

BOLTON CARES STEERING COMMITTEE

MEETING, 7TH NOVEMBER, 2018

Representing Bolton Council

Councillor Morris (Chairman)

Councillor Mrs Fairclough

Councillor Iqbal (as deputy for Councillor Abdullah)

Councillor Radcliffe

Advisors

Dr John Livesey, CEO Company

Jackie Tait, Operations Director

Lisa Antoni, Finance Manager

Helen Gorman, Borough Solicitor

Adrian Crook Assistant Director Commissioning and Integration

Ian D Mulholland, Principal Democratic Services Officer

(Apologies for absence were received from Councillors Abdullah and Murray)

Councillor Morris in the Chair

13. MINUTES OF THE LAST MEETING

Resolved -That the minutes of the meeting held on 29th August, 2018 be signed as a correct record.

14. FINAL ACCOUNTS AND FINANCIAL STATEMENTS 2017/18

The Chief Executive Officer submitted a report which sought approval for the audited annual reports for 2017/18 for Bolton Cares Ltd and Bolton Cares (A) Ltd and the dormant accounts for the 2017/18 Bolton Cares (B) Ltd.

Resolved –

- (i) The Annual Report and Financial Statements for the year ended 31st March 2018 for Bolton Cares Ltd be agreed and lodged with Companies House.
- (ii) The Annual Report and Financial Statements for the year ended 31st March 2018 for Bolton Cares (A) Ltd be agreed and lodged with Companies House.
- (iii) The Annual Report and Financial Statements for the year ended 31st May, 2018 for Bolton Care (B) Ltd be agreed and lodged with Companies House.
- (iv) The Steering Committee note the decision of the Board of Directors to appoint Grant Thornton as auditors for the 2018/19 financial year.

15. EXCLUSION OF PRESS AND PUBLIC

Resolved – That, under Section 100(A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraph 1 and 3 of Part 1 of Schedule 12A to the Act; and that it be deemed that, in all the circumstances of the case, the public interest in its exemption outweighs the public interest in its disclosure.

16. THE DIRECTOR'S REPORT

Mr. J. Livesey, Chief Executive Officer submitted a report which updated members on the development and performance of the Bolton Care and Support Limited Company.

Information was provided which included the following areas, viz:-

- The Strategic Performance Scorecard which also provided a commentary about four of the performance perspectives and a more detailed analysis of staff sickness levels and mandatory training completion rates for the Company's services;
- The 2019/20 pay award; and
- New business development.

Members in their discussions referred to –

- Sickness absence statistics and the various levels of sickness absence; and
- The future of sleep in payments pending supreme court consideration.

Resolved – (i) That the position be noted.

(ii) That members of this Committee be provided with a more detailed breakdown of the figures shown in section 3.31 of the report.

17. EXTRA CARE SUPPORT WORKER REVIEW

The Operations Director of Bolton Cares submitted a report which sought approval to a proposed restructure of staffing in Extra Care following a consultation exercise.

Resolved – That approval be given to the implementation of the proposals contained within the report.

(The meeting started at 12.30 p.m. and finished at 1.28pm p.m.)