

Bolton Council

MEETING OF THE COUNCIL

6th October 2021

THE CABINET AND EXECUTIVE CABINET MEMBER MEETINGS



BOLTON METROPOLITAN BOROUGH

Cabinet – 13 th September 2021	AA
Executive Cabinet Member – Leader – 14 th September 2021	BB
Executive Cabinet Member – Deputy Leader – 20 th September 2021	CC
Executive Cabinet Member for Children's Services – 13 th September 2021	DD
Executive Cabinet Member for Regeneration – 1 st and 20 th September 2021	EE
Executive Cabinet Member for Environmental Services Delivery – 21 st September 2021	FF
Executive Cabinet Member for Highways and Transport – 27 th August and 20 th September 2021	GG
Executive Cabinet Member for Wellbeing – 23 rd August and 13 th September 2021	HH
Executive Cabinet Member for Strategic Housing and Planning – 14 th September 2021	JJ
Executive Cabinet Member for Stronger Communities – 21 st September 2021	KK
Constitutional Panel – 13 th September 2021	LL



TONY OAKMAN
Chief Executive
Town Hall, Bolton

28th September 2021

AA1

THE CABINET

MEETING, 13TH SEPTEMBER, 2021

Councillor Cox	Leader's Portfolio
Councillor Mrs. Fairclough	Deputy Leader's Portfolio
Councillor Haslam	Highways and Transport
Councillor Dean	Stronger Communities
Councillor Warren	Regeneration
Councillor Baines	Health and Wellbeing
Councillor Muslim	Environmental Service Delivery
Councillor Hewitt	Strategic Housing and Planning
Councillor Galloway	Children's Services
Councillor Morgan	Adult Social Care

Other Members in Attendance

Councillor Walsh
Councillor Eckersley-Fallon
Councillor Radcliffe
Councillor Peel
Councillor Zaman
Councillor McKeon (as deputy for Councillor Donaghy)
Councillor Haworth
Councillor Hayes
Councillor Sanders
Councillor Brady
Councillor Allen
Councillor McMulkin (as deputy for Councillor Ismail)

Officers

Mr. T. Oakman	Chief Executive
Ms. S. Johnson	Deputy Chief Executive

AA2

Ms. R. Tanner	Managing Director ICP and Director of Adult Services
Mr. J. Dyson	Director of Place Services
Dr. H. Lowey	Director of Public Health
Ms. T. Minshull	Assistant Director Social Care and Public Health Commissioning
Mr. P. Lee	Director of Operations Social Care and Health
Dr. J. Hindley	Twelvetrees Consulting
Ms. N. Farrell	Principal Officer (Sustainable Development)
Ms. P. Clyne	Licensing Manager
Mrs. V. Ridge	Democratic Services Manager

Apologies for absence were submitted on behalf of Councillors Donaghy and Ismail.

Councillor Cox in the Chair.

10. MINUTES

The minutes of the proceedings of the meeting of the Cabinet held on 26th July, 2021 were submitted and signed as a correct record.

11. MINUTES OF THE GREATER MANCHESTER COMBINED AUTHORITY

The minutes of the meeting of the Greater Manchester Combined Authority held on 25th June, 2021 were submitted for information.

Resolved – That the minutes be noted.

12. JOINT STRATEGIC NEEDS ASSESSMENT UPDATE

The Executive Cabinet Member for Health and Wellbeing and the Director of Public Health submitted a report which informed

members of the progress of and future plans for Bolton's Joint Strategic Needs Assessment.

Members were advised that a Joint Strategic Needs Assessment (JSNA) was an assessment of the current and future health and social care needs of the local community. It should also consider wider factors that impacted on communities' health and wellbeing, views of the community and local assets that could help to improve outcomes and reduce inequalities.

It was stated that the JSNA was an ongoing process made up of various projects and the project process was detailed in the appendix to the report.

The report also outlined those JSNA projects which had been completed to date, together with, other key pieces of work which were underway.

Members were also informed that in addition to the JSNA leadership and work programme, there were a number of significant areas of focus for Bolton's Intelligence Hub, which enabled and expanded the data and intelligence function, so that decisions could be evidence based and informed by comprehensive intelligence and details of these were also provided in the report.

Resolved – (i) That the progress and content of the Joint Strategic Needs Assessment, as detailed in the report, be approved.

(ii) That the progress of the wider intelligence function, as detailed in the report, be approved.

13. ICP SOCIAL CARE TRANSFORMATION STRATEGY – MANAGING DEMAND

The Executive Cabinet Member for Adult Social Care and the Managing Director ICP and Director Adult Services submitted a report and gave a presentation to members which set out the current and predicted picture for Adult Social Care and the

increasing demand being placed on services and also proposed a transformational approach to managing demand and improving the offer of support to local people.

Members were reminded that in February, 2021, following consultation, the council approved further savings options of £37.2 million for the 2021-2023 period. As a result this report set out the details of the transformation strategy to manage demand for adult social care as a whole health and care partnership to support the delivery of £3.5 million to the budget option identified as 'Care packages and placements demand strategy' in the February, 2021 budget report.

Members were also informed that the report was set with a backdrop of awaited national reform for adult social care and since submission of the report the Government had made initial announcements in relation to this and it was stated that further detail was awaited but it was not expected to resolve funding for demand at this stage. Therefore, the need for innovation, transformation and ambitious plans locally would continue to be needed due to the predicted increases in population and complexity of need within the borough and ultimately to improve people's outcomes.

In this regard, the report proposed an initial 2-year transformation strategy aligned to the Councils budget for 2021-2023 which had been developed by the Integrated Care Partnership.

Members were advised that the transformation strategy had been developed with a number of guiding principles as a basis to identify where to eliminate or decrease demand to assist in formulating solutions and details of these were provided in the report. Furthermore, and alongside these principles significant consideration had been given to local, national and international evidence as to what good looked like to inform the strategy. In addition, consideration of the research by Newton 'The Future of Adult Social Care' 2021 had informed looking at the optimum neighbourhood model of care for Bolton and the transformation strategy.

It was explained that the optimum model of care supported the way in which adult social care services were organised and considered the entry points for where social care assessment commenced to maximise implementing the principles set out in the demand strategy to promote living well at home and improving independence. The strategy had six priorities that were central to this approach and the strategy was summarised by a plan on a page which set out the priorities, the how and what would be achieved and details of this were provided in the report and the full summary document was detailed in Appendix 1.

In terms of the financial implications, members were advised that the transformation strategy would assist in contributing savings and efficiencies of £3.5 million. However, a one-off investment of £353,929 over a two-year period was required to create a dedicated review team that would focus on reviewing care packages to look for opportunities to maximise technology, alternative to care and ensure people receive optimum care in the right place. This investment would fund four additional social work/community assessment officer posts for a fixed 2-year period and would be funded through reserves.

Resolved – (i) That the ICP Social Care Transformation Strategy – Managing Demand, as detailed in the report, be endorsed.

(ii) That the proposed use of £353,929 reserves to fund additional fixed term posts within the Adults Directorate, as detailed in the report, be approved.

14. INTEGRATED CARE PARTNERSHIP BUSINESS PLAN 2021/2022

The Executive Cabinet Member for Adult Social Care and the Managing Director ICP and the Director of Adult Services submitted a report which set out the Integrated Care Partnership's (ICP's) progress over the last year; the ICP outcomes and priorities for 2021/2022; and the key measures by which the success of the ICP would be measured.

Members were advised that the ICP was an Alliance of Providers developed to enable place based, joined up health and care services delivered closer to people's homes and focussed on when matters to them.

The report provided a summary of the ICP's Business Plan for 2021/2022 and it was stated that the Plan was aligned to key local plans including the Vision 2030 and Locality Plan.

Members were advised that the plan began by setting out the vision for the ICP and the challenging operating context including Bolton's health inequalities which had been exacerbated by Covid 19. In order to tackle some of the Borough's most entrenched inequalities in Bolton the ICP had adopted a place based model of care integrating services at a neighbourhood level which span beyond health and care to include services such as housing.

In terms of the financial situation, it was stated that collectively the ICP partners continued to face an extremely challenging trajectory of growing demand and constrained resources and whilst one off funding supported the exceptional pressures created by the pandemic, this funding was not expected to continue into 2021/2022 which would result in immediate and long term pressures exacerbated by the impact of Covid 19. However, the ICP afforded the opportunity to deliver on system transformation together reducing duplication and fragmentation of services and driving efficiencies therefore making best use of the limited resources available.

The Business Plan also set out the contribution the partnership made to ensure the most vulnerable were protected and facilitated mutual aid between services and organisations through most of the challenging periods of Covid 19.

In term of the year ahead, the ICP had agreed outcomes and priorities which were detailed in the Plan and also summarised in the report. It was stated that the impact of the ICP's work would be measured by a series of qualitative and quantitative measures including person centred measures focussed on the

difference working together can make to a person's experience of their care and overall wellbeing.

A copy of the ICP's Business Plan for 2021/2022 was appended to the report which summarised the ICP's successes and challenges during its first year of operation; its outcomes and priorities for the year ahead and the high level measures that would be used to judge its performance over the next year.

Resolved - That the Integrated Care Partnership Business Plan for 2021/2022, as detailed in the report, be endorsed.

15. BOLTON'S CLIMATE CHANGE STRATEGY – A JOINT FRAMEWORK FOR BOLTON TO ACT ON THE CLIMATE EMERGENCY (2021-2030)

The Executive Cabinet Member for Regeneration and the Director of Place Services submitted a report which sought members approval to enable the implementation of a new co-designed Climate Emergency Framework for the period 2021-2030.

Members were reminded that Governments around the world were committed to taking action on climate change and in 2016 the legally binding international treaty known as the Paris Agreement came into force. Its goal was to limit global warming to well below 2°C and to pursue efforts to 1.5°C compared to pre-industrial levels. In 2018, the UN Intergovernmental Panel on Climate Change (IPPC) produced a 'Special Report on Global Warming of 1.5°C, which brought to light the scale and the urgency of the challenge and in 2019 the Climate Change committee set out a target for the UK to become net zero by 2050.

The report advised that local authorities and the public sector play a key role in achieving the UK's 2050 net zero target and over 300 councils in the UK had now declared a Climate Emergency and were committed to taking action locally to grow projects, jobs and skills and support communities to play their part in tackling climate change. Furthermore, this Council recognised the enormous harm that a 2°C average temperature

rise in global temperatures was likely to cause and the duty for local governments to act and, as a result, Council on 29th August, 2019 declared a climate emergency which included action to:

- Make the Council's activities net-zero carbon by 2030;
- Achieve 100% clean energy across the Council's full range of functions by 2030;
- Ensure that all strategic decisions, budgets and approaches to planning decisions were in line with a shift to zero carbon by 2030; and
- Support and work with all other relevant agencies towards making the entire area zero carbon within the same timescale.

A copy of the Climate Emergency Declaration resolution was detailed in Appendix A to the report.

In view of the above, members were advised that an integrated Climate Change Framework had been co-designed by the 'Strong and Engaged Task and Finish Group' on behalf of the Bolton Vision Partnership, with governance and leadership being driven by Bolton Council and the 'Active, Connected and Prosperous Board'.

The Task and Finish Group had developed a framework document and associated delivery plan (which continues to be refined) for 2021-2030 entitled 'Bolton's Climate Change Strategy – A Joint Framework for Bolton to Act on the Climate Emergency (2021-2030)', with the aim of implementing a whole system approach for Bolton. The document sought to prioritise areas that both directly addressed and reduced the impact of the climate crisis, alongside reducing inequalities amongst people from all protected groups and those from more deprived socio-economic backgrounds. This nine year strategy was based upon a joint framework for delivery of action on climate change.

The report stated that to support the overarching aim, the framework was focussed on six key pillars across 5 cross cutting themes (communication, people, place, social value and

prosperity and addressing inequalities) which were as follows, viz:-

1. Governance and Climate Leadership;
2. Homes, Communities, Health and Wellbeing;
3. Buildings, Transport and Operations;
4. Natural Environment, Climate Change, Resilience and Adaptation;
5. Skills for a Sustainable Future; and
6. Employment, Entrepreneurship and Innovation.

Each of the six pillars would be underpinned by a high-level delivery plan with 32 metrics used to measure progress in delivering positive action on climate change. The priority areas were summarised in the report along with the key priorities for the wider partnership.

It was also stated that notwithstanding the priorities as detailed in the report, a number of actions were already in progress and were reflected in the Climate Change Strategy as case study material and examples of these were also included in the report.

The report also outlined the financial and HR implications, with particular reference to the ambition of the strategy, the challenge of delivering net zero carbon by 2030 and both financial challenges and opportunities

Similarly, the report outlined the consultation which had been undertaken on the strategy and details of the findings from the consultation were provided in Appendix D to the report.

The relevant Equality Impact Assessment had been undertaken and was detailed in Appendix B to the report and it was stated that specific proposals, brought forward as a result of the consultations, would be subject to individual EIA's, consultation and assessment procedures at the appropriate time, if required.

A copy of the Bolton Climate Change Strategy – A Joint Framework for Bolton to Act on the Climate Emergency (2021-2030) was appended to the report.

Resolved – That Bolton’s Climate Change Strategy – A Joint Framework for Bolton to Act on the Climate Emergency (2021-2030), as now detailed, be adopted.

16. GREATER MANCHESTER MINIMUM LICENSING STANDARDS FOR TAXI AND PRIVATE HIRE – STAGE 1 RECOMMENDATIONS REPORT

The Executive Cabinet Member Deputy Leader and the Director of Place Services submitted a report which set out the proposed Greater Manchester ‘Minimum Licence Standards’ (MLS) for Driver Standards, Operator Standards and Local Authority standards (referred to as Stage 1) for taxi and private hire services and also sought members approval for each of the 17 proposed MLS standards as detailed in Appendix 1 to the report.

By way of background, members were advised that there were around 2,000 hackney vehicles, approximately 11,500 private hire vehicles and upwards of 18,600 drivers were currently licensed across the ten Greater Manchester (GM) Authorities. Whilst there were many similarities in terms of policy standards and licence conditions, there were also significant differences, particularly when it came to policies relating to the licensing of vehicles, the calculation of licensing fees and the approach to proactive compliance.

In this regard, in 2018 Greater Manchester’s ten local authorities agreed to collectively develop, approve and implement a common set of MLS for taxi and private hire services. At that time, the primary driver for this work was to ensure public safety and protection, however, vehicle age and emission standards, within the context of the Clean Air and decarbonisation agendas were now also major considerations. In addition, by establishing standards around common livery and colour, MLS was an important mechanism that permitted

systematic improvements to taxi and private hire service across Greater Manchester and their visibility.

Members were advised that this collaborative approach sought to establish a basic and common minimum in key areas, whilst allowing Districts to exceed these minimums where they consider this to be appropriate. The MLS had been devised by the GM Licensing Managers Network who work in partnership across GM to drive innovation, partnership and change.

The MLS were divided into four distinct sections which were detailed in the report and a GM wide public consultation on the proposed MLS took place between 8th October and 3rd December, 2020. A total of 1,683 responses were received as part of the consultation and full details of these were detailed in the report.

Members were informed that, having regard to the consultation exercise, the following MLS had been proposed by the Greater Manchester Licensing Managers Network for approval by each District and were detailed in Appendix 1 to the report and were as follows:-

No.	Proposed Standard
Driver Standards	
1	Enhanced Criminal Record Checks
2	Driver Medical Examinations
3	Knowledge Tests
4	English Language Test
5	Driving Proficiency Tests
6	Driving Training
7	Dress Code
8	Drug and Alcohol Testing
9	Private Hire Driver Licence Conditions
Operator Standards	
1	Private Hire Operator Licence Conditions
2	Criminal Record Checks for Operators and Staff
Local Authority Standards	
1	Timescales for applications
2	An agreed common enforcement approach

AA12

3	A Common Fee Setting Framework
4	Councillor Training
5	Delegated powers for Licensing Managers
6	Excellence in Licensing Award

In relation to Standard 7 (Driver Standards), a specific dress code was proposed, the details of which were detailed in Appendix 2 to the report and with regard to Standard 9 (Driver Standards), a specific set of Private Hire Driver Licence Conditions was proposed, the details of which were set out in Appendix 3 to the report. Similarly, in relation to Standard 1 (Operator Standards), a specific set of Private Hire Operator Licence Conditions were proposed, the details of which were set out in Appendix 4 to the report.

Members were advised that, if approved, it was proposed that all of the Standards would be implemented by 30th November, 2021 with a 'go live' date of 1st December, 2021.

In terms of the financial implications, it was stated that Hackney carriage and private hire services were based on a cost recovery model. The fees charged by Bolton Council for a licence reflected the cost of providing the service and any cost associated with developing and promoting the 17 standards would be reflected in the fees charged when they were recalculated at the end of the year. However, there had been agreement that all 10 local authorities would contribute £5,000 from their hackney carriage and private hire budget which would cover the cost of developing the MLS across the 10 districts and the dedicated administrative support across the entire piece of work.

The relevant Equality Impact Assessment had been undertaken and was detailed in Appendix 5 to the report.

Resolved – (i) That each of the 17 proposed Minimum Licensing Standards as detailed in Appendix 1 to the report be approved.

(ii) That the proposed 'Licensed Drivers Dress Code' as detailed in Appendix 2 to the report be approved.

- (iii) That the proposed 'Private Hire Driver Conditions' as detailed in Appendix 3 to the report be approved.**
- (iv) That the proposed 'Private Hire Operator Conditions' as detailed in Appendix 4 to the report be approved.**
- (v) That the Director of Place (Services) be authorised to implement the same.**

AA14

NOTES

LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for Strategy, External Relations, Strategic Budget, Public Service Reform, Partnerships with Public, Private and Voluntary Sectors at a Strategic Level, Corporate Support Services, Financial Services and Budget Development, Registration Services and the Coroner's Service:-

TUESDAY 14TH SEPTEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Cox	- Executive Cabinet Member – Leader
Councillor Peel	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Ms. S. Johnson	- Deputy Chief Executive
Mr. P. Rimmer	- Assistant Director of Revenues, Benefits and Customer Services
Mr. A. Williamson	- Assistant Director Transformation
Mr. P. Whittingham	- Assistant Director Economic Development and Regeneration
Ms. J. Pollard	- Head of Strategic Finance
Mr. P. Lamb	- Principal Project Officer
Mr. D. Wingfield	- Group Accountant
Mrs. V Ridge	- Democratic Services Manager

9. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

10. DIRECTORATE OF CORPORATE RESOURCES – FINANCE REPORT 2021/2022 – QUARTER ONE

The Deputy Chief Executive and Director of Place (Development) submitted a report which provided information relating to the 2021/2022 Financial Quarter One projected outturn position of the Directorate of Corporate Resources.

Revenue expenditure for the Leader's portfolio was projected to overspend by £281,000 after planned Reserve movements.

Capital expenditure for the Directorate of Corporate Resources as at Quarter One was £2.15k against a revised budget at Quarter One of £118k.

With regard to Reserves, the Directorate of Corporate Resources had a projected balance of £3.632m earmarked Reserves for the end of the year.

In relation to Savings targets, the budgeted savings for 2021/23 for the Directorate of Corporate Resources were £7.431m.

Details of the savings to contribute to the savings target for the Corporate Resources Directorate were outlined in Table Three of the report.

The Executive Cabinet Member NOTED -

(i) The financial position at Quarter One of 2021/2022; and APPROVED –

(ii) The savings detailed in Table Three of the report to contribute to the savings target of the Directorate.

11. AGGREGATE FINANCIAL MONITOR – QUARTER ONE 2021/2022

The Deputy Chief Executive submitted a report which provided information relating to the Quarter One Financial Outturn in aggregate for the 2021/2022 Financial Year.

This report summarised the results for the Quarter One Financial Monitoring exercise for the Council for the 2021/2022 Financial Year, as follows:

- Revenue Expenditure - the Council's revenue outturn position was in line with the budget set in February 2021.
- Capital Expenditure for the 2021/2022 financial year was estimated at £106.233m;
- Capital Prudential Indicators - all Prudential Indicators were within the range approved by Council on 17th February, 2021;
- Reserves - the General Fund Balances remained at £10.7m which was in line with the Deputy Chief Executive's Guidance; and
- Savings Targets - there was a £37.2m savings target built into the two-year budget 2021-23 and £22.633m had been delivered as at Quarter One 2021/2022.

The Executive Cabinet Member NOTED the Quarter One financial position and the key findings in the report now submitted.

12. TREASURY MANAGEMENT OUTTURN REPORT FOR QUARTER 1 2021/2022

The Deputy Chief Executive submitted a report which put forward the Treasury Management Outturn report for Quarter One of 2021/2022.

The Executive Cabinet Member was reminded that the report was a requirement of the Council's reporting procedures and covered the Treasury Management activity during the first quarter of 2021/2022 and the associated Prudential Indicators for 2021/2022.

In this regard, the report provided an update on the Treasury Management indicators approved at the meeting of the Budget Council in February, 2021. As at the end of Quarter One 2021/2022, most indicators were within the limits approved at Budget Council, however there had been temporary breaches of Money Market Fund counterparty limits as a result of the exceptional circumstances caused by the Coronavirus pandemic.

The Executive Cabinet Member NOTED the report.

13. CREATION OF A NEW POST - TRANSFORMATION DIVISION

The Deputy Chief Executive submitted a report which sought approval for the creation of a new permanent post within the Transformation Division to ensure the correct resources were in place to effectively support the Council's Transformation Programme Management Office.

The report outlined the role and purpose of the new post of Principal Programme Officer in supporting the Transformation Division's priorities and provided details of the proposed grade and job description.

The Executive Cabinet Member APPROVED -

The establishment of a post of Principal Programme Officer on Grade I within the Transformation Division, on the basis detailed in the report now submitted.

14. BOLTON TOWNS FUND PUBLIC REALM

The Director of Place (Development) submitted a report which sought the Executive Cabinet Member's approval to draw down the allocation of £22.9m from the Towns Fund for various public realm proposals.

The Executive Cabinet Member was reminded that the council has been successful with its Towns Investment Plan in securing £22.9 million of funding and an additional £1 million of Accelerated Funding. The bid had focused on the Cheadle Square area of the Town Centre and included public realm projects together with improvements to the Library and Museum, Wellsprings and Bolton Market.

The allocations for the 4 projects were as follows:

Public Realm	£6.25 million
Library and Museum	£3.73 million
Wellsprings	£7.237 million
Bolton Market	£5.59 million

In this regard, the report provided further details of the public realm projects within the Towns Fund bid and sought approval to draw down the full allocation of Towns Fund monies for the purposes laid out within the bid, the offer letter and associated conditions.

It was intended that further reports would be presented to the Executive Cabinet Member in due course for the other three elements of the Towns Investment Plan. The deadline for all projects to be delivered was 31st March, 2026.

The report also provided an overview of the projects to undertake additional public realm improvements that were being developed as part of the £1m Accelerated funding received by the Council from the Towns Fund including the

creation of a meanwhile use for the former Odeon site and public realm improvements to Ashburner St. The only requirement for this funding was that contracts needed to be let by the end of March 2021, which had been achieved.

The Executive Cabinet Member APPROVED -

- (i) The drawing down and use of the £22.9m allocation of Towns Fund for the purposes set out in the approved bid, offer letter and conditions;**
- (ii) The proposed Accelerated Funding works and the public realm works funded by the Towns Fund as set out in the report now submitted;**
- (iii) The authorisation of the Director of Place (Development) to finalise the design of the public realm works and complete any necessary practical formalities;**
- (iv) The authorisation of the Borough Solicitor to complete the necessary legal formalities in this regard;**
- (v) The waiver of standing orders in accordance with the terms set out at paragraphs 7.3 and 7.4 of the report now submitted; and**
- (vi) The authorisation of the Deputy Chief Executive to complete the necessary financial formalities in this regard.**

CONFIDENTIAL ITEMS

The background papers and reports in relation to the following items are considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

15. RESTRUCTURING OF DEBT

The Deputy Chief Executive submitted a report which sought approval to restructure a debt.

Full details of the debt and proposed options for restructuring were outlined in the report.

The Executive Cabinet Member APPROVED -

- (i) The revised proposals to restructure the debt, on the basis detailed within the report now submitted; and**
- (ii) The delegation of authority to the Borough Solicitor to complete the legal formalities in this regard.**

16. OVER £5,000 WRITE-OFFS

The Deputy Chief Executive submitted a report which sought approval to write-off various debts of over £5,000.

The report advised that extensive checks had been made on the debts to ensure that there was no current opportunity for recovery or that the debtor could not be traced. They were therefore recommended for write-off.

Full details of the outstanding debts over £5,000 were provided in a schedule within the report.

The report advised that if any further information about the debtor should become known in the future that suggested that the debt could be recovered, then the debt would be re-established and further recovery action would be sought.

The Executive Cabinet Member APPROVED -

The write-off of the uncollectable debts over £5,000, as detailed in the report now submitted.

BB8

NOTES

DEPUTY LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for the Deputy Leader's Portfolio:-

MONDAY 20th SEPTEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Mrs Fairclough	- Executive Cabinet Member – Deputy Leader's Portfolio
Councillor Zaman	- Major Opposition Spokesperson
Councillor Wilkinson	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Ms. J. Pollard	- Head of Strategic Finance and Accountancy
Mr J. Dyson	- Director of Place (Services)
Ms S. Elliott	- Head of Service
Ms S. Orrell	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

1. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

2. DIRECTORATE OF PLACE – FINANCE REPORT 2021/22 – QUARTER ONE

The Deputy Chief Executive and Director of Place (Development) submitted a report which provided details in relation to the financial position as at Quarter One in respect of the Directorate of Place and sought approval for £364k savings.

Revenue expenditure as at Quarter One showed a projected overspend against budget of £462k, after planned reserve movements.

There were two significant variances as described in the report.

Capital expenditure as at Quarter One was £6.091m against a revised Quarter One budget of £86.298m.

The Directorate of Place had fully used all general reserves in year and held a projected balance of £3.349m earmarked reserves.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m.

This report sought approval for £364k of savings, which would contribute to the overall Directorate savings target, full details of which were provided.

Specific areas of financial risk identified for the year related to:

- loss of income due to the economic downturn;
- energy price increases for street lighting;
- increased building repair costs related to work identified through property condition surveys; and
- the financial impact of Covid19.

The Executive Cabinet Member NOTED -

(i) The Quarter One financial position of the Directorate of Place and the key findings in the report now submitted; and APPROVED -

- (ii) The revisions made to the Capital Programme which fall under the Deputy Leader portfolio;**
- (iii) The authorisation of the Director of Place (Development) to call off under any available framework(s) to enable the Capital Programme to progress; and**
- (iv) The savings contained within the report now submitted.**

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 1 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

3. REVIEW OF LIBRARIES, MUSEUMS AND ARCHIVES – POST CONSULTATION REPORT

The Director of Place (Services) set out the results of consultation on proposals to review the Library and Museum Service, to take into account a reduction in funding from 2021 onwards and sought approval to implement the final proposals.

The report advised that consultation on the proposed changes to the Service was carried out for a period of 45 days from 7th June 2021. A summary of the key issues raised during staff and public consultations were attached to the report at Appendix 3 and 5.

Following the formal consultation period, the report now addressed the key issues arising and put forward the final proposals for approval by the Executive Cabinet Member.

The Executive Cabinet Member APPROVED -

- (i) The final proposals, having due regard to the consultation feedback and the Equality Impact Assessment; and**

(ii) Subject to the approval of the Head of Paid Service, the delegation of the implementation of the new structure, including details of voluntary redundancy arrangements and consequential redundancy selection, to the Chief Executive and Director of Place (Services).

CHILDREN'S SERVICES

A record of decisions made by the Executive Cabinet Member with responsibility for Children's Services, Looked after Children, Safeguarding for Children and Young People, Schools and Early Years:-

MONDAY, 13th SEPTEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Galloway	- Executive Cabinet Member – Children's Services
Councillor Donaghy	- Major Opposition Spokesperson
Councillor McGeown	- Minor Opposition Spokesperson
Councillor Sanders	Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson

Officers

Ms B. Brown	- Director of Children's Services
Mr P. Rankin	- Deputy Director of Children's Services
Ms G. Whitehead	- Assistant Director of Children's Services – Inclusive Education and Learning
Ms T. Minshull	- Assistant Director for Commissioning
Ms L. Butcher	- Head of Finance
Ms A. Hunt	- Senior Lawyer
Mrs. S. Bailey	- Principal Democratic Services Officer

10. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

11. FINANCIAL MONITORING REPORT – QUARTER 1 2021/22

The Deputy Chief Executive and the Director of Children's Services submitted a report which provided information relating to the expected financial position for the Children's Department for the 2021/22 Financial Year as at Quarter One.

With regard to Revenue Expenditure, the revenue outturn position for the Local Authority block was expected to be in line with budget following a contribution to reserves of £25k.

Revenue expenditure for the Dedicated Schools Grant was to be £1.73m greater than the grant available.

In relation to Capital Expenditure, the original Capital Programme approved by the Council in February, 2021 totalled £17.573m. Expenditure as at 30th June was £1.077m against a revised programme of £14.608m.

Reserves were expected to be £24.435m as at 31st March 2022. Of the £24.435m reserves, £22.802m related to Capital monies held for future work on schools and -£3.407m related to schools balances and other Dedicated Schools Grant reserves. The remaining £5.04m was Children's Services Revenue Reserves.

The Executive Cabinet Member NOTED -

(i) The expected financial position of the portfolio as at 31st March 2022, the changes within the Capital Programme

**as detailed and the revenue budget changes in quarter;
and AGREED -**

(ii) That the Director of Children's be given delegated authority to call off on the framework(s) for the Capital Programme, as detailed in section 3 of the report now submitted.

12. EMERGENCY DUTY TEAM

The Director of Children's Services submitted a report which sought approval to increase the staffing establishment of the Out of Hours Emergency Social Work provision (EDT) in response to an increased demand from Mental Health work.

The report provided details of the current staffing arrangements and the increasing demands being placed on the Service and outlined a proposal to establish a further post of Team Manager/Practitioner to be funded jointly by Children's and Adult Services.

Full details of the post and associated funding arrangements were provided in the report.

The Executive Cabinet Member APPROVED –

An increase to the Emergency Duty Team establishment by the additional of one Team Manager/Practitioner post to be funded jointly by Children's Services and Adults Service on the basis detailed in the report now submitted.

13. PROCUREMENT FOR EDUCATION SYSTEM

The Director of Children's Services submitted a report which sought approval to procure services for the provision, maintenance and support (including remote support) of the Council's ICT education system.

The report provided details of the current use of an education information management system to ensure a variety of key statutory processes were managed.

The current contractual arrangements with Capita Business Services Limited for the annual support and maintenance of the software was due to expire on 31st March, 2022.

The report advised that the continued use of an education management system was essential to meet current and future needs and the report put forward various options in this regard:

- Option 1 – the direct award to the existing provider under an existing framework agreement, subject to the terms of the existing framework agreement; and
- Option 2 – to carry out an open tender process.

The benefits of each Option were identified and the report recommended that Option 1 would be the preferred course of action based on the added benefits it would provide.

It was noted that option 2 would remain a viable option should the Council fail to identify a suitable existing framework agreement.

The Executive Cabinet Member APPROVED -

(i) The delegation of authority to the Director of Children's Services to:

- **procure the provision, maintenance and support (including remote support) of the Council's ICT education system either by way of tender or through an award under an existing framework agreement;**
- **appoint the successful service provider following completion of a tender process or an award under an existing framework agreement; and**
- **negotiate and complete all relevant contractual documentation in this regard; and**

(ii) The delegation of authority to the Borough Solicitor to carry out all necessary legal formalities in this regard.

CONFIDENTIAL ITEM

The background papers and reports in relation to the following items were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

14. REVIEW OF HARVEY NURSERY

Further to Minute 22 of the meeting of the Executive Cabinet Member held on 30th November, 2020 and Minute 20 of the meeting of the Children's Services Scrutiny Committee held on 22nd December, 2020, the Director of Children's Services submitted a report which set proposals for consultation on the closure of Harvey Nursery in response to ongoing budget pressures.

The Executive Cabinet Member APPROVED –

The report for consultation purposes with Trades Unions, staff, service users and stakeholders.

Following the decision, Councillor Donaghy called the item in. He was advised by the Borough Solicitor that, as this item had previously been called in and considered by the Children's Services Scrutiny Committee and referred to full Council, the provisions of the Constitution did not allow the same decision to be called-in for a second time.

DD6

NOTES

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

WEDNESDAY 1ST SEPTEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Warren	- Executive Cabinet Member – Regeneration Portfolio
Councillor Zaman	- Major Opposition Spokesperson
Councillor Hayes (as deputy for Councillor Wilkinson)	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor Ismail	- Minor Oppositions Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Mr G. Brough	- Director of Place (Development)
Mr P. Whittingham	- Assistant Director Economic Development and Regeneration
Mr D. Cross	- Head of Asset Management (Interim)
Mr D. Shepherd	- Principal Group Accountant
Ms S. Orrell	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

1. DEMOLITION OF FORMER DARLEY COURT

The Director of Place (Development) submitted a report which put forward proposals for the demolition of the former Darley Court building.

The report advised that the Darley Court had been vacated in November, 2020 and had not been in use since. The building had not enabled the existing user to provide a fit for purpose offering for its aftercare service due to the high backlog-maintenance requirements and the monies required to bring the building up to a condition Standard B which were in the region of £750,000.00.

The Service had since advised that they had no plans to return to the building and it was therefore surplus to requirements. All services provided from this building had subsequently been relocated to Laburnum Lodge and Wilfred Geere.

The report stated that in response to the continuing Health and Safety risk and liability, the Council was currently maintaining the building with the assistance of security and response who had an increasing security provision despite recently boarding up the building in its entirety. Costs incurred from November 2020 to date included: -

- reactive repairs - £3,500.00
- timber boarding and anti-vandal paint - £8,500.00
- Security and Response patrols - £135,000.00

Despite the full boarding and the anti-vandal paint, vandals were still gaining access and the next steps to secure the building if it were not demolished would be to enhance security measures including: -

- a new perimeter fence around the site £30,000.00;
- steel shutters to prevent arson attempts £32,000.00; and
- and/or full-time static guards - approximately £2,800.00 per week.

In this regard, the report outlined proposals to demolish the building together with details of the associated costs and timescales. It was estimated that the demolition would be in the region of £50-£60,000.00 and would initially be funded from the Asset Management – Urgent works with a view that the cost of demolition will be recouped from the sale of the land and reinvested back into the Asset Management – Urgent works budget.

In order to protect the Council's interests until demolition, the report further proposed that enhanced security measures in the form of a static guard be put in place at a cost of £2,800.00 per week. This cost will be funded from the revenue charges associated with this asset.

It was intended that Robertson Facilities Management would sub-contract the works to a suitable contractor and that the site would be appraised following demolition using the Council's Strategic Asset Management Plan Policy to either re-use the site for public services, housing or dispose to create a capital receipt.

The Executive Cabinet Member APPROVED -

- (i) The demolition of the vacant Darley Court building on the basis detailed in the report now submitted;**
- (ii) The delegation of authority to the Director of Place (Development) to formalise all arrangements linked to the demolition of the former Darley Court; and**
- (iii) The delegation of authority to the Borough Solicitor to carry out all necessary legal formalities in this regard; and NOTED –**
- (iv) That Robertson Facilities Management Limited will be appointed under a Task order to deliver the demolition of the former Darley Court.**

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act

1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

2. EXTENSION OF THE CONTRACT WITH ROBERTSON FACILITIES MANAGEMENT LIMITED

Further to Minute 52 of the meeting of the Cabinet held on 21st January, 2019, the Director of Place (Development) submitted a report which sought approval to extend the contract with Robertson Facilities Management for a further two years in the light of the improvements to the Council's facilities management function since its award in May, 2019.

The Executive Cabinet Member NOTED –

- (i) The Cabinet approval from 21st January, 2019 to accede to a Strategic Partnership Agreement with Eastbourne Borough Council and Lewes District Council (as founding members) and with Robertson Capital Projects Limited and Aecom Limited as contractors and to commission Facilities Management services via the Strategic Partnering Agreement; and**
 - (ii) The significant improvement made in relation to the Council's facilities management function over the initial contract period of the NEC4 Term Service Contract; and**
 - APPROVED -**
 - (iii) A 2-year extension to the Contract term in line with the contract's terms and conditions; and**
 - (iv) The delegation of authority to the Director of Place (Development) to approve and implement any required variation to the scope of services in line with the terms and conditions of the NEC4 Term Service Contract subject to the appropriate consultation process as set out in section 5.3.2 of the report now submitted; and**
 - (v) The delegation of authority to the Borough Solicitor to complete any legal formalities in this regard.**
-

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

MONDAY, 20TH SEPTEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Warren	- Executive Cabinet Member – Regeneration Portfolio
Councillor McKeon	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Mr G. Brough	- Director of Place (Development)
Mr P. Whittingham	- Assistant Director Economic Development and Regeneration
Ms J. Ivison	- Head of Service
Mr D. Cross	- Programme Director
Mr J. Pollard	- Head of Finance – Chief Executive's Department
Ms C. Hansell	- Principal Project Officer
Ms S. Orrell	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

3. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

4. STRATEGIC ASSET MANAGEMENT PLAN (SAMP) DISPOSALS PHASE 5

The Director of Place (Development) submitted a report which sought approval for the transfer of seventeen identified assets in line with the Strategic Asset Management Plan (SAMP) and Disposals Policy.

The report put forward proposals to transfer the undermentioned properties by way of CAT in line with the SAMP and Disposals Policy:

- Bradshaw fishery - Bradshaw
- Lorne Street - Farnworth
- Emlyn Street - Farnworth
- Trinity Gateway - Great Lever
- Darley Court - Halliwell
- Chorley Street - Halliwell
- Stapleton Avenue - Heaton and Lostock
- New Brunswick Street - Horwich
- Stoneclough Road - Kearsley
- Unity Brook - Kearsley
- Land North Radcliffe Road - Hatherleigh Way – Little Lever
- Lever Street - Little Lever
- Church Street garage colony - Little Lever
- Romer Street (x2 parcels asset no: 28460 and 31430) – Tonge and Haulgh
- Wingates Parcel - Westhoughton
- Land North of Wigan Road (Dorothy Rigby's Farm) – Westhoughton
- The Fairways – Westhoughton

The report outlined the reasons for disposal and proposed methods together with associated terms and timescales.

The Executive Cabinet Member APPROVED -

(i) The sale of sixteen sites, as detailed in the report now submitted, unconditionally by auction or private treaty, in accordance with the Strategic Asset Management Plan and Disposal Policy;

(ii) The delegation of authority to the Director of Place (Development) to agree a reserve price (auctions) or accept the best consideration offer (sale by private treaty) and complete the sale of land;

(iii) The authorisation of the Borough Solicitor to complete the legal formalities in this regard; and

(iv) The submission of a further report on the site at Stapleton Avenue to a future meeting of this Executive Cabinet Member.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

5. DRAW DOWN OF FUTURE HIGH STREETS FUNDING FOR FARNWORTH TOWN CENTRE

The Director of Place (Development) submitted a report which sought approval to waive Standing Orders relating to Contracts to enable the direct award of a contract to deliver the works detailed in the Future High Streets Fund bid for Farnworth Town Centre in order to meet the required timescales for funding.

The Executive Cabinet Member APPROVED –

- (i) The waiver of the Council's Standing Orders relating to Contracts to enable the delivery of Option 2, as detailed in the report now submitted, with a direct contract award to Capital and Centric;**
- ii) The authorisation of the Director of Place (Development) to negotiate and enter into a contract with Capital and Centric;**
- iii) The authorisation of the Deputy Chief Executive to complete the necessary financial formalities in this regard; and**
- iv) The authorisation of the Borough Solicitor to complete the necessary legal formalities in this regard.**

EXECUTIVE CABINET MEMBER ENVIRONMENTAL SERVICES DELIVERY

A record of decisions made by the Executive Cabinet Member with responsibility for Waste Collection, Neighbourhood and Community Services and Digital:-

TUESDAY 21ST SEPTEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Muslim	Executive Cabinet Member for Environmental Services Delivery
Councillor Sherrington	Major Opposition Spokesperson
Councillor Hayes	Minor Opposition Spokesperson
Councillor Flitcroft	Minor Opposition Spokesperson
Councillor Brady	Minor Opposition Spokesperson
Councillor Allen	Minor Opposition Spokesperson
Councillor McMulkin	Minor Opposition Spokesperson

Officers

Mr. J. Dyson	Director of Place Services
Ms. J. Pollard	Head of Strategic Finance
Ms. D. Dixon	Senior Recycling Officer
Mrs. V. Ridge	Democratic Services Manager

6. MONITORING OF DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions that had previously been taken by the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

**7. DIRECTORATE OF PLACE – FINANCE REPORT 2021-2022
– QUARTER ONE**

A joint report of the Director of Place and the Deputy Chief Executive was submitted which provided information relating to the financial quarter one projected outturn position of the Directorate of Place.

Revenue expenditure as at Quarter One showed a projected overspend against budget of £462k, after planned reserve movements.

There were two significant variances as described in the report.

Capital expenditure as at Quarter One was £6.091m against a revised Quarter One budget of £86.298m.

The Directorate of Place had fully used all general reserves in year and held a projected balance of £3.349m earmarked reserves.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m.

This report sought approval for £364k of savings, which would contribute to the overall Directorate savings target, full details of which were provided.

Specific areas of financial risk identified for the year related to:

- loss of income due to the economic downturn;
- energy price increases for street lighting;
- increased building repair costs related to work identified through property condition surveys; and
- the financial impact of Covid19.

The Executive Cabinet Member NOTED -

(i) The Quarter One financial position of the Directorate of Place and the key findings in the report now submitted; and

APPROVED -

(ii) The revisions made to the Capital Programme which fall under the Environmental Services Delivery portfolio;

(iii) The authorisation of the Director of Place to call off under any available framework(s) to enable the Capital Programme to progress; and

(iv) The savings contained within the report now submitted.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

8. PROCUREMENT OF WHEELED BINS

The Director of Place Services submitted a report which sought the Executive Cabinet Member's approval to tender for a supplier of 140 litre and 240 litre wheeled bins in accordance with Standing Orders relating to Contracts.

The Executive Cabinet Member was advised that, in accordance with the terms of the framework agreement, the Council would appoint a supplier under a call off agreement for a term of 2 years with the option to extend the term for a further one year period, subject to satisfactory performance.

The Executive Cabinet Member AGREED –

(i) To delegate authority to the Director of Place (Services) to carry out and complete the procurement activity, as detailed in the report, and to appoint a supplier to deliver the 140 litre and 240 litre wheeled bins in accordance with the advertised terms and conditions; and AUTHORISED –

FF4

(ii) The Borough Solicitor to carry out all the necessary legal formalities in relation to the proposals contained within the report.

EXECUTIVE CABINET MEMBER FOR HIGHWAYS AND TRANSPORT

A record of decisions made by the Executive Cabinet Member with responsibility for Highways and Transport:-

FRIDAY, 27th AUGUST, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Haslam	Executive Cabinet Member for Highways and Transport
Councillor Ayub	Major Opposition Spokesperson
Councillor Pattison (as deputy for Councillor Flitcroft)	Minor Opposition Spokesperson
Councillor Hayes	Minor Opposition Spokesperson
Councillor Grant	Minor Opposition Spokesperson

Officers

Mr. J. Kelly	Assistant Director Highways and Engineering
Mr. D. Shepherd	Principal Group Accountant
Mrs. N. Raby	Senior Lawyer
Mrs. S. Bailey	Principal Democratic Services Officer

3. DAISY HILL STATION OPTIONS

The Director of Place Services submitted a report which informed the Executive Cabinet Member of recent developments affecting the decision to reconstruct the existing bridge deck of Daisy Hill Station Railway Bridge and to confirm

the decision as to a way forward from a series of available options.

The report explained that Network Rail had very recently confirmed that the bridge carriageway elements of Daisy Hill Station Railway Bridge were safe to carry 40 tonnes (i.e., unrestricted) vehicular loading which changed their previously held opinion that the bridge was safe to carry dead (self-weight) load only. This was as an outcome of load testing assessment work undertaken by Network Rail.

At the same time, the estimated cost of the bridge reconstruction had increased from £3.0m to £4.157m and a revised project programme suggested that the earliest that construction of a new bridge could commence was February, 2023. This suggested that the previous decision to reconstruct the bridge made by the Executive Cabinet Member, Highways and Transportation on 12th October 2020 should now be reviewed.

This report set out the options available and concluded that the recommended option was that the existing bridge remained in place together with vehicle incursion protection measures to protect the vulnerable footways and parapets.

The Executive Cabinet APPROVED -

- (i) Option 2a and confirmed that the existing bridge deck of Daisy Hill Station Railway Bridge remains in place with temporary footway incursion protection ('MASS') barriers.**
- (ii) The installation of permanent footway incursion protection measures to be carried out as and when these become a priority within the Bridges Capital Programme or if/when DfT confirm that the targeted Challenge Fund Highway Maintenance Grant can be used to fund this work;**
- (iii) The Director of Place (Services) to commission and formalise any necessary works; and**
- (iv) The Borough Solicitor to carry out any necessary legal formalities in this regard.**

4. PROPOSED INTRODUCTION OF WAITING RESTRICTIONS AROUND BRADSHAW WARD

The Director of Place Services submitted a report which detailed representations which had been received in response to the promotion of waiting restrictions on various streets in the Bradshaw Ward of Bolton.

The report explained that concerns had been raised about parked vehicles which was causing obstructions to both vehicles and pedestrians and in some cases poor visibility at the following locations:

- Parking on Broadstone Road;
- The junction of Longsight with Recreation Street;
- Parking overflow stretching further onto the residential arms of Lea Gate Close;
- Church Street between Lea Gate and King Street.
- Bramdean Avenue and Longsight;
- The junction of Longsight at Southgate;
- The junction of Ruins Lane with Hardy Mill Road, Brookfold Lane and Longsight;
- Hough Fold Way south side west of Longsight Lane;
- Stitch-Mi-Lane south of Christ Church;
- The vicinity of Bolton Road;
- Longsight Lane at its junction with the access road to properties from No 18 to 36;
- New Lane at its junction with Harden Drive and the roadside fronting the mini mart (SPA Store);
- Ashdene Crescent at its junction with Hough Fold Way; and
- New Lane at its junction with Red Lane.

The proposal was formally advertised by Public Notice on 14th December, 2020. A public postal consultation was also undertaken to all the properties identified as potentially being affected by this proposal.

Of the total 80 consultations that were sent out, 15 (12%) representations were received. All of them were received by email. Some were seeking clarification on the proposals, others were supporting the proposed TRO and others were objecting it. The report set out details of the comments received and the response from officers.

Following consideration of the report, the Executive Cabinet Member referred to the proposal for double yellow line waiting restrictions to be in place on Brookfold Lane (east side) for 24 hours. He stated that, following consultation with residents in the area, it would be more appropriate for the double yellow line waiting restrictions to apply Monday to Friday between 8.00am and 6.00pm only.

The Executive Cabinet Member APPROVED –

The introduction of the waiting restrictions, including the amendments shown in Appendix A to the report now submitted, and subject to the following additional amendment:

- **The double yellow line waiting restrictions on Brookfold Lane (east side) to apply Monday to Friday between 8.00am and 6.00pm only.**

5. WINTER SERVICE REVIEW 2020-21

The Director of Place submitted a report which provided a review of the Council's Winter Service for 2020/21 and put forward proposals for the 2021/22 winter season.

The report stated that the winter service provision within Bolton Council was provided by Highways and Engineering Division and was planned to ensure that adequate resources were

GG5

always available during the winter period to respond to adverse weather conditions.

In this regard, the report advised that the 2021/21 winter season in Bolton had contained very few snow events, although there had been several very cold spells which necessitated greater salt usage. The season had been primarily governed by prolonged periods of marginal temperatures which had resulted in an average number of treatments and the winter passing without serious alarm. In summary, the Service carried out 78 full route grits and 13 partial route grits, which compared to Bolton's last nine-year average of 89 treatments. The number of turnouts and salt used was identified in Table 1 of the report.

The financial outturn for 2019/20 was £690,050. The budget for 2020/21 was set at £661,323, however, due to the increased number and scale of treatments, the actual spend was £763,231.

With regard to the 2021/22 winter season, the report proposed the following actions for approval:

- trial salt spreading automation (spread widths and symmetry) to establish the potential benefits;
- gritting route review on a risk based approach - a review had been completed of the winter maintenance network treatment policy through a Policy Development Group which may lead to the implementation of revised treatment routes based on a risk-based approach - this would also include a review of the grit bin allocation process. The new Policy would be recommended for adoption at a future meeting of this Executive Cabinet Member; and
- a new gritting fleet was being procured through a hire contract prior to the 2021/22 winter season.

The Executive Cabinet Member NOTED the review of the Winter Service 2020/21; and APPROVED –

The proposals for the 2021/22 winter season, as detailed in paragraph 4.2 of the report now submitted.

**EXECUTIVE CABINET MEMBER FOR HIGHWAYS AND
TRANSPORT**

A record of decisions made by the Executive Cabinet Member with responsibility for Highways and Transport:-

MONDAY, 20th SEPTEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Haslam	Executive Cabinet Member for Highways and Transport
Councillor Ayub	Major Opposition Spokesperson
Councillor Flitcroft	Minor Opposition Spokesperson
Councillor Hayes	Minor Opposition Spokesperson
Councillor Grant	Minor Opposition Spokesperson
Councillor Fletcher	Minor Opposition Spokesperson

Officers

Mr. J. Dyson	Director of Place (Services)
Mr G. Langley	Principal Engineer (Network Planning and Safety)
Mr S. Walsh	Senior Engineering Manager
Ms. J. Pollard	Head of Finance (Chief Executive's)
Ms S. Orrell	Senior Lawyer
Mrs. S. Bailey	Principal Democratic Services Officer

6. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

7. DIRECTORATE OF PLACE – FINANCE REPORT 2021/22 – QUARTER ONE

The Deputy Chief Executive and Director of Place (Development) submitted a report which provided details in relation to the financial position as at Quarter One in respect of the Directorate of Place and sought approval for £364k savings.

Revenue expenditure as at Quarter One showed a projected overspend against budget of £462k, after planned reserve movements.

There were two significant variances as described in the report.

Capital expenditure as at Quarter One was £6.091m against a revised Quarter One budget of £86.298m.

The Directorate of Place had fully used all general reserves in year and held a projected balance of £3.349m earmarked reserves.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m.

This report sought approval for £364k of savings, which would contribute to the overall Directorate savings target, full details of which were provided.

Specific areas of financial risk identified for the year related to:

- loss of income due to the economic downturn;
- energy price increases for street lighting;
- increased building repair costs related to work identified through property condition surveys; and
- the financial impact of Covid19.

The Executive Cabinet Member NOTED -

(i) The Quarter One financial position of the Directorate of Place and the key findings in the report now submitted; and APPROVED -

(ii) The revisions made to the Capital Programme which fall under the Highways and Transport portfolio;

(iii) The authorisation of the Director of Place (Development) to call off under any available framework(s) to enable the Capital Programme to progress; and

(iv) The savings contained within the report now submitted.

8. WINTER GRITTING HIGHWAY NETWORK – RISK BASED MATRIX

The Director of Place (Services) submitted a report which sought approval for proposals to implement a new risk-based highway network winter gritting matrix for future delivery.

The report outlined the current arrangements for winter gritting of the Borough's highways and provided details of the recent review and risk assessment of the entire highway network within the Borough that had taken place in response to the issue of national guidance and best practice in 2020.

The findings of the review had been presented to the Environment Policy Development Group at its meetings on 8th October, 2020 and 7th July, 2021 for their consideration and comment.

In this regard, the report put forward proposals to adopt a new delivery framework with the highway network being placed into different risk categories based on the general maintenance hierarchy and other factors which may be pertinent during the

GG9

winter season. The adoption of highway risk categories would provide the Council with a guiding framework for treatment of the network based on risk appetite, financial and resource constraints.

Given the council's current financial and resource challenges, and the desire to be consistent with neighbouring authorities, five risk categories of highway which should be treated were proposed, full details of which were provided in Table 1 of the report, as follows:

Level 1 – resilient network

Level 2 - resilient Network and Classified Network

Level 3 - above plus bus routes and critical infrastructure on steep roads (>10%)

Level 4 - above plus minor steep roads serving numerous properties. (>10%)

Level 5 - above plus remaining bus routes and access to critical infrastructure

Table 2 of the report highlighted a hierarchy of treatment options if the need arose to implement the Framework.

None of the options included treatment of facilities for walking and cycling other than salting within the Town Centres. Should walking and cycling routes need to be considered in the future, additional resources would be required.

With regard to self-help, the report advised that there were currently 533 salt bins located in the Borough. To ensure a more risk-based approach was adopted, it was proposed to develop a risk-based scoring matrix to ensure a consistent installation of salt bins. Risk categories for salt bin installation would be developed to facilitate any changes to future network treatment regimes. The risk-based scoring matrix and categories would be included within the Winter Service Policy when new treatment routes had been defined.

The Executive Cabinet Member APPROVED -

The risk-based highway network winter gritting matrix for future delivery, as detailed in the report now submitted.

9. CHORLEY NEW ROAD EMERGENCY ACTIVE TRAVEL SCHEME

The Director of Place (Services) submitted a report which reported the findings of the Chorley New Road Emergency Active Travel Fund Consultation for consideration.

The report advised that the Chorley New Road Emergency Active Travel Fund scheme (EATF) had been implemented as part of the Government's response to the Covid Pandemic, making £250million available for emergency schemes to be delivered at pace to make cycling and walking safer and support social distancing. The Government had gone on to make a further commitment to active travel through the publication of Gear Change, a plan to put walking and cycling at the heart of transport policy at all levels.

As part of the Bolton Safe Streets Save Lives consultation, the Chorley New Road corridor had received the most comments for improved walking and cycling facilities within the borough. In accordance with this consultation the Chorley New Road and A6 corridors were proposed for EATF funding, both of which had secured funding.

Implementation on the Chorley New Road scheme had started in September 2020 with the removal of the previous substandard advisory cycle lane and subsequent maintenance and patching work. A number of issues had arisen during the course of the trial which were summarised in the report.

The report went on to outline the nature of the consultation exercise in respect of the EATF Scheme on Chorley New Road which had been carried out by Aecom Transport Consultants on behalf of the Council and provided an in-depth summary of the findings. The main themes from the consultation had focused on safety, maintenance, pedestrian movement and

congestion as well as the overall perception of the scheme. It was reported that from the consultation responses, 68% were dissatisfied with the scheme but this was quantified on the basis that some of the dissatisfaction related to the scheme not going far enough in terms of the measures implemented.

Following consultation, the report identified the following options for consideration by the Executive Cabinet Member:

- implementation of the scheme in full, taking account of the consultation findings and proposed mitigation measures; or
- to permanently remove some elements of scheme noting potential issues around legal challenge and clawback.

The Executive Cabinet Member NOTED –

- (i) The background and context of both National and City Regional Strategy, Policy and Guidance on Active Travel and Active Travel Funding and the outcome of the Chorley New Road consultation in the context of guidance associated with Active Travel Funding; and APPROVED –**
- (ii) The permanent removal of the orca wand element of the scheme, noting potential issues around legal challenge and clawback; and**
- (iii) That support be given to similar future Emergency Active Travel Fund and Active Travel Funding Schemes, subject to full consultation taking place prior to their implementation.**

GG12

NOTES

WELLBEING

A record of decisions made by the Executive Cabinet Member with responsibility for Health and Wellbeing, Anti-Poverty and Deprivation, Public Health, Mental Health and Social Care Integration

MONDAY, 23RD AUGUST, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Baines	- Executive Cabinet Member – Wellbeing
Councillor Haworth	- Major Opposition Spokesperson
Councillor Pattison	- Minor Opposition Spokesperson
Councillor Wright	- Minor Oppositions Spokesperson

Officers

Ms L. Donkin	- Assistant Director/Consultant in Public Health
Ms T. Minshull	- Assistant Director for Commissioning
Ms L. Hargreaves	- Principal Group Accountant
Ms A. Kelly	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

3. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report. 

4. PUBLIC HEALTH FINANCIAL MONITORING 2021/22 QUARTER ONE

The Director of Public Health and the Deputy Chief Executive submitted a joint report which outlined the financial position for Public Health as at Quarter One of the 2021/22 Financial Year.

With regard to Revenue Expenditure, the report advised that the revenue outturn position was expected to be in line with budget after a movement to reserves of £124k.

Reserves were expected to be £1.457m at 31st March, 2022 which was a decrease in year of £8.64m, mainly due to the use of Contain Outbreak Management Funds.

The Executive Cabinet Member NOTED the report.

CONFIDENTIAL ITEM

The background papers and reports in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

5. TIER 2 WEIGHT MANAGEMENT GRANT FUNDING 2021/22 AND AWARD OF CONTRACT FOR TIER 2 WEIGHT MANAGEMENT SERVICE

The Director of Public Health submitted a report which provided an update on the Public Health England Tier 2 Weight Management Grant Funding Award for 2021/22 to tackle obesity and promote healthy weight in Bolton and sought approval to award a Contract for a Tier 2 Weight Management Service.

The report advised that the Council had received an Adult Weight Management Services Grant of £226k from the Department of Health and Social Care to provide an Adult Tier

2 Behavioural Weight Management Service as part of a programme to tackle obesity and promote healthy weight.

The grant allocation was non-recurrent funding and was required to be spent within the 2021/22 Financial Year.

Due to the very short time limit required to spend the grant and the ability of a local provider to provide the service at pace, the report sought approval for the direct contract award of the service to Bolton Wanderers Community Trust who were already delivering a 12-week Adult Tier 2 Behavioural Weight Management Service with ongoing support, within Bolton.

The Executive Cabinet Member APPROVED –

- (i) The waiver of the Standing Orders relating to Contracts and authorisation of the Director of Public Health to make a direct award of a contract for the provision of a Tier 2 Weight Management Service to Bolton Wanderers Community Trust, on the basis detailed in the report now submitted;**
- (ii) The delegation of authority to the Director of Public Health to negotiate and finalise the Contract referred to in the report now submitted and;**
- (iii) The authorisation of the Borough Solicitor to carry on any necessary legal formalities in this regard.**

WELLBEING

A record of decisions made by the Executive Cabinet Member with responsibility for Health and Wellbeing, Anti-Poverty and Deprivation, Public Health, Mental Health and Social Care Integration

MONDAY, 13TH SEPTEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Baines	- Executive Cabinet Member – Wellbeing
Councillor Haworth	- Major Opposition Spokesperson
Councillor Wright	- Minor Oppositions Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson

Officers

Ms H. Lowey	- Director of Public Health
Ms S. Gilman	- Assistant Director - Public Health
Ms A. Fallon	- Locum Consultant in Public Health
Ms L. Butcher	- Head of Finance
Ms A. Hunt	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

6. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report. 

7. PUBLIC HEALTH COVID-19 CONTAIN OUTBREAK CONTROL FUND (COMF) – ALLOCATION AND PROFILE 21-22 (£2.6M REMAINING FUNDING ALLOCATION)

Further to Minute 26 of the meeting of the Executive Cabinet Member held on 4th May, 2021, the Director of Public Health submitted a report which sought approval for the use of the additional Public Health Covid-19 Control Outbreak Management Fund (COMF) monies that had been made available to continue the implementation of the existing and recently updated Outbreak Management Control Plan.

The report advised that an additional grant of £2,654,259 of COMF monies had been received sought approval to utilise the monies of various schemes, full details and costings of which were provided at Section 2 of the report.

The schemes would be monitored on a monthly basis and updates provided through the quarterly finance report.

All schemes would follow the appropriate procurement process, depending on value, departmental expenditure and relevant approval levels.

The Executive Cabinet Member NOTED -

**(i) The final allocation to the Public Health Covid-19 Contain Outbreak Management Fund (COMF); and
APPROVED -**

(ii) The allocation of the COMF grant, on the basis detailed in the report now submitted;

(iii) Subject to compliance with Council's policies and procedures, the delegation of authority to the Director of Public Health to:

- **procure any required supplies and services;**
- **distribute funds by way of grant;**
- **engage additional temporary staffing as required to meet the objectives of the COMF grant; and**

(iv) The authorisation of the Borough Solicitor to carry out any necessary legal formalities in this regard.

8. PHARMACEUTICAL NEEDS ASSESSMENT 2022

The Director of Public Health submitted a report which outlined proposals to refresh the Pharmaceutical Needs Assessment for 2022 in line with the revised statutory responsibilities, purpose, guidelines and required timescales.

The report advised that Bolton's current Pharmaceutical Needs Assessment (PNA) was published in 2018 and was due for refresh by April 2021. This had been extended twice due to Covid and was now due for publication by October 2022.

Full details of the required content of a PNA were set out in Schedule 1 to the NHS (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013 and were summarised in the report.

It would be developed in close collaboration with Bolton's Local Pharmaceutical Committee and engagement had taken place with the LPC, Council commissioning officers and the CCG who were key stakeholders.

The Executive Cabinet Member APPROVED -

The process to develop and publish the required Pharmaceutical Needs Assessment by the completion date of 1st October 2022, on the basis detailed in the report now submitted.

CONFIDENTIAL ITEMS

The background papers and reports in relation to the following items were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

9. EXTENSION OF THE BOLTON CHILDREN'S INTEGRATED HEALTH AND WELLBEING SERVICE AND VARIATION TO THE FEES PAYABLE UNDER THIS CONTRACT

The Director of Public Health submitted a report which sought approval to extend the term of the current contract for the provision of the Bolton Children's Integrated Health and Wellbeing Service and to vary the fees.

The report provided details of the current service provision under the existing Contract and outlined the options for its future.

The report recommended the continuation of the service by extended the current contract on the basis now detailed and for the reasons identified.

The Executive Cabinet Member APPROVED –

- (i) The extension of the term of the Bolton Children's Integrated Health and Wellbeing Service for one year, as provided for by the terms and conditions of the Contract;**
- (ii) The variation of the Contract for the delivery of the Bolton Children's Integrated Health and Wellbeing Service to reduce the Fees payable under the Contract, as detailed in the report now submitted; and**
- (iii) The delegation of authority to the Borough Solicitor to carry out any necessary legal formalities in this regard.**

10. APPROVAL FOR AN EXTENSION TO THE SEXUAL AND REPRODUCTIVE HEALTH SERVICES CONTRACT

The Director of Public Health submitted a report which put forward options in relation to the Sexual and Reproductive Health Services Contract for consideration.

Full details of the associated issues were provided in the report and approval was sought for Option 1 to vary the term of the Sexual and Reproductive Health Services Contract to enable an extension of the end date to 31st March, 2023.

The Executive Cabinet Member APPROVED –

- (i) Option 1, as detailed in the report now submitted;**
- (ii) The delegation of authority to the Director of Public Health to implement Option 1 on the basis now detailed; and**
- (iii) The authorisation of the Borough Solicitor to carry out any necessary legal formalities.**

11. MAINTAINING SUSTAINABLE STOP SMOKING SERVICES 2021-2023

The Director of Public Health submitted a report which put forward options to ensure the continued commissioning and provision of stop smoking support commissioned via pharmacies within the Borough.

The report provided details of the current arrangements for delivery of the stop smoking support and associated issues and put forward options to enable the service to continue.

The Executive Cabinet Member APPROVED –

- (i) Option 1 to waiver the Council's Standing Orders relating to Contracts and authorise the direct award of contracts for the Pharmacy Stop Smoking service for the period 1st April 2021 to 31st March 2023, on the basis detailed in the report now submitted;**
- (ii) The delegation of authority to the Director of Public Health to develop and implement an appropriate procurement model for the delivery of the Pharmacy Stop Smoking service with effect from 1st April; 2023; and**
- (iii) The delegation of authority to the Borough Solicitor to carry out any necessary legal formalities in this regard.**

STRATEGIC HOUSING AND PLANNING

A record of decisions made by the Executive Cabinet Member with responsibility for Strategic Housing and Planning:-

TUESDAY, 14th SEPTEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Hewitt	- Executive Cabinet Member for Strategic Housing and Planning
Councillor Silvester	- Major Opposition Spokesperson
Councillor D. Wilkinson	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Mr. P. Whittingham	- Assistant Director of Economic Development and Regeneration
Mr. M. Kay	- Head of Planning
Ms. J. Pollard	- Head of Strategic Finance
Mr. A. Allen	- Development Manager (Planning)
Mrs. V. Ridge	- Democratic Services Manager

5. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

6. DIRECTORATE OF PLACE – FINANCE REPORT 2021/2022 – QUARTER ONE

The Deputy Chief Executive and Director of Place (Development) submitted a report which provided details in relation to the financial position as at Quarter One in respect of the Directorate of Place and sought approval for £364k savings.

Revenue expenditure as at Quarter One showed a projected overspend against budget of £462k, after planned reserve movements.

There were two significant variances as described in the report.

Capital expenditure as at Quarter One was £6.091m against a revised Quarter One budget of £86.298m.

The Directorate of Place had fully used all general reserves in year and held a projected balance of £3.349m earmarked reserves.

The budgeted efficiency savings for 2021/22 for the Directorate of Place were £6.161m.

This report sought approval for £364k of savings, which would contribute to the overall Directorate savings target, full details of which were provided.

Specific areas of financial risk identified for the year related to:

- loss of income due to the economic downturn;
- energy price increases for street lighting;
- increased building repair costs related to work identified through property condition surveys; and
- the financial impact of Covid19.

The Executive Cabinet Member NOTED -

(i) The Quarter One financial position of the Directorate of Place and the key findings in the report now submitted; and APPROVED -

- (ii) The revisions made to the Capital Programme which fall under the Strategic Housing and Planning portfolio;**
- (iii) The authorisation of the Director of Place (Development) to call off under any available framework(s) to enable the Capital Programme to progress; and**
- (iv) The savings contained within the report now submitted.**

7. PRE-APPLICATION SERVICE AND CHARGING SCHEDULE

The Director of Place (Development) submitted a report which outlined proposals to introduce a fee-paying, pre-application service in relation to Development Management and Conservation.

The report advised that the Council currently provided a pre-application service for major developments only and did not charge a fee for the advice given. As a result, the Council was:

- failing to secure additional potential revenue;
- incurring a cost for the Service which was not offset by a fee and which was time consuming and resource intensive; and
- providing a limited service which was contrary to guidance as the Council should endeavour to provide a pre-application service to cover all types of applications, not just major developments.

In addition, there was no performance framework in terms of the time taken to respond to the major inquiries and planning applications which did not have the benefit of pre-application advice were often of a poor quality and contained elements which required amendment. Consequently, officers spent a significant amount of time seeking these amendments which impacted upon their time, reduced efficiency and slowed down the determination of the submission which was ultimately detrimental to the performance of the Council.

In this regard, the report put forward proposals to provide a fee-paying pre-application service which would contribute towards

identified costs savings which needed to be secured. The proposed scheme would cover all types of planning applications received and not just major developments. The pre-application service would also provide for a performance framework to ensure that responses provided were within an agreed timeframe.

The report also provided details of the charging arrangements which would reflect the time and resources taken to provide the response.

Appendix 1 to the report showed the pages that would be viewed on the council's website and provided an explanation of the level of service to be offered together with the costs. It also provided advice on what would be required from the applicant in seeking advice as well as expectations as to how long it would take the Council to respond to the inquiry. A standard application form was being developed to support this which would also be on the website.

The Executive Cabinet Member APPROVED –

The introduction of the pre-application service in relation to Development Management and Conservation, on the basis detailed in the report now submitted.

8. REVIEW OF ENFORCEMENT POLICY

The Director of Place (Development) submitted a report which sought approval for proposed changes to the Council's existing Planning Enforcement Policy.

The report provided details of the Council's existing adopted Enforcement Policy as it related to the Planning system which determined how the Council delivered its enforcement function and identified how it categorised alleged breaches together with the timeframes in which it endeavoured to deal with them. A Copy of the Policy was attached to the report at Appendix 1.

The report went on to outline proposals to amend the Policy so that the Council would have a more responsive and targeted

Enforcement Service. Full details of the proposed changes were provided at Appendix 2 to the report. The main changes involved a focus on harm and managing limited resources. Accordingly, changes had been proposed to both the categories of complaints and timeframes for responses.

The Executive Cabinet Member APPROVED –

The introduction of the revised Enforcement Policy relating to Planning, on the basis detailed in the report now submitted.

9. REFRESH OF THE STATEMENT OF COMMUNITY INVOLVEMENT

The Director of Place (Development) submitted a report which sought approval to consult on the Council's updated Statement of Community Involvement to enable the public to comment prior to its adoption.

The report advised that the most recent Bolton Statement of Community Intent had been approved in August, 2020 although there was a need to revise it again to ensure it was consistent with revised planning legislation and current planning practice for the determination of planning applications, including the Council's Scheme of Delegation. This also provided an opportunity to refresh information on plan making at the Greater Manchester level with the move from production of the Greater Manchester Spatial Framework to "Places for Everyone".

The report stated that although there was no legal requirement to carry out consultation on the Statement of Community Involvement, the Council had done so in the past and, considering the significance of involving different parts of the community in a variety of planning decisions, it was proposed to carry out a four-week period of consultation on the current draft.

Any comments received during this period of consultation would be considered by officers and incorporated into a

proposed final Statement which would be presented to the Executive Cabinet Member for adoption.

The Executive Cabinet Member APPROVED –

- (i) The draft revised Statement of Community Involvement for consultation on the basis detailed in the report now submitted; and**
- (ii) The delegation of adoption of the final Statement of Community Involvement to the Executive Cabinet Member, in consultation with the Director of Place (Development), following consideration of the responses received to the consultation.**

STRONGER COMMUNITIES

A record of decisions made by the Executive Cabinet Member with responsibility for Stronger Communities:-

TUESDAY 21st SEPTEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Dean	- Executive Cabinet Member – Stronger Communities
Councillor Jiva	- Major Opposition Spokesperson
Councillor Veevers	- Minor Opposition Spokesperson
Councillor Weatherby	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Ms J. Pollard	- Head of Finance – Chief Executive's and Place
Mrs. V. Ridge	- Democratic Services Manager

4. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

5. DIRECTORATE OF CORPORATE RESOURCES – FINANCE REPORT 2021/2022 – QUARTER ONE

The Deputy Chief Executive submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter one projected outturn position for the Directorate of Corporate Resources for the 2021/2022 financial year.

With regard to Revenue Expenditure, the report advised that there was a projected overspend of £281,000 after planned reserve movements.

In terms of capital expenditure for the Directorate of Corporate Resources this was £2.1k as at quarter one against a revised budget at quarter one of £118k.

In relation to reserves, the Directorate had a projected balance of £3.632m earmarked reserves for the end of the year.

Budgeted efficiency savings for 2021/2023 for the Directorate of Corporate Resources were £7.431m and table three in report identified savings to contribute to the savings target of the Directorate.

The Executive Cabinet Member NOTED the report and APPROVED the savings, as detailed in table three in the report, to contribute to the savings target of the Directorate of Corporate Resources.

CONSTITUTIONAL PANEL

MEETING, 13TH SEPTEMBER, 2021

Present – Councillors Cox (Chairman), Hayes, Pattison, Peel and Zaman.

Also in Attendance

Mr. T. Oakman - Chief Executive
Mrs. V. Ridge - Democratic Services Manager

Councillor Cox in the Chair

1. APPOINTMENT OF COMMITTEES AND PANELS

The Borough Solicitor submitted a report which sought members approval to changes to memberships of the Committees/ Panels as follows:-

To appoint appropriate members onto the undermentioned bodies:-

1. Councillor Flitcroft to be appointed Chairman of the Licensing and Regulation Committee in place of Councillor Dean;
2. Councillor Mrs. Fairclough be appointed as a member of the Octagon Theatre Board in place of Cllr Cox;
3. Councillor Hartigan be appointed to the Bolton at Home Operations Committee in place of Councillor Warren;
4. Councillor Finney be appointed as a member of the Children's Services Scrutiny Committee in place of Councillor Dean
5. Councillor Hartigan be appointed as a member of the Health Overview and Adult Service Scrutiny Committee in place of Councillor Dean
6. Councillor Hartigan be appointed to the Greater Manchester Pension Fund in place of Councillor Connor

LL2

7. Councillor Jiva be appointed to the Corporate and External Issues Scrutiny Committee in place of Councillor Murray
8. Councillor Sherrington be appointed to the Place Scrutiny Committee in place of Councillor Challenger
9. Councillor Challenger be appointed to the Health Overview and Adult Services Scrutiny Committee in place of Councillor Donaghy
10. Councillor Khurram be appointed Vice-Chairman of the Health Overview and Adult Services Scrutiny Committee in place of Councillor Haworth
11. Councillor Donaghy be appointed to the Single LJCC in place of Councillor Challenger
12. Councillor Jiva be appointed to the Be Safe Partnership in place of Councillor Murray
13. Councillor Sherrington be appointed to the Cleaner Greener Partnership in place of Councillor McKeon.

Resolved – That the changes to the Appointment of Committees and Panels, as now detailed, be approved.

(The meeting started at 6.25 p.m. and finished at 6.40 p.m.)