Report to:	Health Overview and Adult Social Care, Scrutiny Committee		
Date:	1st February, 2023		
Report of:	The Borough Solicitor	**Report No:**	
Contact Officer:	Ian D Mulholland	**Tele No:**	01204 331037
Report Title:	**Identification of Issues for the Scrutiny / Annual Work Programme**		
Confidential / Non Confidential:	(***Non-Confidential***) This report does **not** contain information which warrants its consideration in the absence of the press or members of the public		
Purpose:	The report sets out the possible work programme items for consideration during the Municipal Year.		
Recommendation	To consider the suggested work programme and agree the programme.		
Background Doc(s):			

Background Information

1.0 Choosing Issues

At the Committee Work Programme Meeting, held at the beginning of the Municipal Year, the matters set out in 1.1 and 1.2 below were borne in mind when setting the programme. Members of the Committee are asked to refer to these issues when considering additional items for consideration during the municipal year.

1.1 Key Factors in Assessing Relevance of Issues for Scrutiny

Relevance

- The Policy highlighted for Scrutiny is under the remit of the Scrutiny Committee.
- That the planned scrutiny has an impact in improving services to better meet the needs and expectations of residents/customers.
- Ensure that the policy, action, or organisation is not being scrutinised elsewhere.

Public Interest

- There is evidence of significant Bolton wide public interest in this topic.
- It is a “high profile” topic for specific Bolton wide communities or interest groups.
- The review would, where appropriate, give an opportunity for the people of Bolton to have a say.

Impact

- The review will have a significant impact on the well-being of the public of Bolton.
- The issue has implications for diversity, equality, and social inclusion.
- This could make a big difference to the way services are delivered.
- This could make a big difference to the way resources are used.

Performance

- Is Performance particularly good/bad?

1.2 Identification of Criteria to Evaluate the Appropriateness of Issues for Scrutiny Panels

The review of whether a subject is suitable for scrutiny should consider:

•	Relevance	
	•	Would a review be replicated by any other internal or external review process?
	•	Is the service or issue a national government priority?
	•	Have there been national changes to policy?
	•	Is the issue of significant interest to the Bolton wide public?
	•	Would there be a significant impact on a particular community? (both interest and locality)
	•	Have there been local changes to policy?
	•	Is it an area of poor performance?
	•	Is it an area of outstanding performance?
	•	Is there a pattern of budgetary overspend in service area?
	•	Has there been a change to the remit of our arms length bodies?
•	Potential Impact of a Review	
	•	Is it possible for the Scrutiny Panel to make a valuable contribution?
	•	Are there sufficient resources both in terms of finance and officer availability to have a tangible impact?

1.3 **The Council's Main Aims and Priority Themes**

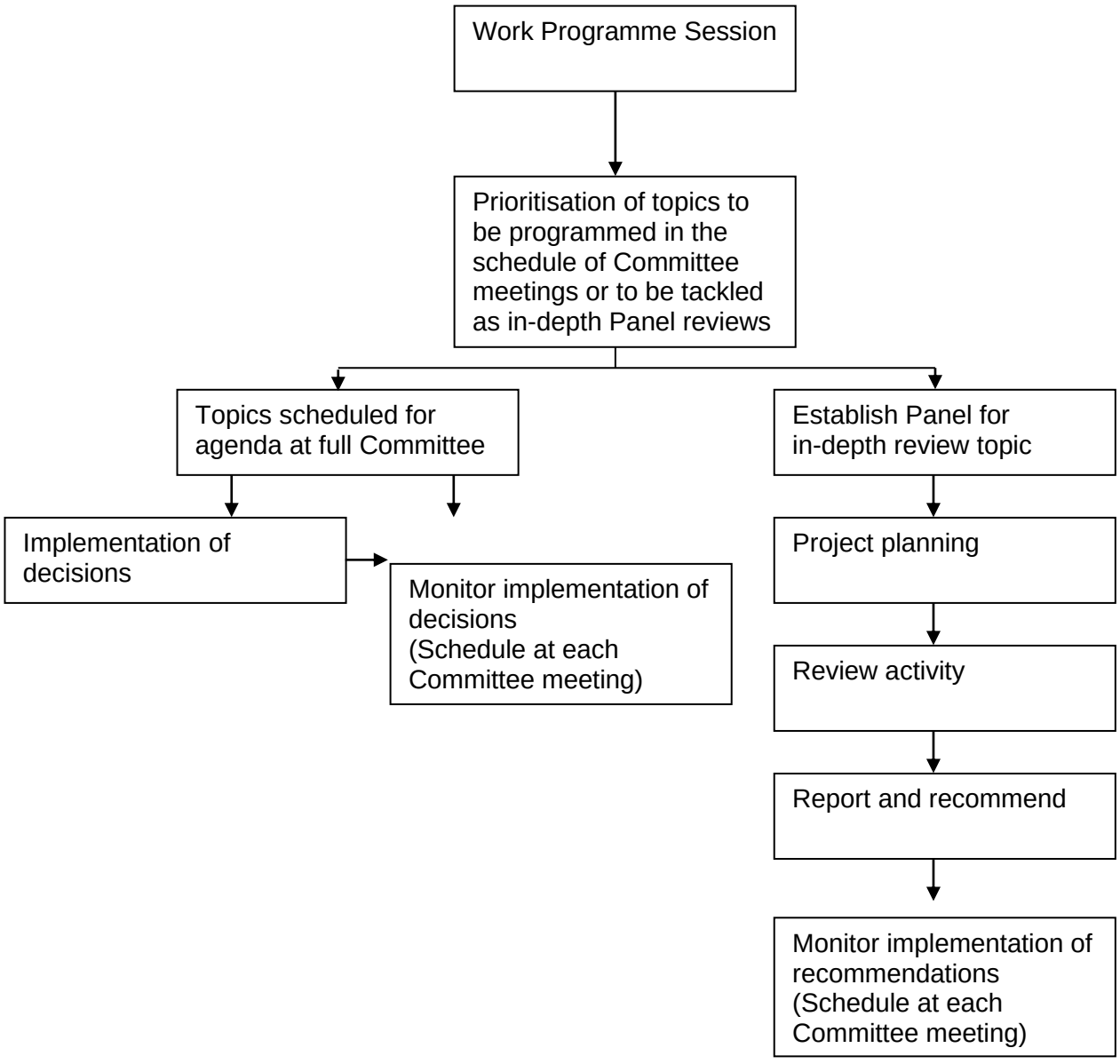
It is also worth keeping in mind the Council's Main Aims and Priority Themes when considering Committee Work Programmes:

Main Aims – Economic Prosperity, Narrowing the Gap and Transforming Services.

Priority Themes – Healthy, Achieving, Prosperous, Safe, Cleaner and Greener and Strong and Confident.

Attached at **Appendix One** is a schedule which Members can use as an aid to the identification of items for consideration by the Committee.

1.4 Planning and Managing the Committee Workload



1.5 Evaluating the Work of Scrutiny Panels

Evaluating the work of Scrutiny Panels will become increasingly important to aid the Council in determining what works well and in terms of Government expectations, leading from the Local Government and Public Involvement in Health Act 2007 and the Councillor Call for Action

Proposed process for evaluating the Panel and monitoring implementation:-

1. At their last meeting, all panels include an item in which they look back on the panel's work and evaluate its effectiveness. Panel members' views of what has and has not been effective is noted so that it can be taken on board for future panels.

2. Once the report has been received by the Executive or Executive Member it is sent out to all those who contributed to the panel's work along with a short evaluation form asking contributors about their experience of the scrutiny panel, from the adequacy of administrative arrangements to the standard of interaction with the panel and their views on the final report. The published report is put on the web site and also sent to all libraries and is provided on request to anyone who wants a copy.

3. Ultimately the real effectiveness of the panel must be measured by the difference it makes to outcomes. This remains extremely hard to evaluate given that there may be many changes occurring within a particular service area at any one time due to any number of reasons and these can all have an impact on residents' lives. Singling out the effect of the implementation of scrutiny panel recommendations is therefore very difficult.

4. However, care should be taken to ensure that those recommendations that are agreed by the Executive are implemented.

This should be done via a standard Decision Monitoring Schedule which will be implemented this municipal year.

In certain circumstances it may though be necessary to write off some outstanding recommendations. This may be because implementation was initially agreed in principle, subject to funding being approved but despite attempts to locate sources there is no reason to think that funding will be available in the near future. It could also be because legislation or internal changes had altered the shape of a service to such an extent that some recommendations had become obsolete.

Date	Thematic	Who – lead officer
July 20th 2022	• Bolton Cares Annual report and update on growth • Active Lives – public Health thematic • Mental Health – GMMH overview focus on community services and primary care	Sanjeet Baines Helen Lowey Alice Seabourne and GM IC rep primary care
31st August 2022	• Recovery – elective, referral to treatment 'Waiting Well' • Primary Care Access, workforce, demand • Civil Contingencies Annual Report	Fiona Noden Clinical Director GM IC Bolton locality Helen Lowey (Lynn Donkin)
26th October 2022	• SAFEGAURDING Board Annual Report • Supporting people home at discharge • Health Watch Annual report	Rachel Tanner + Neil Smith Independent Chair Fiona Noden/Rachel Tanner

13th December 2022	• Childhood Immunisation Programme • Adult Social Care Provider Market • Housing Needs and Health Servies	Lynn Donkin Rachel Tanner
Proposed Joint Meeting TBC January 2023	• Healthy Child programme (Health Visiting, Schools Nursing, Sexual Health, Substance misuse) • Maternity Services • Young Peoples Mental Health	Helen Lowey Fiona Noden Primary and Secondary care reps
1st February, 2023	• Wider primary care incl. pharmacy, dental, optometry • Health and Care integration update – GM ICS and Locality board • Carers Strategy	
21st February, 2023	• Farnworth Health Centre Petition	
29th March, 2023	• Public Health Annual Report and JSNA (Joint Strategic Needs Assessment) • Learning Disability and Autism strategy update • Day service Transformation (Possible move to March) • Suicide Audit	Helen Lowey Rachel Tanner Rachel Tanner Helen Lowey

1. That the issue of the provision of details of the employment statistics for those with learning disabilities working for the Council and the NHS be added as a note on the Committee work programme.