

Bolton Council

Report to: Schools Forum

Date: 29th November 2013

Report of: Director of Childrens Services
Director of Corporate Resources

Report No:

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Report Title: **Schools Forums: Operational and Good Practice Guide**

Confidential / Non Confidential: This report does **not** contain information which warrants its consideration in the absence of the press or members of the public

Purpose: The report sets out the latest Schools Forums Operational and Good Practice Guide issued by the Education Funding Agency.

Recommendations: To note the content of the report

Decision:

Background Doc(s):

1. Introduction

The Education Funding Agency has published the updated Schools Forums: Operational and Good Practice Guide.

2. Operational and Good Practice Guide

A copy of the guide is attached to the report.

The updated version includes:-

- An executive summary consisting of two tables – one on the structure of the Forum and the second on the roles and responsibilities of Schools Forum,
- A simplified structure, with section 1 dealing with the structure of Schools Forum and section 2 dealing with the business of Schools Forum,
- Good Practice suggestions that have been seen through the EFA observer role attending Schools Forums around the country,
- Changes to reflect the changes in the School and Early Years Finance Regulations 2013.

3. Recommendations

The Schools Forum are requested to note the content of the report.