

Bolton Council

Report to: Executive Cabinet Member for
Environmental Services

Date: 22nd September, 2014

Report of: Director of Chief Executive's
Department

Report No:

Contact Officer: Ian D Mulholland

Tele No: 33 (1037)

Report Title: **Monitoring of Executive Member Decisions**

**Confidential /
Non Confidential:**

(Non-Confidential) This report does **not** contain information which warrants its consideration in the absence of the press or members of the public.

Purpose:

The report details the progress of recently taken Executive Member decisions.

The monitoring report will be a regular report to the Executive Member's meeting.

Recommendations:

The Executive Member is requested to note the report.

Decision:

For noting.

Background Doc(s):

Signed:

Leader / Executive Member

Monitoring Officer

Date:

Date of Meeting	Item and Decision	Action and Progress
02/07/12	<p><u>Claim for Public Rights of Way – Edditch Farm (R Woods)</u></p> <p>A Claim was made for a public right of way from Hengist Street to Leverhulme Park via Edditch Farm. The Cabinet Member declined to make an order based on the evidence submitted by the Claimant.</p> <p>The Claimant appealed to the Planning Inspectorate who allowed the appeal. The Planning inspectorate has directed Bolton Council to make an order modifying the Definitive Map and Statement. . The order was made and advertised on 17th January 2014. The period for objection ended on 19th February, several objections were received.</p>	<p>The matter is to be referred to the planning inspector for decision. The issue is currently with legal services to determine the correct position we are to adopt at any potential inquiry.</p>
13/08/12	<p><u>Gorses Road – Repairs To The Fencing Petition (G Grimshaw)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport, the Executive Cabinet Member AGREED that the responsibility for the repairs sits with a third party land owner and is outside of the Council's remit to resolve at our expense and that the matters set out in paragraph 3.2 of the report be included in the letter sent to the petitioner.</p>	<p>Invoice for £876.97 to cover the Councils cost has been sent to Brierstone Developments Limited on the 25th July 2014. No further action required.</p>
01/07/13	<p><u>Revised Service Charge Agreements for Bolton Market (Donna Ball)</u></p> <p>The Executive Cabinet Member for Environmental Services AUTHORISED the Markets Services to underwrite a service charge increase in 2014/15 and 2015/16 as outlined in paragraph 7.3 and 7.4 of the report and APPROVED the revised methodology for the calculation of the service charge as outlined in paragraph 6.0 of the report.</p>	<p>This will be progressed as part of the on-going redevelopment scheme.</p>

Date of Meeting	<u>Item and Decision</u>	Action and Progress
04/11/13	<p><u>Procurement of Residential Furniture (Ged Gallagher)</u></p> <p>Following a recommendation from the Cabinet Member for Waste, Recycling and Housing, the Executive Cabinet Member AUTHORISED the Corporate Procurement Team to:</p> <ul style="list-style-type: none"> (i) Invite tenders for a service for the provision of Residential Furniture, in accordance with the Council's Standing Orders relating to Contracts; (ii) Appoint the most economically advantageous tenderers for the provision of Residential Furniture in accordance with the tender documents; and (iii) Carry out the necessary legal formalities. 	<p>Tender process concluded and suppliers identified for the 11 available lots. Framework agreement whereby multiple suppliers awarded lots to ensure best possible service and cost arrangements.</p> <p>Now fully operational across Housing Services.</p>
02/12/13	<p><u>AGMA Convictions Policy Relating to Private Hire and Hackney Carriage Licensing (Gillian Hughes)</u></p> <p>The Executive Cabinet Member for Environmental Services AGREED to the undertaking of a consultation exercise as detailed in the report and following this consider the adoption of the AGMA Convictions Policy and implementation of the proposals regarding the future hearing indecency cases.</p>	<p>Consultation ends February 2014. Comments will then be considered.</p> <p>Consultation complete comments and consideration to be reported to Exec Member April 14.</p> <p>Further development work across all AGMA LA's. Revised policy to be resubmitted for approval.</p>
6/01/14	<p><u>Term Maintenance Contracts for Specialist Highway Surface Treatments (K Walker)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member NOTED the report and gave APPROVED that officers be permitted to procure a new term maintenance contract for surface dressing and also in respect of a new term maintenance contract for micro asphalt and slurry works.</p>	<p>Advice received from Legal Services that the contract should be procured as a framework. Officers to revise tender documents accordingly in time for works to commence in 15/16.</p>

Date of Meeting	Item and Decision	Action and Progress
06/01/14	<p><u>Proposals for increased Period of Validation of Private Hire and Hackney Carriage Vehicle Licenses (Elizabeth Pritchard).</u></p> <p>The Executive Cabinet Member considered the proposals and APPROVED the report subject to the deletion of the word revoke in paragraph 2.7 of the report and the insertion therefor of the word suspend.</p>	<p>Aiming to put procedures in place and implement new proposals from April 2014.</p> <p>Implementation will need to be deferred until fees and charges agreed, aim to introduce 1st September 14.</p> <p>Pilot to be conducted with one approved garage first, aiming for October 2014</p>
03/02/14	<p><u>Review of the Management of Allotments (Malcolm Russell)</u></p> <p>Following a recommendation from the Cabinet Member for Neighbourhood and Community Services the Executive Cabinet Member Leader AGREED the proposals contained in the report, namely:-</p> <ul style="list-style-type: none"> (i) the request from Harpers Lane Allotments Ltd for a Business Tenancy for part or all of the Harpers Lane Allotments site. (ii) authorise the Director of Environmental Services to enter into 'Operational Management' arrangements with other allotment sites who wish to do so. (iii) the operational, process and procedural changes set out in the report. (iv) authorise the Director of Environmental Services to enter into an arrangement with the Association of Bolton Allotment Societies (ABAS) for that organisation to take over the arrangement and management of the allotment competitions. 	<p>Discussions ongoing</p> <p>Number of OMAs now in place and others being progressed</p> <p>Implemented</p> <p>Competition ongoing under ABAS</p>

Date of Meeting	Item and Decision	Action and Progress
03/03/14	<p><u>Cornerstone Church, Bromley Cross – Direction Signs (John Davies)</u></p> <p>Following recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member AGREED that:-</p> <ul style="list-style-type: none"> (i) The request for signing to the Cornerstone Baptist Church in Bromley Cross is not approved; and (ii) The policy for, Signing of Individual Premises and Tourism Signing is referred back to the Environment and Housing Policy Development Group to consider revising the information within the policy relating to places of worship. 	<p>Report has been considered by PDG and a further report is to be submitted to the Executive Cabinet Member Environmental Services on 22nd September 2014.</p>
03/03/14	<p><u>Approval to Tender for the Supply of Tyres and Associated Services to Fleet Management (Andrew Wood)</u></p> <p>Following a recommendation from the Cabinet for Waste and Recycling the Executive Cabinet Member AGREED to grant approval for Vehicle Fleet Management to tender for the supply and fit of tyres and associated services provided and allow the Council to award the tender on a best value basis.</p>	<p>The tender was advertised on the Chest on 1st August and returns are due on the 20th October at 4pm.</p>
03/03/14	<p><u>Review of Provision of Bowling Greens and Associated Facilities (Malcolm Russell)</u></p> <p>Following a recommendation from the Cabinet Member for Neighbourhood and Community Services Executive Cabinet Member –</p> <ul style="list-style-type: none"> (i) APPROVED the criteria set out in the report for prioritising the retention of bowling greens and associated facilities. 	

Date of Meeting	Item and Decision	Action and Progress
	<p>(ii) Authorise the Director of Environmental Services to utilise the criteria to identify sites for potential closure to achieve the savings required by the approved Neighbourhood and Regulatory Services and any subsequent budget reductions; and</p> <p>(iii) Authorise the Director of Environmental Services, in consultation with the Chief Executive Cabinet Member, to implement the closure and removal of greens and associated facilities identified by the application of the approved criteria to achieve the savings required by the approved Neighbourhood and Regulatory Services and any subsequent approved budget reductions.</p>	<p>2014 usage being identified to enable criteria to be applied.</p> <p>To follow from (ii) above.</p>
03/03/14	<p><u>Procurement of Fresh and Frozen Meat (Elaine Long)</u></p> <p>Following a recommendation from the Cabinet Member for Neighbourhood and Community Services, the Executive Cabinet Member gave approval to continue to purchase fresh and frozen meats through Clifton Meats via YPO until the new YPO/AGMA framework is in place to ensure best value is attained and noted that a mini competition will be required once the new YPO/AGMA framework is in place and gives approval for this to go ahead when required.</p>	<p>Tender outcomes finalised and contract award pending – report for July Executive.</p> <p>Award report due on Sept 2nd Executive</p>
07/04/2014	<p><u>Framework of Approved Contractors for Social Needs Transport (Kevan Roberts)</u></p> <p>Following a recommendation from the Cabinet Member for Neighbourhood and Community Services, the Executive Member APPROVED –</p> <p>(i) The extension of the terms of the framework agreement for a further two twelve month periods from 1st September, 2014; and</p> <p>(ii) Prior to the extension, allow providers on the framework the opportunity to refresh their vehicle information and pricing schedule, as indicated in the report.</p>	<p>Closing date for framework contractors to update vehicle information and prices is 4th June.</p>

Date of Meeting	Item and Decision	Action and Progress
07/04/2014	<p><u>Approval to Tender for Bin Cleaning, Repair and Refurbishment (Mark Hoban/Jackie Lindley)</u></p> <p>Following a recommendation from the Cabinet Member for Waste, Recycling and Housing, the Executive Cabinet Member AGREED –</p> <ul style="list-style-type: none"> (i) To tender for bin cleaning, repair and refurbishment services using the specification provided in Appendix 1; and (ii) Delegate authority to the Director of Environmental Services to award the successful tenderer on a best value basis. 	<p>Awaiting approval from the Council's Procurement team for advertising on the Chest.</p>
16/06/2014	<p><u>Replacement Vehicle Procurement (J Lindley)</u></p> <p>Following a recommendation from the Cabinet Member for Community Services the Executive Cabinet Member AGREED -</p> <ul style="list-style-type: none"> (i) That 11 twin pack recycling vehicles can be purchased during 2014/15; (ii) To delegate authority to the Director of Environmental Services to agree the vehicles that will be purchased during 2014/15 and 2015/16; (iii) Grant approval for the Assistant Director of Waste and Fleet Management to tender for the purchase of the agreed vehicles to the values, set out in the report, during 2014/15 and 2015/16; and (iv) To delegate authority to the Assistant Director of Environmental Services to award contracts to the successful suppliers on completion of a successful tender process. 	<p>Tenders returned and currently under evaluation. . . A final decision will be made by 5th September 2014.</p>

Date of Meeting	Item and Decision	Action and Progress
14/07/2014	<p><u>Brodict Drive Area – Proposed Waiting Restrictions, Objections (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member AGREED, having considered the objections and the views of ward councillors, to implement the waiting restrictions as now amended and set out in Appendix A to the report.</p>	<p>Scheme to be implemented 30th September 2014.</p>
14/07/2014	<p><u>Winter Hey Lane Zebra Crossing – Results of Consultation (Nicola Smithies)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member AGREED, having considered the objections and the views of ward councillors APPROVED the implementation of the scheme shown on drawing 123183-01, as set out in the report.</p>	<p>Crossing programmed to start on site October 2014.</p>
14/07/2014	<p><u>Behaviour Change Enforcement (Andy Bolan)</u></p> <p>Following a recommendation from the Cabinet Member for Community Services the Executive Cabinet Member for Environmental Services NOTED the information presented in the report and APPROVED the process flow chart appended to the report.</p>	<p>Aiming to put procedures in place and implement new proposals from September 2014.</p> <p>The new Section 46 Notices are currently in production.</p>
18/08/2014	<p><u>Birtenshaw Crescent and Bromley Cross Road, Bromley Cross, Bolton – Experimental Waiting Restrictions (Harry Booth)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport, the Executive Cabinet Member, the experimental waiting restrictions be confirmed as outlined and that the Borough Solicitor be authorised to make the experimental order permanent.</p>	<p>Scheme implementation date being arranged.</p>
18/08/2014	<p><u>Threadfold Way, Cottonfields, Scholars Rise, School Street, Eagley – Experimental Waiting Restrictions (Harry Booth)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport, the Executive Cabinet Member, the experimental waiting restrictions be confirmed as outlined and that the Borough Solicitor be authorised to make the experimental order permanent.</p>	<p>Scheme implementation date being arranged.</p>

Date of Meeting	Item and Decision	Action and Progress
18/08/2014	<p><u>Fuel Card Contract (Laura Swann)</u></p> <p>The Executive Cabinet Member APPROVED the purchase of fuel from Allstar, through the CCS framework for the next 3 years, with the option to extend for 1 year.</p>	<p>Fuel card policy being finalised. New Tender awarded to Allstar. New tender start date to be confirmed to fit in with new fuel card policy.</p>
18/08/2014	<p><u>Draft Charity Collections Policy (Peter Tomkies)</u></p> <p>The Executive Cabinet Member APPROVED the Charity Collections Policy for implementation and the agreement with the Public Fundraising Regulatory Association.</p>	<p>Progressing PFRA agreement. Implementing approved policy.</p>
18/08/2014	<p><u>Development of Vehicle Wash Bay Facilities (Jackie Lindley)</u></p> <p>Following a recommendation from the Cabinet Member for Community Services, the Executive Cabinet Member AGREED to -</p> <ul style="list-style-type: none"> (i) Authorise the Director of Environmental Services to negotiate the works package for the new vehicle wash facility at Wellington Depot with FDI / WNV Ltd; (ii) Delegate authority to the Director of Environmental Services to contract with FDI / WNV Ltd following successful negotiations and audit; and (iii) Delegate authority to the Director of Environmental Services to tender, if negotiations with FDI / WNV Ltd are unsuccessful. 	<p>Negotiations are complete and a decision by Environmental Services DMT will be made on the 3rd September 2014</p>