

Bolton Council

Report to: Executive Cabinet Member for
Environmental Services

Date: 3rd March 2014

Report of: Director of Chief Executive's
Department

Report No:

Contact Officer: Ian D Mulholland

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Report Title: **Monitoring of Executive Member Decisions**

**Confidential /
Non Confidential:**

(Non-Confidential) This report does **not** contain information which warrants its consideration in the absence of the press or members of the public.

Purpose:

The report details the progress of recently taken Executive Member decisions.

The monitoring report will be a regular report to the Executive Member's meeting.

Recommendations:

The Executive Member is requested to note the report.

Decision:

For noting.

Background Doc(s):

Signed:

Leader / Executive Member

Monitoring Officer

Date:

Date of Meeting	Item and Decision	Action and Progress
	<p><u>Building Cleaning Services Business Plan 2011-2014 (KR)</u></p> <p>The Executive Member APPROVED –</p> <p>The proposed three year Business Plan for Building Cleaning Services, as now submitted.</p>	<p>Business Plan Update to be provided Q4 2013/14</p>
30/08/11	<p><u>Security and Response Business Plan 2011-14 (KR)</u></p> <p>The Executive Member APPROVED –</p> <p>The proposed three year Business Plan for Security and Response, as now been submitted.</p>	<p>Business Plan Update to be provided Q4 2013/14</p>
02/07/12	<p><u>Claim for Public Rights of Way – Edditch Farm (R Woods)</u></p> <p>A Claim was made for a public right of way from Hengist Street to Leverhulme Park via Edditch Farm. The Cabinet Member declined to make an order based on the evidence submitted by the Claimant.</p> <p>The Claimant appealed to the Planning Inspectorate who allowed the appeal. The Planning inspectorate has directed Bolton Council to make an order modifying the Definitive Map and Statement.</p>	<p>The legal order was made on the 7th January and advertised on 17th January. The period for objections to be received is until 19th February 2014.</p>
13/08/12	<p><u>Gorses Road – Repairs To The Fencing Petition (G Grimshaw)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport, the Executive Cabinet Member AGREED that the responsibility for the repairs sits with a third party land owner and is outside of the Council's remit to resolve at our expense and that the matters set out in paragraph 3.2 of the report be included in the letter sent to the petitioner.</p>	<p>The ownership of this land has passed to a new company. The previous company has gone into liquidation and the directors bought up the assets (and liabilities) and formed a new venture. The Council's recharge officer is pursuing the outstanding balance from the new company and remains hopeful of securing the settlement.</p>

21/01/13	<p><u>Highways Maintenance Programme One Off Funding, 2013 – 2015 (KW)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transportation, the Executive Cabinet Member NOTED the report and APPROVED the programme of works as outlined in Appendix A to the report.</p>	<p>The 13/14 element of the programme is approximately 95% completed. Several projects scheduled for 14/15 also to be brought forward using additional DFT monies. All projects on course for completion prior to year end. KJW</p>
04/03/13	<p><u>Equipped Play Area Strategy Refresh 2013-2018 (M Russell)</u></p> <p>The Executive Cabinet Member APPROVED -</p> <ul style="list-style-type: none"> (i) The proposed strategic priorities for 2013-2018 as detailed in the report; and (ii) The proposed Action Plan Framework as detailed in the report; SUPPORTED - (iii) The submission of a bid for Capital Funding to be utilised to fund identified priorities in those wards with insufficient Section 106 or other identifiable funding; and AUTHORISED - (iv) The Director of Environmental Services to confirm ward priorities, within the Action Plan Framework, with Ward Members as appropriate. 	<p>Action Plan, including recommended ward priorities, in preparation and being discussed with Ward Members. Agreed 2013/14 priorities being implemented.</p>

25/03/13	<p><u>Hackney Carriage Licences: Review of the Restriction of Numbers and Unmet Demand L Duckworth)</u></p> <p>The Executive Cabinet Member AGREED -</p> <ul style="list-style-type: none"> (i) The retention of the restriction to the number of hackney carriage vehicle licences; (ii) That the number of hackney carriage vehicle licences be reduced from 110 to 108; (iii) To explore the provision of rank at the Royal Bolton Hospital; (iv) To consult on and develop any of the independent report's other recommendations; and (v) That the cost of the survey will be recovered from the hackney carriage licence holders at £34 per year over a two year period, as previously approved. 	<p>The reduction has been implemented and the cost of the survey is being recovered from the trade.</p> <p>As highlighted to Members, the recommendations will be built into a priority based action plan for the licensing service and implemented as resources allow.</p> <p>Royal Bolton Hospital indicate there is no space to provide ranking at the hospital.</p>
08/04/13	<p><u>Greenspace Investment Programme 2013-2015 (M Russell)</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The proposed thematic use of the funding as detailed in the report; and AUTHORISED - (ii) The Director of Environmental Services to develop, amend and implement the projects as outlined in Appendix A to the report, in consultation with the Cabinet Member and Ward Members as appropriate. 	<p>Projects being developed for consultation and implementation as appropriate.</p>
01/07/13	<p><u>Stocks Park Drive 20mph Zone, Objections (J Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Member, having considered the objections and the views of ward members, APPROVED the introduction of the speed restrictions, a previously advertised.</p>	<p>Complete</p>

01/07/13	<p><u>Revised Service Charge Agreements for Bolton Market (M Veigas)</u></p> <p>The Executive Cabinet Member for Environmental Services AUTHORISED the Markets Services to underwrite a service charge increase in 2014/15 and 2015/16 as outlined in paragraph 7.3 and 7.4 of the report and APPROVED the revised methodology for the calculation of the service charge as outlined in paragraph 6.0 of the report.</p>	This will be progressed as part of the on-going redevelopment scheme.
02/09/13	<p><u>Proposals to buy in candidate Training and Testing for Private Hire and Hackney Carriage Driver Licence Applicants (L Duckworth)</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The proposal to buy in the driver knowledge assessment from Bolton College as detailed in the report; (ii) The introduction of a new driver knowledge training course; (iii) The proposed fee structure; and (iv) That any individuals who have currently booked a knowledge test will be honoured under the existing system (subject to passing the test on the first attempt) but all other individuals will be referred to the College to undertake the new process. 	<p>Service level agreements signed with Bolton College.</p> <p>Training programme and new testing arrangements now operational.</p> <p>Member overview session planned for March 2014</p>
02/09/13	<p><u>Proposed Savings and Staff Restructuring within Finance Teams and Business Development (SY)</u></p> <p>The Executive Cabinet Member APPROVED the report for consultation purposes with trades unions, staff and stakeholders.</p>	Completed.

07/10/13	<p><u>Scrap Metal Dealers Act, 2013 (Linda Duckworth)</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The introduction of the two new scrap metal licences; (ii) A basic disclosure being required as part of the application process; (iii) The fee structure, as outlined in the appendix to the report; and (iv) That Council be recommended to agree relevant changes to the Scheme of Delegation and the terms of reference of the Licensing and Environmental Regulation Committee, as indicated in section 4 of the report. 	<p>Applications now being received from existing operators.</p> <p>Checks are being made to enable licences to be issued. Licences are now being processed ready for issue</p>
07/10/13	<p><u>Albert Halls Pantomime Contract (KR)</u></p> <p>Following a recommendation from the Cabinet Member for Neighbourhood and Community Services the Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) Authority for the Director of Environmental Services to exempt Standing Orders and appoint Duggie Chapman Associates to provide the Albers Halls pantomime for a further 12 months to January, 2015; and (ii) Authority for the Borough Solicitor to carry out all the necessary legal formalities in relation to the appointment of Duggie Chapman Associates for a further twelve months. 	<p>Duggie Chapman Associates confirmed as pantomime provider to Jan 2015.</p>

07/10/13	<p><u>Proposed Savings and Staff Restructuring within Highways and Engineering (SY)</u></p> <p>The Executive Cabinet Member APPROVED the report for consultation purposes with trades unions, staff and stakeholders.</p>	<p>The final staff briefing has been completed with the recruitment process now having commenced and due to complete by the end of March</p>
04/11/13	<p><u>Horwich Town Centre 20mph Speed Limit (N Smithies)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport, the Executive Cabinet Member AGREED the revised scheme as shown on drawing number 933034/12, having considered the comments made in response to the local area consultation and the views of ward members.</p>	<p>Programmed for implementation March/April 2014.</p>
04/11/13	<p><u>Procurement of Residential Furniture (Ged Gallagher)</u></p> <p>Following a recommendation from the Cabinet Member for Waste, Recycling and Housing, the Executive Cabinet Member AUTHORISED the Corporate Procurement Team to:</p> <ul style="list-style-type: none"> (i) Invite tenders for a service for the provision of Residential Furniture, in accordance with the Council's Standing Orders relating to Contracts; (ii) Appoint the most economically advantageous tenderers for the provision of Residential Furniture in accordance with the tender documents; and (iii) Carry out the necessary legal formalities. 	<p>Advert for OJEU placed in December 2013.</p> <p>Deadline for tender returns in February 2014.</p> <p>Deadline for returns 25th February 2014 – to date approx. 70 expressions of interest</p>

04/11/13	<p><u>Sex Establishments – Draft Policy and Proposals to Consult (Ros Baxter)</u></p> <p>The Executive Cabinet Member for Environmental Services AGREED to consult on whether to adopt the provisions of Section 27 of the Police and Crime Act, 2009.</p>	<p>Draft Sex Establishment Policy Consultation completed – final report due for sign off by Exec Member March followed by full Council – April</p>
02/12/13	<p><u>Ladybridge Estate, Proposed 20 mph Speed Limit – Objections (S Bamber)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport, the Executive Cabinet Member, having considered the objections and views of ward members, approved the introduction of the proposed restrictions as previously advertised.</p>	<p>Complete</p>
2/12/13	<p><u>Maxwell Street, Astley Bridge – Petition (K Walker)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport, the Executive Cabinet Member -</p> <ul style="list-style-type: none"> (i) NOTED the contents of the report and the condition of Maxwell Street; (ii) NOTED that the block paving around the trees would be removed and replaced with grit sand to improve safety; (iii) NOTE that the street nameplate, Back Hoyle Street will be removed as this was not a registered street name and has no historical significance; and (iv) Authorised officers to reply to residents informing them of the outcome. 	<p>Work now included in 13/14 minor works programme. KJW</p> <p>Response now returned to Petition Organiser. KJW</p> <p>Nameplate now removed</p>
02/12/13	<p><u>AGMA Convictions Policy Relating to Private Hire and Hackney Carriage Licensing (Gillian Hughes)</u></p> <p>The Executive Cabinet Member for Environmental Services AGREED to the undertaking of a consultation exercise as detailed in the report and following this consider the adoption of the AGMA Convictions Policy and implementation of the proposals regarding the future hearing indecency cases.</p>	<p>Consultation ends February 2014 comments will then be considered</p>

6/01/14	<p><u>Term Maintenance Contracts for Specialist Highway Surface Treatments (Kevin Walker)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member NOTED the report and gave APPROVED that officers be permitted to procure a new term maintenance contract for surface dressing and also in respect of a new term maintenance contract for microasphalt and slurry works.</p>	<p>Surface Dressing Tender now written and approved by Procurement. Awaiting final sign off from Legal before release – KJW.</p>
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06/01/14	<p><u>Proposals for increased Period of Validation of Private Hire and Hackney Carriage Vehicle Licenses (Elizabeth Pritchard).</u></p> <p>The Executive Cabinet Member considered the proposals and APPROVED the report subject to the deletion of the word revoke in paragraph 2.7 of the report and the insertion therefor of the word suspend.</p>	Aiming to put procedures in place and implement new proposals from April 2014.
03/02/14	<p><u>Darley Street/Church Street, Farnworth/Kearsley – Proposed Waiting Restrictions, Objections (Sean Bamber)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member Leader APPROVED the introduction of the proposed restrictions as advertised for Darley Street and amendments to the proposal for Church Street, as indicated in this report.</p>	Scheme scheduled for implementation week commencing 11 March 2014.
03/02/14	<p><u>Higher Swan Lane Bus Stop Clearway – Objection (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member Leader APPROVED the introduction of the proposals as shown on the drawing as shown in the appendix to the report.</p>	Works in the process of being organised
03/02/14	<p><u>Final Scheme for a Voluntary Partnership Agreement on the Bolton –Atherton – Leigh Bus Route (John Kelly)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member Leader APPROVED the final proposals for implementing the Voluntary Partnership Agreement for the Bolton – Atherton – Leigh bus route.</p>	Completed
03/02/14	<p><u>Street Lighting LED Lighting/Energy Efficiency Business Case (Mark Atherton)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member Leader APPROVED the report including the proposed 75% setting profile, the three year installation programme and the ward based route sequence order approach.</p>	
03/02/14	<p><u>Petition, Oakwood Drive, Heaton, Bolton (Mark Atherton)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member Leader AGREED not to include Oakwood Drive in the list of streets to be gritted and that the member of the public who had made the request be advised of this decision and the observations contained in the report.</p>	

3/02/14	<p><u>Review of Policy for the Management of Trees Owned and Managed by the Council (Malcolm Russell)</u></p> <p>Following a recommendation from the Cabinet Member for Neighbourhood and Community Services the Executive Cabinet Member Leader AGREED the proposals contained in the report.</p>	
03/02/14	<p><u>Review of the Management of Allotments (Malcolm Russell)</u></p> <p>Following a recommendation from the Cabinet Member for Neighbourhood and Community Services the Executive Cabinet Member Leader AGREED the proposals contained in the report, namely:-</p> <ul style="list-style-type: none"> (i) the request from Harpers Lane Allotments Ltd for a Business Tenancy for part or all of the Harpers Lane Allotments site. (ii) authorise the Director of Environmental Services to enter into 'Operational Management' arrangements with other allotment sites who wish to do so. (iii) the operational, process and procedural changes set out in the report. (iv) authorise the Director of Environmental Services to enter into an arrangement with the Association of Bolton Allotment Societies (ABAS) for that organisation to take over the arrangement and management of the allotment competitions. 	
03/02/14	<p><u>Environmental Services Strategic Budget Report (J Pollard)</u></p> <p>The Executive Cabinet Member Leader AGREED -</p> <ul style="list-style-type: none"> (i) the proposed revenue budget of £31.199m prior to the adoption of strategic options. (ii) the savings and efficiency options outlined in Appendix C to this report. The options are made up of two elements: Corporate Savings and Efficiency options (£3.385m) Demand Led (£0.084m) (iii) the Strategic Budget after strategic options will amount to £27.73m. (iv) the disestablishment of the vacant posts identified within the report. (iv) the capital programme of £14.966m. 	Report to be implemented

03/02/14	<u>Housing Services Strategic Budget (J Pollard)</u> The Executive Cabinet Member Leader AGREED - <ul style="list-style-type: none"> (i) the proposed revenue budget of £2,436,000 prior to the adoption of strategic options; (ii) the strategic redirection options outlined in Appendix C to this report, totalling £199,000 of which £194,000 is strategic options and £5,000 is demand led. Following this, the Strategic Budget will amount to £2,237,000. (iii) the capital programme of £3,645,000. 	Report to be implemented
03/02/14	<u>Housing Fees and Charges Report (J Pollard)</u> The Executive Cabinet Member Leader NOTED the report and deferred approval to a future meeting pending clarification of information provided concerning the hourly rates for officers as listed in table one to the report.	
03/02/14	<u>Tender for Plant Hire (Sean Croudace)</u> The Executive Cabinet Member Leader APPROVED that Corporate Procurement is permitted to let the tender on behalf of the Environmental Services Department as set out in the report.	The procurement team are letting the tender via the NWCE procurement portal over the next couple of weeks