

## **EXECUTIVE CABINET MEMBER – REGENERATION AND RESOURCES PORTFOLIO**

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration and Resources Portfolio:-

MEETING, 15<sup>th</sup> AUGUST, 2016

Following consideration of the matters detailed below in the presence of:-

Councillor Adia	Executive Cabinet Member Regeneration and Resources Portfolio
Councillor Zaman	Cabinet Member for Development and Regeneration and Human Resources
Councillor J. Byrne	Cabinet Member for Culture, Youth and Sport
Councillor Greenhalgh	Major Opposition Spokesperson

### **Officers**

Mrs. M. Asquith	Chief Executive
Mr. P. Green	Assistant Director Economic Development and Regeneration
Mrs R. Tanner	Assistant Director – Adult Services
Mrs. H. Gorman	Borough Solicitor
Ms. S. Johnson	Borough Treasurer
Mr. P. Rimmer	Head of Service – Revenues and Benefits
Mr. D. Shepherd	Senior Group Accountant
Mr. T. Glennon	Corporate Financial Services Manager
Mr. A. Wieckowski	Principal Communications Officer

## **17. MONITORING OF EXECUTIVE MEMBER DECISIONS**

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

**The Executive Cabinet Member NOTED the report.**

## **18. DEVELOPMENT AND REGENERATION DEPARTMENT PERFORMANCE REPORT – CURRENT POSITION AND QUARTER 4, 2015/2016**

The Director of Place submitted a report which provided the Executive Cabinet Member with:-

- A current overview of priorities for services of the Place Department, those being Strategic Development, Economic Strategy, Development Management and Libraries and Museum Service;
- The relevant performance information for Bolton Community Leisure Trust; and
- The 2015/2016 internal departmental quarter 4 position and the outturn position as appropriate.

**The Executive Cabinet Member NOTED the report.**

## **19. CHIEF EXECUTIVE'S DEPARTMENT – FINANCE REPORT 2015/2016 – FINAL OUTTURN**

The Chief Executive submitted a report which provided the Executive Cabinet Member with information relating to the financial final outturn position for the Chief Executive's Department for the 2015/2016 financial year.

The Executive Cabinet Member was advised that the final revenue expenditure outturn position for the Chief Executive's Department was an overspend of £10,000 after reserve movements and the capital expenditure, including one off funding was £987,000 against a revised projection at quarter 3 of £907,000.

In terms of reserves, the department's general reserve at final outturn was £330,412 and the budgeted efficiency savings for the department were £1,171,000 and all planned efficiencies had been achieved or substituted.

With regard to risk, the report advised that specific areas of financial risk related to loss of income.

**The Executive Cabinet Member NOTED the report.**

## **20. DEVELOPMENT AND REGENERATION SERVICES EXCLUDING HOUSING SERVICES AND CORPORATE PROPERTY SERVICES 2015/2016 FINANCIAL OUTTURN REPORT**

A joint report of the Director of Place and the Borough Treasurer was submitted which provided the Executive Cabinet Member with information relating to the financial final outturn position for the Development and Regeneration (excluding Housing Services) (including Corporate Property Services), for the 2015/2016 financial year.

The Executive Cabinet Member was advised that the final revenue expenditure outturn position for Development and Regeneration (excluding Housing Services) (including Corporate Property Services) was an underspend of £140,000 after reserve movements and the capital expenditure, including one off funding was £1,127,000 against a revised projection at quarter 3 of £2,889,000. Capital expenditure for Property Services at final outturn was £3,235,000 against a revised projection at quarter 3 of £4,097,000.

In terms of reserves, the department's general reserve at final year end was £38,039 and the budgeted efficiency savings for the department were £376,000 which had all been achieved.

With regard to risk, the report advised that specific areas of financial risk related to loss of income due to the economic downturn and loss of grants.

**The Executive Cabinet Member NOTED the report.**

## **21. AGGREGATE FINANCIAL MONITOR – FINAL OUTTURN 2015/2016**

The Borough Treasurer submitted a report which provided the Executive Cabinet Member with information relating to the final financial outturn position in aggregate for the 2015/2016 financial year.

The Executive Cabinet Member was advised that the final Council's revenue outturn position was in line with the budget set in February, 2016 and final capital expenditure for the 2015/2016 financial year was £38.2 million. All Prudential Indicators were within the range approved by Council on 25<sup>th</sup> February, 2015.

In terms of reserves, the General Fund Balances remained at £10.7 million which was in line with the Borough Treasurer's Guidance. Furthermore, there was a £43 million savings target built into the budget for 2015/2017 and the programme was on track.

With regard to risk, the report advised that specific areas of financial risk had been identified which covered areas such as the Comprehensive Spending Review and deregulations and actions had been identified that would help to mitigate the impact of these risks.

**The Executive Cabinet Member NOTED the report.**

## **22. TREASURY MANAGEMENT QUARTER 1 MONITORING REPORT FOR 2016/2017**

The Borough Treasurer submitted a report that explained that the treasury management outturn report was a requirement of the Council's reporting procedures. It covered the treasury management activity during the first quarter of 2016/17 and the associated outturn Prudential Indicators for 2016/17.

**The Executive Cabinet Member NOTED the report.**

## **CONFIDENTIAL ITEMS**

**The background papers and reports in relation to the following items were considered confidential as defined in paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.**

## **23. THE CROSS CUTTING REVIEW – PHASE 2**

The Borough Treasurer submitted a report which sought the Executive Cabinet Member's approval to commence consultation on the Phase 2 efficiencies within Customer Services and Revenues and Benefits Divisions and also for the over-arching digital principles that would guide the way that the Council worked and engaged with customers, partners and citizens.

The report provided details of the proposals for the phase 2 options to achieve anticipated savings of £667,553 and also outlined the over-arching digital principles that would guide the way the Council worked and engaged with customers, partners and citizens.

The report outlined the proposals in detail which would be subject to a period of formal consultation with trades unions, staff, elected members and stakeholders.

It was also explained that final proposals would be brought back for approval after an appropriate period of consultation, with revised staffing structures in place by September, 2017.

The relevant Equality Impact Assessment had been undertaken and was detailed in Appendix 6 to the report.

**Following a recommendation by the Cabinet Member for Development and Regeneration and Human Resources the Executive Cabinet Member APPROVED -**

- (i) The proposals in respect of Phase 2 efficiencies within Customer Services and Revenues and Benefits Divisions for consultation with staff, trade unions and stakeholders; and**
- (ii) The over-arching digital principles that will guide the way that the Council works and engages with customers, partners and citizens.**

## **24. DEVELOPMENT OF AN APPROVED MENTAL HEALTH PROFESSIONALS HUB**

The Director of People submitted a report which sought approval for the development of a permanent hub of approved

mental health professionals dedicated to fulfilling the Council's statutory duties regarding the Mental Health Act 1983, as amended in 2007) following a successful 12 month Hub pilot.

The report provided details of the required staffing establishment and associated costs together with projected outcomes.

The report had also been considered and approved by the Executive Cabinet Member Deputy Leader's Portfolio at her meeting on 15<sup>th</sup> August, 2016.

**Following a recommendation by the Executive Member for Development and Regeneration and Human Resources, the Executive Cabinet Member APPROVED –**

**The proposals for the development and establishment of the Approved Mental Health Professionals Hub as outlined in the report now submitted.**

## **25. RESULTS OF THE BOLTON SCENE DISTRIBUTION CONTRACT 2016-2018 TENDER PROCESS**

The Borough Solicitor submitted a report which outlined the results of the tender process in relation to the Bolton Scene distribution contracts for 2016-2018.

The Executive Cabinet Member was advised that the Framework Agreement period would be for two years with the option to extend for a further two 12 month periods. It was intended for the Framework Agreement to commence on 1<sup>st</sup> September, 2016 and would expire on 31<sup>st</sup> August, 2018.

The report provided details in relation to the tender process and the outcome following evaluation of the suppliers who had expressed an interest in the tender documents.

**The Executive Cabinet Member APPROVED the appointment of the National Leaflet Company as the distribution company for Bolton Scene for 2016-2018.**