

Bolton Council

Report to: Executive Cabinet Member for
Environmental Services

Date: 22nd February 2016

Report of: Director of Chief Executive's
Department

Report No:

Contact Officer: Ian D Mulholland

Tele No: 33 (1037)

Report Title: **Monitoring of Executive Member Decisions**

**Confidential /
Non Confidential:**

(**Non-Confidential**) This report does **not** contain information which warrants its consideration in the absence of the press or members of the public.

Purpose:

The report details the progress of recently taken Executive Member decisions.

The monitoring report will be a regular report to the Executive Member's meeting.

Recommendations:

The Executive Member is requested to note the report.

Decision:

For noting.

Background Doc(s):

Signed:

Leader / Executive Member

Monitoring Officer

Date:

Date of Meeting	Item and Decision	Action and Progress
01/07/13	<p><u>Revised Service Charge Agreements for Bolton Market (Donna Ball)</u></p> <p>The Executive Cabinet Member for Environmental Services AUTHORISED the Markets Services to underwrite a service charge increase in 2014/15 and 2015/16 as outlined in paragraph 7.3 and 7.4 of the report and APPROVED the revised methodology for the calculation of the service charge as outlined in paragraph 6.0 of the report.</p>	<p>This will be progressed as part of the on-going redevelopment scheme.</p>
23/03/2015	<p><u>Petition requesting additional signage and waiting restrictions around Moss Bank Park, Smithills (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The introduction of waiting restrictions in the area is supported in principle subject to funding being made available; (ii) The installation of improved signage to the overflow car park is supported in principle subject to funding being made available; (iii) The introduction of a, Residents only Parking, on an informal basis is not supported and; (iv) That the Director of Environmental Services be asked to look into the general parking arrangements at Moss Bank Park. 	<p>Parking arrangements in Moss Bank Park to be investigated by Head of Neighbourhood Services</p>
15/06/2015	<p><u>Petition Requesting Waiting Restrictions outside The Businesses No 534 – 556 Chorley Old Road (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways, Transport and Community Services the Executive Cabinet Member APPROVED –</p> <p>The introduction of limited waiting parking restrictions in the areas supported in principle subject to pre-consultation with local businesses and funding being made available.</p>	<p>Waiting restriction proposal has been advertised and consultation has been sent to businesses and residents. Closing date of the 7 March 2016.</p>

Date of Meeting	Item and Decision	Action and Progress
15/06/2015	<p><u>Washington Street/Hove Street North/Fern Street – Proposed Waiting Restrictions/Loading Bay Order – Objection (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways, Transport and Community Services the Executive Cabinet Member APPROVED –</p> <p>Having considered the objections received and the views of ward members the introduction of the proposed no waiting at any time restriction/loading bay order with the amendments indicated in the report to the ones advertised in March/April 2015.</p>	<p>The highway works to be completed prior to the TRO being made.</p>
13/07/15	<p><u>Petition from Residents of Mancroft Avenue Regarding Decommissioning of Bolton At Home CCTV (John Pye)</u></p> <p>Following a recommendation from the Cabinet Member for Neighbourhood Police and Community Safety the Executive Cabinet Member CONFIRMED the approach taken by the Council to continue using portable CCTV equipment and that Bolton at Home be recommended to help establish an active neighbourhood Watch in this area.</p>	<p>Waiting for police to supply some data to confirm no problems in the area.</p>
13/07/2015	<p><u>Home Office Police Innovation Fund: Domestic Abuse Early Help Project (Rafael Martinez)</u></p> <p>Following a recommendation from the Cabinet Member for Neighbourhood Police and Community Safety the Executive Cabinet Member AUTHORISED the Director of Environmental Services, in consultation with the Cabinet Member for Community Safety, to commission an early help domestic abuse offer (as described in paragraphs 2.7-2.10 of the report) and that the Borough Solicitor be asked to carry out all necessary legal formalities.</p>	<p>The legal contract is now in place and Fortalice has been awarded the tender for 2 years. The service has commenced.</p>
13/07/2015	<p><u>Bolton Food Service Plan, 2015/16 (Linda Duckworth)</u></p> <p>The Executive Cabinet Member for Environmental Services -</p> <p>(i) ENDORSED the Service's food safety delivery programme and that the Council be recommended to approve the Food Service Plan as part of the policy framework.</p> <p>(ii) AGREED that matters around the possible compulsory display of food hygiene certificates be explored further via the LGA.</p>	<p>Delivery plan being implemented.</p> <p>Ongoing delivery of inspection programme.</p> <p>Matters ii and iii raised with LGA,awaiting response.</p>

Date of Meeting	Item and Decision	Action and Progress
	(iii) AGREED that matters around the possible charging for the Food Premises Inspection Service be explored via the LGA.	
16/11/20	<p><u>Framework of approved Contractors for Social Needs Transport (Kevan Roberts)</u></p> <p>Following a recommendation from the Cabinet Member for Highways, Transport and Community Services the Executive Cabinet Member APPROVED:-</p> <ul style="list-style-type: none"> (i) for the Assistant Director of Waste, Fleet & Community Services to procure taxi, minibus and coach operators using a framework contract agreement to commence on 1st September 2016; (ii) in a framework contract for Home to School Transport for an initial period of 2 years from 1st September 2016 to 31st August 2018 with an option at the end of the period to either re-tender or extend the terms of the framework agreement for a further 2 twelve month periods; (iii) a framework contract for School's Swimming Transport for an initial period of 2 years from 1st September 2016 to 31st August 2018 with an option at the end of the period to either re-tender or extend the terms of the framework agreement for a further 2 year period; and (iv) delegate authority to the Director of Environmental Services to appoint contractors to the framework. 	Start of tender process meeting with Central Procurement officers on 17 December 2015.
16/11/2015	<p><u>Review of Bolton's Contaminated Land Strategy (Jackie McCracken)</u></p> <p>The Executive Cabinet Member for Environmental Services agreed to allow the draft contaminated land strategy to be sent out for external peer review and then for public consultation prior to submission of a final draft for adoption.</p>	Public consultation in progress. Feb 16
14/12/2015	<p><u>Petition requesting the provision of an Access Only (Residents Parking Scheme) on Kearsley Drive, Great Lever (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member AGREED that no further action is taken with regard to the petition received from the residents of Kearsley Drive.</p>	<p>Residents thave been notified.</p> <p>Matter to be raised with Ward Members.</p>

Date of Meeting	Item and Decision	Action and Progress
14/12/2015	<p><u>Petition requesting the provision of a Residents Only Parking Scheme on Robinson Street and Abbott Street, Horwich (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member AGREED -</p> <ul style="list-style-type: none"> (i) that a formal survey of Robinson Street to determine if the eligibility criteria for the introduction of a residents only permit parking scheme be carried out in such a time as funding becomes available; and (ii) that if eligibility criteria are met, subject to the availability of funding and the outcome of consultation, to approve the implementation of a residents only permit parking scheme. 	Residents and Ward Members have been notified.
14/12/2015	<p><u>Procurement of Cleaning and Janitorial Products (Phil Bailey)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member AGREED to authorise the Corporate Procurement Team to –</p> <ul style="list-style-type: none"> (i) invite tenders for a service for the supply of cleaning and janitorial products in accordance with the Council's Standing Orders relating to Contracts; (ii) act as lead authority on behalf of the contracting authorities for the Association of Greater Manchester Authorities; (iii) appoint the most economically advantageous tenderers to deliver a service for the supply of cleaning and janitorial products in accordance with the tender documents; and (iv) carry out necessary legal formalities. 	<p>Contract currently out to tender via the Corporate Procurement Team.</p> <p>Expected new contract start date: 1st May 2016</p>

25/01/2016	<p><u>Approval for Procurement of High Speed Road Traffic Management and Associated Verge Maintenance Services (John Sharrock)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member AUTHORISED the Director of Place to –</p> <p>(i) procure high speed road traffic management and associated verge maintenance services (via the Corporate Procurement Team) in accordance with the Council's Standing Orders relating to procurement;</p>	Tender documents on North West Chest for return date of 11 th March 2016
Date of Meeting	Item and Decision	Action and Progress
	<p>(ii) appoint the successful tenderer to deliver high speed road traffic management services in accordance with the tender documents; and</p> <p>(iii) authorise the Borough Solicitor to carry out all necessary legal formalities.</p>	
25/01/2016	<p><u>Marlborough Street / Back Chorley New Road North / Ann Street – Proposed Waiting Restrictions, Minor Amendments to Advertised Draft Schedule (Sean Bamber)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member APPROVED the introduction of the proposed restrictions , including the amendments as set out in the report to the previously advertised restrictions.</p>	<p>Order has been made and the lining/signing work has been arranged.</p> <p>Order date 29 Feb 2016</p>
25/01/2016	<p><u>The Greenwood, Horwich (Derby Street / Chorley New Road) Proposed Waiting Restrictions (Sean Bamber)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member APPROVED the introduction of the proposed restrictions , including the amendments as set out in the report to the previously advertised restrictions.</p>	<p>Order has been made and the lining/signing work has been arranged.</p> <p>Order date 29 Feb 2016 – to be part implemented.</p>
25/01/2016	<p><u>New Contract for Civil Parking Enforcement Services and Car Park Management Sheila Jackson)</u></p> <p>Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member –</p>	

	<p>(i) authorised the procurement of a new Civil Parking Enforcement Contract and Car Park Management for Bolton Council, in accordance with the Council's Standing Orders relating to contracts for a term of 1st October 2016 to 30th September 2021, with an option to extend for a further period of up to 2 years; and</p> <p>(ii) authorised the Borough Solicitor to carry out all necessary legal formalities.</p>	
25/01/2016	<p><u>Licensing Service Development, 2015/17 (Sarah Schofield)</u></p> <p>The Executive Cabinet Member APPROVED the proposed developments to the Licensing Service, together with proposals in relation to locally set fee, as set out in the report.</p>	
Date of Meeting	Item and Decision	Action and Progress
25/01/2016	<p><u>Bolton Council Enforcement Policy (Linda Duckworth)</u></p> <p>The Executive Cabinet Member APPROVED the Enforcement Policy, 2015-2020, as set out in the report.</p>	Policy uploaded to web. All staff now working to new policy
25/01/2016	<p><u>Enforcement Fines (Andy Bolan)</u></p> <p>The Executive Cabinet Member APPROVED Option three, as set out in the report.</p>	In process of altering systems to facilitate new fixed penalty notice arrangements.