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HEALTH AND WELLBEING BOARD

MEETING, 16th JULY, 2014

Representing Bolton Council

Councillor Mrs Thomas (Chairman)
Councillor Morris (Vice-Chairman)
Councillor Cunliffe
Councillor Peacock
Councillor Mrs Fairclough
Councillor Dean

Representing Bolton Clinical Commissioning Group

Dr C. Mackinnon GP
Ms S. Long – Chief Officer

Representing Royal Bolton Hospital Foundation Trust

Dr J. Bene – Chief Executive

Representing Healthwatch

Mr J. Firth - Chairman

Representing Voluntary Sector

Ms L. McDade (as deputy for Ms K. Minnitt) – Bolton CVS

Also in Attendance

Mr S. Harriss – Chief Executive, Bolton Council
Ms W. Meredith – Director of Public Health, Bolton Council
Mr A. Crook – Assistant Director, Children's and Adult
Services, Bolton Council
Mrs D. Lythgoe – Policy and Performance, Bolton Council
Mrs S. Bailey – Democratic Services, Bolton Council

Apologies for absence were submitted on behalf of Mrs M. Asquith, Mr A. Harrison, Ms B. Humphrey, Councillor McKeon, Dr Colin Mercer and Ms K. Minnitt.

Councillor Mrs Thomas in the Chair.

1. MINUTES OF PREVIOUS MEETING

The minutes of the proceedings of the meeting of the Board held on 23rd April, 2014 were submitted and signed as a correct record.

2. HEALTH AND SOCIAL CARE INTEGRATION UPDATE

The Director of Children and Adult Services submitted a report which put forward a suggested template for the reporting of progress on health and social care integration for the consideration and comment of members.

The template would be submitted to future meetings of the Board and would update members on progress on all aspects of integration. The agreed reporting structure would be used by all transformation services and integration projects to ensure progress was being outlined in the same manner.

To this end, the report updated members on the current progress on integration using the new format. The various sections included were as follows:

- the integration Programme;
- Better Care Fund;
- communications and engagement;
- patient stories;
- organisational objectives;
- programme summary and work stream updates – 1st June to 8th July, 2014;
- performance headlines; and
- Bolton integrated health and social care performance report.

Members discussed the proposed reporting mechanism and agreed that it should be used for future progress updates. It was felt that the inclusion of stakeholder stories would also be beneficial.

Other issues arising from the report were also raised by the Board, as follows:

- budgeting models were in the process of being developed;
- the first joint appointment post holder had now been in place for two weeks;
- liaison and involvement with the ambulance service regarding integration; and
- how integration performance would be measured using the key indicator of reducing non-elective admissions to hospital.

Resolved – (i) That the format of the report be approved, as the mechanism for reporting progress on integration.

(ii) That stakeholder stories be included in future update reports.

3. NHS BOLTON CCG FIVE YEAR STRATEGIC PLAN

The Chief Officer, Bolton CCG, submitted a report which put forward the Bolton Clinical Commissioning Group five year Strategic Plan for the consideration of the Board.

The report outlined the plans that the CCG intended to deliver over the next five years, working in collaboration with its partners.

The document had been prepared in response to the Strategic and Operational Planning 2014 to 2019 guidance 'Everyone Counts: Planning for Patients 2014/15 to 2018/19'.

A full copy of the Plan was attached to the report.

Following consideration of the report, it was noted that the CCG were planning to engage with Healthwatch regarding delivery of the Plan.

Resolved – That the report and Strategic Plan be noted.

4. CHILD AND ADOLESCENT MENTAL HEALTH SERVICES IN BOLTON

The Chief Officer, Bolton CCG, submitted a report which outlined the results of a public consultation exercise undertaken in respect of Child and Adolescent Mental Health Services in Bolton.

By way of background information, the report advised members that in 2013/14, the NHS Bolton Clinical Commissioning Group had commissioned the Greater Manchester Commissioning Support Unit to review the Child and Adolescent Mental Health Services within Bolton.

The review identified a number of areas that required work and development. As a result, the CCG and Bolton NHS Foundation Trust were working to address the issues raised.

In this regard, a revised service specification had been produced and additional funds had been given to Bolton NHS Foundation Trust to reduce the waiting list for an appointment by 15th August, 2014.

As part of the specification development, a public consultation with children and young people in Bolton was conducted, a copy of which was attached to the report at Appendix1. The comments had been fed into the final specification.

The report outlined the next steps which involved:

- formal approval of the revised specification with the service and agreement of plans to ensure the service implemented the changes; and

- monitoring of the new service via a robust series of key performance indicators and key deliverables.

Resolved – That the report be noted.

5. NHS BOLTON CLINICAL COMMISSIONING GROUP BOARD UPDATE – MINUTES OF MEETINGS

The minutes of the proceedings of the meetings of the Clinical Commissioning Group Board held on 28th March, 2014 and 2nd and 30th May, 2014 were submitted for information.

Resolved – That the minutes be noted.

6. MONITORING REPORT

The Chief Executive submitted a report which monitored the progress of decisions taken at previous meetings of the Board.

Resolved – That the monitoring report be noted.

7. HEALTH AND WELLBEING BOARD FORWARD PLAN 2014/15

The Chief Executive submitted a draft Forward Plan which had been formulated to guide the work of the Health and Wellbeing Board over the forthcoming year.

Resolved – That the Forward Plan, as now submitted, be approved.

8. EXCLUSION OF PRESS AND PUBLIC

Resolved – That, under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraph 1 (information relating to an individual) of Part 1 of Schedule 12A to the Act; and that it be deemed that, in all

the circumstances of the case, the public interest in its exemption outweighs the public interest in its disclosure.

9. CHILD AND ADOLESCENT MENTAL HEALTH SERVICES IN BOLTON

Further to Minute 4 above, the Chief Officer submitted additional information regarding the revised Service Specification in relation to the Child and Adolescent Mental Health Services and other details regarding staffing issues.

Resolved – That the report be noted.

(The meeting started at 2.00pm and finished at 3.05pm)