

## **EXTRACT**

### **DEPUTY LEADER**

A record of decisions made by the Executive Cabinet Member with responsibility for Adults, Public Health, Looked After Children, Safeguarding, Early Years, Schools and Skills:-

**MONDAY, 11<sup>TH</sup> NOVEMBER, 2013**

Following consideration of the matters detailed below in the presence of:-

- |   |   |  |
|---|---|--|
| Councillor Mrs Thomas                                 | - | Executive Cabinet Member – Deputy Leader |
| Councillor Ashcroft (as deputy for Councillor Morgan) | - | Major Opposition Spokesperson            |
| Councillor Hayes (as deputy for Councillor Swarbrick) | - | Minor Opposition Spokesperson            |

#### **Looked After Children, Safeguarding and Early Years**

- |                   |   |                |
|-------------------|---|----------------|
| Councillor Murray | - | Cabinet Member |
|-------------------|---|----------------|

#### **Schools and Skills**

- |                   |   |                |
|-------------------|---|----------------|
| Councillor McKeon | - | Cabinet Member |
|-------------------|---|----------------|

#### **Adults**

- |                    |   |                |
|--------------------|---|----------------|
| Councillor Peacock | - | Cabinet Member |
|--------------------|---|----------------|

#### **Officers**

- |               |   |   |
|---------------|---|---|
| Ms M. Asquith | - | Director of Children's and Adult Services           |
| Mr J. Livesey | - | Assistant Director of Children's and Adult Services |
| Mr. J. Daly   | - | Assistant Director of                               |

## Children's and Adult Services

Mrs S. Bailey

- Principal Democratic Services Officer

#### 44. MONITORING OF EXECUTIVE MEMBER DECISIONS

The Deputy Chief Executive submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

**The Executive Cabinet Member NOTED the report.**

## 46. CHILDREN'S SERVICES PERFORMANCE MANAGEMENT REPORT QUARTER TWO 2013/14

The Director of Children's and Adult Services submitted a report which provided details on the performance information in relation to Children's Services as at Quarter Two of 2013/14 and gave an update on recent national and local approaches to performance management.

The report provided details of proposed improvement actions to address areas of concern with regard to performance.

**The Executive Cabinet Member NOTED the report and APPROVED –**

**The improvement actions identified in the report now submitted.**

**47 CHILDREN'S AND ADULT SERVICES AND PUBLIC  
HEALTH – FINANCIAL MONITORING REPORT  
2013/14 – QUARTER TWO**

The Director of Children's and Adult Services submitted a report which provided information relating to the financial position of the Children's, Adults and Public Health portfolios for the 2013/14 Financial Year as at Quarter Two, 2013/14.

With regard to revenue expenditure, the report advised that:

## CC3

- the revenue outturn position for the Local Authority Block was expected to be less than the available budget by £251,000;
- revenue expenditure for the Dedicated Schools Grant was projected to be £53,000 less than the grant available; and
- Public Health expenditure was anticipated to be £104,000 less than the grant expected to be received.

With regard to capital expenditure, the report stated that expenditure at the end of March, 2013 was estimated to be £25.3m against a programme of £29.4m. This change was due mainly to new schemes being added to the programme and the re profiling of existing schemes. Expenditure at Quarter Two was £10.8m.

The report advised that balances were expected to be £38.6m at 31st March, 2014. This was a reduction of £15.6m due to planned use of school balances, funding of the current years capital programme and the estimated revenue position.

**The Executive Cabinet Member NOTED the financial position of the Children's and Adult Services and Public Health portfolios as at 30<sup>th</sup> September, 2013.**

### **48. ADMISSION ARRANGEMENTS TO COMMUNITY AND VOLUNTARY – CONTROLLED SCHOOLS IN SEPTEMBER, 2015**

A report of the Director of Children's and Adult Services was submitted which sought approval to maintain existing admission arrangements for primary and secondary schools in September, 2015.

The report advised that the current schemes in respect of admission into the normal years of entry into community and voluntary-controlled primary and secondary schools had been

amended only to reflect the dates prescribed in the current School Admissions Regulations. As there were no proposals to make any significant amendments to these schemes, there was no requirement to formally consult on the updated scheme.

The proposed updated arrangements for September, 2015/16 academic year would be circulated to all schools, academies and neighbouring local authorities from 1<sup>st</sup> November, 2013.

A copy of the Scheme was appended to the report.

**Following a recommendation from the Executive Member for Schools and Skills, the Executive Cabinet Member AGREED –**

- (i) To maintenance of existing admission criteria for Community and Voluntary Controlled Primary and Secondary School admission for the 2015/16 school year; and**
- (ii) To maintain existing coordinated admissions schemes for school admission, including in-year admissions for 2015/16.**

#### **49. CHILDREN MISSING EDUCATION**

The Director of Children's and Adult Services submitted a report which put forward a proposed policy on Children Missing from Education for the consideration and approval of the Executive Cabinet Member.

The report advised that Section 436A of the Education and Inspections Act 1996 placed a duty on local authorities to establish, as far as possible, the identities of compulsory school age children living in the area who were missing education.

To this end, local authorities were required to have effective procedures and systems in place for tracking those children who were not receiving education with a view to returning them to education.

In addition, local authorities were expected to work and share information with other local authorities and partner agencies to enable children who moved from one area to another to be tracked.

In this regard, the report put forward proposed guidelines and procedures which if approved, would become the Council's policy on Children Missing Education. The relevant documents were appended to the report.

**Following a recommendation from the Executive Member for Schools and Skills, the Executive Cabinet Member APPROVED –**

**The guidelines and procedures attached to the report now submitted as the Council's policy on Children Missing Education.**

#### **CONFIDENTIAL ITEM**

**The background papers and reports in relation to the following item were considered confidential as defined in paragraph 1 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.**

#### **50. POLICY, PERFORMANCE AND INFORMATION MANAGEMENT SAVINGS AND EFFICIENCIES REVIEW POST CONSULTATION PROPOSALS**

Further to Minute 24 of the meeting of the Executive Cabinet Member Deputy Leader held on 19<sup>th</sup> August, 2013, the Director of Children's and Adult Services submitted a report which set out the results of the consultation on proposals to bring together the Policy and Performance Team within Children's Services and the Strategy and Improvement Team within Adult Services to form one Team within the new Children's and Adult Services Department

## CC6

Details of the existing structure together with the proposed new structure were provided in the report.

The report advised that following consultation with the trades unions, staff and stakeholders, a number of changes had been made in response to feedback, full details of which were provided in Appendix A2 to the report.

A copy of the response from Unison was provided at Appendix A1 to the report.

An Equality Impact Assessment had been undertaken in respect of the proposals, a copy of which was attached to the report at Appendix A5.

The report would also be considered by the Executive Cabinet Member Leader at his meeting on 18<sup>th</sup> November, 2013.

### **The Executive Cabinet Member APPROVED –**

**(i) The final proposals, as detailed in the report now submitted; and AGREED –**

**(ii) That, subject to the approval of the Head of Paid Service, in consultation with the Leader of the Council, implementation of the new structure be delegated to the Chief Executive and the Director of Children's and Adult Services.**