

## **EXTRACT**

### **THE EXECUTIVE**

#### **MEETING, 2<sup>ND</sup> JULY, 2007**

Councillor Morris	Leader of the Council – Corporate Strategy and Finance
Councillor Mrs. Thomas	Children’s Services
Councillor Adia	Development
Councillor Peel	Environmental Services
Councillor Kay	Adult Social Care and Health
Councillor Ibrahim	Culture and Community Safety
Councillor Sherrington	Cleaner, Greener, Safer
Councillor White	Human Resources ,Performance and Diversity
Councillor Zaman	Regeneration

#### Non-Voting Members

Councillor A. N. Spencer  
Councillor J. Walsh  
Councillor R. Allen  
Councillor Mrs D. Brierley  
Councillor Shaw  
Councillor A. Wilkinson  
Councillor Hayes  
Councillor D. Wilkinson  
Councillor Mrs Rothwell

#### Officers

Mr. S. Harriss	Chief Executive
Mr. S. Arnfield	Director of Corporate Resources

Mr. A. Eastwood	Director of Legal and Democratic Services
Mr .A. Donaldson	Head of Policy Improvement
Mr. M. Connor	Policy Accountant (Special Projects)
Mr. A. Jennings	Democratic Services Manager

Councillor Morris in the Chair

Apologies for absence were submitted on behalf of Councillor J. Byrne

## **6. MINUTES**

The minutes of the proceedings of the meeting of the Executive held on 18<sup>th</sup> June, 2007 were submitted and signed as a correct record.

## **7. CORPORATE PERFORMANCE DASHBOARD ANNUAL REPORT 2006/07**

The Chief Executive submitted a report that provided the Executive with a summary overview of the key corporate performance data from 1 April 2006 to 31<sup>st</sup> March 2007

The report reminded members that The Executive had a key role to play in driving performance improvements and the Council was committed to providing accurate, timely and action-orientated performance management reports that allowed Executive Members to work with chief officers to further improve services and outcomes for local people.

The report summarised annual performance data for 2006-07 and included:

- Best Value Performance Indicators, including priority and satisfaction indicators ;
- Projections for the Culture, Housing and Environment 2007 CPA blocks;

- Updates on progress against Bolton's Local Area Agreement and LPSA targets ;
- PAF indicators for both Children's and Adults Care Services;
- An annual review of customer complaints ;
- Sickness absence levels ; and
- Revenue and capital expenditure 2006/07.

The report provided the Executive with an overview of corporate performance for 2006/07 and highlighted how the Council was making excellent progress against a varied range of key performance indicators.

Indicators where performance was below standard had been summarised, along with commentary and key actions for improvement.

The key actions were to:

- further improve BVPIs that both hit the target and improved on previous years ;
- further improve LAA and LPSA2 indicators delivering on target;
- continue to decrease the level of sickness absence across the Authority ; and
- improve the lower performing PAF indicators and those declining on last year .

A further report would be submitted to the Executive's next meeting outlining the proposed action regarding those areas identified as under performing .

The Executive Member Human Resources ,Performance and Diversity informed members of the actions he proposed to take to improve performance in those areas identified as under performing ,including regular items at his Executive Member

meetings and attendance by senior officers to explain action proposed .

**Resolved – That the dashboard ,its findings and commentary be noted ;that the actions proposed in the commentary be endorsed and that further updates on actions that have been outlined in the report be made to the Executive’s meeting in August ,2007.**

## **8. CENTRAL DEPARTMENT BIG ISSUES 2008/11**

The Chief Executive submitted a report that detailed the Central Departments big issues for 2008/11 .

The big issues were structured under the 3 main aims of economic prosperity; narrowing the gap and transforming services to provide a focus on these areas as the Council moved into the business planning process.

Members were reminded that the Local Government White Paper, “Strong and Prosperous Communities” had significant implications that cut across each of these areas. Whilst some of the issues were highlighted in the report there were some significant issues around governance, scrutiny and area working that would need to be worked through with Members in the future.

The Central Departments big issues were set out under the following headings ;viz

- (a) economic prosperity
  - City region
  - Town centre
  
- (b) narrowing the gap
  - Housing
  - Bolton Vision Partnership Review
  - Bolton ; Our Vision 2007-2017 and Local Area Agreement 2008/11

(c) transforming services

- Delivering the change programme
- Communications and Marketing
- Supporting the development of integrated children's services
- Corporate property and accommodation strategy
- Pay and grading review
- HR and OD review
- Workforce planning
- Tackling sickness absence
- Responding to the MORI survey
- People in Bolton
- Responding to the institute of community cohesion study
- Corporate assessment and joint area review
- Comprehensive area assessment
- Comprehensive spending review ,efficiency and vfm
- Procurement
- Coroners service modernisation

**Resolved – That the Central Departments Big Issues for 2008/11 form the basis of the business planning process and that a Central Departments Draft Strategic Plan for 2008/11 be submitted in September ,2007 .**

## **10. DRAFT CORPORATE ASSESSMENT – SELF ASSESSMENT**

The Chief Executive submitted a report that provided a draft of the corporate assessment self assessment .

Members were reminded that as part of the preparations for the corporate assessment taking place in September 2007, the Council was required to produce a self assessment that set out how the Council performed against the Audit Commission's key lines of enquiry (KLOE) covering ambition, prioritisation, capacity, performance management and achievement.

The self assessment had to be based upon evidence and tell the Bolton story clearly to the Corporate Assessment Team.

The self assessment and evidence, coupled with the results from the stakeholder survey ,would form the basis of the team's initial conclusions about Bolton and areas for further investigation in September.

**Resolved – (i) That the draft self assessment ,as now submitted , be approved and that the Chief Executive ,in consultation with the three Group Leaders, be authorised to finalise the self assessment .**

**(ii) That those members of staff involved in the preparation of the Draft Corporate Self Assessment be thanked for their efforts .**