

Report to: EXECUTIVE CABINET
MEMBER – LEADER

Date: 13th September, 2022

Bolton Council

Report of: Borough Solicitor

Report No:

Contact Officer: Vicky Ridge

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Report Title: Monitoring of Executive Member Decisions

Non Confidential: This report does not contain information which warrants its consideration in the absence of the press and members of the public.

Purpose: To provide the Executive Cabinet Member with an up to date report relating to previously taken decisions by the Executive Member.

Recommendations: The Executive Cabinet Member is recommended to note the report.

Decision:

Signed:

Leader/Executive Member

Monitoring Officer

Date:

Summary: This Report contains up to date monitoring information relating to previously taken decisions by the Executive Cabinet Member.

DECISION MONITORING

EXECUTIVE CABINET MEMBER – LEADER'S PORTFOLIO

Date of Meeting	<u>Item and Decision</u>	Action and Progress
3/11/20	<p><u>Improving Committee Administration Digital Access</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The delegation of authority to the Deputy Chief Executive to tender for the supplies and services to improve the committee administration digital function, using the appropriate frameworks, and award the contract to the successful company following the appropriate use of the framework, as required, on the basis detailed in the report; and (ii) The authorization of the Borough Solicitor to complete all the necessary legal formalities in this regard 	<p>The system was demonstrated to Democratic Services in July 2022 and the project is now moving forward. The supplier has been requested to provide details to plan the work and implement the migration</p>
6/4/21	<p><u>Procurement for Enforcement Agents – Revenues and Benefits</u></p> <p>The Executive Cabinet Member AGREED –</p> <ul style="list-style-type: none"> (i) To delegate authority to the Deputy Chief Executive to: <ul style="list-style-type: none"> (a) Conduct a procurement process in accordance with Standing Orders relating to Contracts in respect of Enforcement Agents to assist in the collection of Revenues and Benefits debts by either using an existing framework agreement or by way of tender; (b) Appoint the most economically advantageous provider(s) in accordance with the terms of the existing framework agreement or the invitation to tender; and (c) Negotiate and complete all relevant contractual documentation. (ii) To delegate authority to the Borough 	Completed

	Solicitor to carry out all the necessary legal formalities.	
14/4/21	<p><u>Procurement of Staff Engagement System</u></p> <p>The Executive Cabinet Member APPROVED the proposal to engage in a Greater Manchester collaborative procurement of an Employee Engagement platform for an initial period of two years as detailed in the report</p>	Launched 29 th June, 2022 – now completed
13/07/21	<p><u>Procurement of Third Party Information and Communications Technology Services Provision</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(i) The delegation of authority to the Deputy Chief Executive to:-</p> <ul style="list-style-type: none"> - Independently, or in partnership with other local authorities, design, implement and conclude a fit for purpose procurement process to seek the establishment of a third party ICT services provision contract, in alignment with the conclusion of the existing ICT services contract; - Explore and incorporate into the procurement process those arrangements that are strategically and operationally the most beneficial to Bolton Council; - Evaluate third party proposals through the procurement process and appoint ICT services under a contract for services in alignment with the conclusion of the existing ICT contract; and - Manage any exit arrangements required under the existing ICT services contract <p>(ii) The delegation of authority to the Borough Solicitor to carry out all the necessary legal formalities in this regard</p>	<p>The overall target is to establish the new contract to be effective 1st February, 2023 and to manage an orderly migration to the new services.</p> <p>The project has now reached the stage of evaluating the Detailed Proposals from the bidders. The bid's content is extensive and the project team are progressing a review considering key dimensions, such as the technical solution, financials, legal perspective, HR and risk.</p> <p>While focus is on ensuring a smooth switchover of services in 2023, it is also anticipated that various transformational elements will be achieved over the medium term to enable a strategic move forward in the Council's technology that will help staff, members and the delivery of service.</p> <p>Work continues on exit and transition arrangements, the action plan for which will stretch up to July 2023</p>

		(previously this was 2025 but a reduced time frame has been identified as being possible following Dialogue). In parallel, a range of tasks are being implemented to prepare for the ending of the Bolton Wigan Partnership (BWP), to coincide with the end of the current ICT contract.
12/10/21	<p><u>Ricoh Contract</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(i) The delegation of authority to the Deputy Chief Executive to:</p> <p>(a) Award a new contract to Ricoh under the new framework, on the basis detailed in the report now submitted; and</p> <p>(b) Negotiate and complete all relevant contractual documentation; and APPROVED –</p> <p>(ii) The delegation of authority to the Borough Solicitor to carry out all necessary legal formalities in this regard.</p>	Completed
16/12/21	<p><u>Towns Fund The Wellsprings – Operating Model</u></p> <p>The Executive Cabinet Member AGREED –</p> <p>(i) To delegate authority to the Director of Place Development to:</p> <p>a) Procure a Managing Operator to manage the Wellsprings on the Council's behalf by way of a tender exercise via existing approved procurement routes; and</p> <p>b) Appoint the successful provider following completion of a tender process</p> <p>(ii) To delegate authority to the Borough Solicitor to carry out all the necessary legal formalities</p>	
17/1/22	<u>Former Odeon Site</u>	

	<p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The use of the former Odeon Site for the purposes as detailed in the report; (ii) £500,000 being taken from the Town Centre Strategy fund to assist with the costs of the new open space; and <p>AUTHORISED –</p> <ul style="list-style-type: none"> (iii) The Director of Place Development, in consultation with the Executive Cabinet Member Leader's Portfolio, to finalise the design and costs. 	
17/1/22	<p><u>Trinity Intervention Area</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The procurement of Capital and Centric via the Pagabo framework to bring five sites for development within the wider Trinity Area; and (ii) The disposal of the five sites, as referred to in the report, to Capital and Centric at nil consideration; (iii) The Director of Place Development and the Borough Solicitor, in consultation with the Executive Cabinet Member Leaders Portfolio, to negotiate and conclude discussions in relation to the legal agreement; and (iv) The Borough Solicitor to complete the necessary legal formalities. 	
20/04/22	<p><u>Deansgate Public Realm Improvement on the Highway</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The use of funding, as detailed in the report and (ii) The Deputy Chief Executive to release the budget for the Deansgate Public Realm Improvements project. 	
20/04/22	<p><u>Farnworth Market Precinct – Vacant Possession</u></p> <p>The Executive Cabinet Member APPROVED the write-off of debt to secure vacant possession of a unit on Brackley Street, Farnworth, as detailed in the report.</p>	

14/06/22	<u>Crompton Place – Vacant Possession</u> The Executive Cabinet Member APPROVED the write-off of debt in order to maintain a retail shop within Crompton Place, as detailed in the report	
21/06/22	<u>Temporary Central Library Provision – Towns Fund Project</u> The Executive Cabinet Member APPROVED the development and delivery of a temporary Central Library in the former New Look unit in Crompton Place Shopping Centre for a period of up to 18 months, as detailed in the report	
12/07/22	<u>Savings and Efficiencies Review of Exchequer Services – Post Consultation Report</u> The Executive Cabinet Member APPROVED – <ul style="list-style-type: none"> (i) The final proposals in respect of the review of Exchequer Services, having due regard to the consultation feedback received and the Equality Impact Assessment; and (ii) Subject to the approval of the Head of Paid Service, delegated implementation of the new structure, including details of voluntary redundancy arrangements and consequential redundancy selection, to the Chief Executive and the Deputy Chief Executive 	Implementation in progress
12/07/22	<u>Review of the Marketing, Communications and Events Service – Post Consultation Report</u> The Executive Cabinet Member APPROVED – <ul style="list-style-type: none"> (i) The final proposals in respect of the review of the Marketing, Events and Communications Service (MEC), having due regard to the consultation feedback and the Equality Impact Assessment; and (ii) Subject to the approval of the Head of Paid Service, delegated implementation of the new structure, including details of voluntary redundancy arrangements and consequential redundancy selection, to the Chief Executive and Deputy Chief Executive 	Implementation in progress
12/07/22	<u>Over £5,000 Write-Offs June, 2022</u>	Completed

	The Executive Cabinet Member APPROVED the write-off of uncollectable debt as set out in the attached schedule to the report.	
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