

## EXTRACT

### DEVELOPMENT

A meeting of the Executive Member with responsibility for Development was held on:-

**MONDAY, 22ND OCTOBER, 2007**

when the following people were present:-

Councillor Adia	Executive Member for Development
Councillor Critchley	Major Opposition Spokesperson
Councillor Gradwell	Minor Opposition Spokesperson
Mr. T. Hill	Chief Planning Officer
Mr. M. Kelly	Chief Economic Officer
Mr. J. Rowlands	Assistant Director Corporate Resources
Mrs. C. Sutton	Head of Strategic Development
Mrs. V. Ridge	Principal Democratic Services Officer

### **35. ESTABLISHMENT OF SERVICE DEVELOPMENT OFFICER POSTS**

The Director of Corporate Resources submitted a report which sought the Executive Member's approval for the establishment of two permanent Service Development Officer posts.

The Executive Member was advised that, in order to facilitate the continuous improvement to quality of service and process improvement, it was now a requirement that the Customer Service Division created Service Development Officer posts. Consequently, it was proposed that two posts be created. It was also intended to delete two customer service officer posts and this budget would be used to offset the costs for the new positions.

The posts had been evaluated at Scale 5 and a copy of the relevant job description and person specification was appended to the report.

**The Executive Member for Development APPROVED –**

**Subject to the agreement of the Executive Member for Human Resources, Performance and Diversity, the establishment of two permanent Service Development posts, as now detailed.**