

## **BOLTON METROPOLITAN BOROUGH**

Members of the Council are hereby summoned to attend the Annual Meeting of the Council to be held in the Council Chamber at the Town Hall, Bolton on Wednesday next, the 16<sup>th</sup> May, 2012 at 11.15 a.m. when the following business is proposed to be transacted: -

1. Election of the Mayor.
2. Appointment of the Deputy Mayor.
3. Proceedings of the Council meeting held on 18th April, 2012.
4. To appoint the Leader of the Council.
5. To appoint the Monitoring Officer.
6. To approve amendments to the Constitution of the Council (including changes in respect of Standing Orders, Standing Orders relating to Contracts, the Members Allowance Scheme, the Council's Petition Scheme and the Council's Scheme of Delegation)
7. To appoint Committees and Area Fora, together with their Chairs and Vice-Chairs and approval of their respective powers and duties.
8. To appoint Policy Development Groups their Chairs and Vice-Chairs, Other Working Parties and Panels and representatives to Various Bodies.
9. To confirm the dates of holding Council meetings in 2012/2013 and the Annual Meeting in 2013.

S. R. Haniss

Town Hall, Bolton

11th May, 2012