

Bolton Council

Report to: Executive Cabinet Member for
Environmental Services

Date: 21st March 2016

Report of: Director of Chief Executive's
Department

Report No:

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Report Title: **Monitoring of Executive Member Decisions**

**Confidential /
Non Confidential:**

(**Non-Confidential**) This report does **not** contain information which warrants its consideration in the absence of the press or members of the public.

Purpose:

The report details the progress of recently taken Executive Member decisions.

The monitoring report will be a regular report to the Executive Member's meeting.

Recommendations:

The Executive Member is requested to note the report.

Decision:

For noting.

Background Doc(s):

Signed:

Leader / Executive Member

Monitoring Officer

Date:

Date of Meeting	Item and Decision	Action and Progress
01/07/2013	<p><u>Revised Service Charge Agreements for Bolton Market (Donna Ball)</u></p> <p>The Executive Cabinet Member for Environmental Services AUTHORISED the Markets Services to underwrite a service charge increase in 2014/15 and 2015/16 as outlined in paragraph 7.3 and 7.4 of the report and APPROVED the revised methodology for the calculation of the service charge as outlined in paragraph 6.0 of the report.</p>	<p>This will be progressed as part of the on-going redevelopment scheme.</p>
23/03/2015	<p><u>Petition requesting additional signage and waiting restrictions around Moss Bank Park, Smithills (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The introduction of waiting restrictions in the area is supported in principle subject to funding being made available; (ii) The installation of improved signage to the overflow car park is supported in principle subject to funding being made available; (iii) The introduction of a, Residents only Parking, on an informal basis is not supported and; (iv) That the Director of Environmental Services be asked to look into the general parking arrangements at Moss Bank Park. 	<p>Parking arrangements in Moss Bank Park to be investigated by Head of Neighbourhood Services</p>
15/06/2015	<p><u>Petition Requesting Waiting Restrictions outside The Businesses No 534 – 556 Chorley Old Road (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways, Transport and Community Services the Executive Cabinet Member APPROVED –</p> <p>The introduction of limited waiting parking restrictions in the areas supported in principle subject to pre-consultation with local businesses and funding being made available.</p>	<p>Waiting restriction proposal has been advertised and consultation has been sent to businesses and residents. Four representations have been received. Objections report to be presented in June/July.</p>

Date of Meeting	Item and Decision	Action and Progress
15/06/2015	<p><u>Washington Street/Hove Street North/Fern Street – Proposed Waiting Restrictions/Loading Bay Order – Objection (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways, Transport and Community Services the Executive Cabinet Member APPROVED –</p> <p>Having considered the objections received and the views of ward members the introduction of the proposed no waiting at any time restriction/loading bay order with the amendments indicated in the report to the ones advertised in March/April 2015.</p>	<p>The highway works to be completed prior to the TRO being made.</p>
13/07/2015	<p><u>Petition from Residents of Mancroft Avenue Regarding Decommissioning of Bolton At Home CCTV (John Pye)</u></p> <p>Following a recommendation from the Cabinet Member for Neighbourhood Police and Community Safety the Executive Cabinet Member CONFIRMED the approach taken by the Council to continue using portable CCTV equipment and that Bolton at Home be recommended to help establish an active neighbourhood Watch in this area.</p>	<p>Waiting for police to supply some data to confirm no problems in the area.</p>
13/07/2015	<p><u>Home Office Police Innovation Fund: Domestic Abuse Early Help Project (Rafael Martinez)</u></p> <p>Following a recommendation from the Cabinet Member for Neighbourhood Police and Community Safety the Executive Cabinet Member AUTHORISED the Director of Environmental Services, in consultation with the Cabinet Member for Community Safety, to commission an early help domestic abuse offer (as described in paragraphs 2.7-2.10 of the report) and that the Borough Solicitor be asked to carry out all necessary legal formalities.</p>	<p>The legal contract is now in place and Fortalice has been awarded the tender for 2 years. The service has commenced.</p>

Date of Meeting	Item and Decision	Action and Progress
13/07/2015	<p><u>Bolton Food Service Plan, 2015/16 (Linda Duckworth)</u></p> <p>The Executive Cabinet Member for Environmental Services -</p> <p>(i) ENDORSED the Service's food safety delivery programme and that the Council be recommended to approve the Food Service Plan as part of the policy framework.</p> <p>(ii) AGREED that matters around the possible compulsory display of food hygiene certificates be explored further via the LGA.</p> <p>(iii) AGREED that matters around the possible charging for the Food Premises Inspection Service be explored via the LGA.</p>	<p>Delivery plan being implemented.</p> <p>Ongoing delivery of inspection programme.</p> <p>Matters ii and iii raised with LGA,awaiting response.</p> <p>Programme delivery outcomes will be reported as part of the 2016/17 annual food service plan later in the year.</p>
16/11/20	<p><u>Framework of approved Contractors for Social Needs Transport (Kevan Roberts)</u></p> <p>Following a recommendation from the Cabinet Member for Highways, Transport and Community Services the Executive Cabinet Member APPROVED:-</p> <p>(i) for the Assistant Director of Waste, Fleet & Community Services to procure taxi, minibus and coach operators using a framework contract agreement to commence on 1st September 2016;</p> <p>(II) in a framework contract for Home to School Transport for an initial period of 2 years from 1st September 2016 to 31st August 2018 with an option at the end of the period to either re-tender or extend the terms of the framework agreement for a further 2 twelve month periods;</p> <p>(iii) a framework contract for School's Swimming Transport for an initial period of 2 years from 1st September 2016 to 31st August 2018 with an option at the end of the period to either re-tender or extend the terms of the framework agreement for a further 2 year period; and</p> <p>(iv) delegate authority to the Director of Environmental Services to appoint contractors to the framework.</p>	<p>Start of tender process meeting with Central Procurement officers on 17 December 2015.</p>

Date of Meeting	Item and Decision	Action and Progress
16/11/2015	<p><u>Review of Bolton's Contaminated Land Strategy (Jackie McCracken)</u></p> <p>The Executive Cabinet Member for Environmental Services agreed to allow the draft contaminated land strategy to be sent out for external peer review and then for public consultation prior to submission of a final draft for adoption.</p>	<p>Public consultation in progress - Closes 18/3/16, final strategy will e prepared accounting for consultation comments. .</p>
14/12/2015	<p><u>Petition requesting the provision of an Access Only (Residents Parking Scheme) on Kearsley Drive, Great Lever (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member AGREED that no further action is taken with regard to the petition received from the residents of Kearsley Drive.</p>	<p>Residents to be notified.</p> <p>Matter to be raised with Ward Members.</p>
14/12/2015	<p><u>Petition requesting the provision of a Residents Only Parking Scheme on Robinson Street and Abbott Street, Horwich (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member AGREED -</p> <ul style="list-style-type: none"> (i) that a formal survey of Robinson Street to determine if the eligibility criteria for the introduction of a residents only permit parking scheme be carried out in such a time as funding becomes available; and (ii) that if eligibility criteria are met, subject to the availability of funding and the outcome of consultation, to approve the implementation of a residents only permit parking scheme. 	<p>Residents and Ward Members have been notified.</p>

Date of Meeting	Item and Decision	Action and Progress
14/12/2015	<p><u>Procurement of Cleaning and Janitorial Products (Phil Bailey)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member AGREED to authorise the Corporate Procurement Team to –</p> <ul style="list-style-type: none"> (i) invite tenders for a service for the supply of cleaning and janitorial products in accordance with the Council's Standing Orders relating to Contracts; (ii) act as lead authority on behalf of the contracting authorities for the Association of Greater Manchester Authorities; (iii) appoint the most economically advantageous tenderers to deliver a service for the supply of cleaning and janitorial products in accordance with the tender documents; and (iv) carry out necessary legal formalities. 	<p>Contract currently out to tender via the Corporate Procurement Team.</p> <p>Expected new contract start date: 1st May 2016.</p>
25/01/2016	<p><u>Approval for Procurement of High Speed Road Traffic Management and Associated Verge Maintenance Services (John Sharrock)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member AUTHORISED the Director of Place to –</p> <ul style="list-style-type: none"> (i) procure high speed road traffic management and associated verge maintenance services (via the Corporate Procurement Team) in accordance with the Council's Standing Orders relating to procurement; (ii) appoint the successful tenderer to deliver high speed road traffic management services in accordance with the tender documents; and (iii) authorise the Borough Solicitor to carry out all necessary legal formalities. 	<p>Tender documents on North West Chest for return date of 11th March 2016.</p>

Date of Meeting	Item and Decision	Action and Progress
25/01/2016	<p><u>New Contract for Civil Parking Enforcement Services and Car Park Management (Sheila Jackson)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member –</p> <ul style="list-style-type: none"> (i) authorised the procurement of a new Civil Parking Enforcement Contract and Car Park Management for Bolton Council, in accordance with the Council's Standing Orders relating to contracts for a term of 1st October 2016 to 30th September 2021, with an option to extend for a further period of up to 2 years; and (ii) authorised the Borough Solicitor to carry out all necessary legal formalities. 	Commenced procurement process to deliver a new CPE contrac for 1stOctober 2016
25/01/2016	<p><u>Licensing Service Development, 2015/17 (Linda Duckworth)</u></p> <p>The Executive Cabinet Member APPROVED the proposed developments to the Licensing Service, together with proposals in relation to locally set fee, as set out in the report.</p>	<p>Development work in progress.</p> <p>New fee structure implemented, with introduction of a payment plan.</p>
22/02/2016	<p><u>Seymour Road – Proposed Waiting Restrictions, Objections (Sean Bamber)</u></p> <p>Following a recommendation from the Cabinet Member for Highways, Transport and Community Services the Executive Cabinet Member deferred a decision on the matter pending further consideration by ward councillors.</p>	Objections Report to be presented in April.
22/02/2016	<p><u>Strategic Budget, Environmental Services, 2016/17 (Janet Pollard)</u></p> <p>The Executive Cabinet Member:-</p> <ul style="list-style-type: none"> (i) NOTED The proposed revenue budget of £27,858,000 prior to the adoption of strategic options; (ii) NOTED the strategic redirection options outlined in Appendix B to this report, totalling £2,350,000. Following this, the Strategic Budget will amount to £25,508,000; and (iii) The Executive Cabinet Member NOTED the capital programme of £27,195,000. 	Complete