

**Appendix A**

**Chief Executive's Dept. - Proposed Budget Savings Options 2013/15**

	<b>2013/14 £000's</b>	<b>2014/15 £000's</b>	<b>Total £000's</b>
Restriction of National Charities Rate Relief		100	100
Promotion of increased customer contact via use of Web access	253		253
General Efficiencies	300	205	505
HR & Training - Review of all activities 2013	213	294	507
Community Safety & Neighbourhoods - Review of all activities 2013	100	100	200
MARCOMMS - Reduction in non core activities 2013	50	100	150
Policy, Performance & Democratic Services - Review of all activities 2013	48	72	120
Financial Support Services - Overall staffing Review 2013	329	56	385
Savings from ORACLE System	351	94	445
Savings from ICT Tender		500	500
Benefits Savings - Revision of processes	102	23	125
Review of ICT Licenses - reduction in numbers/fees		200	200
Trading Accounts -Review of Service Structures	215	125	340
Joint working across new CE Dept. developed over 2013		170	170
	<b>1,961</b>	<b>2,039</b>	<b>4,000</b>

## Chief Executive's Dept. Activity Analysis 2013/14

	2012/13 Original Budget £000's	2013/14 Original Budget £000's	Variance £000's
<b>Chief Executive's Dept.</b>			
Legal Services	64	200	136
Registrar Births, Marriages & Deaths	229	285	56
Policy, Imp & Democratic Services	2,216	2,291	75
Voluntary Sector Grants	1,384	1,388	4
Human Resources & Org Development	-30	-3	27
Marketing & Communications	434	62	-372
Departmental Management	676	531	-145
Financial Services	-17	471	488
Customer Relations Strategy	447	923	476
Information Technology	-726	-751	-25
Taxation & Benefits	4,364	4,472	108
Libraries, Museums & Art Galleries		5,523	5,523
Property Services	-79	-400	-321
Administrative Buildings	41	629	588
<b>Sub Total Chief Executive's Dept</b>	<b>9003</b>	<b>15621</b>	<b>6618</b>
Corporate Costs	3,387	2,810	-577
<b>Proposed Savings 2013/14</b>		<b>-1,961</b>	<b>-1,961</b>
	<b>12,390</b>	<b>16,470</b>	<b>4080</b>
<b>Corporate Items</b>			
Administration of Justice	85	97	12
Community Support	59		59
Community Initiatives	303		303
Coroner	565	584	19
Regeneration	51	62	11
Section 48 Grants, AGMA Secretariat	822	862	40
Staff Engagement	35	35	
City Challenge	125	49	-76
Redeployment, Provincial Council	215	191	-24
Members	970	1,006	36
Land & Property	-1,358	-1,034	324
Middlebrook	136	140	4
Corporate Benefits	969	1,449	480
<b>Total Corporate Items</b>	<b>2977</b>	<b>3441</b>	<b>1188</b>
<b>Total Ch. Executive &amp; Corporate Items</b>	<b>15,367</b>	<b>19,911</b>	<b>4,544</b>

## Chief Executive's Dept. - Subjective Summary 2013/14

	Original 2012/13		Original 2013/14	
	£000's	£000's	£000's	£000's
<b>EXPENDITURE</b>				
<b>Employees</b>				
Salaries & Wages	22,470		26,030	
Other Employee Costs	<u>305</u>		<u>373</u>	
		22,775		26,403
Premises		3,885		5,312
Transport		254		237
Supplies & Services		11,495		12,929
Agency		17		47
Transfer Payments		1		
Central Support		702		441
Capital Financing		19		76
<b>Total Expenditure</b>		<b>39,148</b>		<b>45,445</b>
<b>INCOME</b>				
Grants		3,032		3,168
Other Contributions		103		49
Sales/ Fees & Charges		9,178		9,520
Rents		406		250
Recharge Income		14,039		14,027
<b>Total Income</b>		<b>26,758</b>		<b>27,014</b>
<b>Less:Proposed Savings 2013/14</b>				<b>1,961</b>
<b>Net Expenditure</b>		<b>12,390</b>		<b>16,470</b>

## Chief Executive's Dept. - Variance Analysis

	£000's	£000's
<b>Original Budget 2012/13</b>		<b>12,390</b>
<b>Virements &amp; In Year Changes</b>		
Pay & Pensions Excess inflation	-120	
Transfer of Services to/from other Depts.	5,508	
Other minor Budget adjustments	213	
Council Wide Accommodation Strategy	-500	
		5,101
<b>Inflation 2013/14</b>		
Pay (1%)	266	
Prices	412	
Insurance	120	
Income	-96	
		702
<b>Other Changes 2013/14</b>		
Pensions Increase		151
Changes in Recharges		87
		<b>18,431</b>
<b>Proposed Budget Savings 2013/14</b>		<b>-1,961</b>
<b>Original Budget 2013/14</b>		<b>16,470</b>

Appendix D2

Benefits & Other Corporate Accounts - Variance Analysis

	£000's	£000's 2,977
<b>Original Budget 2012/13</b>		
<b>Base Budget Adjustments in Year</b>		
Corporate Benefits Growth	280	
Transfer of Services to other Depts.	-79	
Other minor Budget changes	<u>-44</u>	
		157
<b>Inflation 2013/14</b>		
Pay(1%)	15	
Prices	85	
Income	<u>-20</u>	
		80
Growth in Corporate Benefits	200	
Enterprise Centre Income	74	
Other minor changes (net)	-21	
Changes in Recharges	<u>-26</u>	
		227
<b>Original Budget 2013/14</b>		<b>3,441</b>

## 2013/2014 - 2014/2015 Chief Executive's Dept. Proposed Capital Programme

	2013-14 £000's	2014-15 £000's	Total £000's
<b>Approved Schemes</b>			
Asset Management Plan - approved schemes	1,000	1,000	2,000
Carbon Management Programme	100	100	200
Glazing -Risk Assessment & Surveys	170		170
Health & Safety Surveys	185		185
Town Hall Internal Reconfiguration	3,050	3,200	6,250
Central Library & Museum	550	200	750
Adelaide St. Workshop	265		265
Autism Centre	280		280
Westhoughton Area Office	750		750
Blackrod Area Office	175		175
Bolton Arena	100	100	200
Access Layer / Data Networks	100	100	200
LAN Network Maintenance	70	70	140
People's Network Partial Refresh	38		38
<b>Chief Executive's Dpt. Proposed Cap Prog</b>	<b>6,833</b>	<b>4,770</b>	<b>11,603</b>
<b>Funding Approved Schemes</b>			
Corporate Prudential Borrowing	185		185
Self Funded Prudential Borrowing	38		38
Govt. Grant	200		200
Revenue	4,225	3,200	7,425
Capital Receipts	2,185	1,570	3,755
<b>Total Funding</b>	<b>6833</b>	<b>4770</b>	<b>11603</b>