

## EXTRACT

### DEPUTY LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for Health and Wellbeing, Adult Social Care, Adult Safeguarding, Public Health and Children's Services including Looked After Children and Schools and Early Years:-

**MONDAY, 13<sup>TH</sup> FEBRUARY, 2017**

Following consideration of the matters detailed below in the presence of:-

- |                           |   |
|---------------------------|---|
| Councillor Mrs. Thomas    | - Executive Member – Deputy Leaders Portfolio   |
| Councillor Cunliffe       | - Executive Cabinet Member for Education, Schools, Safeguarding and Looked After Children |
| Councillor A. Ibrahim     | - Executive Cabinet Member for Adult Safeguarding and Adult Social Care                   |
| Councillor Greenhalgh     | - Major Opposition Spokesperson   |
| Councillor Mrs Fairclough | - Major Opposition Spokesperson   |

### **Officers**

- |               |   |
|---------------|---|
| Mr. J. Daly   | - Director of People                    |
| Mr D. Herne   | - Director of Public Health             |
| Mr T. Birch   | - Assistant Director                    |
| Mr A. Crook   | - Assistant Director                    |
| Ms S. Gatenby | - Assistant Director                    |
| Ms L. Butcher | - Head of Finance                       |
| Mrs S. Bailey | - Principal Democratic Services Officer |

## **60. MONITORING OF EXECUTIVE MEMBER DECISIONS**

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

**The Executive Member NOTED the report.**

## **61. DETERMINATION OF ADMISSION ARRANGEMENTS TO COMMUNITY AND VOLUNTARY CCONTROLLED SCHOOLS IN SEPTEMBER, 2018**

Further to Minute 45 of the meeting of the Executive Member held on 5th December, 2016, the Director of People submitted a report which sought approval for the admission arrangements for primary and secondary schools and academies in September, 2018 following the recent consultation exercise on proposals to amend the oversubscription criteria.

The report also outlined the proposed coordinated admissions schemes for school admission for 2018/19, including in year admissions for 2017/18, which had not required any consultation as there were no changes proposed.

The report reminded the Executive Member that consultation had taken place on the following proposals:

- Proposal 1 - to amend the proximity criteria to determine proximity using a straight line basis;
- Proposal 2 - to amend the vulnerable children criteria to those children for whom there was, or had been within a 12 month period, a child care plan in place; and
- Proposal 3 - to limit applications for year 10 and 11 to those new to Bolton or those permanently excluded.

In this regard, the report advised that in relation to the proposals 1 and 2, there had been no objections. However, in relation to proposal 3, there had been an objection from Wigan Council on the grounds that to refuse to consider an application

to change school would not comply with the statutory requirements of the School Admission Code. The report therefore recommended that the amendment to the in year admission arrangements be revised whereby all applications for in year transfer between Bolton schools would be referred to the In Year Fair Access Panel as “hard to place” pupils.

The report therefore recommended that Proposals 1 and 2 amendments to the policy be effective from September, 2018 and that the revised amendment to proposal 3 be effective from September, 2017.

A copy of each of the proposed schemes was set in the appendices to the report.

**Following a recommendation from the Executive Cabinet Member for Education, Schools, Safeguarding and Looked after Children, the Executive Member APPROVED –**

- (i) the proposed admission criteria for Community and Voluntary Controlled primary and secondary school admission for the 2018/19 school year, on the basis detailed in the report now submitted; and**
- (ii) the proposed coordinated admissions scheme for school admission, including in-year admissions for 2017/18, on the basis detailed in the report now submitted.**

## **62. DEDICATED SCHOOLS GRANT BUDGET**

The Director of People submitted a report which summarised the financial position of the Dedicated Schools Grant for 2017/18 and sought agreement for its allocation using the school funding formula for 2017/18 proposed.

The initial 2017/18 Dedicated Schools Grant for Bolton, before Academy and Free School Recoupment and high needs places deduction, had been confirmed as £250,237,000. The changes from 2016/17 were detailed in the report.

The report advised the Executive Member that the Schools Forum, at its meeting on 23rd September, 2016, had agreed the factors to be used for the Schools Funding Formula in 2017/18. The factors were unchanged from 2016/17 in order to provide stability to schools in advance of the national funding formula. The October 2016 census details had also been processed into the formula. The formula also included the de-delegation and combined budget approvals as agreed by the Schools Forum.

**Following a recommendation by the Executive Cabinet Member for Education, Schools, Safeguarding Children and Looked after Children, the Executive Member APPROVED –**

**The allocation of the Dedicated Schools Grant for 2017/18, on the basis detailed in the report now submitted.**

### **63. FINANCIAL MONITORING REPORT QUARTER THREE 2016/17**

The Director of People submitted a report which outlined the financial position of the People portfolio as at 31st December, 2016.

With regard to revenue expenditure, the report advised that the revenue outturn position for the Local Authority block was expected to be in line with budget following use of reserves.

Revenue expenditure for the Dedicated Schools Grant was projected to be £1.404m greater than the grant available.

Public Health expenditure was expected to be £22.6m at the 31st March 2017. This was in accordance with the grant expected to be received after the application of anticipated use of reserves.

In relation to capital expenditure, the original capital programme approved at Council in February 2016 totalled £17.6m. The programme had now decreased to £14.8m due to significant likely slippage into 2017/18. New schemes had

been identified in year boosting the original programme but work was more likely to occur next financial year. Expenditure at Quarter Three was £9.703m.

Balances, including schools, were expected to be £35.6m at 31st March 2017. This was a reduction of £20.8m due to use of schools balances, funding of the current years capital programme and the estimated revenue position.

**The Executive Member NOTED the report**

**64. CHILDREN'S, ADULT AND PUBLIC HEALTH  
SERVICES PERFORMANCE MANAGEMENT REPORT  
QUARTER THREE 2016/17**

The Director of People submitted a report which updated the Executive Member on the latest performance information for the Children's, Adults and Public Health as at Quarter Three 2016/17.

**The Executive Member NOTED the report.**

**CONFIDENTIAL ITEMS**

**The background papers and reports in relation to the following items were considered confidential as defined in paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.**

**65. APPOINTMENT OF WILLMOTT DIXON  
CONSTRUCTION TO RUMWORTH SCHOOL  
EXPANSION PROJECT**

The Director of People submitted a report which updated the Executive Member on the progress of the proposed expansion of Rumworth School and sought approval to the appointment of Willmott Dixon Construction to undertake the works.

The report outlined the proposed programme of works, associated costs, timescales and the process by which Willmott Dixon had been chosen to undertake the project using the Council's SCAPE framework.

**Following a recommendation from the Executive Cabinet Member for Education, Schools, Safeguarding and Looked after Children, the Executive Member APPROVED –**

- (i) The appointment of Willmott Dixon under the SCAPE procurement route to undertake the proposed expansion of Rumworth School, and to undertake the necessary repairs and remodelling of the damaged areas of the school that occurred during the storm of Easter 2016; and**
- (ii) The appointment of O' Neil and Partners to act as the Council's Auditor on the project.**

## **66. REVIEW OF BEHAVIOUR SUPPORT SERVICE**

Further to Minute 51 of the meeting of the Executive Member held on 5<sup>th</sup> December, 2016, the Director of People submitted a report which outlined the results of the consultation process on proposals to review the Behaviour Support Service to take into account a reduction in funding from 1st April, 2017 onwards and sought approval to implement the final proposals.

The report outlined the background to the review and the process of consultation on the proposals and summarised the responses received. The response from the trades unions was attached to the report at Appendix 3.

An Equality Impact Assessment had also been undertaken in respect of the proposals, a copy of which was attached to the report at Appendix 5.

As a result of the consultation, a number of changes had been made to the staffing structure proposals, full details of which were provided in the report. Staffing tables included within the report set out the proposed changes.

The report sought approval to implement the final proposals, on the basis outlined in the report now submitted, and with the changes to the proposals now detailed.

The report would also be considered by the Executive Member for Regeneration and Resources at his meeting on 13th February, 2017.

**Following a recommendation from the Executive Member for Education, Schools, Safeguarding and Looked after Children, the Executive Member APPROVED –**

- (i) The final proposals, as detailed in the report now submitted; and**
- (ii) Subject to the approval of the Head of Paid Service in consultation with the Leader, the delegation of implementation of the new structure, including details of voluntary redundancy arrangements and consequential redundancy selection, to the Chief Executive and the Director of People.**

## **67. DIGITAL BUYING FOR REGIONAL FOSTERING RECRUITMENT CAMPAIGN**

The Director of People submitted a report which sought approval for the Authority to purchase digital advertising on behalf of other local authorities who were participating in the You Can Foster Campaign using monies donated to a central pot managed by Bolton Council.

The report advised that Bolton Council was acting as host for a North West regional fostering recruitment project which was funded by money paid to Bolton by the participating local authorities to deliver regional fostering recruitment activity.

The report advised that in 2017/18, there could be further authorities joining from outside of the North West region and there was a need to purchase digital advertising. The report recommended a framework approach to allow for the required flexibility in both the central campaigns and to enable participating authorities to boost spend locally.

In this regard, a digital brief to be used as a purchasing specification was attached to the report at Appendix 1.

**Following a recommendation from the Education, Schools, Safeguarding and Looked after Children, the Executive Member APPROVED –**

**The purchase of digital advertising as part of the regional fostering campaign, on the basis detailed in the report now submitted.**

#### **68. PROPOSED STRUCTURE CHANGE – STAYING SAFE MANAGEMENT TEAM**

The Director of People submitted a report which sought approval to make changes to the staffing establishment of the Staying Safe Management Team.

The report outlined the reasons for the changes and put forward the proposed new structure which would address significant capacity issues and enable the Assistant Director to be fully supported.

Details of the revised structure were included in the report together with updated job descriptions and person specifications.

An Equality Impact Assessment had been undertaken in respect of the proposals, a copy of which was appended to the report.

The report would also be considered by the Executive Member for Regeneration and Resources at his meeting on 13th February, 2017.

**Following a recommendation from the Executive Cabinet Member for Education, Schools, Safeguarding and Looked after Children, the Executive Member APPROVED –**



**Subject to the approval of the Executive Member Leader, the revised staffing arrangements in relation to the Staying Safe Management, on the basis detailed in the report now submitted.**

## **69. ACIS CENTRE ASSISTANT POST**

The Director of People submitted a report which sought approval to establish a permanent post of Centre Assistant for the Achievement, Cohesion and Integration Service.

The report advised that the post was needed in order to ensure the building where ACIS was based was well maintained and complied with health and safety regulations.

Full details of the post together with a relevant job description and person specification were provided in the report. The post would be funded using existing monies from existing ACIS budgets.

An Equality Impact Assessment had been undertaken in respect of the post, details of which were included in the report now submitted.

The report would also be considered by the Executive Member for Regeneration and Resources at his meeting on 13th February, 2016.

**Following a recommendation by the Executive Member for Education, Schools, Safeguarding and Looked after Children, the Executive Member APPROVED –**

**Subject to the approval of the Executive Member for Regeneration and Resources, the establishment of a permanent post of Centre Assistant (Grade 3) on the basis detailed in the report now submitted.**

## **70. CHILDREN AND YOUNG PEOPLE'S HEALTH AND WELLBEING (5-19) SERVICE**

The Director of People submitted a report which sought approval to return the commissioning responsibility for the Special School Nursing Service to Bolton CCG.

The report reminded the Executive Member that the Nursing Service had formed a small part of the overall contract for the 5-19 Services since 2015. However, various issues had arisen and for the reasons outlined in the report, it was now proposed that the commissioning of the Nursing Service be undertaken by the Bolton CCG.

The report advised that the transfer of commissioning back to Bolton CCG would return synergy to the Service and allow greater flexibility within the special school nursing provision and the paediatric community nursing team and allow the two teams to work closely together with the removal of formal organisational boundaries.

**Following a recommendation by the Executive Member for Education, Schools, Safeguarding and Looked after Children, the Executive Member AUTHORISED –**

- (i) The Public Health Commissioning Team to formally return the commissioning responsibility for the Special School Nursing Service back to Bolton CCG; and**
- AGREED-**
- (ii) The transfer of the commissioning for the Special School Nursing Service on a cost neutral basis; and**
- (iii) That the Borough Solicitor be given delegated authority to agree any future legal documentation.**