

Report to: EXECUTIVE CABINET MEMBER
PEOPLE (CHILDREN'S)

**Bolton
Council**

Date: 8th April, 2019

Report of: Borough Solicitor

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Report Title: **Monitoring of Executive Cabinet Member Decisions**

Non Confidential: This report does **not** contain information which warrants its consideration in the absence of the press or members of the public

Purpose: To report the details on the progress made regarding recent decisions taken by the Executive Cabinet Member

Recommendations: To note the report

Decision:

Background Doc(s):

(for use on Exec Rep)

Signed:

Leader / Executive Cabinet
Member

Monitoring Officer

Date:

Date of meeting	Item and decision	Action and Progress
10/9/18	<p><u>START WELL CAPITAL PROGRAMME – KING STREET, FARNWORTH</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (ii) The additional expenditure of £128,000 for essential works from the Asset Management – Urgent Works Budget; and AGREED – (ii) That the Interim Director of Place be authorised to procure and enter into a direct award call-off contract for works required in respect of the Farnworth King Street Scheme (as part of the Start Well Capital Programme) under Lot 14 of the LHC SCB2 Schools and Community Buildings (England, Wales and Scotland Framework Agreement) and that the Borough Solicitor be authorised to carry out all the necessary legal formalities in this regard. 	<p>Work is progressing. Currently the work is behind by 1 week. It is anticipated that this will be caught up in the 2 week fitting out period.</p> <p>Work is due to be completed by the end of May</p>
5/11/18	<p><u>COMMISSIONING SCHOOL IMPROVEMENT SERVICES</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The completion of a tender exercise for the provision of School Improvement Services for Primary Schools, on the basis detailed in the report; (ii) The delegation to the Director (or Assistant Director) of People to let contracts, on completion of the tender process, to those providers who are successful in the tender process for a period of two years with an option to extend for a further one plus one year; and (iii) The Borough Solicitor being authorised to carry out any necessary legal formalities. 	<p>Tenders will be concluded in mid April.</p>
3/12/18	<p><u>REVISION OF INSTRUMENT OF GOVERNMENT – THE ORCHARDS FEDERATION</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The revised Instrument of Government for The Orchards Governing Body; and AUTHORISED – (ii) The sealing of the revised Instrument of Government by the Council's Legal Services Unit. 	<p>Documents have now been sealed.</p>

3/12/18	<p><u>COMMISSIONING ALTERNATIVE PROVISION (EDUCATION)</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The completion of a tender exercise for the provision of Alternative Provision (Education) Dynamic Purchasing System Framework for a period of two years with an option to extend for a further one plus one year; and AUTHORISED – (ii) The Director of People or Assistant Director of People to purchase services from this Framework on an as required basis; and (iii) The Borough Solicitor to carry out any necessary legal formalities in this regard. 	<p>To go to tender on the 19th February. Evaluation of submissions to take place on 24th April</p>
21/1/19	<p>PROPOSED EXPANSION OF PRIMARY SCHOOLS</p> <p>The Executive Cabinet Member APPROVED the authorisation of officers to –</p> <ul style="list-style-type: none"> (i) Progress the proposed expansion of Gaskell Primary School to full two form entry provision, to submit for planning approval, to procure the scheme via the Council's development agreement with Robertson or to appoint an alternative contractor from a suitable framework and to meet the capital cost of the scheme (£1,505,177) from Basic Need and BMP capital allocations; (ii) Progress the proposed expansion of St Catherine's Academy to full two form entry provision which would be undertaken by the School in two phases with Phase 1 (£85,000) being undertaken as soon as practically possible and Phase 2 (£690,000) to be undertaken at a time to be agreed with the local authority, the cost of both phases to be met by way of a funding agreement with the School and supported by Basic Need capital; 	<p>Instructed CPS to progress the scheme.</p> <p>Scheme designs are in progress</p> <p>Scheme designs are in progress</p>

	<p>(iii) Progress the proposed expansion of SS Osmund and Andrew School to full two form entry provision which will be undertaken by the School and their Diocesan partner at a cost of £1,098,621 which will be met by way of a funding agreement with the School and supported by Basic Need capital; and</p> <p>(iv) Submit applications to the Secretary of State to consider the use of existing playground and playing field space to develop extensions to Gilnow, Markland Hill and Moorgate Primary Schools should these need to be explored further for possible future expansions.</p>	<p>Scheme designs are in progress</p> <p>The LA are waiting to hear from the RC Diocese before the work can progress</p>
21/1/19	<p><u>ESTABLISHMENT OF PARTICIPATION AND ENGAGEMENT LEAD IN LEAVING CARE TEAM</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(v) The establishment of and recruitment to a new post of Participation and Engagement Lead on the basis now detailed; and</p> <p>(ii) The disestablishment of the post of BME Family Support Worker.</p>	<p>The position has now been appointed too.</p>
21/1/19	<p><u>EXPRESSIONS OF INTEREST FOR START WELL LINK SITES</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(vi) A lease for Kearsley Children’s Centre with Woodbridge College, on the basis detailed in the report now submitted, and that the Borough Solicitor be authorised to complete the necessary documentation;</p> <p>(vii) Expressions of interests being sought from the community, Voluntary and Social Enterprise Sector for the former Heaton and Lostock Children’s Centre; and NOTED</p> <p>(viii) The arrangement reached with Red Lane Primary School associated with the occupation of the former Bright Meadows Children’s Centre for the period of six months.</p>	<p>Working with Woodbridge College to obtain a licence to occupy the space. Occupation will continue at Kearsley Children Centre until the site is complete at King Street.</p> <p>Red Lane School will continue to occupy the centre until the end of the academic years</p>

21/1/19	<p><u>DfE SCHOOL NURSERIES CAPITAL FUND – APPLICATION FOR MOORGATE PRIMARY SCHOOL</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>The submission of an application by Bolton Council, on behalf of Moorgate Primary School, for DfE School Nurseries Capital Funding at a total cost of £240,864.98, on the basis detailed in the report now submitted.</p>	Waiting for confirmation from the DfE which is expected in Spring 2019
21/1/19	<p><u>COMMISSIONING OF A YOUNG CARERS SERVICE</u> The Executive Cabinet Member AUTHORISED –</p> <ul style="list-style-type: none"> (ix) The completion of a tender exercise for the provision of a Young Carers Service for a 12 month period with an option to extend for a further on plus one year; (ii) The use of delegated powers by the Director of People/Deputy Director or Assistant Director to let contracts to the successful provider on completion of the tender process, as outlined in the report now submitted; and (x) The Borough Solicitor to carry out any necessary legal formalities. 	The tender has now gone onto the chest and will return on the 21 st March.
11/2/19	<p><u>EARLY HELP ESTABLISHMENT</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (ii) The initiation of the Early Help Project, on the basis detailed in the report now submitted; and (ii) The establishment of a post of Head of Service Early 	Work is on going with this
11/2/19	<p><u>START WELL ESTATES REVENUE COST SHARING REPORT</u></p> <p>The Executive Member APPROVED –</p> <ul style="list-style-type: none"> (ii) The creation of a fixed term post of Start Well facilities Development Manager – Grade 7, subject to the necessary job evaluation; and (iii) The use of Start Well reserves to fund this post for 12 months to be reviewed once NHS partners have been co-located and revenue costs sharing agreement has been reached. 	Job Evaluation has now been carried out and will return to April's ECM

11/3/19	<p><u>STRATEGIC FINANCE POST CHANGES</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(i) The establishment of 1 FTE Accountancy Assistant post;</p> <p>(ii) The deletion of the vacant 0.53FTE Expenditure Officer post; and</p> <p>(iii) The deletion of the vacant 0.43 FTE Financial Administrator post.</p>	<p>The service has been in touch with the managers of the apprentice scheme and is now awaiting for the post to be advertised</p>
11/3/19	<p><u>UPDATE ON THE PROPOSED EXPANSION OF LADYBRIDGE HIGH SCHOOL AND ESSA SECONDARY SCHOOL</u></p> <p><u>The Executive Cabinet Member APPROVED –</u></p> <p>(i) The proposed procurement to expand Ladybridge High School via the Council's development agreement with Robertson's through the Clear Sustainable Futures Framework or to appoint an alternative contractor from another suitable framework and to meet the estimated capital cost of the scheme, as now detailed in the report, from the Basic Needs support, the Schools BMP Capital Programme and the contribution by the School, on the basis now detailed;</p> <p>(ii) The funding of Phase 1 works at Essa (secondary) to increase pupil capacity at the capital cost now detailed, which will be met from Basic Need support and which would be provided to the School by way of formal funding agreement.</p>	<p>The works are subject to the Music Service moving to Mere Hall</p> <p>Funding is being finalised once this is complete the Capital funding will be release to the school</p>
11/3/19	<p><u>PRIMARY SOCIAL, EMOTIONAL AND MENTAL HEALTH STRATEGY AND IMPLEMENTATION PLAN</u></p> <p>The implementation of the proposed Social, Emotional and Mental Health Strategy for primary aged children, on the basis detailed in the report now submitted.</p>	