in the provision of such service.
- (7) To agree a work programme in consultation with partners in the health economy.
- (8) To review and scrutinise the impact of key partnerships on the health of the Borough's population.
- (9) To agree the information required on a regular basis from health partners.
- (10) To make reports and recommendations to the NHS, patients' representatives, the Council, the Cabinet and other scrutiny committees, and to other relevant bodies and individuals.
- (11) To consider matters referred to it by members of the Committee in accordance with Standing Order 36.
- (12) To consider items referred to the Committee by statutory patient representative groups.
- (13) To establish Review Panels to look in-depth at specific issues with a significant impact on the health of Bolton's residents.
- (14) To establish or partake in cross-boundary joint working committees where necessary.
- (15) To evaluate and review the effectiveness of its recommendations.

- (16) To refer contested NHS proposals and proposals where the Committee considers that insufficient consultation with the public has been carried out to the Secretary of State for Health
- (17) The Committee shall have the power to summon the relevant Executive Cabinet Member, relevant local authority chief officers and relevant officers of local NHS bodies and the Chair and appropriate officers of the Health and Wellbeing Board to attend its meetings to consider and give evidence on matters before the Committee. The Committee may also invite the Chair or non-executive directors of local NHS bodies to participate in the scrutiny process, they, however, are not required to attend.
- (18) The Committee shall have the power to seek the views of experts and advisers and to co-opt lay members.
- (19) In all of the above, to seek and take account of the views of the local population.
- (20) That, pursuant to section 8 of the Health and Social Care Act 2001, the Greater Manchester Health Scrutiny Panel undertake the scrutiny of strategic, greater Manchester wide, and cross boundary health services as follows:-
- To examine and report from time to time on the strategies, policies, actions and consultation of:
- The North West Strategic Health Authority;
 - The North West Ambulance Services Trust;
 - Greater Manchester West Mental Health NHS Foundation Trust
 - Christie Hospital NHS Trust;
 - Cross Greater Manchester health networks, forums and joint working arrangements;
 - Relevant issues referred to the Greater Manchester Health Scrutiny Panel by the district Health Scrutiny Committee, committees and patients forums.
- (21) That, pursuant to directions issued by the Secretary of State for Health (17 July 2003) the Committee delegates its powers and duties as a statutory consultee on substantial variations or developments of health services to Joint Committees established for this purpose where the impact is wider than the boundaries of the Borough and not in alignment with the Greater Manchester boundaries and hence the remit of the Greater Manchester Health Scrutiny Panel.
- (22) To consider and respond to issues referred to the Committee by Healthwatch.
- (21) The Quorum for a meeting of the Committee shall be five.