

Committee: **SKILLS SCRUTINY PANEL**

Date: 05 NOVEMBER 2010

Time: 11:00AM

Room: COMMITTEE ROOM B

Committee
Administrator: JOHN ADDISON

Ext No: 331035



**Chief
Executive's
Department**
2nd Floor
Bolton Town
Hall
Bolton BL1
1RU
Tel No:
01204
333333
Fax No:
01204
331042

AGENDA

PART A: Open to Press and Public

1 Apologies for Absence

2 Appointment of Chairman

3 Terms of Reference

To begin the discussion which will lead to the Panel determining its terms of reference

4 Economic Strategy and Skills

To receive a presentation from the Director of Development and Regeneration

5 Employer Feedback

Information will be sent to Members shortly.

6 Forward Plan

To discuss frequency of meetings and the work programme of the Panel.

The minutes of this meeting can be found on the Council's internet site (www.bolton.gov.uk) or may be inspected by contacting the Committee Administrator named above.