

**Report to:** EXECUTIVE CABINET MEMBER  
PEOPLE (CHILDREN'S)

**Bolton  
Council**

**Date:** 11<sup>th</sup> March, 2019

**Report of:** Borough Solicitor

**Contact Officer:** Susan Bailey

**Tele No:** 331246

**Report Title:** **Monitoring of Executive Cabinet Member Decisions**

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**Non Confidential:** This report does **not** contain information which warrants its consideration in the absence of the press or members of the public

**Purpose:** To report the details on the progress made regarding recent decisions taken by the Executive Cabinet Member

**Recommendations:** To note the report

**Decision:**

**Background Doc(s):**

*(for use on Exec Rep)*

**Signed:**

\_\_\_\_\_  
Leader / Executive Cabinet  
Member

\_\_\_\_\_  
Monitoring Officer

**Date:**

Date of meeting	Item and decision	Action and Progress
10/9/18	<p><b><u>START WELL CAPITAL PROGRAMME – KING STREET, FARNWORTH</u></b></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> <li>(ii) The additional expenditure of £128,000 for essential works from the Asset Management – Urgent Works Budget; and AGREED –</li> <li>(ii) That the Interim Director of Place be authorised to procure and enter into a direct award call-off contract for works required in respect of the Farnworth King Street Scheme (as part of the Start Well Capital Programme) under Lot 14 of the LHC SCB2 Schools and Community Buildings (England, Wales and Scotland Framework Agreement) and that the Borough Solicitor be authorised to carry out all the necessary legal formalities in this regard.</li> </ul>	<p>Work has started and contractors are on site.</p> <p>Regular site meetings are taking place.</p>
5/11/18	<p><b><u>COMMISSIONING SCHOOL IMPROVEMENT SERVICES</u></b></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> <li>(i) The completion of a tender exercise for the provision of School Improvement Services for Primary Schools, on the basis detailed in the report;</li> <li>(ii) The delegation to the Director (or Assistant Director) of People to let contracts, on completion of the tender process, to those providers who are successful in the tender process for a period of two years with an option to extend for a further one plus one year; and</li> <li>(iii) The Borough Solicitor being authorised to carry out any necessary legal formalities.</li> </ul>	<p>The specification is in the process of being written and will go onto the Chest on the 4<sup>th</sup> January 2019.</p> <p>Work is on going</p>
3/12/18	<p><b><u>REVISION OF INSTRUMENT OF GOVERNMENT – THE ORCHARDS FEDERATION</u></b></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> <li>(i) The revised Instrument of Government for The Orchards Governing Body; and AUTHORISED –</li> <li>(ii) The sealing of the revised Instrument of Government by the Council's Legal Services Unit.</li> </ul>	<p>Awaiting sealing with Legal Services</p>

3/12/18	<p><b><u>COMMISSIONING ALTERNATIVE PROVISION (EDUCATION)</u></b></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> <li>(i) The completion of a tender exercise for the provision of Alternative Provision (Education) Dynamic Purchasing System Framework for a period of two years with an option to extend for a further one plus one year; and AUTHORISED –</li> <li>(ii) The Director of People or Assistant Director of People to purchase services from this Framework on an as required basis; and</li> <li>(iii) The Borough Solicitor to carry out any necessary legal formalities in this regard.</li> </ul>	<p>To go to tender on the 19<sup>th</sup> February. Evaluation of submissions to take place on 24<sup>th</sup> April</p>
21/1/19	<p><b>PROPOSED EXPANSION OF PRIMARY SCHOOLS</b></p> <p>The Executive Cabinet Member APPROVED the authorisation of officers to –</p> <ul style="list-style-type: none"> <li>(i) Progress the proposed expansion of Gaskell Primary School to full two form entry provision, to submit for planning approval, to procure the scheme via the Council's development agreement with Robertson or to appoint an alternative contractor from a suitable framework and to meet the capital cost of the scheme (£1,505,177) from Basic Need and BMP capital allocations;</li> <li>(ii) Progress the proposed expansion of St Catherine's Academy to full two form entry provision which would be undertaken by the School in two phases with Phase 1 (£85,000) being undertaken as soon as practically possible and Phase 2 (£690,000) to be undertaken at a time to be agreed with the local authority, the cost of both phases to be met by way of a funding agreement with the School and supported by Basic Need capital;</li> <li>(iii) Progress the proposed expansion of St Catherine's Academy to full two form entry provision which would be undertaken by the School in two phases with Phase 1 (£85,000) being undertaken as soon as practically possible and Phase 2 (£690,000) to be undertaken at a time to be agreed with the</li> </ul>	<p>Instructed CPS to progress the scheme.</p> <p>Scheme designs are in progress</p> <p>Scheme designs are in progress</p> <p>Scheme designs are in progress</p>

	<p>local authority, the cost of both phases to be met by way of a funding agreement with the School and supported by Basic Need capital;</p> <p>(iv) Progress the proposed expansion of SS Osmund and Andrew School to full two form entry provision which will be undertaken by the School and their Diocesan partner at a cost of £1,098,621 which will be met by way of a funding agreement with the School and supported by Basic Need capital; and</p> <p>(v) Submit applications to the Secretary of State to consider the use of existing playground and playing field space to develop extensions to Gilnow, Markland Hill and Moorgate Primary Schools should these need to be explored further for possible future expansions.</p>	Scheme designs are in progress
21/1/19	<p><u>ESTABLISHMENT OF PARTICIPATION AND ENGAGEMENT LEAD IN LEAVING CARE TEAM</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(vi) The establishment of and recruitment to a new post of Participation and Engagement Lead on the basis now detailed; and</p> <p>(ii) The disestablishment of the post of BME Family Support Worker.</p>	Interviews to take place on Wednesday 6 <sup>th</sup> March 2019
21/1/19	<p><u>EXPRESSIONS OF INTEREST FOR START WELL LINK SITES</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(vii) A lease for Kearsley Children's Centre with Woodbridge College, on the basis detailed in the report now submitted, and that the Borough Solicitor be authorised to complete the necessary documentation;</p> <p>(ii) Expressions of interests being sought from the community, Voluntary and Social Enterprise Sector for the former Heaton and Lostock Children's Centre; and NOTED</p> <p>(viii) The arrangement reached with Red Lane Primary School associated with the occupation of the former Bright Meadows Children's Centre for the period of six months.</p>	Awaiting guidance on the future of Bright Meadows Children's Centre before seeking expressions of interest.

21/1/19	<p><u>DfE SCHOOL NURSERIES CAPITAL FUND – APPLICATION FOR MOORGATE PRIMARY SCHOOL</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>The submission of an application by Bolton Council, on behalf of Moorgate Primary School, for DfE School Nurseries Capital Funding at a total cost of £240,864.98, on the basis detailed in the report now submitted.</p>	Waiting for confirmation from the DfE
21/1/19	<p><u>COMMISSIONING OF A YOUNG CARERS SERVICE</u> The Executive Cabinet Member AUTHORISED –</p> <p>(ix) The completion of a tender exercise for the provision of a Young Carers Service for a 12 month period with an option to extend for a further on plus one year;</p> <p>(ii) The use of delegated powers by the Director of People/Deputy Director or Assistant Director to let contracts to the successful provider on completion of the tender process, as outlined in the report now submitted; and</p> <p>(x) The Borough Solicitor to carry out any necessary legal formalities.</p>	The tender has now gone onto the chest.
11/2/19	<p><u>FINANCIAL MONITORING REPORT – QUARTER THREE 2018/19</u></p> <p>The Executive Cabinet Member NOTED the report and APPROVED –</p> <p>(i) The revenue budget changes and savings options realised in quarter;</p> <p>(ii) The changes within the Capital Programme as now detailed; and</p> <p>(iii) That the Director of People be given delegated authority to call off on the Framework(s) for the Capital Programme on the basis detailed in Section three of the report now submitted.</p>	Report Agreed. No further actions
11/2/19	<p><u>DEDICATED SCHOOLS GRANT BUDGET REPORT 2019/20</u></p> <p>The Executive Cabinet Member AGREED –</p> <p>The Dedicated Schools Grant, on the basis set out in the report now submitted.</p>	Report agreed no further actions.

11/1/19	<p><u>PLACEMENTS NORTH WEST REDESIGN</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>The revised staffing structure of the Placements North West Service, as follows:</p> <p>(i) The establishment of a Leaving Care Monitoring Officer post and the subsequent TUPE transfer of an employee at St Helen's Council;</p> <p>(ii) The re-designation of the Principal Marketing Officer post to Project Manager; and</p> <p>(iii) The establishment of a Commissioning Officer post.</p>	<p>TUPE transfer has taken place.</p> <p>Work is on going</p> <p>Work is on going.</p>
11/2/19	<p><u>EARLY HELP ESTABLISHMENT</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(i) The initiation of the Early Help Project, on the basis detailed in the report now submitted; and</p> <p>(ii) The establishment of a post of Head of Service Early</p>	<p>Work is on going with this</p>
11/2/19	<p><u>START WELL ESTATES REVENUE COST SHARING REPORT</u></p> <p>The Executive Member APPROVED –</p> <p>(i) The creation of a fixed term post of Start Well facilities Development Manager – Grade 7, subject to the necessary job evaluation; and</p> <p>(ii) The use of Start Well reserves to fund this post for 12 months to be reviewed once NHS partners have been co-located and revenue costs sharing agreement has been reached.</p>	<p>Job Evaluation has been carried out.</p> <p>Work is on going with this.</p>