

## **ENVIRONMENTAL SERVICES**

A record of decisions made by the Executive Member with responsibility for Environmental Services on:-

**TUESDAY, 31<sup>ST</sup> AUGUST, 2010**

following consideration of the matters detailed below in the presence of:-

Councillor Zaman	Executive Member for Environmental Services
Councillor Critchley	Major Opposition Spokesperson
Councillor D. Wilkinson	Minor Opposition Spokesperson
Mr. M. Cox	Director of Environmental Services
Mr. P. Molyneux	Assistant Director of Environmental Services
Mr. S. Young	Assistant Director of Environmental Services
Mr. J. Kelly	Head of Highways and Engineering
Ms. L. Butcher	Group Accountant
Mrs. S. Bailey	Principal Democratic Services Officer

### **26. MONITORING OF EXECUTIVE MEMBER DECISIONS**

The Director of Chief Executive's Department submitted a report which provided an update on decisions taken at previous meetings of the Executive Member.

**The Executive Member NOTED the report.**

### **27. SIDNEY STREET/COCHRANE STREET, BOLTON WAITING RESTRICTIONS (TRAFFIC ORDER 303662) OBJECTIONS**

The Director of Environmental Services submitted a report which commented on an objection received following an advertisement to introduce waiting restrictions on Sidney Street and Cochrane Street.

The report advised that proposals to advertise waiting restrictions on Sidney Street and Cochrane Street had been approved by the Director of Environmental Services under the Scheme of Delegation in May, 2010. The proposals were advertised on 7th June, 2010 and one objection had been received in response. The report advised that the proposal had been put forward to address problems of obstruction to industrial premises caused by cars parked on Sidney Street.

The report commented on the objection received which concerned the loss of parking for employees who worked in Crescent House. It was felt that there was adequate space around the vicinity to accommodate the displacement of the cars from Sidney Street.

The report therefore recommended the Exexecutive Member to approve the introduction of waiting restrictions on Sidney Street and Cochrane Street, as now submitted.

### **The Executive Member APPROVED –**

**Confirmation of the proposed Traffic Regulation Order on Sidney Street/Copchrane Street and that the Director of Chief Executive's Department be authorised to make the Order, as detailed in the report now submitted.**

### **28. BOLTON COLLEGE CO-LOCATION, DEANE ROAD SITE, BOLTON – PROPOSED WAITING RESTRICTIONS (TRAFFIC ORDER 303642)**

The Director of Environmental submitted a report which commented on objections received in respect of an advertised Traffic Regulation Order to introduce waiting restrictions around the Bolton College Co-Location area of Deane Road.

The report stated that proposals to advertise waiting restrictions in Wellington Street and Stanley Street South were approved by the Director of Environmental Services under the Scheme of Delegation and advertised in April, 2010. The proposals were

put forward to ensure that vehicular access was maintainable to the recently opened Deane Road multi-storey car park. As a result, two objections had been received from residents of Wellington Walk regarding the loss of visitor car parking spaces.

The report commented on and addressed the objections raised and recommended that the restrictions be implemented in their original format.

### **The Executive Member APPROVED –**

**Confirmation of the Traffic Regulation Order, as detailed in the report now submitted, and that the Director of Chief Executive's Department be authorised to make the advertised Traffic Regulation Order on Wellington Street and Stanley Street.**

### **29. BRAMDEAN AVENUE, HARWOOD – PROPOSED WAITING RESTRICTIONS (TRAFFIC ORDER 303659) - OBJECTIONS**

The Director of Environmental submitted a report which commented on objections received in respect of an advertised traffic regulation order to introduce waiting restrictions on Bramdean Avenue which had been agreed under the Scheme of Delegation.

The proposal to introduce waiting restrictions on Bramdean Avenue had been advertised in July, 2010 and 5 objections had been received.

The report set out the reasons for the objections and gave a response to them.

Having considered the objections, the report recommended approval of the proposed restrictions as advertised with the following amendment:

A reduction in the extent of the No Waiting at any Time restriction on the west side from 15 metres to 10 metres

from the extended northerly kerbline of Longsight.

The revised schedule was attached at Appendix A to the report.

Funding of the restrictions would be met from the Area Forum budget.

**The Executive member APPROVED –**

**The implementation of the waiting restrictions on Bramdean Avenue, as now amended and detailed in Appendix A to the report now submitted.**

### **30. ALLEY GATING PROGRAMME 2010/11**

The Director of Environmental Services submitted a report which put forward the 2010/11 Alley Gating programme for the consideration and approval of the Executive Member.

Appendix A to the report outlined those schemes which could be processed during the 2010/11 Financial Year and also provided details of those schemes that had been referred for consideration by Bolton at Home.

The costs of implementing the proposals and details of the funding arrangements were provided in the report.

**The Executive Member APPROVED –**

**The Environmental Crime Reduction Programme and Alley Gating Programme 2010/11, as detailed in the report now submitted.**

### **31. SEYMOUR ROAD TRAFFIC CALMING**

Further to Minute 17 of the meeting of the Executive Member held on 26<sup>th</sup> July, 2010, a report of the Director of Environmental Services was submitted which summarised the outcome of further consultation with residents regarding the introduction of additional waiting restrictions on the Blackburn Road end of Seymour Road.

The Executive Member was reminded that at his meeting in July, 2010, he had considered proposals for the introduction of traffic calming measures on Seymour Road. The scheme had been deferred pending further consultation on potential waiting restrictions to address parking problems on Seymour Road at its junction with Blackburn Road.

In this regard, the report advised that following further consultation, Ward Members had requested that the original traffic calming scheme be implemented as shown on drawing 313081/01 and that the parking situation should be monitored. If necessary, the waiting restrictions could be implemented at a later date at the expense of the Area Forum.

**The Executive Member APPROVED –**

**The Traffic Calming Scheme on Seymour Road, as shown on drawing number 313081/01 appended to the report and that the parking situation at the Blackburn Road end of the scheme is monitored to ascertain if further restrictions are required.**

**32. PERMANENT MEMORIAL TO PEOPLE KILLED ON THE ROADS**

Further to Minute 16 of the meeting of the Environmental Services PDG held on 16<sup>th</sup> August, 2010, the Director of Environmental Services submitted a report which outlined proposals for the design and introduction of a permanent memorial in Queen's Park to people killed on the roads together with suggested protocols for managing the site.

The Executive Member had previously approved the protocols for managing roadside tributes but also agreed that these would not be implemented until a permanent memorial to people killed in roads was introduced.

In this regard, the report provided details and illustrations of the suggested memorial which had been considered and agreed by the Environmental Services PDG at its meeting on 16<sup>th</sup> August,

2010.

The design and location of the memorial together with suggested protocols for managing the site were attached to the report.

The report also reminded the Executive Member that an amount of capital funding in the region of £25,000 had been allocated for designing and creating the memorial in Queen's Park.

**The Executive Member for Environmental Services APPROVED the following for the introduction of a permanent memorial in Queen's Park to people killed on the roads -**

**(i) The introduction of three semi mature Acer Rubrum trees in the area indicated together with a plaque set in the ground. The plaque shall be constructed using a durable material bearing an inscription in memory of people killed on the roads. The symbol of the Roadpeace charitable organisation shall also be included together with the date of the inauguration by the Council.**

**(ii) The memorial site shall incorporate a paved area using a resin type bound material. This will run through to the adjacent path and will improve access when the ground is wet.**

**(iii) Two benches shall be provided to offer people visiting the memorial an opportunity to sit and reflect. The benches are of the type approved in the development of Queen's Park.**

**(iv) The placement of any tributes at the memorial shall be restricted to floral tributes. On showing signs of decay, floral tributes will be removed and disposed of.**

**(v) The Council acknowledges the “World Day of Remembrance” endorsed by the United Nations General Assembly and introduced by Roadpeace in 1993. Should there be a demand for this in Bolton, the Council will enable a local “RoadPeace” group to organise and manage an annual service at the permanent memorial in Queen’s Park.**

### **33. REVIEW OF CIVIL CONTINGENCIES SERVICE**

The Director of Environmental Services submitted a report which set out proposals to merge elements of the Civil Contingencies Service and Risk Management in order to improve flexibility across the services and increase resilience for the Council.

By way of background information, the report advised that the Civil Contingencies Team was set up in 2005 in order to comply with the Civil Contingencies Act.

The current staffing structure put in place to support these activities was shown at Appendix 1 to the report.

Following the resignation of the Assistant Head of Civil Contingencies in May 2010, the structure of the team had been reviewed to establish whether the service could be delivered differently.

Consequently, the report proposed the merger of the corporate risk management function with the civil contingencies functions which would involve the disestablishment of the existing Assistant Head of Civil Contingencies and merge the duties with that of the current Risk Manager post currently placed within the Corporate Resources Department.

The post has been reviewed by job evaluation at Grade 10 and the revised job description was attached to the report at Appendix 3.

The structure would be completed by the creation of an additional Civil Contingencies Officer and the disestablishment of a Civil Contingencies Assistant post which was currently vacant.

The benefits of the proposal were identified, as follows:

- there were close links between risk management, business continuity and emergency planning and the merger would improve the links; and
- increased resilience for the Council which was vital, for example, during the responses to swine flu and the severe weather.

The proposed new structure was shown at Appendix 2 to the report.

The report went on to outline the financial implications of the proposals. The current staffing structure plus the Risk Manager post equated to £160,527. The proposed new structure had been costed at £131,602, producing an efficiency saving of £28,925 which would contribute to the savings and efficiencies required for the Policy and Performance Division and Corporate Resources

The report would also be considered by the Executive Member for Human Resources, Organisational Development and Diversity.

**The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity –**

**The revised structure for the Civil Contingencies Service, as detailed in Appendix 2 to the report now submitted.**

#### **34. ENVIRONMENTAL SERVICES PERFORMANCE DASHBOARD – QUARTER 1**



The Director of Environmental Services submitted a report which outlined the performance of the Environmental Services Department during the first quarter of 2010/11.

The report reported on performance in the following areas:

- cleanliness;
- parks and open spaces;
- waste and recycling;
- highways;
- internal business performance – sickness absence, national indicators, service improvement action plans' complaints, telephony.

The report also provided details of improvement actions to improve performance in 2010/11.

**The Executive Member SUPPORTED –**

**The action plans to improve performance in 2010/11, as detailed in the report now submitted.**

### **35. ENVIRONMENTAL SERVICES – FINANCIAL MONITORING REPORT 2010/11 – QUARTER 1**

The Director of Environmental Services submitted a report which outlined the performance of the Environmental Services Department during the first quarter of 2010/11.

The report reported on performance in the following areas:

- cleanliness;
- parks and open spaces;
- waste and recycling;
- highways;
- internal business performance – sickness absence, national indicators, service improvement action plans' complaints, telephony.

The report also provided details of improvement actions to improve performance in 2010/11.

**The Executive Member SUPPORTED –**

**The action plans to improve performance in 2010/11, as detailed in the report now submitted.**