

Criteria to Aid Topic Selection – Appendix One

Title of suggested review:					
Criteria					Score
Will it duplicate recent or planned work?	NO If NO, go to Q.1		YES If YES, go to DECISION		
CUSTOMER INVOLVEMENT					
Q1. Is there evidence that customers/residents have raised this as an issue that needs to be addressed?	0	1	3	5	
Q2. Does this suggestion lend itself to a review in which the customer/resident can contribute significantly?	0	1	3	5	
Q3. Will this proposal result in services which better meet the needs and expectations of customers/residents?	0	1	3	5	
IMPROVEMENT AND PERFORMANCE					
Q4. Will this proposal improve the council's performance in line with our cleaner, greener, safer and stronger ambitions?	0	1	3	5	
Q5. Will the proposal help us to achieve the Council Plan priorities?	0	1	3	5	
VALUE FOR MONEY					
Q6. Will the proposal help the council to reduce cost and improve efficiency. i.e. better VFM?	0	1	3	5	
Q7. Is there evidence that we are either a) performing at a high cost or b) performing poorly in this area?					
TOTAL SCORE					
How does suggested review score against this criteria?					
DECISION					
Should the suggested review be added to the work programme, and if so, how should it be carried out?	Short-listed for Scrutiny review?	Request a report/Add to the work programme as an agenda item?/ appoint a rapporteur		No further action?	

