BOLTON CARES STEERING COMMITTEE

MEETING, 19TH DECEMBER, 2018

Representing Bolton Council

Councillor Morris (Chairman)
Councillor Abdullah
Councillor Murray
Councillor Radcliffe

Advisors

Dr John Livesey, CEO Company
Jackie Tait, Operations Director
Lisa Antoni, Finance Manager
Helen Gorman, Borough Solicitor
Lisa Butcher, Head of Finance
Ian D Mulholland, Principal Democratic Services Officer

(Apologies for absence were received from Councillor Mrs Fairclough, Sue Johnson and Adrian Crook)

Councillor Morris in the Chair

18. MINUTES OF THE LAST MEETING

Resolved -That the minutes of the meeting held on 7th November, 2018 be signed as a correct record.

19. EXCLUSION OF PRESS AND PUBLIC

Resolved – That, under Section 100(A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraph 1 and 3 of Part 1 of Schedule 12A to the Act; and that it be deemed that, in all the circumstances of the case, the public interest in its exemption outweighs the public interest in its disclosure.

20. DEVELOPING BOLTON CARES FINANCE FUNCTION

The Chief Executive Officer of Bolton Cares submitted a report which set out proposals around the creation of an in-house finance function for Bolton Cares.
The report went into detail concerning the reasons for the proposed development of the in-house finance function including proposals to establish the company's own bank account, implement a new financial system for the business, establish an in house finance team and terminate the finance SLA with the Council.

Members in their discussions referred to –

- The banking arrangements, cash flow reserves and risk management; and
- The transition to the new arrangements.

Resolved – That the proposals regarding the future direction, as detailed, be noted but prior to any agreement a report be presented to the next meeting jointly by the Borough Solicitor and the Director of Corporate Resources on the financial proposals.

21. THE 2019/20 PAY OFFER

The Chief Executive Officer of Bolton Cares submitted a report which sought approval for the proposed pay offer for 2019/20 for consultation with staff and trade unions.

Members in their discussions referred to –

- Matters around a specific date for the transfer of new employees who recently came to Bolton Cares, providing respite care; and
- Issues around the negotiation process.

Resolved – (i)That approval be given to the proposed pay offer, as set out in paragraph 17 of the report for the purposes of consultation with staff and the trade unions.

(ii) That the Committee be updated on an early date for the transfer of new employees who recently came to Bolton Cares, providing respite care.

22. THE DIRECTOR'S REPORT

Mr. J. Livesey, Chief Executive Officer submitted a report which updated members on the development and performance of the Bolton Care and Support Limited Company.

Information was provided which included the following areas, viz:-

- The Strategic Performance Scorecard which also provided a commentary about four of the performance perspectives and a more detailed analysis of staff sickness levels and mandatory training completion rates for the Company's services;
- The profit and loss account;
- Shared lives into health;
- The 2019/20 budget;
- New business developments;
- Human Resources matters;
- The Senior Support Worker Development Programme;
- The Jubilee Centre; and
- Skills for Care Accolade awards.

Members in their discussions referred to –

- Shared lives and future placements and funding;
- Training for staff who transferred to Bolton Cares from Creative Support; and
- One to one meetings with staff and management and the practicalities around these.

Resolved – That the position be noted.

(The meeting started at 12.30 p.m. and finished at 1.45p.m.)