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EXECUTIVE CABINET MEMBER FOR ENVIRONMENTAL SERVICES

A record of decisions made by the Executive Cabinet Member with responsibility for Environmental Services, Waste and Waste Collection, Regulatory and neighbourhood and Community Services:-

MONDAY, 3RD DECEMBER, 2018

Following consideration of the matters detailed below in the presence of:-

Councillor Peel	Executive Cabinet Member for Environmental Services
Councillor Mrs Fairclough	Major Opposition Spokesperson
Councillor Hayes	Minor Opposition Spokesperson
Councillor Hornby	Minor opposition Spokesperson
Councillor Flitcroft	Minor Opposition Spokesperson

Officers

Ms. K. Hopkins	Assistant Director Neighbourhood and Regulatory Services
Mr. D. Shepherd	Principal Group Accountant
Mr. J. Morrissy	Policy, Projects and Public Sector Reform
Mr. K. Roberts	Head of Service Community Services
Mrs. E. Bridge	Head of Services to Schools
Mr. I. D. Mulholland	Principal Democratic Services Officer

23. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which set out the details of previous Executive Cabinet Member decisions together with an update on the action and progress.

The Executive Cabinet Member NOTED the report.

24. HEATON FOLD GARDEN CENTRE : CAFÉ / GIFT SHOP – BUSINESS CASE

The director of Place submitted a report which presented a business case to secure capital investment at Heaton Fold Garden Centre to purchase a new modular building and carry out associated works to allow for the development of the café and gift shop to increase the income stream.

The report informed the Executive Cabinet Member that capital investment was now required to further develop the Heaton Fold Garden Centre site. It would mean moving the existing marquee to a new location on site to allow for a new additional modular building on the existing marquee hard standing area which would be used to provide a dedicated kitchen and café area.

The transfer of the kitchen and café from its existing location into a new building would free up space to expand the Gift Shop into the area vacated by the current kitchen/café. The proposed relocation of the kitchen and café would allow the Garden Centre to significantly develop the customer offer in relation to the café and gift shop in order to grow the income stream in future years relating to both those areas.

The estimated level of financial investment necessary to improve the café and gift shop offer was £100k. It was proposed that departmental reserves were utilised with an anticipated 50% of this figure to be recovered from improved income levels over the next 5 years.

The Executive Cabinet Member AGREED the following –

- (i) Authorise the capital budget investment at Heaton Fold Garden Centre as set out in the report.**
- (ii) Delegate authority to the Director of Place to:**
 - (a) tender for the provision of a new modular building and associated works in accordance with Standing Orders relating to Contracts;**
 - (b) to award the tender in accordance with in accordance with the terms of the same; and**
 - (c) to negotiate and enter into a contract with the successful tenderer.**
- (iii) Authority for the Borough Solicitor to carry out all the necessary legal formalities.**

**25. DIRECTORATE OF PLACE – FINANCE REPORT
2018/19 – QUARTER TWO**

The Director of Place submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter two position of the Environmental Services portfolio, within the Directorate of Place.

The Executive Cabinet Member AGREED the following –

- (i) Note the quarter two financial position of the Environmental Services portfolio.**
- (ii) Approve revisions made to the capital programme for the Environmental Services portfolio at quarter two, as set out in section 4 and Appendix A of the report.**
- (iii) Authorise the Director of Place to call off under any available framework(s) to enable the capital programme to progress for schemes under the limit of £300k.**

26. EXCLUSION OF PRESS AND PUBLIC

Resolved – That, in accordance with Section 100A (4) of the Local Government Act 1972, the public be excluded

from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraph 3 of Part 1 of Schedule 12A to the Act; and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

27. BUSINESS IMPROVEMENT REVIEW OF THE BUILDING CLEANING SERVICE

The Director of Place submitted a report which sought approval to implement the proposals for business improvement within the Building Cleaning Service to ensure effective delivery of service.

The report explained that the proposals had been consulted on.

The Executive Cabinet Member -

- (i) Approved proposals to implement a revised staffing structure; and**
- (ii) Delegate implementation of the revised structure to the Director of Place.**