

# Bolton Council

**Report to:** Environmental Services, Scrutiny Committee

**Date:** 23rd November, 2017

**Report of:** The Borough Solicitor

**Report No:**

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**Report Title:** **Identification of Issues for the Scrutiny / Annual Work Programme**

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**Confidential / Non Confidential:**

**(Non-Confidential)** This report does **not** contain information which warrants its consideration in the absence of the press or members of the public

**Purpose:**

The report outlines the Committee's Annual Work Programme for the 2016/2017 Municipal Year, which will be updated on an *ad hoc* basis. This document has been put together following a Work Programme Event to bring forward ideas for the Committee to scrutinise in the forthcoming Municipal Year.

**Recommendation**

To consider the updated Work Programme and agree the content for the remainder of the Municipal year.

**Background Doc(s):**

A timetabled list of issues agreed by the Committee as issues they would like to receive reports/investigate over the next twelve months is appended. Some items on this list emanate from Executive decisions made over the last year, along with other matters from performance and external inspection information.

## Background Information

### 1.0 Choosing Issues

At the Committee Work Programme Meeting, held at the beginning of the Municipal Year, the matters set out in 1.1 and 1.2 below were borne in mind when setting the programme. Members of the Committee are asked to refer to these issues when considering additional items for consideration during the municipal year.

#### 1.1 Key Factors in Assessing Relevance of Issues for Scrutiny

##### Relevance

- The Policy highlighted for Scrutiny is under the remit of the Scrutiny Committee.
- That the planned scrutiny has an impact in improving services to better meet the needs and expectations of residents/customers.
- Ensure that the policy, action, or organisation is not being scrutinised elsewhere.

##### Public Interest

- There is evidence of significant Bolton wide public interest in this topic.
- It is a “high profile” topic for specific Bolton wide communities or interest groups.
- The review would, where appropriate, give an opportunity for the people of Bolton to have a say.

##### Impact

- The review will have a significant impact on the well-being of the public of Bolton.
- The issue has implications for diversity, equality, and social inclusion.
- This could make a big difference to the way services are delivered.
- This could make a big difference to the way resources are used.

##### Performance

- Is Performance particularly good/bad?

#### 1.2 Identification of Criteria to Evaluate the Appropriateness of Issues for Scrutiny Panels

The review of whether a subject is suitable for scrutiny should consider:

•	Relevance
•	Would a review be replicated by any other internal or external review process?
•	Is the service or issue a national government priority?
•	Have there been national changes to policy?
•	Is the issue of significant interest to the Bolton wide public?
•	Would there be a significant impact on a particular community? (both interest and locality)

	•	Have there been local changes to policy?
	•	Is it an area of poor performance?
	•	Is it an area of outstanding performance?
	•	Is there a pattern of budgetary overspend in service area?
	•	Has there been a change to the remit of our arms length bodies?
•		Potential Impact of a Review
	•	Is it possible for the Scrutiny Panel to make a valuable contribution?
	•	Are there sufficient resources both in terms of finance and officer availability to have a tangible impact?

### 1.3 The Council's Main Aims and Priority Themes

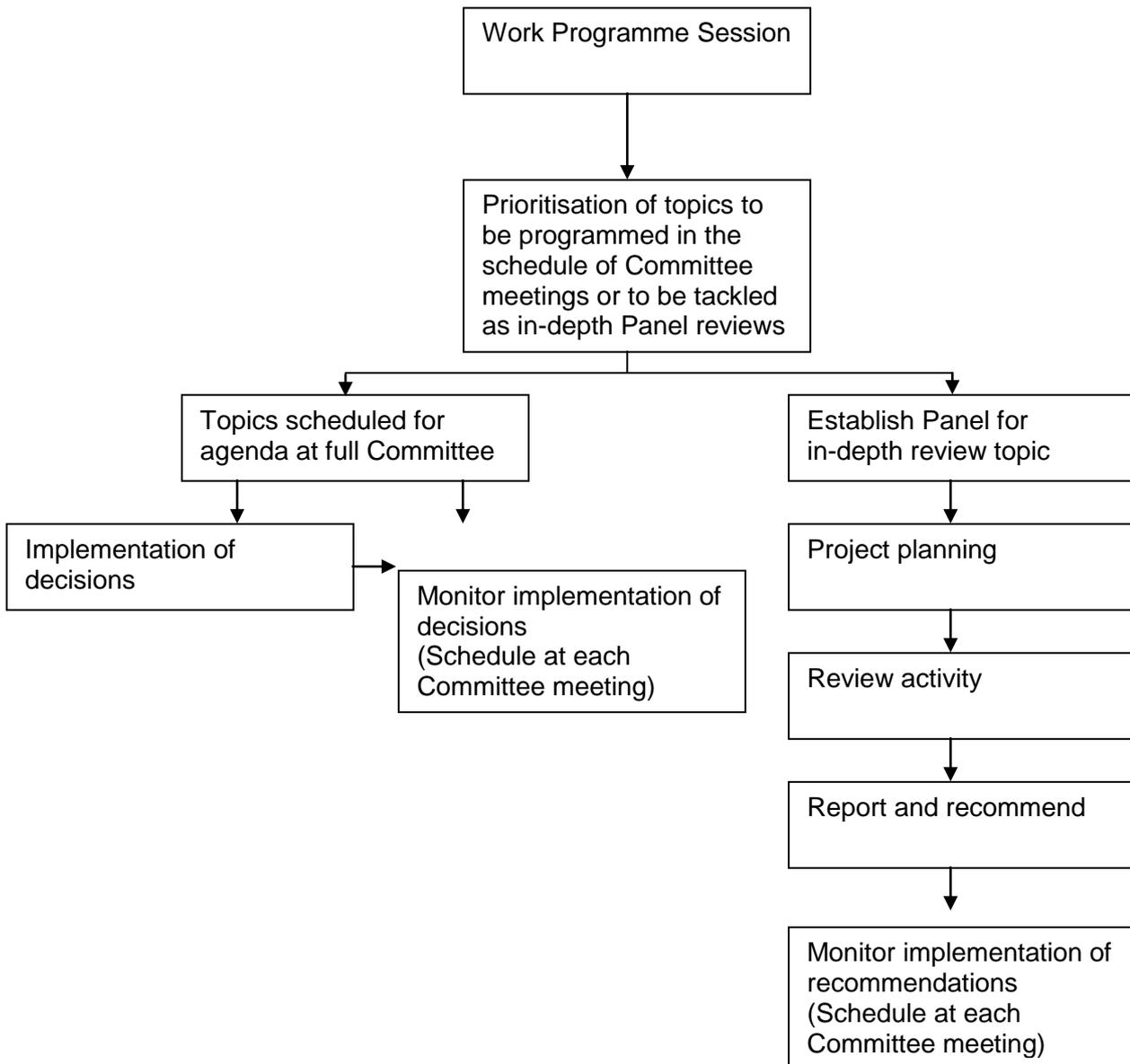
It is also worth keeping in mind the Council's Main Aims and Priority Themes when considering Committee Work Programmes:

Main Aims – Economic Prosperity, Narrowing the Gap and Transforming Services.

Priority Themes – Healthy, Achieving, Prosperous, Safe, Cleaner and Greener and Strong and Confident.

Attached at **Appendix One** is a schedule which Members can use as an aid to the identification of items for consideration by the Committee.

## 1.4 Planning and Managing the Committee Workload



## 1.5 Evaluating the Work of Scrutiny Panels

Evaluating the work of Scrutiny Panels will become increasingly important to aid the Council in determining what works well and in terms of Government expectations, leading from the Local Government and Public Involvement in Health Act 2007 and the Councillor Call for Action

Proposed process for evaluating the Panel and monitoring implementation:-

1. At their last meeting, all panels include an item in which they look back on the panel's work and evaluate its effectiveness. Panel members' views of what has and has not been effective is noted so that it can be taken on board for future panels.
2. Once the report has been received by the Executive or Executive Member it is sent out to all those who contributed to the panel's work along with a short evaluation form asking contributors about their experience of the scrutiny panel, from the adequacy of administrative arrangements to the standard of interaction with the panel and their views on the final report. The published report is put on the web site and also sent to all libraries and is provided on request to anyone who wants a copy.
3. Ultimately the real effectiveness of the panel must be measured by the difference it makes to outcomes. This remains extremely hard to evaluate given that there may be many changes occurring within a particular service area at any one time due to any number of reasons and these can all have an impact on residents' lives. Singling out the effect of the implementation of scrutiny panel recommendations is therefore very difficult.
4. However, care should be taken to ensure that those recommendations that are agreed by the Executive are implemented.

This should be done via a standard Decision Monitoring Schedule which will be implemented this municipal year.

In certain circumstances it may though be necessary to write off some outstanding recommendations. This may be because implementation was initially agreed in principle, subject to funding being approved but despite attempts to locate sources there is no reason to think that funding will be available in the near future. It could also be because legislation or internal changes had altered the shape of a service to such an extent that some recommendations had become obsolete.

## Environmental Services Scrutiny Committee

7th June, 2016	<ul style="list-style-type: none"><li>• The work programme</li><li>• Departmental performance monitoring report</li></ul>
17th August, 2017	<p><b>Community Safety</b> to include all of the following :</p> <p>The provision of Police and Court facilities in Bolton.</p> <p>The closure of the cells and its impact.</p> <p>How the police budget is spent.</p> <p>What changes have been made to the Police priorities.</p> <p>The working of the anti-social behaviour unit and its effectiveness.</p> <p>The impact at losing the custody suite at Bolton and Anti Social Behaviour impact on reduction of Police numbers.</p> <p>The adequacy of the fire protection provision for Bolton.</p> <p>Arson and tackling Arson.</p> <p><b>Police and Fire representatives to be invited to attend or if not to seek information from them to be included in the presentation.</b></p> <p>Also a presentation from Neighbourhood Services on <b>Fly tipping</b> covering :</p> <p>(Fly tipping – How the new penalty is impacting.</p> <p>Fly tipping on private property and measures which could be implemented to counter it.</p> <p>Fly tipping on un-adopted back streets – should a reduced charge be considered for removal on un-adopted back streets or private land ?</p>

<p>26th September, 2017</p>	<p><b>Roads</b> presentation to cover the following : Budget for repairs of unclassified roads and pavements. How the priorities of the roads and pavements are decided.</p> <p><b>Transport and road connections</b> presentation to include the following : The impact of the devolution and the office of the elected Mayor on transport.</p> <p>What plans are there for future roads in the Bolton area to service possible future housing developments such as proposals for Hulton, Westhoughton, the north and north east of the Borough.</p> <p><b>The GM Mayors Office should be contacted to ask for information regarding his remit on transport or indeed invite him to attend.</b></p>
<p>23rd November, 2017</p>	<p>Presentation on <b>Parks, Country Parks and Conservation areas</b> to include all of the following:</p> <p>The state and management of our parks, the refurbishment of the play equipment. The availability of outside funding – grants from lottery, green space, sports, charities etc and the state of public footpaths in Parks, Country Parks and Conservation areas and how these are maintained.</p> <p>Also a presentation on <b>Housing</b> to include the following :</p> <p>The state of our housing stock, the safety standards regime and the frequency of checking</p>

	<p>including both social housing associations and private landlords.</p> <p><b>Bolton at home should be invited to contribute.</b></p>
<p>6th February, 2018</p>	<p><b>Regulatory Services</b> presentation to include the following : Trading Standards enforcement of regulations – tattoo parlours, sunbed shops etc.</p> <p>Regulatory Services for enforcement activities and Environmental Health.</p> <p>A review of the profit and loss accounts for licensing including income and expenditure under various headings – are these costs covered. The scale of gambling in Bolton, number of betting shops, gaming machines and how this fits in with the planning regime and its impact on Bolton’s residents and vulnerable people.</p> <p>An update on the <b>LED street lighting changes</b> – savings to date and its success and energy costs / the electricity contract which the Council has.</p>
<p>3rd April, 2018</p>	<p>A presentation on <b>Waste</b> to include the following : The cost of household bulky waste collection of items and the comparable costs throughout Greater Manchester. The new waste contract and its impact and the financial implications – will it be more embracing in terms of variety of waste that can be recycled ?</p>