

EXECUTIVE CABINET MEMBER FOR ENVIRONMENTAL SERVICES

A record of decisions made by the Executive Cabinet Member with responsibility for Environmental Services, Waste and Waste Collection, Regulatory and neighbourhood and Community Services:-

MONDAY, 10TH SEPTEMBER, 2018

Following consideration of the matters detailed below in the presence of:-

Councillor Peel	Executive Cabinet Member for Environmental Services
Councillor Critchley	Major Opposition Spokesperson
Councillor Wilkinson	Minor Opposition Spokesperson
Councillor Hornby	Minor Opposition Spokesperson
Councillor Flitcroft	Minor Opposition Spokesperson

Officers

Mr. J. Sharrock	Head of Service, Neighbourhood Services
Mrs. E. Bridge	Head of Services to Schools
Ms. J. Pollard	Head of Strategic Finance and Accountancy
Mr. I. D. Mulholland	Principal Democratic Services Officer

9. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which set out the details of previous Executive Cabinet Member decisions together with an update on the action and progress.

The Executive Cabinet Member NOTED the report.

10. APPROVAL FOR PROCUREMENT OF THE WEED SPRAYING SERVICE

The Director of Place submitted a report which sought approval to procure the required weed spraying service.

The report explained that the terms of the current contract for the supply of weed spraying services was due to expire on 31st March, 2019. The Council exercised a contract extension option on the previous anniversary and could not extend it further.

The contract, which currently had a value of £53k per annum, was for the application of herbicide to control weeds on the towns adopted highway.

The Executive Cabinet Member was advised that the intention was to advertise a two year contract.

The report set out details of matters relating to the procurement exercise.

The Executive Cabinet Member APPROVED -

- (a) Authorise the Director of Place to:**
 - (i) procure a weed spraying service (via the Corporate Procurement team) in accordance with the Council's Standing Orders relating to Contracts;**
 - (ii) appoint the successful tenderer to deliver a weed spraying service in accordance with the tender documents.**
- (b) Authorise the Borough Solicitor to carry out all necessary legal formalities.**

11. APPROVAL FOR PROCUREMENT OF HORTICULTURAL MACHINERY

The Director of Place submitted a report which sought approval to procure horticultural machinery.

The current framework agreement for the supply of horticultural machinery was due to expire on 31st March, 2019. The Council currently spented £155,000 per annum on the supply of horticultural machinery such as blowers, chainsaws etc. under the current framework agreement. This did not include maintenance which the Council provided in house through Vehicle Fleet Management.

The current arrangements were for the hire of larger ride on machinery and the purchase of smaller hand held items such as trimmers and hedge trimmers however those arrangements might change in line with concurrent service reviews.

The report also advised that Neighbourhood Services were looking to commence the procurement process for the provision of horticultural machinery for supply on 15th March, 2019. Officers were working with the GMCA procurement team to produce a specification that would give the flexibility of options for hire or outright purchase for a range of machinery.

The Executive Cabinet Member APPROVED:-

- (a) Authorise the Director of Place to finalise the Council's requirements and procure horticultural machinery (via the Corporate Procurement team) in accordance with the Council's Standing Orders relating to Contracts by either;**
 - (i) undertaking a full tender process; or**
 - (ii) identifying an existing framework agreement and then commissioning the required machinery in accordance with the terms of the same.**
- (b) Authorise the Director of Place to appoint the successful tenderer to meet the Council's horticultural machinery requirements in accordance with the tender documents or existing framework agreement.**

Authorise the Borough Solicitor to carry out all necessary legal formalities.

12. APPROVAL FOR PROCUREMENT OF HIGH SPEED ROAD TRAFFIC MANAGEMENT AND ASSOCIATED VERGE MAINTENANCE SERVICES

The Director of Place submitted a report which sought approval to procure high speed road traffic management and associated verge maintenance services.

The report explained that Neighbourhood Services currently procured traffic management and the associated services of grass cutting, hedge cutting and litter picking on high speed roads across the Borough. The traffic management included the provision of a crash cushion, stop and go signals or carriageway closures to ensure safe working zones, however those arrangements might change in line with concurrent service reviews.

The estimated value of the combined works was £70k per annum and, therefore, a formal tender process had to be undertaken in accordance with Standing Orders relating to Contracts.

The Executive Cabinet Member was advised that Neighbourhood Services were looking to commence the procurement of traffic management and the associated services of grass cutting, hedge cutting and litter picking on high speed roads across the borough. It was proposed that a two year framework agreement was awarded, to assess the effectiveness of the methodology with the option to extend the term for a further year. It was anticipated that future arrangements would facilitate other services, such as gully emptying, to link into the traffic management periods. The service specification advertised with the tender would be drafted wide enough to allow the Council to commission the services it currently required, as and when required, and also a Variety of services which might be required during the term.

The Executive Cabinet Member APPROVED –

(a) Authorise the Director of Place to:

- (i) **procure high speed road traffic management and associated verge maintenance services (via the Corporate Procurement Team) in accordance with the Council's Standing Orders relating to Contracts;**
- (ii) **appoint the successful tenderer to deliver high speed road traffic management and associated verge maintenance services in accordance with the tender documents.**

Authorise the Borough Solicitor to carry out all necessary legal formalities.

13. PART B: EXCLUSION OF PRESS AND PUBLIC

To consider passing the appropriate resolution under Section 100(A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during consideration of the following items of business since it involve the likely disclosure of the exempt information stated. The item below is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12(A) to the Local Government Act 1972. The public interest test has been applied and favours exclusion of the information from the press and public.

14. BUSINESS REVIEW – BUILDING CLEANING SERVICES

The Director of Place submitted a report which set out a review of the area and field staffing in Building Cleaning and realign with the requirements of the services.

The Executive Cabinet Member APPROVED the proposals set out in the report as a basis for consultation with staff and the trade unions.