

Bolton Council

MEETING OF THE COUNCIL

7th September 2022

THE CABINET AND EXECUTIVE CABINET MEMBER MEETINGS



BOLTON METROPOLITAN BOROUGH

Cabinet – 15 th August 2022	AA
Executive Cabinet Member – Deputy Leader – 15 th August 2022	BB
Executive Cabinet Member for Children's Services – 15 th August 2022	CC
Executive Cabinet Member for Regeneration – 18 th July and 15 th August 2022	DD
Executive Cabinet Member for Highways and Transport – 26 th July and 15 th August 2022	EE
Executive Cabinet Member for Adult Social Care – 15 th August 2022	FF
Executive Cabinet Member for Wellbeing – 18 th July and 15 th August 2022	GG
Executive Cabinet Member for Stronger Communities – 16 th August 2022	HH
Executive Cabinet Member for Strategic Housing and Planning – 16 th August 2022	JJ
Executive Cabinet Member for Environmental Services Delivery - 15 th August 2022	KK



TONY OAKMAN
Chief Executive
Town Hall, Bolton

31st August 2022

AA1

THE CABINET

MEETING, 15TH AUGUST, 2022

Councillor Mrs. Fairclough	Deputy Leaders Portfolio
Councillor Haslam	Highways and Transport
Councillor Warren	Regeneration
Councillor Hewitt	Strategic Housing and Planning
Councillor Muslim	Environmental Service Delivery

Other Members in Attendance

Councillor Walsh
Councillor Radcliffe
Councillor Peel
Councillor Mrs. Thomas
Councillor Donaghy
Councillor Haworth
Councillor Hayes
Councillor Heslop
Councillor Wright (as deputy for Councillor Grant)

Officers

Mr. T. Oakman	Chief Executive
Ms. H. Gorman	Borough Solicitor
Mr. P. Rimmer	Assistant Director Revenues Benefits and Customers Services
Mr. R. Gibbon	Revenues Manager – Business Rates, Valuation and Support
Mrs. V. Ridge	Democratic Services Manager

Apologies for absence were submitted on behalf of Councillors Baines, Cox, Dean, Galloway, Grant, Morgan and Sanders.

Councillor Mrs. Fairclough in the Chair.

6. MINUTES

The minutes of the proceedings of the meeting of the Cabinet held on 11th July, 2022 were submitted and signed as a correct record.

7. MINUTES OF THE MEETING OF THE GREATER MANCHESTER COMBINED AUTHORITY

The minutes of the meeting of the Greater Manchester Combined Authority held on 29th July, 2022 were submitted for information.

Resolved – That the minutes be noted.

8. COVID-19 ADDITIONAL RELIEF FUND (CARF)

The Deputy Chief Executive submitted a report which sought member's approval of the amended Covid-19 Additional Relief Fund (CARF) scheme.

By way of background members were reminded that on 8th February, 2022 approval was given to open applications for Covid-19 Additional Relief Fund (CARF) which was a business rates relief to be applied to occupied rates charges in the 2021/2022 financial year for businesses that had not been able to receive other business rates related relief. On 25th May, 2022 approval was given to the way Bolton Council would implement the scheme and for 100% relief to be awarded to successful applicants. However, despite information being included with the 2022/2023 annual bills, targeted mailshots and direct contact with some businesses take up had been low, which was in common with what had been seen in the other GM Council areas.

The report advised that Bolton's funding allocation amounted to £5,697,827 and currently awards totalling £2,620,263.09 had been made which was 46% of the funding. It was also explained that as the award was granted under the Discretionary Relief regulations it was also subject to the same

AA3

backdating restrictions and no awards could be made in respect of a previous financial year after 30th September, 2022 of the current financial year. Consequently, the Council only had until 30th September, 2022 to make awards and any unspent funding after this date must be returned to Government.

In terms of the current process Bolton required an application from the ratepayer including accounts information, to show the financial impact, and a declaration confirming they would not breach subsidy limits by accepting the relief. However, it was felt that in order to maximise the awards which were made a number of amendments were required to how the scheme currently operated.

The report stated that between December, 2020 and March, 2022 the Council operated an Additional Restrictions Grant (ARG) scheme which was a discretionary scheme for businesses not able to access the main Government grants. As part of this process the business had to demonstrate it had been impacted. Currently 38 businesses had been identified that were awarded ARG but had not applied for CARF even though they were eligible for it and the 2021/2022 rates liability of these businesses totalled £466,031.30. As these businesses had already demonstrated they were impacted as part of the ARG assessment it was proposed not to require a formal application or further evidence from these businesses.

Members were also advised that where the award was made to a limited company a check would be made to Companies House to ensure the company submitted 'small business accounts'. If it did then it would be assumed that subsidy limits had not been reached. Consequently, whilst the eligible businesses would still be notified of the award and requested to confirm acceptance and subsidy status, the relief would not be removed where the business only had to submit small business accounts if no response was received. It was also stated that where the business was a sole trader it would be assumed subsidy limits had not been reached. Whether a limited company or not to refund of any overpaid rates would be made

without the business confirming subsidy limits had not been reached.

The report also informed members that as of 30th June, 2021 businesses had business rates arrears totalling £5.14 million in respect of the 2021/2022 financial year. Where businesses had not been able to pay these amounts, it was reasonable to conclude that this was because they had 'adversely affected by the pandemic and had been unable to adequately adapt to that impact'. Consequently, it was proposed to make awards to such businesses with the higher 2021/2022 rates bills where they meet the other eligibility criteria e.g. not an empty property, not receiving retail or nursery discount and awards would cease once all funding had been used. It was also proposed that subsidy would be dealt with in the same way as with limited companies as detailed in the report. It was also stated that the CARF award would be credited to the 2021/2022 business rates account and should this result in an overpayment for 2021/2022 the credit would be used to offset any earlier arrears. Any credit that then remained would be refunded.

In conclusion, it was stated that the CARF scheme was a discretionary scheme for which a maximum funding account of £5,697,827 was being provided by Government. It was therefore essential that the scheme did not commit to total awards greater than this value.

Resolved – That the proposed amendments to the implementation of Covid-19 Additional Relief Fund (CARF) scheme as set out in Section 2 of the report be approved.

9. THE ARMED FORCES COVENANT

The Deputy Chief Executive submitted a report which provided an update on the Armed Forces Covenant.

By way of background, members were reminded that the Armed Forces Covenant (AFC) was a long-standing promise by the nation that those who served or who had served in the armed forces, and their families, would be treated with fairness

and respect within the communities, economy and society they served and protected.

Details of the background to the current Bolton AFC and how it supported the Armed Forces Community were set out in the report.

Members were advised that The Armed Forces Act 2021 would have an impact on public sector delivery of the AFC and the relevant part of the Armed Forces Act 2011 came into effect on 1st May, 2022.

In view of the above the report sought to prepare Bolton to continue to support those that were serving, had served and their families, by way of a refreshed AFC and associated Action Plan.

The proposed Action Plan was a mirror of the guidance from the Local Government Association (LGA) which suggested the adoption of an infrastructure, details of which were provided in the report, to support improved delivery of the covenant. Bolton Council's response to the infrastructure was also detailed against the items shown in the LGA infrastructure.

A copy of the Action Plan was detailed in Appendix B to the report.

Resolved – (i) That the new legal duty introduced by the Armed Forces Act 2021 be noted.

(ii) That the Armed Forces Action Plan, as detailed in the report be agreed.

AA6

NOTES

EXECUTIVE CABINET MEMBER DEPUTY LEADER

A record of decisions made by the Executive Cabinet Member Deputy Leader:-

MONDAY, 15TH AUGUST, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Mrs. Fairclough	Executive Cabinet Member Deputy Leader
Councillor Haworth	Major Opposition Spokesperson
Councillor Allen	Minor Opposition Spokesperson
Councillor Grant	Minor Opposition Spokesperson
Councillor Sanders	Minor Opposition Spokesperson

Officers

Mr. J. Dyson	Director of Place Services
Mr. G. Parker	Assistant Director Environment and Regulatory Services
Ms. S. Elliott	Head of Service, Department of Place
Mrs. J. Pollard	Head of Finance
Mr. I. D. Mulholland	Deputy Democratic Services Manager
Mr. P. Rogers	Democratic Services Officer

1. MONITORING OF DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions that had previously been taken.

The Executive Cabinet Member NOTED the report.

2. DIRECTORATE OF PLACE – FINANCE REPORT 2021/22 – FINAL OUTTURN

The Director of Place and the Deputy Chief Executive submitted a joint report which provided the Executive Cabinet Member with information relating to the financial final outturn position of the Directorate of Place.

The report explained that revenue expenditure as at final outturn for the Directorate of Place showed an overspend against the budget of £383,000 after planned reserve movements.

Capital expenditure for the Directorate of Place as at final outturn was £38.3m. The Directorate of Place held £5.6m balance of earmarked reserves at 31 March 2022.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.2m. As at 31st March, 2021 £4.1m of savings had been approved for implementation.

The approved revenue budget for the Directorate of Place was £30.7m details of which were set out in the report.

The Executive Cabinet Member NOTED –

- (i) The final outturn financial position of the Directorate of Place.**
- (ii) The final capital programme which fell under this portfolio.**
- (iii) The key findings in the report.**

2. DIRECTORATE OF PLACE FINANCE REPORT, 2022-23, QUARTER ONE

The Deputy Chief Executive submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter one projected outturn position of the Directorate of Place.

BB3

The report explained that the revenue expenditure, as at quarter one, for the Directorate of Place showed a projected overspend against budget of £762,000 after planned reserve movements.

In terms of capital expenditure for the Directorate of Place, as at quarter one, the position was £3.242m against a revised budget at quarter one of £98.383m.

With regard to reserves, it was explained that all general reserves had been used in year and a projected balance of £4.575m earmarked reserves were held.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m.

The Executive Cabinet Member

- (i) Noted the quarter one financial position of the Directorate of Place;**
- (ii) Approved revisions made to the capital programme which fall under this portfolio;**
- (iii) Authorised the Director of Place to call off under any available framework(s) to enable the capital programme to progress; and**
- (iv) Noted the key findings in the report.**

3. ROCK HALL REBORN – JOINT GUARANTEE

The Deputy Director of Place submitted a report which provided information on the Rock Hall Reborn funding submission to the National Lottery Heritage Fund and Bolton Council's responsibility as proposed Joint Grantee.

The Executive Cabinet Member, Deputy Leader was informed that Rock Hall was a Grade 2 listed building owned by Bolton Council and situated in Moses Gate Country Park, Farnworth. Rock Hall was built in 1807 by John Crompton who was the proprietor of several paper mills across Lancashire, including the Farnworth Paper Mill which was located close to Rock Hall.

BB4

Banana Enterprise Network Ltd were a community-based Charity that delivered support and activities linked to employment, self-employment, and personal development.

The Executive Cabinet Member was advised that Rock Hall had previously operated as a visitor centre and housed Council services including the Park Rangers. However, it has been vacant since 2014 and was advertised for lease in 2018. Also, the building had deteriorated in condition and recent surveys showed that it would cost around £3.7 million to renovate Rock Hall. Rock Hall did not have a ringfenced maintenance allowance in revenue or capital budgets.

The Executive Cabinet Member was also advised that in January, 2020 Banana Enterprise Network approached Bolton Council to express an interest in saving, acquiring, and re-purposing the Hall on behalf of the local community. Banana Enterprise Network undertook an initial public consultation about Rock Hall in August, 2020 which had 604 responses. The Charity secured funding for a project viability study, funded by The Architectural Heritage Fund. Furthermore, in January 2021 Banana Enterprise Network submitted a Project Viability Study and 5-year Business Plan to the Council and in February, 2021 they successfully bid for £99,600 to the NLHF for an initial 9-month project enabling them to make further progress and deliver a range of activities for the community.

Also, on the 26th July 2021 approval was given under Phase 1 of the Strategic Asset Management Plan for work to start to develop a proposal and business case that enabled a Community Asset Transfer of Rock Hall between Banana Enterprise Network and Bolton Council for future consideration by the council. An Expression of Interest document was submitted to the NLHF in December, 2021 for the next phase of the £4 Million project which was successful, and a full application was invited for submission in May 2022.

As owners of Rock Hall and as project partners, Bolton Council were asked by NHLF to act as Joint Grantee for the bid. The bid was split across two phases, a development phase where the project plans were developed and refined and a delivery

phase which focused on construction and delivery of programmed activity. The full £4 Million bid was submitted to NHLF in May, 2022 by Banana Enterprise Network as lead applicants supported by Bolton Council. The outcome of the bid was to be announced in September, 2022 and if successful, it was proposed that Bolton Council would act as joint grantee for the Development Phase, with a later decision being required in respect of continuation of the arrangement into the Delivery Phase.

The Executive Cabinet Member AGREED for Bolton Council to act as Joint Grantee during the Development Phase of the Rock Hall Reborn project.

BB6

NOTES

CHILDREN'S SERVICES

A record of decisions made by the Executive Cabinet Member with responsibility for Children's Services, Looked after Children, Safeguarding for Children and Young People, Schools and Early Years:-

MONDAY, 15th AUGUST, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Galloway	- Executive Cabinet Member – Children's Services
Councillor McKeon	- Major Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson
Councillor Newall	- Minor Opposition Spokesperson

Officers

Mr P. Rankin	- Deputy Director of Children's Services
Mr I. Walker	- Assistant Director – Social Care and Early Help
Ms T. Minshull	- Assistant Director – Commissioning and Integration
Ms L. Butcher	- Head of Finance
Ms A. Kelly	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

11. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

12. FINANCIAL MONITORING REPORT – CHILDREN’S SERVICES – QUARTER ONE 2022/23

The Director of Children’s Services and the Deputy Chief Executive submitted a report which provided information relating to the projected financial position for the Children’s Department for the 2022/23 Financial Year as at Quarter One.

With regard to Revenue Expenditure, the report stated that the Revenue outturn position for 2022/23 for the Local Authority block was expected to be in line with budget after a contribution from reserves of £4.087m.

Revenue expenditure for the Dedicated Schools Grant (DSG) was expected to be £1.651m less than the grant.

In relation to Capital Expenditure, the original Capital Programme approved at Council in February, 2022 totalled £23.203m. Expenditure as at Quarter One totalled £390,000.

Reserves were expected to be £21.892m as at 31st March, 2023. Of the £21.892m reserves, £19.296m related to capital monies held for future work on schools and -£1.82m related to schools’ balances and other DSG reserves. The remaining £4.416m was Children’ Services Revenue Reserves.

With regard to Strategic Redirections, the report advised that the Children Services Departmental savings programme of £9.291m had been identified in the February 2021 budget report to Council. Of these savings, £663k remained to be achieved. There would be close monitoring of the services which had been included in the savings accomplished.

The following savings had been identified and achieved in respect of the following savings option:

- review of staff within Education Services - £315k
- reduction in Legal Expenditure - £156k

The Executive Cabinet Member NOTED –

(i) The projected financial position of the portfolio as at 31st March, 2023, the changes within the Capital Programme as now detailed and the Revenue Budget; and APPROVED -

(ii) The delegation of authority to the Director of Children's Services to call off on the framework(s) for the Capital Programme, as detailed in section 3 of the report now submitted; and

(iii) The strategic options proposed in section 2.2 of the report now submitted.

13. VIRTUAL SCHOOL - EXTENSION OF ROLE, SUPPORTING THE EDUCATION OF CHILDREN WITH A SOCIAL WORKER

The Director of Children's Services submitted a report which sought approval to for the establishment of a permanent post of Attendance and Inclusion Lead to the Virtual School structure.

The additional post was required as Virtual School Heads were being asked to take on a strategic leadership role in promoting the educational outcomes of the cohort of children with a social worker and those aged from 0 up to 18 years old who had previously had a social worker.

To enable the changes to happen, the report proposed to increase capacity within the Virtual School to have a more strategic overview by the establishment of new posts to effectively provide support, advice, and guidance to strengthen provision already in place for all children with a social worker.

Current and proposed structure charts were included in appendices one and two of the report.

The Executive Cabinet Member APPROVED –

(i) The permanent establishment of an additional post of Attendance and Inclusion Lead (1FTE) to the Virtual School structure on the basis detailed in the report now submitted.

14. UPDATE TO EXPANSION OF RUMWORTH SCHOOL

Further to Minute 34 of the meeting of the Executive Cabinet Member for Children's Services held on 12th April, 2021, the Director of Children's Services submitted a report which sought approval for the allocation of further capital support to expand pupil place provision at Rumworth Special School.

The report reminded the Executive Cabinet Member that £3.66M had been approved in October 2020 to support the physical expansion of Rumworth School. However, with a rise in inflation and the impact of Brexit and Covid, building and material costs nationally had significantly risen in the interim period.

In addition, the report advised that additional insurance costs were required for any minor building works over £250k and additional insurance was now required to cover the value and period of the works.

In this regard, the report provided a breakdown of the additional costs and sought approval for a revised sum of £4.806m for the Rumworth School expansion.

The Executive Cabinet Member APPROVED –

(i) A sum of £4.806M of Departmental Capital Funding for Rumworth School to enable the creation of an additional 140 permanent special school places, on the basis detailed in the report now submitted.

CONFIDENTIAL ITEM

The background papers and reports in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

15. THOMASSON MEMORIAL SCHOOL REMEDIATION

The Director of Children's Services submitted a report which sought approval for funding to support the undertaking of necessary repairs and re-instatement works at Thomasson Memorial Special School.

The report provided details of the damage to the School following an extensive leak during the Christmas/New Year break in 2021/22 which led the main building being closed since.

In this regard, the report outlined the ongoing discussions with the loss adjuster to meet the claim for damages and proposed that in the interim period, remedial works and necessary repairs be undertaken using the Department's allocated Capital funding prior to the start of the new academic year.

Full details of the associated costs and timescales were provided in the report.

The Executive Cabinet Member APPROVED –

The remaining works to repair and re-instate Thomasson Memorial School, on the basis detailed in the report now submitted.

CC6

NOTES

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

MONDAY, 18th JULY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Warren	- Executive Cabinet Member – Regeneration Portfolio
Councillor Donaghy	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor Heslop	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Mr G. Brough	- Director of Place (Development)
Mr P. Whittingham	- Assistant Director Economic Development and Regeneration
Mr. D. Cross	- Head of Asset Management (Interim)
Ms. J. Pollard	- Head of Finance
Mr. I. D. Mulholland	- Deputy Democratic Services Manager

1. MONITORING OF DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions previously taken by the Executive Cabinet Member.

The Executive Cabinet Member agreed that the report be noted.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

2. FARWORTH MARKET PRECINCT

The Director of Place Development Submitted a report which sought approval to vary the Option Agreement and to enter into a Lease Agreement with Capital and Centric for the Community and Civic Hub building.

The Executive Cabinet Member AGREED to -

- **authorise the Director of Place Development, in consultation with the Deputy Chief Executive and the Borough Solicitor, to finalise the agreements referred to within this report;**
- **authorise the Deputy Chief Executive to complete the necessary financial formalities; and**
- **authorise the Borough Solicitor to complete the necessary legal formalities.**

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

MONDAY 15TH AUGUST, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Warren	-	Executive Cabinet Member Regeneration Portfolio
-------------------	---	--

DD3

Councillor Donaghy	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor Heslop	- Minor Opposition Spokesperson

Officers

Mr. G. Brough	- Director of Place Development
Mr. P. Whittingham	- Assistant Director Economic Development and Regeneration
Ms. J. Pollard	- Head of Finance
Mr. D. Shepherd	- Principal Group Accountant
Mr. I. D. Mulholland	- Deputy Democratic Services Manager
Mr. P. Rogers	- Democratic Services Officer

3. MONITORING OF DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions previously taken by the Executive Cabinet Member.

The Executive Cabinet Member agreed that the report be noted.

4. DIRECTORATE OF PLACE – FINANCE REPORT 2021/22 – FINAL OUTTURN

The Director of Place and the Deputy Chief Executive submitted a joint report which provided the Executive Cabinet Member with information relating to the financial final outturn position of the Directorate of Place.

The report explained that revenue expenditure as at final outturn for the Directorate of Place showed an overspend

against the budget of £383,000 after planned reserve movements.

Capital expenditure for the Directorate of Place as at final outturn was £38.3m. The Directorate of Place held £5.6m balance of earmarked reserves at 31 March 2022.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.2m. As at 31st March, 2021 £4.1m of savings had been approved for implementation.

The approved revenue budget for the Directorate of Place was £30.7m details of which were set out in the report.

The Executive Cabinet Member NOTED –

- (i) the final outturn financial position of the Directorate of Place.**
- (ii) the final capital programme which fell under this portfolio.**
- (iii) the key findings in the report.**

5. DIRECTORATE OF PLACE FINANCE REPORT, 2022-23, QUARTER ONE

The Deputy Chief Executive submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter one projected outturn position of the Directorate of Place.

The report explained that the revenue expenditure, as at quarter one, for the Directorate of Place showed a projected overspend against budget of £762,000 after planned reserve movements.

In terms of capital expenditure for the Directorate of Place, as at quarter one, the position was £3.242m against a revised budget at quarter one of £98.383m.

With regard to reserves, it was explained that all general reserves had been used in year and a projected balance of £4.575m earmarked reserves were held.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m.

The Executive Cabinet Member –

- (i) Noted the quarter one financial position of the Directorate of Place;**
- (ii) Approved revisions made to the capital programme which fall under this portfolio;**
- (iii) Authorised the Director of Place to call off under any available framework(s) to enable the capital programme to progress; and**
- (iv) Noted the key findings in the report.**

6. STRATEGIC ASSET MANAGEMENT PLAN – DISPOSALS PHASE 8

The Director of Place Development submitted a report regarding the Strategic Asset Management Plan (SAMP) Disposals for Phase 8 and the proposed disposal of 20 separate assets in various locations across Bolton.

The report gives details of each site and the disposal method.

The Executive Cabinet Member agreed to -

- (i) Approve the sale of 20 sites as detailed in the report unconditionally by auction or private treaty in accordance with the Strategic Asset Management Plan and Disposal Policy.**
- (ii) Delegate authority to the Director of Place (Assets) to agree a reserve price (auctions) or accept the best consideration offer (sale by private treaty) and complete the sale of land, in conjunction with Executive Cabinet Member (Regeneration).**
- (iii) Authorise the Borough Solicitor to complete the legal formalities.**

DD6

NOTES

EXECUTIVE CABINET MEMBER FOR HIGHWAYS AND TRANSPORT

A record of decisions made by the Executive Cabinet Member
with responsibility for Highways and Transport:-

TUESDAY, 26TH JULY, 2022

Following consideration of the matters detailed below in the
presence of:-

Councillor Haslam	Executive Cabinet Member for Highways and Transport
Councillor Ayub	Major Opposition Spokesperson
Councillor Hayes	Minor Opposition Spokesperson
Councillor Heslop	Minor Opposition Spokesperson
Councillor Wright	Minor Opposition Spokesperson

Officers

Mr. J. Kelly	Assistant Director Highways & Engineering
Mr. D. Shepherd	Principal Group Accountant
Mr. I. D. Mulholland	Deputy Democratic Services Manager
Mr. P. Rogers	Democratic Services Officer

1. MONITORING OF DECISIONS

The Borough Solicitor submitted a report which provided an
update on decisions that had previously been taken.

The Executive Cabinet Member NOTED the report.

2. PROPOSED WAITING RESTRICTIONS IN VARIOUS STREETS - OBJECTIONS

The Director of Place submitted a report on representations which had been received in response to the promotion of the Waiting Restrictions on Minerva Road, Waters Edge, Harper Green Road in Harper Green Ward, Bolton.

The Executive Cabinet Member was reminded that concerns had been raised by the residents of Minerva Road and Waters Edge regarding the level of obstructive parking on Minerva Road and Waters Edge between the junction of Bradford Road and Water Edge. This took the form of residents vehicles and Private Hire mini-buses. The parking of the private hire minibuses at the rear entrance to the cricket club had been the cause of tensions between residents for a number of years.

The issue had also been raised that a number of non-residents vehicles parked in this area which might be associated with the hospital or Mount St Joseph's School and that this affected motorists using the junction of Minerva Road and Bradford Road.

The proposal was formally advertised by Public Notice on the 15th December, 2021. A public postal consultation was also undertaken to all the properties identified as potentially being affected by the proposals. There were 28 properties consulted.

Of all the consultations and that were sent out and public notices issued 41 representations were received, 22 in support and 19 objections. All responses were sent as individual representations. The following are the common themes in respect of the representations both in support and those who object:

- I. Obstructive parking and congestion – 22
- II. Request for additional lines – 7
- III. Emergency Services Access – 6
- IV. Public Service Vehicles License issues – 4

The report also set out details of observations to the responses received.

Representatives of the Chief Constable, County Fire and Rescue Service, North West Ambulance Service, Waste and Recycling Service, Licensing Unit, Greater Manchester Fire and Rescue Services and the Chief Executive of Transport for Greater Manchester had been consulted on the proposals with comments from Greater Manchester Police, were set out in the report.

The Executive Cabinet Member -

AGREED to the introduction of the waiting restrictions as originally advertised and as set out in appendix A to the report.

3. REQUEST TO REMOVE THE PROPOSED WAITING RESTRICTIONS ON TETBURY DRIVE, BRIGHTMET – RESPONSE TO PETITION

The Director of Place submitted a report regarding a request which had been received to remove the proposed waiting restrictions on Tetbury Drive, Brightmet, Bolton.

A petition containing 95 signatures had been organised and served upon the Council to request that Bolton Council remove the double yellow line waiting restrictions on Tetbury Drive, Brightmet.

Those who signed the online petition had requested that the double yellow lines implemented on Tetbury Drive, Brightmet be removed. The report set out details of the specific concerns of residents and the observations of officers.

The proposal to introduce waiting restrictions across the Brightmet Ward was formally advertised in January, 2021 and a number of objections were received.

Ward Councillors had been consulted and no adverse comments were received.

The Executive Cabinet Member -

AGREED that the restrictions on Tetbury Drive are to be reassessed by officers in consultation with Ward Councillors following which a briefing note will be presented outlining any amendments which require approval.

4. REQUEST FOR A CROSSING ON TURTON ROAD, BROMLEY CROSS – RESPONSE TO PETITION

The Director of Place submitted a report on the petition received in which a request was made for a pedestrian crossing facility on Turton Road, Bromley Cross near the junction with Rigby Lane, Bolton.

The Executive Cabinet Member was informed that an online petition containing 2,529 signatures had been organised and served upon the Council to request that Bolton Council provided a pedestrian crossing facility on Turton Road, Bromley Cross. After consultation with Ward Councillors, an assessment of the position at the junction was undertaken.

Those who had signed the online petition had requested a pedestrian crossing facility citing a recent collision in which a young female pedestrian collided with a bus and received treatment in hospital. The request was for a full pedestrian crossing – for the purpose of this report all types of pedestrian crossing would be considered.

An analysis of the collision data shows that there have been no injury collisions in the past 5 years at this location there had been 1 collision which resulted in a serious casualty. The collision involved 2 vehicles with a rear end shunt. No pedestrians were involved.

The Council recently arranged for an automatic traffic counter (ATC) to be installed on Turton Road just to the north of Rigby Lane. This counter provided the vehicle speed and flow data for a normal week of traffic.

A dashboard summary of the data together with an hourly breakdown of the traffic flows was attached to the report. A plan showing the existing waiting restrictions was included in the report.

No comments on this report had been received from ward Councillors at the date of completing it but a further meeting and discussions to explore solutions had been undertaken.

The Executive Cabinet Member -

NOTED the report and AGREED that a further report be brought looking at the possible options that can be put in place in this location.

EXECUTIVE CABINET MEMBER FOR HIGHWAYS AND TRANSPORT

A record of decisions made by the Executive Cabinet Member with responsibility for Highways and Transport:-

MONDAY, 15TH AUGUST, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Haslam	Executive Cabinet Member for Highways and Transport
Councillor Hayes	Minor Opposition Spokesperson
Councillor Sanders	Minor Opposition Spokesperson
Councillor Wright	Minor Opposition Spokesperson
Councillor Heslop	Minor Opposition Spokesperson

OFFICERS

Mr. J. Dyson	Director of Place Services
Mr. J. Kelly	Assistant Director Highways and Engineering
Mr. D. Shepherd	Group Accountant
Mr. I. D. Mulholland	Deputy Democratic Services Manager
Mr. P. Rogers	Democratic Services Officer

5. MONITORING OF DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions that had previously been taken.

The Executive Cabinet Member NOTED the report.

6. DIRECTORATE OF PLACE – FINANCE REPORT 2021/22 – FINAL OUTTURN

The Director of Place and the Deputy Chief Executive submitted a joint report which provided the Executive Cabinet Member with information relating to the financial final outturn position of the Directorate of Place.

The report explained that revenue expenditure as at final outturn for the Directorate of Place showed an overspend against the budget of £383,000 after planned reserve movements.

Capital expenditure for the Directorate of Place as at final outturn was £38.3m. The Directorate of Place held £5.6m balance of earmarked reserves at 31 March 2022.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.2m. As at 31st March, 2021 £4.1m of savings had been approved for implementation.

The approved revenue budget for the Directorate of Place was £30.7m details of which were set out in the report.

The Executive Cabinet Member NOTED –

- (i) the final outturn financial position of the Directorate of Place.**
- (ii) the final capital programme which fell under this portfolio.**
- (iii) the key findings in the report.**

7. DIRECTORATE OF PLACE FINANCE REPORT, 2022-23, QUARTER ONE

The Deputy Chief Executive submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter one projected outturn position of the Directorate of Place.

The report explained that the revenue expenditure, as at quarter one, for the Directorate of Place showed a projected overspend against budget of £762,000 after planned reserve movements.

In terms of capital expenditure for the Directorate of Place, as at quarter one, the position was £3.242m against a revised budget at quarter one of £98.383m.

With regard to reserves, it was explained that all general reserves had been used in year and a projected balance of £4.575m earmarked reserves were held.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m.

The Executive Cabinet Member

- (i) Noted the quarter one financial position of the Directorate of Place;**
- (ii) Approved revisions made to the capital programme which fall under this portfolio;**

- (iii) **Authorised the Director of Place to call off under any available framework(s) to enable the capital programme to progress; and**
- (iv) **Noted the key findings in the report.**

8. ADOPTION OF A CULVERTED WATERCOURSE AT THE FAIRWAYS, WESTHOUGHTON.

The Director of Place Services submitted a report which requested approval to adopt a culverted watercourse beneath prospectively adoptable highway under a Section 38 Agreement.

The Executive Cabinet Member was advised that by virtue of section 38 of the Highways Act 1980, the Council had the power to enter into a section 38 Agreement when a developer proposed to construct a new estate road for residential, industrial or general purpose traffic that might be offered to the Highway Authority for adoption as a public highway. This ensured that highway was built to the appropriate standard, and was lit and drained.

The Cabinet Member was informed that The Fairways development, Westhoughton consisted of 139 new build properties and approximately 1,135m length of prospectively adoptable highway.

Utilising delegated powers under the Scheme of Delegation, section 38 Agreements were currently under negotiation for the Fairways Development. The development was split into three phases/agreements. The culvert was situated beneath road one which was contained within the Phase 1 Agreement. Furthermore, a culverted watercourse had been constructed beneath road one, the watercourse drained land to the east of the development. Whilst there were discharges to it from surface water upstream, its status was a watercourse. The watercourse had been culverted as part of the Fairways Development and its diversion/construction had been supervised by the Council.

The Executive Cabinet Member AGREED to

- (i) Approve the adoption of the culverted watercourse located beneath adoptable highway on the Fairways development in Westhoughton;**
- (ii) Delegate authority to the Assistant Director of Place Highways and Engineering to negotiate and enter into section 38 agreements as detailed in this report; and**
- (iii) Delegate authority to the Borough Solicitor to carry out all relevant legal formalities.**

EE10

NOTES

ADULT SOCIAL CARE

A record of decisions made by the Executive Cabinet Member with responsibility for Adult Social Care, Safeguarding for Adults and Bolton Cares.

MONDAY, 15TH AUGUST, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Morgan	- Executive Cabinet Member for Adult Social Care
Councillor Mrs Thomas	- Major Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson
Councillor Newall	- Minor Opposition Spokesperson

Officers

Ms K. Kenyon	- Assistant Director – Social Care and Housing
Ms L. Butcher	- Head of Finance - People
Ms T. Minshull	- Assistant Director - Commissioning and Integration
Ms A. Kelly	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

7. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

**8. DEPARTMENT OF ADULTS FINANCIAL MONITORING
- QUARTER ONE – 2022/23**

The Managing Director of the Bolton Integrated Care Partnership and the Deputy Chief Executive submitted a report which provided information relating to the financial position for the Adults Department for Quarter One of the 2022/23 Financial Year.

The projected revenue outturn position for the Local Authority block was in line with budget following a transfer from reserves of £753k.

In relation to Capital Expenditure, the original Capital Programme approved at Council in February, 2022 totalled £5.663m. Expenditure as at quarter one totalled £100,000.

Reserves were projected to be £13.242m in revenue reserves and £1.14m in capital reserves as at 31st March, 2023.

The Executive Member NOTED –

**(i) The projected financial position as at 31st March, 2023, the changes within the Capital Programme as now detailed and the Revenue changes in year; and
APPROVED -**

(ii) The delegation of authority to the Managing Director of the Bolton Integrated Care Partnership to call off on the framework(s) for the Capital Programme as detailed in section 3 of the report now submitted.

**9. HOUSING FINANCIAL MONITORING – QUARTER
ONE 2022/23**

The Managing Director of the Bolton Integrated Care Partnership and the Deputy Chief Executive submitted a report which provided information relating to the projected financial position for Housing for the 2022/23 Financial Year.

The revenue outturn position was in line with budget after a movement to reserves of £7k.

With regard to Capital Expenditure, the money available for capital within Housing was £47.6k.

Reserves were projected to be £3.058m at the end of 31st March, 2023 which was a decrease in year of £301k.

The Executive Cabinet Member NOTED –

- (i) The projected financial position for Housing; and**
- (ii) The Revenue Budget**

10. ADULT SOCIAL CARE DEBT POLICY

The Managing Director of the Bolton Integrated Care Partnership submitted a report which put forward an Adult Social Care Debt Care Policy for consideration and approval.

The report advised that the policy covered the collection of Adult Social Care debt and outlined the approach of the Council in carrying out its function.

The Audit Commission's report on "Charging for Care" stated that income collected from charges could be used to protect services, extend access, and promote the independence and wellbeing of clients.

The report contained a new Adult Social Care Debt Policy, a copy of which was attached at Appendix A for consideration and approval which would ensure that recovery action was consistent and complied with the legislation and best practice.

The Executive Cabinet Member APPROVED –

The Adult Social Care Debt Policy, as now submitted.

FF4

NOTES

WELLBEING

A record of decisions made by the Executive Cabinet Member with responsibility for Health and Wellbeing, Anti-Poverty and Deprivation, Public Health, Mental Health and Social Care Integration

MONDAY, 18TH JULY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Baines	- Executive Cabinet Member – Wellbeing
Councillor Peel (as deputy for Councillor Mrs Thomas)	- Major Opposition Spokesperson
Councillor Priest	- Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson
Councillor Newall	- Minor Opposition Spokesperson

Officers

Ms H. Lowey	- Director of Public Health
Ms S. Gilman	- Assistant Director of Public Health
Ms L. Butcher	- Head of Finance - People
Ms A. Hunt	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

11. PUBLIC HEALTH COMMUNITY ENGAGEMENT PROGRAMME

The Director of Public Health submitted a report which provided a background to community centred and strengths-based approaches, outlined the Public Health Community Engagement and Development Programme and put forward proposed sustainability plans for three years.

The report outlined various opportunities to work with and support diverse communities to improve health and wellbeing and effectively address health inequalities and inequity. It also provided details of the proposed Public Health Community Engagement and Development Programme of work which contained the following three components and gave examples of practice and required investment plans.

- Public Health Community Engagement Function
- Bolton's Community Champions
- Access to Learning and Development: Community Accelerator Programme.

The report sought approval to continue to the Public Health Engagement Programmed by the extension of the current contracts which would be funded by COMF fund reserves until March 2023. Full details of the investment required for the Community Engagement and Investment Plans that would be funded from existing public health reserves over the years 2023/24 and 2024/25 were also provided.

The Executive Cabinet Member APPROVED –

(i)The proposals to continue the Public Health Community Engagement Programme covering the following three components:

- Public Health Engagement Function**
- Bolton's Community Champions**
- Access to Learning and Development -Community Accelerator Programme**

(ii) The delegation of authority to the Director of Public Health to implement the extension of the Public Health Community Development Programme and its three components, including an extension of contract for the Community Accelerator Programme with Bolton College for 2022/23;

(iii) The delegation of powers to the Director of Public Health to tender the Community Accelerator Programme for 2023-25 that will support the sustainability of Bolton Community Champions Programme by creating local

learning and skills development opportunities, subject to the outcome of an independent evaluation of the Community Champions Programme by March 2023 that will assess the benefits and impacts upon local residents; and (iv) The authorisation of the Borough Solicitor to carry out any necessary legal formalities in this regard.

WELLBEING

A record of decisions made by the Executive Cabinet Member with responsibility for Health and Wellbeing, Anti-Poverty and Deprivation, Public Health, Mental Health and Social Care Integration

MONDAY, 15TH AUGUST, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Baines	- Executive Cabinet Member – Wellbeing
Councillor Mrs Thomas	- Major Opposition Spokesperson
Councillor Priest	- Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson
Councillor Newall	- Minor Opposition Spokesperson

Officers

Ms H. Lowey	- Director of Public Health
Ms K. Cassidy	- Assistant Director – Population Health and Health Care
Ms T. Minshull	- Assistant Director Commissioning and Integration
Ms L. Lindsay	- Health Protection and Health Care Public Health Strategic Lead

Ms L. Butcher	- Head of Finance - People
Ms A. Kelly	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

12. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

13. FINANCIAL MONITORING REPORT – PUBLIC HEALTH – QUARTER ONE 2022/23

The Deputy Chief Executive submitted a report which provided the projected financial position for Public Health for the 2022/23 Financial Year.

This report presents the anticipated financial position in respect of Public Health portfolio for the 2022/23 financial year and highlighted the following key issues:

- Revenue Expenditure – the revenue outturn position was in line with budget after a movement to reserves of £110k; and
- Reserves – they were projected to total £3.64m as at the 31st March 2023 which was a decrease in year of £5.173m, mainly due to the use of Contain Outbreak Management Funds.

The Executive Member NOTED –

- (i) The projected financial position for Public Health as at 31st March, 2023 ; and**
- (ii) The Revenue Budget.**

CONFIDENTIAL ITEM

The background papers and reports in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

14. THE PROCUREMENT AND PROVISION OF THE COMMUNITY INFECTION PREVENTION AND CONTROL SERVICE 2023 TO 2025

The Director of Public Health submitted a report which sought approval for the direct award of a Community Infection Prevention and Control Service to the current provider from 1st April, 2023 – 31st March, 2025.

The report advised that the option to direct award the Contract was deemed by all parties who had been consulted to be the most viable option to ensure an effective, collaborative and resilient service.

The Executive Cabinet Member APPROVED -

(i) The delegation of powers to the Director of Public Health to directly award the Community Infection Prevention and Control Service Contract with a revised service specification, to the current provider, Bolton NHS Foundation Trust for a term of 2 years from 1st April, 2023 to 31st March, 2025; and NOTED -

(ii) That the direct award procurement option proposed is deemed by all parties consulted as the most viable option to ensure an effective, collaborative and resilient service to be provided in a timely and efficient manner.

GG6

NOTES

STRONGER COMMUNITIES

A record of decisions made by the Executive Cabinet Member with responsibility for Stronger Communities:-

TUESDAY 16th AUGUST, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Dean	- Executive Cabinet Member – Stronger Communities
Councillor Jiva	- Minor Opposition Spokesperson
Councillor Veevers	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor Heslop	- Minor Opposition Spokesperson

Officers

Ms. H. Gorman	- Borough Solicitor
Ms. J. Pollard	- Head of Finance – Corporate Resources and Place
Mrs. V. Ridge	- Democratic Services Manager

1. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

2. DIRECTORATE OF CORPORATE RESOURCES – FINANCE REPORT 2021-2022 – FINAL OUTTURN

The Deputy Chief Executive submitted a report which provided the Executive Cabinet Member with information relating to the

HH2

financial final outturn position of the Directorate of Corporate Resources for the 2021/2022 financial year.

The Executive Cabinet Member was advised that the final outturn position for revenue expenditure for the Directorate of Corporate Resources showed an overspend against budget of £533,000 after planned reserve movements.

In terms of capital, it was noted that the Directorate of Corporate Resources had no current capital programme.

With regard to reserves, the Directorate had earmarked reserves of £8,741,107 at final outturn and the budgeted savings for 2021/2023 for the Directorate of Corporate Resources were £7.431m.

The Executive Cabinet Member was also informed that specific areas of risk related to the loss of income.

The Executive Cabinet Member NOTED the report.

3. DIRECTORATE OF CORPORATE RESOURCES – FINANCE REPORT 2022/2023 – QUARTER ONE

The Deputy Chief Executive submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter one projected outturn position of the Directorate of Corporate Resources for 2022-23.

The Executive Cabinet Member was advised that the revenue expenditure as at quarter one for the Directorate was projected to overspend by £31,000 after planned reserve movements.

In terms of capital, it was noted that the Directorate of Corporate Resources had no current capital programme.

HH3

With regard to reserves, the Directorate of Corporate Resources had a projected balance of £8,226,414 earmarked for reserves for the end of the year and the budgeted savings for 2021/2023 for the Directorate of Corporate Resources were £7.431m.

The Executive Cabinet Member NOTED the report.

HH4

NOTES

STRATEGIC HOUSING AND PLANNING

A record of decisions made by the Executive Cabinet Member with responsibility for Strategic Housing and Planning:-

TUESDAY 16TH AUGUST, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Hewitt	- Executive Cabinet Member for Strategic Housing and Planning
Councillor Silvester	- Major Opposition Spokesperson
Councillor T. Wilkinson	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor Newall	- Minor Opposition Spokesperson

Officers

Mr. G. Brough	- Director of Place
Ms. H. Gorman	- Borough Solicitor
Mr. P. Whittingham	- Assistant Director Economic Development and Regeneration
Ms. J. Pollard	- Head of Finance – Chief Executive's and Place
Mr. A. Allen	- Development Manager (Planning)
Mrs. V. Ridge	- Democratic Services Manager

3. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

4. DIRECTORATE OF PLACE – FINANCE REPORT 2022-2023 – FINAL OUTTURN

A joint report of the Deputy Chief Executive and the Director of Place was submitted which provided the Executive Cabinet Member with information relating to the financial final outturn position of the Directorate of Place.

The Executive Cabinet Member was advised that the revenue expenditure as at final outturn for the Directorate of Place showed an overspend against budget of £383k after planned reserve movements.

In terms of capital expenditure for the Directorate of Place as at final outturn this was £38.3m and the Directorate of Place held £5.6m balance of earmarked reserves as at 31st March, 2022.

The report also advised that the budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.2m and as at 31st March 2021 £4.1m of savings had been approved for implementation.

With regard to risk, specific areas of financial risk identified for the year related to loss of income, asset management and loss of contracts.

The Executive Cabinet Member NOTED the report.

5. DIRECTORATE OF PLACE – FINANCE REPORT 2022-2023 – QUARTER ONE

The Deputy Chief Executive submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter one projected outturn position of the Directorate of Place as at 2022-2023 Quarter One.

The Executive Cabinet Member was advised that revenue expenditure as at quarter one for the Directorate of Place showed a projected overspend against budget of £762k, after planned reserve movements and there were three significant

variances within the Directorate of Place which were detailed in the report.

In terms of capital expenditure for the Directorate of Place, as at quarter one, this was £3.242m against a revised quarter one budget of £98.383m.

With regard to reserves, the Directorate of Place had fully used all general reserves in year and held a projected balance of £4.575m earmarked reserves.

The budgeted efficiency savings for 2021/2023 for the Directorate of Place were £6.161m and the specific areas of risk identified for the year were detailed in the report.

The Executive Cabinet Member NOTED the report; and APPROVED –

- (i) The revisions made to the capital programme which fall under their portfolio; and AUTHORISED –**
- (ii) The Director of Place to call off under any available framework(s) to enable the capital programme to progress.**

6. UPDATE TO THE PLANNING VALIDATION CHECKLIST

The Director of Place Development submitted a report which sought the Executive Cabinet Member's approval for the updated Planning Validation Checklist to go out for consultation to allow external consultees and members of the public and other interested parties to comment on the Checklist prior to its adoption.

The Executive Cabinet Member was informed that the National Planning Policy Framework (NPPF) (para 44) stated that local planning authorities should publish a list of their information requirements for applications for planning permission. These requirements should be kept to the minimum needed to make decisions and should be reviewed at least every 2 years. Local planning authorities should only request supporting information that was relevant, necessary and material to the application in question.

The information required was broken down into National and Local requirements which were set out in the Town and Country (Development Management Procedure) (England) Order 2015 and also within Planning Practice Guidance published by Central Government. Both national and local requirements were set out in Council's Planning Validation Checklists.

The report advised that the current Planning Validation Checklist was dated July 2016 and was therefore out of date. As a result when new applications were received, the Council could not currently invalidate applications which did not meet the local list requirements.

It was explained that the existing Planning Validation Checklist had now been reviewed taking into consideration the current guidance from central government and liaising with internal consultees within the Council to advise on any amendments which were required and taking on board best practice from other local authorities.

The aim of the draft Planning Validation Checklist was to provide clear guidance on the both national and local requirements with the principal aim to simplify the checklist with more resilience on customers using links contained within the Checklist to obtain guidance on the detailed requirements for each element. There was also a requirement to ensure that the links within the Checklist were kept up to date.

In terms of consultation process, it was the intention that there would be a six-week period of consultation on the draft Planning Validation Checklist, subject to Executive Cabinet Member approval. Comments received during this period of consultation would be considered by officers and incorporated into a proposed final Validation Checklist and a report would be presented to the Executive Cabinet Member outlining the responses received and officers response together with a recommendation for adoption.

JJ5

A copy of draft Planning Validation Checklist dated 22nd July, 2022 was detailed in Appendix 1 to the report.

The Executive Cabinet Member APPROVED the draft Planning Validation Checklist dated July, 2022 for external consultation.

JJ6

NOTES

EXECUTIVE CABINET MEMBER ENVIRONMENTAL SERVICES DELIVERY

A record of decisions made by the Executive Cabinet Member with responsibility for Waste Collection and Neighbourhood and Community Services and Digital:-

MONDAY 15TH AUGUST, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Muslim	Executive Cabinet Member for Environmental Services Delivery
Councillor Iqbal	Major Opposition Spokesperson
Councillor Veevers	Minor Opposition Spokesperson
Councillor Wright	Minor Opposition Spokesperson
Councillor Heslop	Minor Opposition Spokesperson

Officers

Mr. J. Dyson	Director of Place - Services
Ms. J. Pollard	Head of Finance – Chief Executive's and Place
Mr G. Parker	Assistant Director – Environment and Regulatory Services
Mrs. S. Bailey	Principal Democratic Services Officer

3. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions that had previously been taken by the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

4. DIRECTORATE OF PLACE – FINANCE REPORT 2021/2022 – FINAL OUTTURN

The Director of Place Services submitted a report which provided the Executive Cabinet Member with information relating to the financial final outturn position for 2021/2022 of the Directorate of Place.

The Executive Cabinet Member was advised that revenue expenditure as at final outturn for the Directorate of Place showed an overspend against budget of £383,000 after planned reserve movements and there were three significant variances within the Directorate of Place which were detailed in the report.

With regard to capital expenditure for the Directorate of Place as at final outturn was £38.3 million and the Department held £5.6 million balance of earmarked reserves as at 31st March, 2022.

The Executive Cabinet Member was also advised that the budgeted efficiency savings for 2021/2023 for the Directorate of Place were £6.2 million and as at 31st March, 2021 £4.1 million of savings had been approved for implementation. In terms of risk, specific areas of financial risk identified for the year related to loss of income, asset management and loss of contracts.

The Executive Cabinet Member NOTED –

- (i) The final outturn financial position of the Directorate of Place;**
- (ii) The final capital programme which fall under their portfolio; and**
- (iii) The key findings as detailed in the report.**

5. DIRECTORATE OF PLACE – FINANCE REPORT 2022-2023 – QUARTER ONE

The Director of Place Services submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter one projected outturn position for 2022-2023 of the Directorate of Place.

The Executive Cabinet Member was advised that revenue expenditure as at quarter one for the Directorate of Place showed a projected overspend against budget of £762,000 after planned reserve movements and there were three significant variances which were detailed in the report.

In terms of capital expenditure for the Directorate of Place, as at quarter one, was £3.242 million against a revised quarter one budget of £98.383 million.

The Executive Cabinet Member was also advised that the Directorate of Place had fully used all general reserves in year and held a projected balance of £4.575 million earmarked reserves. The budgeted efficiency savings for 2021/2023 for the Directorate of Place were £6.161 million.

With regard to risk, specific areas of risk identified for the year related to:-

- Loss of income due to the economic downturn;
- Energy price increases for street lighting;
- Increased building repair costs related to work identified through property condition survey's; and
- The financial impact of Covid-19.

The Executive Cabinet Member NOTED –

- (i) The quarter one financial position of the Directorate of Place;**
- (ii) The key findings as outlined in the report; APPROVED -**
- (iii) Revisions made to the capital programme which fall under their portfolio; and AUTHORISED –**
- (iv) The Director of Place Services to call off under any available framework(s) to enable the capital programme to progress.**

KK4

NOTES