

# Bolton Council

**Report to:** Audit Committee

**Date:** 6<sup>th</sup> December 2013

**Report of:** Deputy Chief Executive

**Report No:**

**Contact Officer:** Steve Arnfield

**Tele**  
**No:331502**

**Report Title:** **Audit Committee Work Programme**

**Confidential /  
Non Confidential:**

(**Non-Confidential**) This report does **not** contain information which warrants its consideration in the absence of the press or members of the public

**Purpose:**

The purpose of this report is to allow the Audit Committee to consider the attached programme of work for the next eighteen months.

**Recommendations:**

The Audit Committee is asked to agree the attached work programme for the next eighteen months.

**Background Doc(s):**

Audit Committee Terms of Reference.

**1. AUDIT COMMITTEE WORK PROGRAMME:**

- 1.1. In order to ensure that the Audit Committee is able to fully meet its Terms of Reference and is able to give proper assurance to the Council the attached plan of work has been put together covering the next eighteen months.

**2. RECOMMENDATION:**

- 2.1. The Audit Committee is asked to approve the attached work programme.

**AUDIT COMMITTEE WORKPLAN**

**March 2014:**

Internal Audit Charter  
Internal Audit Plan 2014/15  
Internal Audit Reports January to March 2014  
Corporate Risk Management Process  
Corporate Risks  
Review of Internal Audit Recommendations  
Certification of Grants>Returns Report 2012/13  
Treasury Management Quarter 3 Monitoring Report 2013/14

**June 2014:**

Internal Audit Annual Report 2013/14  
Annual Governance Statement 2013/14  
Statement of Accounts 2013/14  
Internal Audit Reports March to June 2014.  
Treasury Management Annual Report 2013/14  
Audit Committee Annual Report 2013/14

**September 2014:**

Statement of Accounts 2013/14  
Report to those charged with governance 2013/14  
Internal Audit Reports June to September 2014  
Treasury Management Quarter 1 Monitoring Report 2014/15

**December 2014:**

Internal audit Interim report 2014/15  
Implementation of Internal Audit Recommendations.  
Internal Audit Reports September to December 2014  
Annual Update from External and Internal Audit – oral report.  
Annual Audit Letter 2013/14  
Treasury Management Quarter 2 Monitoring Report 2014/15  
Financial Statements Audit Plan 2014/15

**March 2015:**

Internal Audit Charter  
Internal Audit Plan 2015/16  
Internal Audit Reports January to March 2015  
Corporate Risk Management Process  
Corporate Risks  
Review of Internal Audit Recommendations  
Certification of Grants>Returns Report 2013/14  
Treasury Management Quarter 3 Monitoring Report 2014/15

**June 2015**

Internal Audit Annual Report 2014/15

Annual Governance Statement 2014/15

Statement of Accounts 2014/15

Internal Audit Reports March to June 2015

Treasury Management Annual Report 2014/15

Audit Committee Annual Report 2014/15