Bolton Council

Report to:	Executive Cabinet Member – Strategic Housing and Planning		
Date of mostings	th .		
Date of meeting:	11 th January 2022		
Report of:	Director of Place Development,	Report number:	41657
Contact officer:	Janet Pollard , Head of Strategic Finance	Telephone number	01204 336710
Report title:	Directorate of Place – Finance Report 202	1/22 – Quarter Th	rree
This report does not cor press or members of the	Not confidential nation which warrants its consider public.	ation in the abser	nce of the
Purpose:	This report provides the Executive Cabinet Member with information relating to the financial quarter three projected outturn position of the Directorate of Place.		
Recommendations:	It is recommended that the Executive Cabinet Member: Note the quarter three financial position of the Directorate of Place. Approve the savings under the Strategic Asset Management Plan as set out in this report. Approve revisions made to the capital programme which fall under their portfolio. Authorise the Director of Place Services and Director of Place Development to call off under any available framework(s) to enable the capital programme to progress. Note the key findings in the report.		
Decision:			
Background documents:			
Signed:	Leader/Executive Cabinet Member	Monitoring Office	r
Date:			

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Impact Asses sment require d?		
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Please confirm that the consulta n responsable beer taken int	tio se	

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Bolton Council

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Summary:

This report outlines the financial quarter three position in respect of the Directorate of Place.

Key Issues

Revenue Expenditure:

Revenue expenditure as at quarter three for the Directorate of Place shows a projected overspend against budget of £403k, after planned reserve movements.

There is one significant variance within the Directorate of Place as described in the report.

Capital Expenditure:

Capital expenditure for the Directorate of Place, as at quarter three, was £25.421m against a revised quarter three budget of £71.795m.

Reserves:

Directorate of Place projects at quarter three to have fully used all general reserves in year and hold a projected balance of £4.870m earmarked reserves.

Efficiency targets:

The budgeted efficiency savings for 2021/23 for the Directorate of Place are £6.161m.

£3.439m of savings have been realized which eqates to 56% of the programme.

Risk:

Specific areas of financial risk identified for the year relate to:

- loss of income due to the economic downturn,
- energy price increases for street lighting,
- increased building repair costs related to work identified through property condition survey's, and
- the financial impact of Covid19.

1 Introduction

This report provides the Executive Cabinet Member with the quarter three projected outturn position relating to the Directorate of Place.

The information is divided into five elements.

- Revenue expenditure
- Capital expenditure
- Reserve movements
- Efficiency targets
- Areas of financial risk

2 Revenue expenditure

2.1 Revenue budget

The approved revenue budget for the Directorate of Place is £30.236m

Table One: Directorate of Place Approved Revenue Budget - 2021/22 Quarter 3

	Total £'000
Original Approved Budget 2021 / 22	29,980
Less Recharges 2021 / 22	39
Original Manager's Controllable Budget 2021 / 22	29,941
Virements in Year : Q1: Special Needs Transport inflation transferred to People	-26
Corporate Inflation adjustment	120
21-22 approved growth transferred to Housing	-250
Business Support Officer transferred to Public Health	-29
Mere Hall Notional Rent	-28
Corporate Support for Leisure Contract	500
Additional Legal work for covered by recharge	-13
Q3:	
Technical post transferred to Corporate Resources.	-31
Adjusted Manager's Controllable Budget 2021 / 22 Add Adjusted Recharges 2021 / 22	30,184 52
Adjusted Budget as at Dec 2021	30,236

2.2 In year budget adjustments

There has been one budget adjustment made during quarter three:

Albert Halls technical post transferred to Corporate Resources IT.

2.3 Financial Position

The final outturn position for the Directorate of Place is projected at quarter 3 to be an overspend of £403,000. This is to be met from reserves.

Table Two below outlines the financial position of the Directorate of Place after movements to reserves, as at 31st December 2021.

Table Two - Directorate of Place Financial Position - 2021/22 Quarter Three

Portfolio	Net Budget £'000	Projected Outturn £'000	Year End Variance £'000
Deputy Leader	9,589	9,694	105
Environment Delivery	11,001	10,924	(77)
Highways & Transport	4,859	5,244	386
Regeneration	4,062	3,974	(88)
Strategic Housing & Planning	726	803	77
Total Directorate of Place	30,236	30,639	403

Variance analysis

Appendix A provides a detailed breakdown by service of the quarter three projected year end variance.

There is one significant variances highlighted at quarter three:

Parking - £360k

Parking Services are projecting a shortfall on income as a consequence of ongoing reduced demand for parking in the Town Centre. Introduction of bus lane enforcement charges have been delayed by the need to retender for IT services required for its implementation.

2.4 COVID-19

The introduction of national restrictions to combat the spread of the COVID-19 global pandemic took effect from 24th March 2020. The financial impact of restrictions and service closures as a result of COVID have lessened as the National Roadmap to Recovery proceeds. Never the less, there is a continued impact on services from additional costs and reduced income e.g. hire of minibuses to transfer waste collection staff around the borough as a result of social distancing provisions which have restricted the number of staff in a cab to two.

Across the service areas under the Place Directorate, the quarter three projected outturn includes £2.599m of additional costs or income foregone as a result of COVID-19 which is currently intended to be matched by funding from the National Emergency COVID funding and other specific grants received by the Council from Government.

3 Saving and efficiency 2021/23 reductions

3.1 In setting the Strategic Budget for the year, the Directorate of Place was required to implement £6.161m of saving and efficiency reductions over the 2021/22 financial years. Action is being taken to implement the reductions and ongoing monitoring of expenditure against specific options has been incorporated into the financial monitoring.

A summary can be found in the table below:

Review Status	Review	Amount	£
Still to come forward	Review of Highways & Engineering		1,001
	Phase 2 Joint working		1,471
			2,472
Seeking Approval in this report	Implementation of the Strategic Asset Management Plan (SAMP)		250
			250
In Consultation			
			-
Already approved	Outturn Report - July 2021		2,291
	Review of Libraries & Museums		430
	Review of Fleet Management		240
	Joint working - Phase 1		54
	Review of Property Leases		214
	SAMP		150
	Review of Regulatory Services		60
			3,439
	Directorate of Place savings Programme		6,161

3.2 Implementation of Strategic Asset Management Plan (SAMP) £250k

The outstanding savings target from implementation of the Strategic Asset Management Plan has now been found and approval is sought to implement the following three proposals:

- i) A further reduction in Robertson contract value, of £50k, taking the total saving to £200k. These savings are as a result of re-procurement of the supply chain.
- ii) Reduced R&M requirement resulting from asset disposals. (£100k)
- iii) Additional income built into budget. (£100k) following continued review work on property leases.

4 Capital Programme

Total capital expenditure at quarter three for the Directorate of Place is £25.421m against a revised quarter three allocation of £71.795m.

4.1 In year movements

The capital programme of the Directorate of Place, had approvals totaling £107,457m. This comprised of:

- the original approval of £46.126m in the capital programme report to Council on 17th February 2021.
- £33.907m brought forward from the residual 2020/21 programme
- £0.324m transferred to other Directorate capital programme
- an additional £27.748m of funding programmed since the capital programme report of February 2021.

Of these approvals, £35.663m are currently forecast to be carried forward into 2022/23 for schemes profiled to complete in 2022/23 or beyond.

	£M
2020/21 Original Approval	46.126
Brought forward from 2020/21	33.907
Transfer to other services	-0.324
Additions in year	27,748
Total available funding:	107,457
Quarter 3 Revised Allocation	71.795

The Directorate of Place's capital programme can be broken down across the portfolio areas as follows:

Table Four Directorate of Place Capital Programme

<u>Portfolio</u>	21/22		
	Original Allocation 2021/22 £	Revised Allocation 2021/22 £	Actual at Q3 2021/22
Leader	15,000,000	25,629,544	6,558,582
Regeneration	20,201,442	18,908,790	4,181,510
Stronger Communities	261,666	612,892	495,450
Deputy Leader	0	61,890	61,890
Strategic Housing & Planning	0	4,870,004	1,893,678
Environmental Services			
Delivery	707,254	725,791	140,385
Highways & Transport	9,955,267	20,985,632	12,090,440
Directorate of Place Grand Total	46,125,629	71,794,543	25,421,935

22/23		
Original Allocation 2022/23 £	Revised Allocation 2022/23 £	
0	5,391,000	
1,000,000	22,219,644	
0	0	
0	0	
0	1,766,210	
0	965,360	
1,510,577	8,030,951	
2,510,577	38,373,165	

The full capital programme is shown in appendix B

As the Council moves towards a Corporate Landlord model for management of the Council's property assets, capital approvals that previous fell under the service portfolio area will move under the Regeneration portfolio where works relate to landlord responsibility as opposed to service requests.

4.2 Town Centre Masterplan

Cabinet approved at their meeting of 25 September 2017 a Town Strategy for use of resources of £100m approved at their previous meeting of 17th August 2017. Capital and revenue spend within the current financial year is included with the respective revenue and capital sections of this report. Below is a summary in financial terms of progress to date from inception.

Town Centre funding update as at Quarter 3

Town Centre funding update as at Quarter 3	
	£'000
Budget	100,000
Projected Gross Spend	108,696
Projected receipts from funding agreements for acquired properties.	45,732

	£'000
Expenditure previous years	61,672
Expenditure 2021/22 to date	7,925
Cumulative Total Spend to Date	69,597

4.3 Capital Receipts

Built into the funding of the Councils Capital programme is an assumption that £2m of Capital receipts will be generated.

Over the past few years this target has not been achieved, therefore this requirement has been removed from the 21/23 budget onwards. However, previous years unachieved targets will still need to be met. The table below shows that the current requirement is £7.16m.

Capital Receipts	
	£'000
2020/21	4,248
District Centres	4,000
	8,248
Actual Receipts Received	1,088
Total for 21/22	7,160

5 Reserve Movements

The projected reserve movements analysed by portfolio are given in table 5.

Portfolio	Opening Balance 21/22	Movements in Year	Closing Balance 21/22	
	£	£	£	
Deputy Leader Portfolio	-3,486,768	4,415	-3,482,353	
Regeneration Portfolio	55,497	-749,390	-693,893	
Environment Delivery Portfolio	-604,675	42,074	-562,601	
Highways & Transport Portfolio	-2,162,168	2,137,984	-24,184	
Strategic Housing & Planning Portfolio	-106,911	0	-106,911	
Total Directorate of Place	-6,305,025	1,435,083	-4,869,942	

After the projected use of reserves of £1,435,083 during 2021/22, the closing balance at 31 March 2022 is projected to be £4,869,942.

Detailed reserve tables for Directorate of Place can be found in Appendix D.

6 Risk areas

During the year a number of potential risks were identified for the Directorate.

6.1 Levels of Income Built into the budget

Income level assumptions made when compiling the budget have been based on trend analysis, actual income received and service specific knowledge. There is an ongoing risk due to the present economic climate that budgeted income levels may not be achieved.

6.2 Loss of Trading Services Contracts

Within the services provided by the Directorate of Place there are a number of trading accounts. Some of the service areas, such as Building Cleaning are seeing an increase in the number of contracts not being renewed. The levels of losses are currently manageable within the Directorates overall resources however, this is being closely monitored.

6.3 Asset Management

The Directorate of Place is responsible for a large asset portfolio. The Directorate is continually reviewing it's health and safety responsibilities. The costs of this are currently being met by Directorate resources.

6.4 Energy costs

Due to the nature of the services delivered by the Directorate of Place, slight changes in energy prices, can have a material effect. Close monitoring on this area is taking place.

6.5 COVID

At present COVID is having a significant impact on service delivery. The Council has received funding from the Government to cover the impact. The Directorate is monitoring closely service areas that maybe at risk once the Country moves to the next stage of national exit plan.

6.6 Property Condition Surveys

A comprehensive programme of property condition surveys has been undertaken. The survey's have identified work that needs to be carried out. . A work programme is being developed, that is to be funded by future Capital Receipts. This report reflects the latest know position.

7. EQUALITY IMPACT ASSESSMENT (EIA)

- 7.1. Under the Equality Act 2010, the council has a general duty to have due regard to the need to:
 - 1. **eliminate unlawful discrimination**, harassment, victimisation and any other conduct prohibited by the Act;
 - 2. **advance equality of opportunity** between people who share a protected characteristic and people who do not share it; and
 - 3. **foster good relations** between people who share a protected characteristic and people who do not share it.
- 7.2. At this stage it is not anticipated that the proposals will have a disproportionate impact on any of Bolton's diversity groups.

8. CONSULTATION

8.1. Consultation not required.

9. VISION 2030

9.1. The Bolton 2030 Vision is summarised as follows:

"Bolton will be a vibrant place, built on strong cohesive communities, successful businesses and healthy residents".

9.2. Good financial management of council services provides the sound basis on which Vision 2030 priorities can be progressed.

10 Conclusions and recommendations

This report has provided information relating to the financial position at quarter 3 for the Directorate of Place, for the 2021/22 financial year.

It is recommended that the Executive Cabinet Member:

- Note the quarter three financial position of the Directorate of Place.
- Approve the savings under the Strategic Asset Management Plan as set out in this report
- Approve revisions made to the capital programme which fall under their portfolio.
- Authorise the Director of Place Services and Director of Place Development to call off under any available framework(s) to enable the capital programme to progress.
- Note the key findings in the report.

2021/22 Revenue Projection at Quarter Three

Portfolio	Net Budget	Projected Outturn	Year End Variance
	£'000	£'000	£'000
Deputy Leader			_
Regulatory Services	1,387	1,334	(53)
Neighbourhood Services Educ and Enf, Dog Warden	199	266	67
Markets	(44)	46	90
Albert Halls	52	59	7
Libraries, Museum and Archives	4,755	4,755	(0)
Leisure	1,949	1,963	15
Cross Directorate	1,292	1,271	(21)
	9,589	9,694	105
Environmental Services Delivery			
Neighbourhood Services Delivery	4,682	4,669	(13)
Domestic Waste	7,667	7,672	5
Trade Waste	(250)	(230)	20
Bereavement Services	(1,181)	(1,170)	11
Building Cleaning	279	246	(33)
School Meals	22	40	18
Supported Employment	55	69	14
Heaton Fold	(93)	(72)	21
Security Services (inc Couriers, CCTV & Civic Cleaning)	(248)	(350)	(102)
Community Centres	69	50	(19)
Highways 9 Tananas	11,001	10,924	(77)
Highways & Transport	5 704	F 774	7
Highways & Engineering	5,764	5,771	7
Parking Services	(655)	(295)	360
Transport	(251) 4,859	(232) 5,244	19 386
Regeneration	4,000	0,244	-
Strategic Development	618	535	(83)
Economic Strategy	344	327	(17)
Corporate Property Services	3,100	3,112	12
	4,062	3,974	(88)
Strategic Housing & Planning		<u>.</u>	
Planning Division	585	662	77
Housing Strategy	726	141 803	77
	120	003	
Total Directorate of Place	30,236.3	30,639	403

2020/21 Capital Programme

	21/22			
	Original Allocation 2021/22	Revised Allocation 2021/22	Actual at Q3 2021/22	
Leader Portfolio	£	£	£	
Bolton Town Centre Strategy	15,000,000.00	25,629,544.00	6,558,582.00	
Regeneration Portfolio Development & Regeneration Town Centre Improvement Fund	75,711.00	35,320.00	4,541.00	
Public Art S106	4,198.00	0.00	0.00	
Public Realm Impl Frmwk	98,951.00	0.00	0.00	
Smithills Hall Internal Refurbishment	20,282.00	0.00	0.00	
Hall ith Wood Museum	86,055.00	102,555.00	7,469.00	
Great Lever Library (UCAN)	404,915.00	0.00	0.00	
Investments in District Town Centres - Cabinet Feb- 19	13,189,049.00	4,577,592.00	31,465.00	
Towns Fund	1,000,000.00	1,032,167.00	105,032.00	
Enabling works	429,467.00	23,370.00	2,323.00	
Rivington Chase HIF	0.00	285,000.00	243,038.00	
FHSF Farnworth	0.00	4,174,151.00	1,170.00	
Farnworth Library Improvements	0.00	62,065.00	21,479.00	
Property	0.00	400 400 00	045 000 00	
Asset Management Plan - urgent works	0.00	486,496.00	315,638.00	
Westhoughton Town Hall Blackrod Library	1,680,000.00	1,910,114.00	14,692.00	
61-63 Market St Little Lever	108,343.00 2,104,471.00	109,643.00 3,433,737.00	0.00 2,924,460.00	
Corporate Property Capital Programme	1,000,000.00	1,500,000.00	353,722.00	
Mere Hall - Service Move Works	0.00	14,710.00	0.00	
Decarbonisation Works	0.00	1,044,023.00	148,994.00	
One Stop Shop	0.00	117,847.00	7,487.00	
Total Regeneration Portfolio	20,201,442	18,908,790	4,181,510	
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22/23			
Original Allocation 2022/23	Revised Allocation 2022/23		
£	£ 5,391,000		
0 0 0 0 0	34,726 0 98,951 20,282 0 408,915		
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0 0 0 0 1,000,000 0	0 0 0 0 2,594,652 0 0		
1,000,000	22,219,644		

	21/22			22/23	
	Original Allocation 2021/22	Revised Allocation 2021/22	Actual at Q3 2021/22	Original Allocation 2022/23	Revised Allocation 2022/23
Stronger Communities	£	£	£	£	£
Full Fibre Network GMCA report 07/01/2020					
(REFCUS)	261,666.00	612,892.00	495,450.00	0	0
Denuty Leader					
Deputy Leader Library Self Service kinek replacements	0.00	61,890.00	61,890.00	0	0
Library Self-Service kiosk replacements	0.00	01,090.00	61,690.00	0	١
Strategic Housing & Planning					
Disabled Facilities Grants	0.00	4,270,009.00	1,661,014.00	0	898,370
Private Sector Renewal	0.00	599,995.00	232,664.00	0	867,840
Total Strategic Housing & Planning	0	4,870,004	1,893,678	0	1,766,210
		· · ·			
Environmental Services Delivery Portfolio					
Non-Highways					
Equipped Play Area Strategy (S106)	12,525.00	0.00	0.00	0	37,525
Old Station Park	46,210.00	0.00	0.00	0	99,649
3G Sports Pitches - Cabinet Feb 16	31,519.00	0.00	0.00	0	0
Public Realm (Area Forum)	330,460.00	250,791.00	66,837.00	0	189,413
Cleaner Greener	75,170.00	215,000.00	49,943.00	0	438,773
Mortfield Lodge Embankment works	211,370.00	240,000.00	23,605.00	0	0
Elgin Street Embankment	0	20,000.00	0.00	0	200,000
Total Environmental Services Delivery Portfolio	707,254	725,791	140,385	0	965,360
Total Environmental convices Bonvery Fortions	101,204	120,101	140,000		000,000
Highways & Transport Portfolio					
DfT Highways LTP	250,000.00	6,088,636.00	2,562,923.00	0	500,000
Pothole Action Fund	0.00	0.00	0.00	0	0
Challenge Fund - Highways maintenance	370,000.00	724,872.00	422,296.00	0	0
Section 31 Grant - Daisy Hill Station Bridge	2,100,000.00	33,556.00	41,750.00	0	2,310,000
Improved Street Lighting - Cabinet Feb 16 & Feb-18	0.00	133,655.00	17,718.00	0	350,000
Depot Improvement Plan - Mayor St	34,767.00	0.00	0.00	0	30,374
Footpaths Strategic Investment	0.00	0.00	0.00	0	0
Road Warning Signals - Cabinet Feb 16	0.00	12,658.00	0.00	0	0
Highways Improvement Funding (Area Forum)	250,000.00	294,575.00	159,445.00	0	500,000
Highways investment Sep-19	0.00	5,464,716.00	3,308,913.00	0	0

	21/22			
	Original Allocation 2021/22	Revised Allocation 2021/22	Actual at Q3 2021/22	
	£	£	£	
External Highways				
A666 Challenge Fund St Peters Way Improvement	400,000.00	400,601.00	369,159.00	
LGF Tonge Moor Corridor Junction Improvement	150,000.00	0.00	0.00	
LGF Crompton Way / Blackburn Road	0.00	150,648.00	13,400.00	
LGF Town Centre 20mph scheme	0.00	178,512.00	3,712.00	
LGF Bus Stop Improvement 2021	0.00	291,983.00	64,207.00	
Bolton Salford Quality Bus Network	1,000,000.00	1,385,734.00	1,274,569.00	
LSTF Bolton - Bury cycle route	0.00	48,546.00	2,110.00	
City Cycle Ambition MCF - Doffcocker to TC Bee Route	0.00	89,903.00	3,000.00	
MCF - Bolton Town Centre East Phase 1 (T5)	1,442,000.00 158,000.00	121,677.00 265,543.00	12,553.00 63,621.00	
MCF - Bollon Town Centre East Phase 1 (15)	220,000.00	78,104.00	39,514.00	
MCF - Westhoughton (16) MCF - Astley Bridge (T6)	320,000.00	83,169.00	81,869.00	
Safe Streets Cycling & Walking	0.00	352,153.00	112,725.00	
MCF -A58 Moss Bank Way	0.00	35,000.00	31,865.00	
MCF-Bolton to Farnworth	0.00	667,000.00	33,335.00	
MCF -Farn to Borough Boundary	0.00	20,000.00	18,329.00	
Bolton Culvert Repairs	0.00	2,869.00	0.00	
Bolton Local Levy (Smiths Road)	0.00	7,000.00	4,216.00	
TFGM Development Fund	0.00	200,000.00	35,040.00	
Capability Funding	0.00	150,000.00	0.00	
Transport	3.30	.50,000.00	0.30	
Replacement of Fleet Vehicles	3,260,500.00	3,704,522.00	3,414,171.00	
Total Highways & Transport Portfolio	9,955,267	20,985,632	12,090,440	
Directorate of Place Grand Total	46,125,629	71,794,543	25,421,935	

22/23		
Original Allocation 2022/23	Revised Allocation 2022/23	
£	£	
0 0 0	380,000 0 500,000	
0	0	
0	0	
0	0	
0	0	
0	1,400,000	
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0 1,510,577	0 1,510,577	
1,510,577	8,030,951	
2,510,577	38,373,165	

Directorate of Place Reserves 2021/22

Portfolio	Opening Balance 21/22	Movements in Year	Closing Balance 21/22
	£	£	£
Deputy Leader			
Proceeds of Crime	-8,511	8,511	0
Tobacco Products Project	-4,915	4,915	0
Tobacco Control	-3,921	3,921	0
Letting Agencies Redress Scheme	-761	761	0
Hall I'th' Wood	-102,555	102,555	0
Curious Minds Hope St Project	-31,708	31,708	0
Libraries of Sanctuary	-3,401	3,401	0
Adventures in Nature Dippy Fringe	-371	371	0
Arts Mark	-5,767	5,767	0
Bolton Arena	-3,096,660	108,716	-2,987,944
Bolton One Sinking Fund	-40,000	0	-40,000
Leisure Facilities	-137,000	-313,211	-450,211
DR General reserve	-47,000	47,000	0
Spirit of Sport	-4,198	0	-4,198
Total Deputy Leader Portfolio	-3,486,768	4,415	-3,482,353
Regeneration			
GMSAF -Economic Strategy	-6,079	0	-6,079
Ed & Skills Funding - Adult Ed	-152,510	0	-152,510
Local Development Framework	-108,406	0	-108,406
The Work Programme	-37,898	-389,000	-426,898
Property Reserve	360,390	-360,390	0
Total Regeneration Portfolio	55,497	-749,390	-693,893
Environment - Delivery		· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·
ES General Reserve	54,410	-54,410	0
Bowling Greens PH contribution	-20,000	20,000	0
Trading Income Loss	-188,105	188,105	0
Graves In Perpetuity	-164,340	0	-164,340
Model Railway	· ·	_	
·	-12,589	0	-12,589
Rechargeable Works S278 Asset Management Liabilities	-50,635	0	-50,635 -315,500
Forestry Commission	-203,879 -19,537	-111,621 0	-19,537
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Total Environment Delivery Portfolio	-604,675	42,074	-562,601
Highways & Transport	0.400.400		
Fleet Purchase	-2,162,168	2,137,984	-24,184
Total Highways & Transport Portfolio	-2,162,168	2,137,984	-24,184
Strategic Housing & Planning			
Feasibility Study - District Heating	-44,476	0	-44,476
Home Solutions	-25,976	0	-25,976
Housing Needs and Stock Condition	-36,459	0	-36,459
Total Strategic Housing & Planning Portfolio	-106,911	0	-106,911
Total Directorate of Place	-6,305,025	1,435,083	-4,869,942