

Report to: EXECUTIVE CABINET
MEMBER – LEADER

Bolton Council

Date: 10th January, 2023

Report of: Borough Solicitor

Report No:

Contact Officer: Vicky Ridge

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Report Title: Monitoring of Executive Member Decisions

Non Confidential: This report does not contain information which warrants its consideration in the absence of the press and members of the public.

Purpose: To provide the Executive Cabinet Member with an up to date report relating to previously taken decisions by the Executive Member.

Recommendations: The Executive Cabinet Member is recommended to note the report.

Decision:

Signed:

Leader/Executive Member

Monitoring Officer

Date:

Summary: This Report contains up to date monitoring information relating to previously taken decisions by the Executive Cabinet Member.

DECISION MONITORING

EXECUTIVE CABINET MEMBER – LEADER'S PORTFOLIO

Date of Meeting	<u>Item and Decision</u>	Action and Progress
3/11/20	<p><u>Improving Committee Administration Digital Access</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The delegation of authority to the Deputy Chief Executive to tender for the supplies and services to improve the committee administration digital function, using the appropriate frameworks, and award the contract to the successful company following the appropriate use of the framework, as required, on the basis detailed in the report; and (ii) The authorization of the Borough Solicitor to complete all the necessary legal formalities in this regard 	Ongoing
13/07/21	<p><u>Procurement of Third Party Information and Communications Technology Services Provision</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The delegation of authority to the Deputy Chief Executive to:- <ul style="list-style-type: none"> - Independently, or in partnership with other local authorities, design, implement and conclude a fit for purpose procurement process to seek the establishment of a third party ICT services provision contract, in alignment with the conclusion of the existing ICT services contract; - Explore and incorporate into the procurement process those arrangements that are strategically and operationally the most beneficial to Bolton Council; - Evaluate third party proposals through the 	<p>The overall target is to establish the new contract to be effective 1st February, 2023 and to manage an orderly migration to the new services. The project is on track</p> <p>With Agilisys having been selected as the Preferred Bidder, arrangements are now commencing to mobilise for the Go Live date on 1st February, 2023. Focus is on finalising and signing the legal contract, along with the defining in detail the implementation plan</p> <p>The planning is designed</p>

	<p>procurement process and appoint ICT services under a contract for services in alignment with the conclusion of the existing ICT contract; and</p> <p>-Manage any exit arrangements required under the existing ICT services contract</p> <p>(ii) The delegation of authority to the Borough Solicitor to carry out all the necessary legal formalities in this regard</p>	<p>to allow a smooth switchover of services in 2023, and it is anticipated that various transformational elements will be achieved over the medium term to enable a strategic move forward in the Council's technology that will help staff member and the delivery of the service.</p> <p>Work continues on exit and transition arrangements, the action plan for which will stretch up to July 2023. In parallel, a range of tasks are being implemented to prepare for the ending of the Bolton Wigan Partnership (BWP), to coincide with the end of the current ICT contract. The above exit and transition arrangements are addressing a large number of intricate and complex matters, but are being suitably progressed</p>
16/12/21	<p><u>Towns Fund The Wellsprings – Operating Model</u></p> <p>The Executive Cabinet Member AGREED –</p> <p>(i) To delegate authority to the Director of Place Development to:</p> <p>a) Procure a Managing Operator to manage the Wellsprings on the Council's behalf by way of a tender exercise via existing approved procurement routes; and</p> <p>b) Appoint the successful provider following completion of a tender process</p> <p>(ii) To delegate authority to the Borough Solicitor to carry out all the necessary legal formalities</p>	

20/04/22	<u>Farnworth Market Precinct – Vacant Possession</u> The Executive Cabinet Member APPROVED the write-off of debt to secure vacant possession of a unit on Brackley Street, Farnworth, as detailed in the report.	Completed
13/09/22	<u>Programme Management Office Capacity for Business Transformation</u> The Executive Cabinet Member APPROVED – The additional capacity and budget, in line with the business case provided in the report now submitted	A first wave of recruitment for the three Change Managers has been completed, with two offers now having been extended and accepted resulting in start dates on 4 th January, 2023. Interviews for the third role are taking place in early January, 2023
13/09/22	<u>YPO Procurement Holding Limited</u> The Executive Cabinet Member AGREED to the Written Resolution approving the investment in Brownbread Group Limited and arrange for the same to be signed and returned to YPO Procurement Holdings Limited by the lapse date detailed in the Written Resolution	
13/09/22	<u>Town Centre Development Challenges</u> The Executive Cabinet Member AUTHORISED – <ul style="list-style-type: none"> (i) The Director of Place Development, in consultation with the Deputy Chief Executive and the Borough Solicitor, to finalise the agreements referred to in the report; (ii) The reallocation of £6 million from the Town Centre Fund to establish a development enabling fund as detailed in the report; (iii) The Deputy Chief Executive to complete the necessary financial formalities; and (iv) The Borough Solicitor to complete the necessary legal formalities 	
6/12/22	<u>Procurement of One Year Xerox Multifunction Devices Contract</u> The Executive Cabinet Member APPROVED –	A 12-month contract with Xerox has now been signed. The contract will take effect from 1 st

	<ul style="list-style-type: none"> (i) The authorization of the Assistant Director – Transformation to call off the Crown Commercial Services Framework RM6174 Lot 2 for the provision of managed print services and multifunctional print devices, as detailed in the report now submitted; (ii) The delegation of authority to the Assistant Director – Transformation to award the contract to Xerox, on the basis detailed in the report now submitted; and (iii) The delegation of authority to the Borough Solicitor to carry out all the necessary legal formalities in this regard. 	February, 2023
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