

Report to: Executive Member for Cleaner,
Greener, Safer

Date: 18th January, 2010

Report of: Director of Legal and Democratic
Services

**Report
No:**

Contact Officer: Susan Bailey

Tele No: 33 (1246)

Report Title:

Monitoring of Executive Member Decisions

**Confidential /
Non Confidential:**

(Non-Confidential) This report does **not** contain information which warrants its consideration in the absence of the press or members of the public.

Purpose:

The report details the progress of recently taken Executive Member decisions.

The monitoring report will be a regular report to the Executive Member's meeting.

Recommendations:

The Committee is requested to note the report.

Decision:

Noted

Background Doc(s):

Signed:

Leader / Executive
Member

Monitoring Officer

Date:

EXECUTIVE MEMBER FOR CLEANER, GREENER, SAFER

Date of Meeting	Item and Decision	Action and Progress
23/10/07	<p><u>Waste Management – Taking the Service Forward (CB)</u></p> <p>The Executive Member APPROVED –</p> <p>The submission of future reports to the Cleaner, Greener, Safer Policy Development Group on the following service blocks:-</p> <ul style="list-style-type: none"> a) household waste collection; b) trade and commercial waste; c) public spaces; d) Council own waste management; e) costs, performance, customer satisfaction, carbon footprint. 	<p>Ongoing further reports to be presented in due course.</p>
02/09/08	<p><u>Hulton Lane Redevelopment Proposals(JG)</u></p> <p>The Executive Member ENDORSED –</p> <p>The proposals in relation to the recreational land at Hulton Lane, and authorised the necessary action by Environmental Services to progress, as detailed in the report now submitted.</p>	<p>Brief being developed.</p> <p>On hold due to economic downturn.</p>
	<p><u>Queens Park Heritage Lottery Bid(SR)</u></p> <p>The Executive Member NOTED –</p> <p>(i) The success of the First Stage bid to the Heritage Lottery ‘Parks for People’ programme for Queens Park and the timescales for the APPROVED –</p>	

	<p>(ii) The development of a Second Stage bid to the Heritage Lottery 'Parks for People' programme for Queens Park; AUTHORISED</p> <p>(iii) The Directors of Environmental Services and Corporate Resources to invite tenders/quotations as appropriate and make all necessary arrangements to develop the Second Stage bid; REQUESTED</p> <p>(iv) That a further report on the detailed proposals and potential funding of the project prior to reaching a final decision to submit the Second Stage bid be submitted to the Executive Member; and NOTED –</p> <p>(v) The timescales involved in the decision making process.</p>	<p>Bid Successful</p> <p>2nd stage successful</p> <p>Reported to Executive Member for Cleaner, Greener, Safer on 24/02/09.</p>
25/11/08	<p><u>Approval of Expenditure – Waste Management Modernisation (Round Redesign) 2008/2009(DB)</u></p> <p>The Executive Member NOTED –</p> <p>(i) The progress of the Waste and Fleet Management Development Group; and APPROVED –</p> <p>(ii) The waiver of Standing Orders for inviting tenders for procurement of supplies and services exceeding a value of £50,000; and AUTHORISED –</p>	
	<p>(iii) The Director of Environmental Services to enter into a contract for specialist Waste Management software and associated support services and to prepare a range of options for consultation</p>	

	<p>with Members; and AGREED –</p> <p>(iv) The progress against the modernisation timetable agreed with Trade Unions to be monitored.</p>	Ongoing.
24/02/09	<p><u>Queen's Park Heritage Lottery Bid – Stage Two(SR)</u></p> <p>The Executive Member NOTED –</p> <p>(i) The development of the project so far, and the timescales relating to project submission and outcome notification; and APPROVED in consultation with the Executive Member for Strategy and External Relationships –</p> <p>(ii) The partnership working at Park Road Lodge;</p> <p>(iii) The key components of the proposed scheme.</p> <p>(iv) The project funding proposals, as set out in the report now submitted; and</p> <p>(v) The submission of the Queen's Park Stage Two application to the Heritage Lottery Fund Parks for People Programme.</p>	<p>Work ongoing.</p> <p>Bid successful</p>
31/03/09	<p><u>Restructure of Community Safety Services Partnership Support Team(GH)</u></p> <p>The Executive Member, Cleaner, Greener, Safer APPROVED, subject to the approval of the Executive Member for Human Resources and Diversity –</p> <p>(i) The proposed structure of Community Safety Services as at Appendix A be</p>	Implemented

	<p>implemented with effect from 1st May, 2009;</p> <p>(ii) The post of Assistant Director for Community Safety be advertised through internal recruitment for a period of one year pending review over that period;</p> <p>(iii) The posts of Community Safety Manager (POA) and Reassurance and Anti-Social Behaviour Manager (POA) are deleted and replaced by a single post of Head of Community Safety Services (POA);</p> <p>(iv) A second Senior Policy Officer post be established to further improve the delivery of the seven pathways for reducing re-offending and that current Research Analyst specialising in reducing re-offending be transferred into this post;</p> <p>(v) The parenting team (comprising of three staff on fixed term contracts) be transferred into Children's Services to work under the direction of the Parenting Commissioner;</p>	<p>The post is currently subject to evaluation and once completed advert and interviews will commence</p> <p>Implemented</p> <p>Senior Policy Officer post established. Recruitment was completed by way of an internal advertisement. The successful postholder took up post on 22nd June 09.</p> <p>Implemented.</p>
	<p>(vi) The contracting and monitoring elements of commissioning are transferred to the Adult and Community Services Commissioning and Strategy Unit; and</p> <p>(vii) The administrative function be transferred to the Adult and Community Services departmental administrative function.</p>	<p>Ongoing.</p> <p>Discussion ongoing.</p>

31/03/09	<p><u>Play Area Strategy(JG)</u></p> <p>The Executive Member for Cleaner, Greener, Safer NOTED –</p> <p>(i) The progress of the implementation of the Play Area Strategy, which includes the refurbishment of existing, and provision of new, facilities; and APPROVED –</p> <p>(ii) The proposed approach to the use of the second year of Playbuilder funding, as outlined in the report, subject to the agreement of the Department of Children, Schools and Families and Play England; and</p> <p>(iii) The proposed use of S.106 funds (not previously approved), as identified in Appendix C of the report.</p>	<p>Implementation underway.</p> <p>4 Complete</p> <p>3 Under Construction</p> <p>2 at Design Stage</p> <p>1 awaiting planning consent</p>
01/06/09	<p><u>Allotments – Service Review(MDR)</u></p> <p>The Executive Member APPROVED –</p> <p>The proposed Allotments Service Review, as detailed in the report now submitted.</p>	<p>Review underway.</p> <p>Reported to PDG 14th December 2009.</p>
29/06/09	<p><u>Greenspace Capital Programme(MDR)</u></p> <p>The Executive Member AGREED –</p> <p>(i) the proposed Greenspace Improvement Programme 2009/10 by theme as outlined in the report;</p> <p>(ii) the proposed expenditure of Section 106 monies as identified at Appendix B ; and</p>	<p>Programme underway.</p>

	(iii) to the Director of Environmental Services and the Director of Corporate Resources inviting tenders/ quotations as appropriate and making all necessary arrangements to carry out the works and secure external funding.	
29/06/09	<p><u>Petition – Gorses Road , Darcy Lever(MDR)</u></p> <p>The Executive Member NOTED –</p> <p>(i) the receipt of the petition regarding Gorses Road, Darcy Lever;</p> <p>(ii) the current inspection and maintenance regime and that it be continued pending the outcome of the planning appeal; and</p> <p>(iii) that a further report on the long term proposals for the upkeep of the road will be submitted once the outcome of the Planning Appeal is known.</p>	On the agenda for 18 th January 2010
27/07/09	<p><u>Dobson Bridge Restoration Works(MDR)</u></p> <p>The Executive Member NOTED –</p> <p>(i) The overall timescale and costs relating to Dobson Bridge restoration; and APPROVED</p> <p>(ii) The appointment of Dorothea to undertake the restoration project at Dobson Bridge; and</p> <p>(ii) The project funding expenditure, as set out in the report now submitted.</p>	Contractor appointed work commenced
27/07/09	<u>Bolton Town Centre Changing Places Facility(BJ)</u>	

	<p>The Executive APPROVED –</p> <p>(i) In principle, the proposals to build a new Changing Places facility at Topp Way Multi-Storey Car Park, as detailed in the report now submitted;</p> <p>(ii) The closure of public toilets at Nelson Square;</p> <p>(iii) The inclusion of the proposed Changing Places facility within Environmental Services daily maintenance programme;</p> <p>(iv) The inclusion of the hoist maintenance inspection on Adult Services maintenance contract;</p> <p>(v) The proposal for Bolton Council to join the Changing Places Consortium; and</p>	<p>Building works on time, due for completion January 2010</p> <p>Agreed</p> <p>Progressing</p> <p>Progressing</p>
	<p>(vi) Authority to be delegated to the Directors of Environmental Services and Development and Regeneration to finalise the capital costs of detail for the Changing Places facility.</p>	<p>Ongoing</p>
01/09/09	<p><u>Proposed New Structure for a Joint Performance and Improvement Team (SY)</u></p> <p>The Executive Member APPROVED –</p> <p>Subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity, the new structure for a joint Performance and Improvement Team, as detailed in the report now submitted.</p>	<p>New Structure approved by the Executive Member for Cleaner, Greener, Safer – process to be completed by end of September</p>

01/09/09	<u>Modernisation Update Report (DB)</u> The Executive Member APPROVED - The staged release of up to 3 refuse collection vehicles and interim hire of an additional recycling vehicle, until purchasing can be arranged, as detailed in the report now submitted.	Costings undertaken on phased release of vehicles to another local council. Potential purchaser awaiting approval.
01/09/09	<u>Collection of Garden Waste (DB)</u> The Executive Member APPROVED – (i) The reduction in the garden waste collection service from a fortnightly to monthly from December to March; and	Press release approved week commencing 6 th September. Revised collection information will be provided to residents in November
	(ii) The submission of a report on effective composting to a future meeting of the Executive Member.	Report to be submitted to a future meeting
01/09/09	<u>Alley Gating Programme (J FOX)</u> The Executive Member APPROVED – The Alley Gating Programme 2009/2010 as detailed in the report now submitted.	Implementation on target for completion this financial year as proposed
01/09/09	<u>Westhoughton Pretoria Pit (SS)</u> The Executive Member APPROVED – (i) The Director of Environmental Services to commission the necessary formal agreement with Bolton Council (Corporate Property Services and Legal Services)	In Progress

	<p>and Westhoughton Town Council; and</p> <p>(ii) The Director of Environmental Services to provide supervision and advice in relation to the installation of the Memorial at Ditchfield Gardens, Westhoughton.</p>	<p>Will be arranged coincide with the installation timetable</p>
01/09/09	<p><u>Proposed Implementation of Bra Recycling Banks (DB/L Tomlinson)</u></p> <p>The Executive Member APPROVED -</p> <p>(i) The bra recycling scheme, as detailed in the report now submitted; and</p> <p>(ii) The possibility of locating a bra recycling bin on Bolton Road Recycling Centre in Westhoughton.</p>	<p>Publicity draft submitted for approval 16th September</p> <p>A bank will be located on the Bolton Road site week commencing 13th September</p>

29/09/09	<p><u>CCTV Control Room, Shopmobility and Changing Places (SS)</u></p> <p>The Executive Member NOTED -</p> <p>(i) The capital spending on the build and technological fit out of the new CCTV Control Room and associated infrastructure;</p> <p>(ii) The management arrangements for the new Control Room;</p> <p>(iii) The annual maintenance and revenue costs associated with the new Control Room;</p> <p>(iv) The proposed way forward for the development of the Council's CCTV strategy; and</p> <p>(v) The funding arrangements for the Shopmobility and Changing Places facilities at Topp Way.</p>	<p>NCP led procurement process for technological fit out complete. Room to be operational mid March 2010</p> <p>Code of Practise for management of CCTV room being drawn up between NCP and Council.</p> <p>Strategy will be published on line to coincide with opening of Control Room</p> <p>Shopmobility and Changing Places will open end Jan 2010</p>
23/11/09	<p><u>Strategic Budget Report – Environmental Services – 2010/2011 to 2014/2015 (JP)</u></p> <p>The Executive Member NOTED the report and AGREED -</p> <p>That it be submitted as part of the Corporate Business Planning Process</p>	<p>Further update of the strategic option 1011 will be made in quarter 3.</p>
23/11/09	<p><u>Environmental Services Strategic Plan 2010 to 2013 (VM)</u> Page 11 of 14</p>	

	<p>The Executive Member APPROVED -</p> <p>The Environmental Services Strategic Plan, as now submitted</p>	<p>The final Strategic Plan for 2010 to 2013 will be shared with the Executive Member in March 2010.</p>
23/11/09	<p><u>Environmental Services – Financial Monitoring Report 2009/10 – Quarter Two (J Pollard)</u></p> <p>The Executive Member NOTED the financial position of the Department, as a Quarter 4 Two and; ENDORSED -</p> <p>The ongoing repayment plan in respect of the Department's deficit reserves.</p>	<p>No action</p>
	<p><u>Groundwork Partnership Agreement November 2009 – November 2012 (T Tatman)</u></p> <p>The Executive Member AGREED -</p> <p>(i) To formalise the Partnership Agreement between Environmental Services and Groundwork Bury and Bolton; and APPROVED -</p> <p>(ii) The release of £30,000 of Area Based Grant to cover Groundwork's core costs for the period between 1st November, 2009 to 31st October, 2010.</p>	<p>The Partnership Agreement has been agreed and signed by both parties.</p>
23/11/09	<p><u>Skate Park Provision (Jon Gorton)</u></p> <p>The Executive Member CONFIRMED that it is not appropriate to provide some form of limited skate provision in Egerton Park</p>	<p>No further action required</p>

	at the moment based on the reasons detailed in the report.	
23/11/09	<p><u>Queen's Park Heritage Lottery Project – Permission to Start (Sue Rigby)</u></p> <p>The Executive Member for Cleaner, Greener, Safer NOTED -</p> <p>(i) The success of the Stage 2 submission to the Heritage Lottery Fund notified in October, 2009; and APPROVED -</p> <p>(ii) The commencement of the project as set out in the Stage 2 submission documents; and</p> <p>(iii) In principle, that Bolton Council enters into contract with the Heritage Lottery Fund to deliver this project.</p>	Detailed programme in development
23/11/09	<p><u>Approved List for the Procurement of Landscape Works (Sue Rigby)</u></p> <p>The Executive Member APPROVED -</p> <p>(i) The 2009 yearly update to the Approved List for Landscape Works as described in Appendix A to the report; and AUTHORISED -</p> <p>(ii) The Director of Environmental Services to invite/accept tenders for Landscape Works from the '2008 Approved List for the Procurement of Landscape Works (2009 Update)' in accordance with the Council's Standing Orders.</p>	List updated
14/12/09	<p><u>Horticultural Machinery Tender Evaluation (Malcolm Russell)</u></p> <p>The Executive Member NOTED -</p>	

	<p>(i) The outcome of the procurement exercise for the hire of horticultural equipment, including the options appraisal of the most appropriate contract length and type; and APPROVED -</p> <p>(ii) The award of a one year contract for the hire of used equipment to Supplier No. 1, Bolmer's Garden Machinery, on the basis of the options appraisals and tender evaluation.</p>	Contract awarded
--	--	------------------