

## EXTRACT

### DEPUTY LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for Health and Wellbeing, Adult Social Care, Adult Safeguarding, Public Health and Children's Services including Looked After Children and Schools and Early Years:-

**MONDAY, 17<sup>th</sup> August, 2015**

Following consideration of the matters detailed below in the presence of:-

- |                           |   |  |
|---------------------------|---|--|
| Councillor Mrs Thomas     | - | Executive Cabinet Member – Deputy Leader                     |
| Councillor Cunliffe       | - | Executive Member (Public Health and Safeguarding Children)   |
| Councillor A. Ibrahim     | - | Executive Member (Adult Safeguarding and Adults Social Care) |
| Councillor Greenhalgh     | - | Major Opposition Spokesperson                                |
| Councillor Mrs Fairclough | - | Major Opposition Spokesperson                                |
| Councillor Martin         | - | Minor Opposition Spokesperson                                |

### **Officers**

- |               |   |   |
|---------------|---|---|
| Ms M. Asquith | - | Deputy Chief Executive                              |
| Mr J. Daly    | - | Assistant Director of Children's and Adult Services |
| Mr A. Crook   | - | Assistant Director of Children's and Adult Services |

## CC2

Mr T. Birch	- Assistant Director of Children's and Adult Services
Ms D. Malone	- Public Health Consultant
Ms J. Edwards	- Acting Head of Finance
Mrs V. Ridge	- Deputy Democratic Services Manager

### **20. MONITORING OF EXECUTIVE MEMBER DECISIONS**

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

**The Executive Cabinet Member NOTED the report.**

### **22. HOME CARE – COMMISSIONING INTENTIONS AND TENDERING PROCESS**

The Acting Director of Children's and Adult Services submitted a report which outlined the Council's proposed commissioning intentions with regard to the provision of home care to the Department's clients and the proposed process for tendering for services.

The report advised that the Council currently arranges for the provision of in excess of 800,000 home care visits to over 2000 clients each year at an annual cost of approximately £6m.

The current contract was scheduled to end on 4<sup>th</sup> September, 2015 and this report put forward proposals regarding the re-commissioning of providers of home care across the Borough.

The report went on to outline the new tender process, the contract specification and associated timescales.

The principle objectives of the revised commissioning arrangements would be to:

## CC3

- ensure that there was an increased focus upon the quality of home care provided to service users;
- address the issues raised nationally in relation to the home care; and
- pay a fair rate for home care which reflected the costs incurred by home care organisations, in the context of the financial pressures faced by the Council.

It was proposed that whilst the new tender arrangements were put in place, the current contract be extended up until 30<sup>th</sup> June, 2016, with an interim increase in current home care rates of 2% for the period 1<sup>st</sup> September, 2015 to 31<sup>st</sup> January, 2017.

The new contract would commence on 6<sup>th</sup> June, 2016.

**Following a recommendation from the Executive Member for Adult Safeguarding and Adult Social Care, the Executive Member APPROVED –**

- (i) **The tendering process, as outlined in the report now submitted;**
- (ii) **The extension of the current contract arrangements for the provision of home care services up until 30<sup>th</sup> June, 2016 (with an interim increase in current home care rates of 2% for the period 1<sup>st</sup> September, 2015 to 31<sup>st</sup> January, 2017); and**
- (iii) **That the Borough Solicitor be authorised to carry out all necessary legal formalities.**

### **23. CHILDREN'S AND ADULT SERVICES GRANTS ` PROGRAMME – CARERS GRANT 2015**

The Acting Director of Children's and Adult Services submitted a report which:

- provided an update on the applications received for the Carers Grant and sought approval to award contracts; and
- sought approval to run a second round of Grant Applications for Carers provision based on gaps in services.

## CC4

The report outlined the main aims and objectives of the Carers Fund and provided details of the how the £212,000 Carers Grant had been awarded during 2013/14 and 2014/15.

With regard to future grants, the report reminded the Executive Cabinet Member that she had agreed the revised application process and commissioning intentions for the Prevention and Carers Grant programme at her meeting on 6<sup>th</sup> July, 2015.

In this regard, the report went on to outline the process undertaken to invite applications and gave details of submissions received to date. Following evaluation of the submissions, approval was sought to award grants, as follows:

- Bolton CVS - £18,000
- Bolton Carers Support - £50,000
- Making Space - £118,000

The report went on to advise that a second round of funding aimed at addressing any gaps in provision could also be undertaken and approval was sought to run a second round and invite applications based on these gaps.

**Following a recommendation from the Executive Member for Adult Safeguarding and Adult Social Care, the Executive Cabinet Member APPROVED –**

- (i) The award the Carers Grant on the basis detailed in the report now submitted; and**
- (ii) A second Carers Grant funding round later in the year to identify providers that can offer services to address any gaps in service.**

### **24. BOLTON COUNCIL HEALTH PROTECTION ANNUAL REPORT 2015**

The Director of Public Health submitted a report which put forward Bolton Council's first Health Protection Annual Report.

The Annual Report had been produced by Bolton Council's Health Protection Forum which had been established in 2014.

The Forum was the vehicle by which the Director of Public Health could adequately scrutinise and give assurances to the Council across the whole health protection agenda.

A copy of the Annual Report was appended to the report. Overall, health performance in Bolton continued to be strong and there were no indicators that suggested that there were any areas which may be regarded as substantial causes for concern.

Therefore, the Director of Public Health was currently satisfied that performance was of an appropriate standard and that commissioning partners had robust plans in place to respond to health protections incidents and challenges.

**Following a recommendation from the Executive Member for Public Health and Safeguarding Children, the Executive Cabinet Member NOTED –**

**The content and recommendations contained within the Annual Report now submitted.**

## **25. COMPLEX LIFESTYLES PROGRAMME**

The Director of Public Health submitted a report which outlined the background to the Complex Lifestyles Programme and sought approval to commence the tendering process for delivery of the programme.

The report set out a revised model for the Complex Lifestyles Programme which had been formulated based on the information gained from the Pilot Project. Evaluation suggested the pilot had developed the right intervention and with some refocusing of referral routes, would be effective in substantially improving outcomes and reducing demand/costs.

The report recommended that the revised complex lifestyles programme was commissioned for a 12 month period with an

## CC6

optional 12 month extension to allow adequate time for procurement, set up and comprehensive evaluation.

Full details of the programme and the model, expected outcomes, associated timescales and costs were provided in the report.

A copy of the service specification was provided at Appendix 1 to the report.

The Joint Transformation Group had authorised investment in the Complex Lifestyles Programme based on the evaluation of the pilot and national evidence.

The Council had been tasked with commissioning this service using Better Care Fund Monies on behalf of the Partnership

**Following a recommendation from the Executive Member for Public Health and Safeguarding Children, the Executive Cabinet Member NOTED –**

- (i) The Joint Transformation Group has authorised investment in the Complex Lifestyles Programme based on the evaluation of the pilot and national evidence; and**
- (ii) That the Council has been tasked with commissioning this service using Better Care Fund Monies on behalf of the Partnership; and APPROVED –**
- (iii) The formal tendering process for the Complex Lifestyles Programme for a one year contract with the option to extend for a further twelve months.**

### **26. CHILDREN'S, ADULTS AND PUBLIC HEALTH SERVICES FINANCIAL MONITORING REPORT QUARTER ONE 2015/16**

A joint report of the Acting Director of Children's and Adult Services, the Director of Public Health and the Borough Treasurer was submitted which updated the Executive Cabinet Member on the latest financial information in relation to the

## CC7

Children's, Adults and Public Health Department, as at Quarter One 2015/16.

In relation to revenue expenditure the report advised that the revenue outturn position for the Local Authority block was expected to be greater than the available budget by £2.408m.

Revenue expenditure for the Dedicated Schools Grant (DSG) was projected to be £616,000 greater than the grant available.

Public Health expenditure was expected to be £21.6m at the 31 March 2016. This was in accordance with the grant expected to be received.

With regard to capital expenditure, the original capital programme approved at Council in February 2015 totalled £12.3m. The programme had now increased to £16.3m due to the introduction of new schemes, slippage and scheme reprogramming. Expenditure at Quarter One was £906,000.

Balances, including schools, were expected to be £39.6 million at 31 March 2016. This was a reduction of £11.4 million due to use of schools balances, funding of the current years capital programme and the estimated revenue position.

**The Executive Cabinet Member NOTED the report.**

### **CONFIDENTIAL ITEMS**

**The background papers and reports in relation to the following items were considered confidential as defined in paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.**

#### **27. PROPOSED REFURBISHMENT AND REMODELLING OF THE BRAZLEY CENTRE, HORWICH**

The Acting Director of Children's and Adult Services submitted a report which sought approval for the proposed refurbishment and remodelling of the Brazley Centre to provide for adult day care.

The proposal sought to refurbish and remodel the former Brazley Centre to accommodate the needs for both adult day care and day care for adults with learning difficulties. In addition, the proposed refurbished facilities would continue to provide accommodation to community use, as at present.

The report provided details of the proposed refurbishment works, associated costs and timescales, expected completion date and proposed funding arrangements.

**Following a recommendation by the Executive Member for Adult Safeguarding and Adults Social Care, the Executive Member APPROVED –**

**The proposed refurbishment and remodelling of the Brazley Centre to provide for adult day care, on the basis detailed in the report now submitted.**

## **28. PROPOSED REFURBISHMENT AND REMODELLING OF WINIFRED KETTLE HOUSE**

The Acting Director of Children's and Adult Services submitted a report which sought approval for the proposed refurbishment and remodelling of Winifred Kettle House to provide for integrated health and social care.

The report advised that until recently, Winifred Kettle House had provided for both intermediate residential and day care for adult service users. However, as part of a Local Authority review of such service provision across the Borough and a desire to work collaboratively with partners in health, facilitated by the changes offered through the Care Act, it was proposed to create a new joint and integrated health and social care facility at Winifred Kettle that would offer direct access to both service elements from under the same roof for those who required it.



As a result, service users would no longer have to visit one establishment for medical and health care support, and another for social and welfare assistance.

The report provided details of the proposed refurbishment works, associated costs and timescales, expected completion date and proposed funding arrangements.

**Following a recommendation by the Executive Member for Adult Safeguarding and Adults Social Care, the Executive Member APPROVED –**

**The proposed refurbishment and remodelling of Winifred Kettle House to provide for a new integrated health and social care facility, on the basis detailed in the report now submitted.**

## **29. CHILDREN AND YOUNG PEOPLE'S 5-19 HEALTH AND WELLBEING SERVICE TENDER – USE OF EMERGENCY POWERS**

The Director of Public Health submitted a report which:

- informed the Executive Cabinet Member of the award of the contract for the new Children's Health and Wellbeing Service by the Director of Public Health based on the evaluation of the recent tender exercise; and
- outlined the use of emergency powers on 13<sup>th</sup> July, 2015 by the Executive Cabinet Member Deputy Leader in order to approve the extension of the existing contracts currently held by Royal Bolton Hospital Foundation Trust (School Nursing, Special School Nursing, The Parallel, Child Weight Management and the National Child Measurement Programme) until 1<sup>st</sup> December, 2015 in order to ensure a smooth and safe transition to the new provider.

It was noted that the aforementioned existing contracts had already been extended previously for three months from 1<sup>st</sup>

CC10

September to 31<sup>st</sup> December, 2015 to allow time to complete the 5-19 tender process following delays.

**The Executive Cabinet Member NOTED the award of the Children's Health and Wellbeing Service and the use of emergency powers to extend the current contracts referred to in the report now submitted.**